

# CITY OF ONEIDA MEETING OF THE COMMON COUNCIL

109 N. MAIN ST., ONEIDA, NY 13421

# AGENDA

Date:	May 6, 2025	Presiding:	Rick Rossi, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular 🛛 Special 🗌

Call to Order/Pledge of Allegiance/Roll Call

 PRESENTATION:
 Potential collaboration with the city and MRB Group on an Economic Development Strategy

 Michael N'dolo, CEcD and Tracy Verrier, Deputy Director of Economic Development

PUBLIC COMMENT: Limited to 3 minutes

**OLD BUSINESS:** 

## **REPORTS:**

- MAYOR'S REPORT
- CITY MANAGER'S REPORT

Approval of the Minutes: April 15, 2025

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Approval of Warrant:

ltem	Title	Facilitator
1.	CNY WATER WORKS SUMMER MEETING: authorize the Water	CITY MANAGER
	Department employees and Water Board Commissioners to attend the	
	CNY Water Works Summer Meeting and Product Display held at the	
	Spinning Wheel-7384 Thompson Rd., N. Syracuse on June 4, 2025	
2.	<b>GLENMORE DAM IMPROVEMENTS</b> : declare the improvements to be undertaken at the Glenmore Dam to be a Type II action for purposes of compliance with the NYS Environmental Quality Review Act	ROWE
3.	WATER SUPPLY AGREEMENTS: authorize the City Manager to sign the Water Supply Agreements with the Village of Vernon, Town of Stockbridge (Stockbridge Water District), and the Town of Vernon (Prospect Street Water District)	ROWE

Item	Title	Facilitator
4.	<b>APPROVE BID</b> : approve the lowest bid meeting specifications for Water Meters to TI Sales, Inc., 36 Hudson Rd., Sudbury, MA 01776	ROWE
5.	<b>ADVERTISE FOR BIDS:</b> authorize the Purchasing Agent to advertise for bids for sidewalk replacements	ROWE
5.	<b>APPROVE BID:</b> approve the lowest bid meeting specifications for Hydrants to Core & Main, 2220 State Route 5, Utica, NY 13502	ROWE
7.	<b>BUDGET TRANSFERS/AMENDMENTS:</b> approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services	WELLS
8.	<b>ON-SITE LIQUOR LICENSE APPLICATIONS:</b> receive and place on file the Standardized Notice Forms for providing 30-Day Advance Notice to a Local Municipality for on-site liquor licenses for Say I Do LLC for businesses located at 130 Broad St. and 137 Phelps St. and approve to waive the 30-day requirement	LAPERA
).	<b>APPROVE THE PURCHASE OF REAL PROPERTY:</b> approve the purchase of real property located at 138 Madison St. and authorize the Mayor to sign any and all documents to effectuate such purchase	CITY MANAGER

## **NEW BUSINESS:**

# MINUTES OF THE COMMON COUNCIL REGULAR MEETING MAY 6, 2025

A meeting of the Common Council of the City of Oneida, NY was held on the sixth day of May 2025 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Rick Rossi.

Attendees	Present	Absent	Arrived Late	
Mayor Rossi				
Kyle Lovell, CM				
Councilor Szczerba			□	
Councilor Laureti				
Councilor Hitchings			<u> </u>	
Councilor Winchell			□	
Councilor Pagano			□	
Councilor Simchik				
Also Present				
City Attorney Nadine Bell		Public Safety Comm.	Dave Jones	
City Clerk Sandy LaPera		Other:		
Fire Chief Scott Jones		Other:		
Police Chief Steve Lowell		Other:		

Call to Order/Pledge of Allegiance/Roll Call

PRESENTATION:Potential collaboration with the city and MRB Group on an Economic<br/>Development Strategy<br/>Michael N'dolo, CEcD and Tracy Verrier, Deputy Director of Economic<br/>Development

### PUBLIC COMMENT: OLD BUSINESS:

#### **REPORTS:**

- Mayor's Report
- City Manager's Report

#### **APPROVAL OF MINUTES**

Moved by Councilor Seconded by Councilor

**RESOLVED,** that the minutes of the regular meeting of April 15, 2025, are hereby approved as presented.

## 1. CNY WATER WORKS SUMMER MEETING & PRODUCT DISPLAY

## **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

**RESOLVED**, that the Water Department employees and Water Board Commissioners are hereby authorized to attend the Central New York Water Works Summer Meeting & Product Display held at the Spinning Wheel-7384 Thompson Rd., North Syracuse, NY 13212 on June 4, 2025, with the expenses to be paid by the Water Department.

# **Brian Wean**

F	r	0	r	n	:
	I.	U			•

Sent: To: Subject: Central New York Water Works Conference <CentralNewYorkWaterWorksConference@wildapricot.org> Wednesday, March 26, 2025 2:28 AM Brian Wean Event Announcement: Annual Food Event & Product Display, June 04, 2025



Dear BRIAN WEAN, You are invited to the following <u>event</u>:

" Clan Bake"

# **Annual Food Event & Product Display**

When: June 04, 2025 13:00, EDT Where: Spinning Wheel - 7384 Thompson Rd, North Syracuse, NY 13212

EVENT DETAILS:

# Central New York Water Works Summer Meeting 52nd. Year Annual Food Event & Product Display

1:00 P.M. - 5:00 P.M.

#### 2. GLENMORE DAM IMPROVEMENTS-DECLARE TO BE A TYPE II ACTION

#### **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

WHEREAS, the City of Oneida owns and operates the Oneida City Reservoir Dam, DEC Dam ID # 102-0447 ("Glenmore Dam Reservoir" or "Glenmore Dam") which is located on Glenmore Road in the Town of Annsville, Oneida County, New York 13471; and

WHEREAS, under the authority of Environmental Conservation Law ("ECL") Article 15, Title 15, the New York State Department of Environmental Conservation (the "Department") issued the City Water Withdrawal Permit ID 6-3020-00081/00003 ("Water Withdrawal Permit") to allow the withdrawal of water from the Glenmore Dam Reservoir for use in City's existing public water distribution system and to serve interconnected communities; and

WHEREAS, subsequent to the issuance of the Water Withdrawal Permit, the Department documented violations of ECL Section 15-0507 and 6 NYCRR Part 673 and issued a Consent Order, Case Number R6-20241009-37, on or about December 2024, requiring the City to perform certain improvements to the Glenmore Dam in a timely manner; and

WHEREAS, the City has undertaken measures to timely effectuate the improvements necessary to correct the violations observed and has secured financing for same.

#### NOW, THEREFORE, BE IT

**RESOLVED**, due to the issuance of the Consent Order by the Department, the City of Oneida Common Council, as Lead Agency, does hereby declare the improvements to be undertaken at the Glenmore Dam (the "Project") to be a Type II action for purposes of compliance with the New York State Environmental Quality Review Act; thus, completing the City's environmental review process.

### 3. WATER SUPPLY AGREEMENTS

#### **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

**RESOLVED**, to authorize the City Manager to sign the Water Supply Agreements with the Village of Vernon, Town of Stockbridge (Stockbridge Water District), and the Town of Vernon (Prospect Street Water District for the period of 2025-2032.

#### 4. APPROVE BID-WATER METERS

#### **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

**RESOLVED,** to approve the lowest bidder meeting specifications for Water Meters to TI Sales Inc., 36 Hudson Rd., Sudbury, MA 01776.

# CITY OF ONEIDA OFFICE OF THE COMPTROLLER

JESSICA KAISER Deputy City Comptroller



109 North Main Street Oneida, New York 13421 Tel.:315-363-2022 Fax: 315-363-9558 Email: jkaiser@oneidacityny.gov

# BID RESULTS Water Meters April 15, 2025 11:00 AM

BIDDER	AMOUNT	SECURITY
<b>TI Sales, Inc.</b> 36 Hudson Rd Sudbury, MA 01776	\$57,197.00	Bid Bond
Core & Main	\$58,799.32	Bid Bond

Apparent low bidder: TI Sales, Inc.

Respectfully Submitted,

Jussica &. Kalan

2220 State Route 5 Utica, NY 13502

Jessica Kaiser Deputy City Comptroller/Purchasing Agent

# 5. ADVERTISE FOR BIDS-SIDEWALK REPLACEMENT

#### **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

**RESOLVED**, to authorize the Purchasing Agent to advertise for bids for sidewalk replacements.

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## 6. APPROVE BID-HYDRANTS

## **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

**RESOLVED,** to approve the lowest bid meeting specifications for Hydrants to Core & Main, 2220 State Route 5, Utica, NY 13502.

# CITY OF ONEIDA OFFICE OF THE COMPTROLLER

JESSICA KAISER Deputy City Comptroller

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109 North Main Street Oneida, New York 13421 Tel.:315-363-2022 Fax: 315-363-9558 Email: jkaiser@oneidacityny.gov

# BID RESULTS Hydrants April 22, 2025 11:00 AM

BIDDER	AMOUNT	SECURITY
Ferguson Water Works 6040 Drott Drive East Syracuse, NY 13057	\$29,078.44	Bid Bond
Core & Main 2220 State Route 5 Utica, NY 13502	\$28,661.93	Bid Bond
Ferguson Enterprises 612 Pierce Rd Clifton Park, NY 12065	\$29,078.44	Bid Bond

Apparent low bidder: Core & Main

Respectfully Submitted,

Jessig & Kaisin

Jessica Kaiser Deputy City Comptroller/Purchasing Agent

# 7. BUDGET TRANSFERS/AMENDMENTS

# **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

		To	From
2025	Budget Adjustm	ients	
\$	10,000.00	001.8020.0400.0000	001.8020.0101.0000
		Planning Contracts	Planning Salaries
To re	e-allocate funds j	or contract approved on 4/15/25 Res# 2	5-86.
Ехре	ected donation w	ill be recorded upon receipt as a revenue	e to offset this expense
\$	92.00	007.8111.0300.0000	007.0007.0912.0000
		Hydrant Materials & Supplies	Hydrant Fund Balance
То а	llocate funds to c	over the lowest bidder contract award e	expenses
\$	24,500.00	001,3410,0101.0000	001.8664.0101.0000
		Fire Salaries	Codes Salaries
To re	e-allocate funds t	o cover MOU agreement signed 4/1/24	for completion of Paramedic Bridge Training program
\$	7,224.77	001.1620.0405.0000	001.0001.0912.0000
		Building Maint & Repairs	General Fund Balance
То а	llocate funds to r	eplace the failed compressor for the Fire	e Dept bunkhouse
2024	Budget Adjustr	ents	
\$	23,561.69	001.3410.0101.0000	001,0001.0912.0000
		Fire Salaries	General Fund Balance
To re	e-allocate funds t	o cover MOU agreement signed 4/1/24	for hours of training in the Paramedic Bridge Training prog

# 8. RECEIVE AND PLACE ON FILE THE STANDARDIZED NOTICE FORMS FOR ON-PREMISES ALCOHOLIC BEVERAGE LICENSES (NEW APPLICATIONS) AND WAIVE THE 30-DAY NOTIFICATION REQUIREMENT – SAY I DO EVENTS LLC

#### **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

WHEREAS, the City of Oneida Common Council has received Standardized Notice Forms (2) pursuant to the requirements for providing thirty (30) day advanced notice to a local municipality or community board for a new license application for an on-premises alcoholic beverage license; and

**WHEREAS**, Say I Do Events LLC has submitted such notifications regarding its intent to apply for new liquor licenses for the following locations:

- Jadie & June's, 130 Broad Street, Oneida, NY 13421
- Dunn's Grille, 137 Phelps Street, Oneida, NY 13421; and

**WHEREAS**, the submission of this Notice Form is a procedural requirement under the New York State Alcoholic Beverage Control Law and provides the City with an opportunity to review and comment, if necessary, on the proposed license applications; and

WHEREAS, the City of Oneida has no objection to the filing of the said applications and wishes to expedite the process for Say I Do Events LLC.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Oneida Common Council hereby acknowledges receipt of the standardized Notice Forms for Say I Do Events LLC, places the same on file with the City Clerk's Office, and does hereby waive the thirty (30) day notification requirement as provided under the New York State Alcoholic Beverage Control Law.

OFFICE USE ONLY Original Original Office USE ONLY APR 2 9 2025 49
Standardized <u>NOTICE FORM</u> for Providing <u>30-Day Advanee</u> <u>Notice</u> to a <u>Local Municipality or Community Board</u>
1. Date Notice Sent: 4/28/25 1a. Delivered by:
<ol><li>Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License: For premises outside the City of New York:</li></ol>
New Application     Removal     Class Change
For premises in the City of New York: (counties of Kings, New York, Bronx, Queens and Richmond):
New Application O New Application and Temporary Retail Permit O Temporary Retail Permit O Removal
O Class Change O Method of Operation O Corporate Change O Renewal O Alteration
For New and Temporary Retail Permit applicants, answer each question below using all information known to date For Renewal applicants, answer all questions For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s) For Corporate Change applicants, attach a list of the current and proposed corporate principals For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation For Class Change applicants, attach a statement detailing your current license type and your proposed license type For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes
Please include all documents as noted above. Failure to do so may result in disapproval of the application.
This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:
3. Name of Municipality or Community Board: City of Oneida
Applicant/Licensee Information:
4. Licensee License ID (if applicable): Expiration Date (if applicable):
5. Applicant or Licensee Name: Say I Do Events LLC
6. Trade Name (if any): Jadie & Junes
7. Street Address of Establishment: 130 Broad Street
8. City, Town or Village: Oneida , NY Zip Code: 13421
9. Business Telephone Number of applicant/Licensee: 315-559-2049
10. Business E-mail of Applicant/Geensee: david@sayidoevents.com
11. Type(s) of alcohol sold or to be sold: O Beer & cider O Wine, Beer & Cider O Liquor, Wine, Beer & Cider
12. Extent of Food Service: O Full Food menu; full kitchen run by a chef/cook O Menu meets legal minimum food requirements; food prep area requir
13. Type of Establishment: Restaurant (full kitchen and full menu required)
14. Method of Operation: (check all that apply)       Seasonal Establishment       Juke Box       Disc Jockey       Recorded Music       Karaoke         14. Method of Operation: (check all that apply)       Live Music (give details i.e., rock bands, acoustic, jazz, etc.):       Patron Dancing       Employee Dancing       Exotic Dancing       Topless Entertainment         14. Method of Operation: (check all that apply)       Patron Dancing       Employee Dancing       Exotic Dancing       Topless Entertainment         15. Licensed Outdoor Area:       None       Patio or Deck       Rooftop       Garden/Grounds       Freestanding Covered Structure
(check all that apply) Sidewalk Cafe Other (specify):

OFFICE USE ONLY Original O Amended Date
16. List the floor(s) of the building that the establishment is located on: Ground floor
17. List the room number(s) the establishment is located in within the building, if appropriate:
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? O Yes 👘 No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? O Yes O No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:
Name License ID Number
Name       License ID Number         21. Does the applicant or licensee own the building in which the establishment is located?       © Yes (if YES, SKIP 23-26)       O No
Owner of the Building in Which the Licensed Establishment is Located
22. Building Owner's Full Name: David Stirpe
23. Building Owner's Street Address: 300 E. Washington Street
24. City, Town or Village: Syracuse State: New York Zip Code: 13202
25. Business Telephone Number of Building Owner: 315-559-2049
Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice
26. Representative/Attorney's Full Name: Shawna Saucier, CNY Business Consulting LLC
27. Representative/Attorney's Street Address: 3195 W Seneca Turnpike
28. City, Town or Village: Marcellus State: NY Zip Code: 13108
29. Business Telephone Number of Representative/Attorney: 315-282-4593
30. Business E-mail Address of Representative/Attorney: cnybusinessconsulting@gmail.com

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name:	Ravid Stirpe Title: Member	
	the Mine	
Principal Signature:	( ) MAD MP	
Date:	4128/25	

Liquar Start Authority	OFFICE USE ONLY Original Origi
3	tandardized <u>NOTICE FORM</u> for Providing <u>30-Day Advance</u> <u>Notice</u> to a <u>Local Municipality or Community Board</u>
1. Date Notice Sent: 4/	1a. Delivered by:
2. Select the type of Appli For premises outside th	cation that will be filed with the Authority for an On-Premises Alcoholic Beverage License: e City of New York:
⊙ New Application (	) Removal O Class Change
the same ten and a second s	of New York: (counties of Kings, New York, Bronx, Queens and Richmond): O New Application and Temporary Retail Permit O Temporary Retail Permit O Removal
O Class Change O	Method of Operation O Corporate Change ORenewal O Alteration
For Renewal applicants For Alteration applicant For Corporate Change a For Removal applicants For Class Change applic	y Retail Permit applicants, answer each question below using all information known to date , answer all questions ts, attach a complete written description and diagrams depicting the proposed alteration(s) applicants, attach a list of the current and proposed corporate principals ;, attach a statement of your current and proposed addresses with the reason(s) for the relocation cants, attach a statement detailing your current license type and your proposed license type <b>on Change a</b> pplicants, although not required, if you choose to submit, attach an explanation detailing those changes
Please include all do	cuments as noted above. Failure to do so may result in disapproval of the application.
This 30-Day Advance	Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:
3. Name of Municipality o	r Community Board: City of Oneida
Applicant/Licensee In	oformation:
4. Licensee License ID (if a	pplicable): Expiration Date (if applicable):
5. Applicant or Licensee N	ame: Say I Do Events LLC
6. Trade Name (if any):	Junn's Grille
7. Street Address of Estab	lishment: 137 Phelps Street
8. City, Town or Village:	Dneida , NY Zip Code: 13421
9. Business Telephone Nu	mber of applicant/Licensee: 315-559-2049
10. Business E-mail of Appl	icant/Licensee: david@sayidoevents.com
11. Type(s) of alcohol sold	or to be sold: O Beer & cider O Wine, Beer & Cider O Liquor, Wine, Beer & Cider
12. Extent of Food Service:	O Full Food menu; full kitchen run by a chef/cook O Menu meets legal minimum food requirements; food prep area required
13. Type of Establishment:	Restaurant (full kitchen and full menu required)
14. Method of Operation: (check all that apply)	Seasonal Establishment       Juke Box       Disc Jockey       Recorded Music       Karaoke         Live Music (give details i.e., rock bands, acoustic, jazz, etc.):
15. Licensed Outdoor Area {check all that apply	a: 🗹 None 🔲 Patio or Deck 🛄 Rooftop 🛄 Garden/Grounds 🔲 Freestanding Covered Structure

OFFICE USE ONLY Original O Amended Date4				
16. List the floor(s) of the building that the establishment is located on: Ground floor				
17. List the room number(s) the establishment is located in within the building, if appropriate:				
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? O Yes 👘 No				
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? O Yes O No				
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:				
Name License ID Number				
21. Does the applicant or licensee own the building in which the establishment is located? 👘 Yes (if YES, SKIP 23-26) 🛛 🔿 No				
Owner of the Building in Which the Licensed Establishment is Located 22. Building Owner's Full Name: David Stirpe				
23. Building Owner's Street Address: 300 E. Washington Street				
24. City, Town or Village: Syracuse State: New York Zip Code: 13202				
25. Business Telephone Number of Building Owner: 315-559-2049				
Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice 26. Representative/Attorney's Full Name: Shawna Saucier, CNY Business Consulting LLC				
27. Representative/Attorney's Street Address: 3195 W Seneca Turnpike				
28. City, Town or Village: Marcellus State: NY Zip Code: 13108				
29. Business Telephone Number of Representative/Attorney: 315-282-4593				

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied

30. Business E-mail Address of Representative/Attorney: cnybusinessconsulting@gmail.com

upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name:	David Stirpe	]	Title: Member
	(La) 1	nin	
Principal Signature:	aland,	AME	
Date:	4/28/25		

#### 9. APPROVE THE PURCHASE OF REAL PROPERTY-138 MADISON ST. (30.72-1-65)

#### **RESOLUTION 25-**

Moved by Councilor Seconded by Councilor

**WHEREAS**, the City Manager has been engaged in negotiations with the owners of real property located in the City's Downtown District, an area identified for revitalization, at 138 Madison Street, in the City of Oneida, known as Tax Map Parcel No. 30.72-1-65 (the "Property"), to purchase the Property; and

WHEREAS, the City Manager and the owners have reached agreed upon terms for the City's acquisition, and the City of Oneida Common Council does desire to purchase the Property owned by George R. Wright, Sr. and Keith D. Simpson for the agreed upon terms.

#### NOW, THEREFORE, BE IT

**RESOLVED**, that the City of Oneida Common Council does hereby approve the purchase of real property located at 138 Madison Street, in the City of Oneida, known as Tax Map Parcel No. 30.72-1-65, in the amount of \$30,000.00, with the costs of any taxes owed to be paid by the City of Oneida, the total cost of which purchase shall not exceed \$40,000.00; be it further

**RESOLVED**, that the Common Council does hereby authorize the Oneida City Mayor to execute any and all documents to effectuate such purchase.

#### **NEW BUSINESS**

Motion to adjourn by Councilor Seconded by Councilor

Ayes: Nays: MOTION CARRIED/FAILED

The regular meeting is hereby adjourned at \_\_\_\_\_ p.m.

**CITY OF ONEIDA** 

Sandra LaPera, City Clerk