



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	July 1, 2025	Presiding:	Rick Rossi, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PUBLIC COMMENT: Limited to 3 minutes

OLD BUSINESS:

REPORTS:

- **MAYOR'S REPORT**
- **CITY MANAGER'S REPORT**

Approval of the Minutes: June 17, 2025

Approval of Warrant: 13

Item	Title	Facilitator
1.	CONTRACT: authorize the City Manager to sign a revised agreement, in a form approved by the City Attorney, for an extension of 6 months (July 1, 2025-December 31, 2025, with Chris Henry for consulting services to be rendered in connection with and to assist with those duties performed by and assigned to the City of Oneida Planning and Development Director	CITY MANAGER
2.	BUDGET TRANSFERS/AMENDMENTS: approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services	WELLS
3.	HUNTING-FISHING LICENSES: approve that the City of Oneida will cease the sale of Hunting and Fishing Licenses	LAPERA
4.	INTRODUCE LOCAL LAW: introduce a Local Law to amend the Oneida City Charter to abolish the elective position of City Chamberlain and to schedule a Public Hearing for Tuesday, July 15, 2025, at 6:30 p.m. at Common Council Chambers, 109 N. Main St. Oneida	CITY MANAGER

Item	Title	Facilitator
5.	AGREEMENT: authorize the City Manager to sign a State Plan of Operation (SPO) Interagency Agreement with New York State for the transfer of excess personal property and to ensure accountability of the same	LOWELL
6.	RECEIVE/FILE: receive and place on file a letter from City Manager, Kyle Lovell, appointing Fire Chief, Scott Jones, as Acting City Manager during the period of July 7, 2025, through July 11, 2025	CITY MANAGER
7.	APPROVE BID: approve the lowest bid meeting specifications for Sidewalk Replacement to Sgarlata Concrete Inc.	ROWE
8.	AGREEMENT: authorize the City Manager to sign an agreement with Matrix Acquisition Group LLC for a new phone system for the City of Oneida	CITY MANAGER
9.	AGREEMENT: authorize the City Manager to sign a revised water supply agreement with the Village of Vernon	CAMPANY
10.	AGREEMENT: authorize the City Manager to sign an agreement with Northland Communications to replace Spectrum for Internet and telephone service at 268 N. Main St., 403 Sconondoa St., and 409 Sconondoa St.	CITY MANAGER

NEW BUSINESS:

MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
JULY 1, 2025

A meeting of the Common Council of the City of Oneida, NY was held on the first day of July 2025 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Rick Rossi.

<u>Attendees</u>	<u>Present</u>	<u>Absent</u>	<u>Arrived Late</u>
Mayor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Kyle Lovell, CM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Winchell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Public Safety Comm. Dave Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Fire Chief Scott Jones	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Police Chief Steve Lowell	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PUBLIC COMMENT:

OLD BUSINESS:

REPORTS:

- Mayor's Report
- City Manager's Report

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of June 17, 2025, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED/FAILED

APPROVAL OF WARRANT

Moved by Councilor

Seconded by Councilor

RESOLVED, that Warrant No. 13 checks and ACH payments in the amount of \$1,925,901.82 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller or a third party duly retained by the City of Oneida to perform such services.

Ayes:

Nays:

MOTION CARRIED/FAILED

WARRANT	13
DATE:	July 1, 2025

FUND		PAYMENT NUMBER (S)	AMOUNT
Capital		4989-4993	\$ 1,429,931.28
DRI Fund	031		
Library Operating Fund	025		
ARPA Fund	030		
Current Funds		76938-77058	\$ 492,849.39
ACH			\$ 3,121.15

WARRANT #1 TOTAL	\$ 1,925,901.82
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Oneida, NY

Expense Approval Report

By Fund

Payment Dates 6/18/2025 - 7/1/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
SIRCHIE ACQUISITION COMP...	77040	07/01/2025	NY Oral Fluid Specimen Kit	001.3120.0300.0000	90.80
HOWLAND PUMP AND SUPPLY..	76983	07/01/2025	112266	001.7140.0409.0000	3.15
HOWLAND PUMP AND SUPPLY..	76983	07/01/2025	BLANKET PO	001.7140.0409.0000	159.60
TRACEY ROAD EQUIPMENT INC	77050	07/01/2025	Truck parts and repair	001.5132.0300.0000	479.69
TOTAL SOLUTIONS	77049	07/01/2025	CONTENT FILTERING	001.1680.0403.0000	392.71
TOTAL SOLUTIONS	77049	07/01/2025	MONTHLY SERVICE	001.1680.0403.0000	3,143.34
FASTENAL CO. INC.	76974	07/01/2025	Hardware and Materials	001.5132.0300.0000	47.89
POWER LINE CONSTRUCTION ...	77034	07/01/2025	REPLACE TRAFFIC SIGNAL ON...	001.3310.0300.0000	2,500.00
CANASTOTA PUBLISHING CO	76953	07/01/2025	250 Crashdocs Cards	001.3120.0300.0000	74.00
BUELL FUEL LLC	76952	07/01/2025	GASOLINE	001.1640.0401.0000	3,997.16
INTERSTATE BATTERY SYSTEM ..	76985	07/01/2025	Batteries	001.5132.0303.0000	201.50
DAVIS MECHANICAL SERV INC	76966	07/01/2025	BOILER SHUTDOWN	001.7140.0409.0000	345.00
MYERS AND COMPANY, LLC	77023	07/01/2025	Valve stem 93A	001.3120.0300.0000	6.75
MYERS AND COMPANY, LLC	77023	07/01/2025	Recharge ABC 5	001.3120.0300.0000	24.00
NADINE BELL, ESQ	77024	07/01/2025	LEGAL	001.1420.0400.0000	4,866.67
NADINE BELL, ESQ	77024	07/01/2025	LEGAL	001.1420.0403.0000	1,300.00
NADINE BELL, ESQ	77024	07/01/2025	LEGAL	001.1420.0410.0000	6,179.25
JANE MARIANI	76990	07/01/2025	2ND QUARTER	001.9060.0805.0000	555.00
ARIEL BERO	76943	07/01/2025	2ND QUARTER	001.7522.0400.0000	125.00
JOSEPH SALERNO	77000	07/01/2025	2ND QUARTER	001.9060.0805.0000	437.76
CLIFFORD HOPKINS	76959	07/01/2025	2ND QUARTER	001.9060.0805.0000	555.00
PHILLIP LOMBARDI	77031	07/01/2025	2ND QUARTER	001.9060.0805.0000	558.36
JOAN CUKIERSKI	76992	07/01/2025	2ND QUARTER	001.9060.0805.0000	494.70
ERNEST BUTLER	76972	07/01/2025	2ND QUARTER	001.9060.0805.0000	918.36
JAMES DOWD	76989	07/01/2025	2ND QUARTER	001.9060.0805.0000	675.96
GREGG MYERS	76978	07/01/2025	2ND QUARTER	001.9060.0805.0000	675.96
DAVID HINES	76962	07/01/2025	2ND QUARTER	001.9060.0805.0000	918.36
JOHN B MCMAHON	76993	07/01/2025	2ND QUARTER	001.9060.0805.0000	314.70
JEFFREY CARDINALI	76991	07/01/2025	2ND QUARTER	001.9060.0805.0000	856.57
GAIL SALERNO	76975	07/01/2025	2ND QUARTER	001.9060.0805.0000	314.70
DONALD J THORNA	76968	07/01/2025	2ND QUARTER	001.9060.0805.0000	393.00
KEVIN DAVIES	77003	07/01/2025	2ND QUARTER	001.9060.0805.0000	314.70
JAMES BACHER	76986	07/01/2025	2ND QUARTER	001.9060.0805.0000	1,110.00
SHARON EDDY	77039	07/01/2025	2ND QUARTER	001.9060.0805.0000	314.70
JUDITH KEENAN	77001	07/01/2025	2ND QUARTER	001.9060.0805.0000	363.00
DAVID M SCHAUB	76964	07/01/2025	2ND QUARTER	001.9060.0805.0000	314.70
THOMAS CAMPANIE	77045	07/01/2025	2ND QUARTER	001.9060.0805.0000	437.76
MELVIN J LIGHTHALL	77014	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
ROSLIE M TALLMAN	77038	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
JOHN JONES	76996	07/01/2025	2ND QUARTE	001.9060.0805.0000	437.76
DONNA STAGNITTA	76970	07/01/2025	2ND QUARTER	001.9060.0805.0000	324.00
CHRISTINE DUBOIS	76957	07/01/2025	2ND QUARTER	001.9060.0805.0000	555.00
THOMAS LAURIN	77046	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
DAVID JOHNSON	76963	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
JON LOOMIS	76999	07/01/2025	2ND QUARTER	001.9060.0805.0000	918.36
WAYNE COSTON	77054	07/01/2025	2ND QUARTER	001.9060.0805.0000	561.36
MICHAEL BOWE	77016	07/01/2025	2ND QUARTER	001.9060.0805.0000	568.92
ALEXANDER WOOD, JR	76939	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
WILLIAM NELSON	77057	07/01/2025	2ND QUARTER	001.9060.0805.0000	626.46
ERWIN L SMITH	76973	07/01/2025	2ND QUARTER	001.9060.0805.0000	918.36
STEVEN CURRO	77042	07/01/2025	2ND QUARTER	001.9060.0805.0000	918.37
PATRICK KAISER	77030	07/01/2025	2ND QUARTER	001.9060.0805.0000	555.00
LARRY PIERSALL	77007	07/01/2025	2ND QUARTER	001.9060.0805.0000	918.36

Expense Approval Report

Payment Dates: 6/18/2025 - 7/1/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
WILLIAM CARNEVALE	77056	07/01/2025	2ND QUARTER	001.9060.0805.0000	522.06
ALICE LOPITZ	76940	07/01/2025	2ND QUARTER	001.9060.0805.0000	600.36
JOHN LAURIN	76997	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
MARY DUCHENE	77013	07/01/2025	2ND QUARTER	001.9060.0805.0000	314.70
JOHN MC CLELLAN	76998	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
JOHN BIRIK	76994	07/01/2025	2ND QUARTER	001.9060.0805.0000	402.00
DAVID WHEELER	76965	07/01/2025	2ND QUARTER	001.9060.0805.0000	314.70
DONALD THORNA	76969	07/01/2025	2ND QUARTER	001.9060.0805.0000	797.76
GRACE PERRETTA	76976	07/01/2025	2ND QUARTER	001.9060.0805.0000	555.00
CANON FIANCIAL SERVICES	76954	07/01/2025	COPIER LEASE	001.1620.0406.0000	676.00
CINTAS CORP	76958	07/01/2025	UNIFORMS	001.5132.0403.0000	330.53
CINTAS CORP	76958	07/01/2025	UNIFORMS	001.5132.0403.0000	330.53
QUILL CORPORATION	77035	07/01/2025	OFFICE SUPPLIES	001.1660.0300.0000	35.58
QUILL CORPORATION	77035	07/01/2025	OFFICE SUPPLIES	001.1660.0300.0000	169.99
HANSON TOOLS INC	76979	07/01/2025	IMPACT WRENCH SET	001.5110.0200.0000	1,112.95
MGM PARTS DISTRIBUTORS, L...	77015	07/01/2025	BATTERY	001.8664.0401.0000	147.73
MGM PARTS DISTRIBUTORS, L...	77015	07/01/2025	NAPA - Running PO Fleet	001.1640.0403.0001	375.34
MGM PARTS DISTRIBUTORS, L...	77015	07/01/2025	NAPA - Running PO Fleet	001.1640.0403.0001	267.99
MGM PARTS DISTRIBUTORS, L...	77015	07/01/2025	SUPPLIES	001.7140.0409.0000	2.90
HAMPTON INN	DFT0005895	07/01/2025	NYSAPCSO 2025 CONFERENCE	001.1430.0403.0000	550.16
PATRICIA M THORPE	77029	07/01/2025	CHAIRPERSON GRIEVANCE DA...	001.1355.0403.0000	150.00
MARK FLYNN	77012	07/01/2025	GRIEVANCE DAY AND WORK S...	001.1355.0403.0000	125.00
AMAZON WEB SERVICES, LLC.	DFT0005894	07/01/2025	UNIFORM ITEMS	001.3120.0445.0000	447.81
LOWE'S HOME IMPROVEMEN...	77009	07/01/2025	Misc Supplies	001.3310.0300.0000	27.04
WAL-MART, INC.	77053	07/01/2025	BLANKET PO	001.7140.0300.0000	92.02
LOWE'S HOME IMPROVEMEN...	77009	07/01/2025	BLANKET PO	001.7140.0300.0000	65.93
WAL-MART, INC.	77053	07/01/2025	BLANKET PO	001.7140.0300.0000	73.96
VERIZON	77052	07/01/2025	JUNE 16 - JULY 15 2025	001.1680.0403.0000	232.81
AMAZON WEB SERVICES, LLC.	DFT0005894	07/01/2025	SHREDDER, WALL FOLDER HO...	001.1410.0300.0000	120.51
AMAZON WEB SERVICES, LLC.	DFT0005894	07/01/2025	FRAMES	001.1660.0300.0000	21.33
JOHN CLARK SR	76995	07/01/2025	UMPIRE	001.7140.0403.2022	135.00
HARTMAN ENTERPRISES INC	76980	07/01/2025	COURT ORDER REIMBURSEM...	001.1364.0407.0000	4,254.34
US POSTAL SERVICE	DFT0005896	07/01/2025	POSTAGE	001.1620.0404.0000	5.35
AMAZON WEB SERVICES, LLC.	DFT0005894	07/01/2025	COMMERICAL ICE MACHINE	001.1660.0300.0000	1,299.99
AT & T MOBILITY	76945	07/01/2025	WIRELESS	001.1680.0403.0000	1,643.12
NATIONAL GRID	77026	07/01/2025	ELECTRIC	001.1620.0401.0000	51.76
MOHAWK VALLEY COMMUNI...	77020	07/01/2025	Academy Tuition - West	001.3120.0413.0000	2,633.00
MOHAWK VALLEY COMMUNI...	77020	07/01/2025	Academy Tuition - Bowman-M...	001.3120.0413.0000	2,633.00
MOHAWK VALLEY COMMUNI...	77020	07/01/2025	Academy Tuition - Klossner	001.3120.0413.0000	2,633.00
MOHAWK VALLEY COMMUNI...	77020	07/01/2025	Academy Tuition - Milana	001.3120.0413.0000	2,633.00
MOHAWK VALLEY COMMUNI...	77020	07/01/2025	Academy Tuition - Lyon	001.3120.0413.0000	2,633.00
AT & T MOBILITY	76946	07/01/2025	TRAFFIC PHONE	001.1680.0403.0000	51.24
RENTALS TO GO	77037	07/01/2025	PORTABLE TOILETS FOR PARKS	001.7140.0403.0000	400.00
RENTALS TO GO	77037	07/01/2025	PORTABLE TOILETS FOR PARKS	001.7140.0403.0000	200.00
RENTALS TO GO	77037	07/01/2025	PORTABLE TOILETS FOR PARKS	001.7140.0403.0000	200.00
TOP GEAR INC	77047	07/01/2025	Bike Helmets	001.3120.0420.0000	1,511.25
HUMANA INS CO OF NY	76984	07/01/2025	JULY 2025	001.9060.0805.0000	28,106.32
CLINTON TRACTOR & IMPLEM...	76960	07/01/2025	Tractor parts and repair	001.5132.0300.0000	189.29
BLOCKS & ROCKS	76950	07/01/2025	LANDSCAPING MATERIALS	001.7140.0409.0000	144.00
BLOCKS & ROCKS	76950	07/01/2025	cement	001.5110.0314.0000	169.98
WURTH INDUSTRY	77058	07/01/2025	PPE	001.5110.0314.0000	618.45
LAWSON PRODUCTS, INC	77008	07/01/2025	Hardware	001.5132.0303.0000	362.97
PHYSICIAN'S RESOURCES INC	77032	07/01/2025	PEDIATRIC ELECTRODE FOR A...	001.7140.0300.0000	134.00
ONEIDA OFFICE SUPPLY	77027	07/01/2025	Oneida Office Supply - Runnin...	001.3120.0300.0000	107.25
KIME HARDWARE	77005	07/01/2025	hardware, supplies	001.1620.0300.0000	16.28
WHITE FARM SUPPLY INC	77055	07/01/2025	tractor parts	001.5132.0300.0000	47.68
DAVIS-ULMER SPRINKLER CO., ..	76967	07/01/2025	SPRINKER	001.1620.0403.0002	563.00
DAVIS-ULMER SPRINKLER CO., ..	76967	07/01/2025	SPRINKLER INSPECTION	001.1620.0403.0001	363.00
BARBARA CUKIERSKI TRUST	76949	07/01/2025	REFUND FEBRUARY PAYMENT...	001.9060.0805.0000	191.78
UNITED UNIFORM CO INC	77051	07/01/2025	Mohawk Valley Police Acade...	001.3120.0317.0000	58.50

Expense Approval Report

Payment Dates: 6/18/2025 - 7/1/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
UNITED UNIFORM CO INC	77051	07/01/2025	Mohawk Valley Police Acade...	001.3120.0317.0000	87.75
ATCO INTERNATIONAL	76947	07/01/2025	SHOP SUPPLIES	001.5132.0303.0000	347.65
MITCHELL DRYER JR	77019	07/01/2025	JULY 2025	001.3410.0401.0000	3,123.42
BLUE CROSS SHIELD EXCELLU	76951	07/01/2025	JULY 2025	001.9060.0805.0000	253,969.54
MITCHELL DRYER JR	77019	07/01/2025	JULY 2025	001.9060.0805.0000	-207.41
KIEFER	77004	07/01/2025	POOL SUPPLIES - SWIMSUITS ...	001.7140.0418.2025	1,810.12
POWER & CONSTRUCTION G...	77033	07/01/2025	LOOP REPLACEMENT	001.3310.0200.0000	3,135.00
Fund 001 - GENERAL FUND Total:					369,694.06

Fund: 002 - WATER

HOWLAND PUMP AND SUPPLY..	76983	07/01/2025	HOWLAND PUMP AND SUPPLY	002.8300.0319.0000	56.47
TOTAL SOLUTIONS	77049	07/01/2025	CONTENT FILTERING	002.8300.0444.0000	196.36
TOTAL SOLUTIONS	77049	07/01/2025	MONTHLY SERVICE	002.8300.0444.0000	903.89
PACE ANALYTICAL SERVICES I...	77028	07/01/2025	LAB TESTING	002.8300.0415.0000	485.00
PACE ANALYTICAL SERVICES I...	77028	07/01/2025	LAB TESTING	002.8300.0415.0000	2,179.00
PACE ANALYTICAL SERVICES I...	77028	07/01/2025	LAB TESTING	002.8300.0415.0000	431.00
PACE ANALYTICAL SERVICES I...	77028	07/01/2025	LAB TESTING	002.8300.0415.0000	300.00
MICHAEL MITCHELL	77017	07/01/2025	2ND QUARTER	002.9060.0805.0000	555.00
ARTHUR COLLINS	76944	07/01/2025	2ND QUARTER	002.9060.0805.0000	314.70
NATHAN RICHTER	77025	07/01/2025	2ND QUARTER	002.9060.0805.0000	524.10
MARK CHAMBERLAIN	77011	07/01/2025	2ND QUARTER	002.9060.0805.0000	678.06
JAMES CHAMBERLAIN	76987	07/01/2025	2ND QUARTER	002.9060.0805.0000	524.10
TERRIE R CONOVER	77044	07/01/2025	2ND QUARTER	002.9060.0805.0000	797.77
SURPASS CHEMICAL COMPAN...	77043	07/01/2025	SURPASS CHEMICAL	002.8300.0309.0000	10,128.93
COOPER ELECTRIC	76961	07/01/2025	COOPER ELECTRIC	002.8300.0319.0000	0.77
COOPER ELECTRIC	76961	07/01/2025	COOPER ELECTRIC	002.8300.0319.0000	0.37
WAL-MART, INC.	77053	07/01/2025	WALMART	002.8300.0319.0000	101.78
VERIZON	77052	07/01/2025	JUNE 16 - JULY 15 2025	002.8300.0444.0000	103.47
AT & T MOBILITY	76945	07/01/2025	WIRELESS	002.8300.0444.0000	198.87
LOWE'S HOME IMPROVEMEN...	77009	07/01/2025	Lowe's	002.8300.0200.0000	188.10
TOPSTITCH	77048	07/01/2025	SHIRT ORDER	002.8300.0416.0000	1,615.00
HUMANA INS CO OF NY	76984	07/01/2025	JULY 2025	002.9060.0805.0000	2,874.51
KIME HARDWARE	77005	07/01/2025	KIME HARDWARE	002.8300.0319.0000	3.70
BLUE CROSS-SHIELD EXCELLU	76951	07/01/2025	JULY 2025	002.9060.0805.0000	30,252.76
HOLLAND CO, INC.	76981	07/01/2025	HOLLAND COMPANY	002.8300.0310.0000	6,348.81
Fund 002 - WATER Total:					59,762.52

Fund: 003 - SEWER

AQUATOX RESEARCH INC	76942	07/01/2025	LAB SUPPLIES AND TESTING	003.8110.0415.0000	2,200.00
TOTAL SOLUTIONS	77049	07/01/2025	CONTENT FILTERING	003.8110.0444.0000	196.35
TOTAL SOLUTIONS	77049	07/01/2025	MONTHLY SERVICE	003.8110.0444.0000	353.77
EASTERN CROWN INC	76971	07/01/2025	SUPERCHLOR, SUPPLIES	003.8110.0308.0000	60.50
EASTERN CROWN INC	76971	07/01/2025	SUPERCHLOR, SUPPLIES	003.8110.0308.0000	783.00
EASTERN CROWN INC	76971	07/01/2025	SUPERCHLOR, SUPPLIES	003.8110.0308.0000	588.00
EASTERN CROWN INC	76971	07/01/2025	SUPERCHLOR, SUPPLIES	003.8110.0308.0000	588.00
KOESTER ASSOCIATES, INC	77006	07/01/2025	CHECK VALVE AND O-RINGS	003.8110.0200.0000	408.26
ADIRONDACK ENVIRONMENT...	76938	07/01/2025	LAB TESTING-SPEDES PERMIT	003.8110.0400.0002	683.40
MILTON SCHEIBLE	77018	07/01/2025	2ND QUARTER	003.9060.0805.0000	314.70
RENNIE B CARROLL	77036	07/01/2025	2ND QUARTER	003.9060.0805.0000	314.70
SLACK CHEMICAL CO	77041	07/01/2025	CL2	003.8110.0308.0000	5,488.32
JAMES CULLEN	76988	07/01/2025	CDL PERMIT	003.8110.0413.0000	22.50
MADISON COUNTY TREASURER	77010	07/01/2025	MAY BIOSOLIDS	003.8110.0412.0000	1,198.26
MGM PARTS DISTRIBUTORS, I...	77015	07/01/2025	VEHICLE PARTS	003.8110.0411.0000	15.77
CHARTER COMMUNICATIONS	76956	07/01/2025	BROADWAY PUMP STATION	003.8110.0401.0000	120.04
VERIZON	77052	07/01/2025	JUNE 16 - JULY 15 2025	003.8110.0400.0000	191.85
AT & T MOBILITY	76945	07/01/2025	WIRELESS	003.8110.0400.0000	167.27
MORRISVILLE STATE COLLEGE	77021	07/01/2025	training for Matt Baumann for...	003.8110.0413.0000	1,700.00
ANTHONY GRIFFIN	76941	07/01/2025	OPERATOR EXAM	003.8110.0413.0000	195.00
AVANTI CONTROL SYSTEMS I...	76948	07/01/2025	CHLORINE GAS VENILATIO FAN..	003.8110.0200.0000	3,000.00
CERTIFIED ENVIRONMENTAL S...	76955	07/01/2025	LAB TESTING	003.8110.0415.0000	2,817.00
HUMANA INS CO OF NY	76984	07/01/2025	JULY 2025	003.9060.0805.0000	1,277.56
KEMIRA WATER SOLUTIONS, I...	77002	07/01/2025	iron salts	003.8110.0329.0000	6,171.52

Expense Approval Report

Payment Dates: 6/18/2025 - 7/1/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
GRAINGER INC	76977	07/01/2025	DISCHARGE HOSE	003.8110.0200.0000	268.41
GRAINGER INC	76977	07/01/2025	PPE	003.8110.0200.0000	104.91
MSA THE SAFETY COMPANY	77022	07/01/2025	2 replacement sensors	003.8110.0200.0000	1,757.00
MSA THE SAFETY COMPANY	77022	07/01/2025	HYDROGEN SULFIDE	003.8110.0200.0000	390.00
KIME HARDWARE	77005	07/01/2025	PARTS	003.8110.0300.0000	15.38
KIME HARDWARE	77005	07/01/2025	PARTS	003.8110.0300.0000	11.67
KIME HARDWARE	77005	07/01/2025	SUPPLIES FOR MAINT AND RE...	003.8110.0300.0000	150.96
BLUE CROSS-SHIELD EXCELLU	76951	07/01/2025	JULY 2025	003.9060.0805.0000	20,152.11
HOWDEN USA COMPANY	76982	07/01/2025	HUSAND.AFM.014696	003.8110.0200.0000	13,692.00
HOWDEN USA COMPANY	76982	07/01/2025	HUSANS.D.AFM.014695	003.8110.0200.0000	1,115.75
Fund 003 - SEWER Total:					66,513.96
Fund: 005 - CAPITAL					
JOHN R DUDLEY CONSTRUCTI...	4990	07/01/2025	JOHN R DUDLEY CONSTRUCTI...	005.8300.0401.0022	47,215.00
UPSTATE WHOLESALE SUPPLY,...	4993	07/01/2025	Getac F110G7 Tablets (4G LTE)	005.3120.0401.0024	50.00
UPSTATE WHOLESALE SUPPLY,...	4993	07/01/2025	Brother Printers	005.3120.0401.0024	850.00
UPSTATE WHOLESALE SUPPLY,...	4993	07/01/2025	L-Tron Scanners	005.3120.0401.0024	900.00
UPSTATE WHOLESALE SUPPLY,...	4993	07/01/2025	Desktop Scanners	005.3120.0401.0024	1,120.00
UPSTATE WHOLESALE SUPPLY,...	4993	07/01/2025	Brother Printers	005.3120.0401.0024	100.00
UPSTATE WHOLESALE SUPPLY,...	4993	07/01/2025	Getac F110G7 Tablets (4G LTE)	005.3120.0401.0024	6,738.00
MAPLE RIDGE ORGANICS LLC	4991	07/01/2025	HIGINBOTHAM	005.5110.0404.0022	185,186.19
Fund 005 - CAPITAL Total:					242,159.19
Fund: 201 - 2010 GLENMORE DAM REHABILITATION					
RAMBOLL AMERICAS ENGINE...	4992	07/01/2025	Replacement PO for PO# 064...	201.8300.0405.0000	56,061.36
HARRISON & BURROWES CON...	4989	07/01/2025	Replacement PO for PO# 064...	201.8300.0405.0000	1,131,710.73
Fund 201 - 2010 GLENMORE DAM REHABILITATION Total:					1,187,772.09
Grand Total:					1,925,901.82

Report Summary**Fund Summary**

Fund	Payment Amount
001 - GENERAL FUND	369,694.06
002 - WATER	59,762.52
003 - SEWER	66,513.96
005 - CAPITAL	242,159.19
201 - 2010 GLENMORE DAM REHABILITATION	1,187,772.09
Grand Total:	1,925,901.82

Account Summary

Account Number	Account Name	Payment Amount
001.1355.0403.0000	CONTRACTS	275.00
001.1364.0407.0000	Correction of Error	4,254.34
001.1410.0300.0000	MAT SUPPLIES	120.51
001.1420.0400.0000	MOU -\$3668.75	4,866.67
001.1420.0403.0000	STAFF SERVICES	1,300.00
001.1420.0410.0000	LAW LITIGATION	6,179.25
001.1430.0403.0000	CONTRACTS	550.16
001.1620.0300.0000	MAT SUPPLIES	16.28
001.1620.0401.0000	ELECTRIC AND GAS	51.76
001.1620.0403.0001	CONTRACTS MB/FD	363.00
001.1620.0403.0002	CONTRACTS JC	563.00
001.1620.0404.0000	POSTAGE	5.35
001.1620.0406.0000	COPIER CONTRACTS	676.00
001.1640.0401.0000	CENTRAL GASOLINE	3,997.16
001.1640.0403.0001	CENTRAL VEHICLE -POLI...	643.33
001.1660.0300.0000	Central Office Supplies	1,526.89
001.1680.0403.0000	CONTRACTS	5,463.22
001.3120.0300.0000	MAT SUPPLIES	302.80
001.3120.0317.0000	CLOTHING	146.25
001.3120.0413.0000	TRAINING	13,165.00
001.3120.0420.0000	Crime Prevention	1,511.25
001.3120.0445.0000	New Hire Expense	447.81
001.3310.0200.0000	EQUIPMENT	3,135.00
001.3310.0300.0000	MAT SUPPLIES	2,527.04
001.3410.0401.0000	207A	3,123.42
001.5110.0200.0000	EQUIPMENT	1,112.95
001.5110.0314.0000	ROAD MATERIALS	788.43
001.5132.0300.0000	DPW MAINTENANCE- RE...	764.55
001.5132.0303.0000	GENERAL MATERIALS	912.12
001.5132.0403.0000	CONTRACTS	661.06
001.7140.0300.0000	MAT SUPPLIES	365.91
001.7140.0403.0000	CONTRACTS	800.00
001.7140.0403.2022	CONTRACTS.ADULT SOF...	135.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	654.65
001.7140.0418.2025	POOL.SWIM REC/INST/S...	1,810.12
001.7522.0400.0000	CITY HISTORIAN	125.00
001.8664.0401.0000	MATERIALS AND SUPPLI...	147.73
001.9060.0805.0000	HEALTH INSURANCE	306,206.05
002.8300.0200.0000	EQUIPMENT	188.10
002.8300.0309.0000	CAUSTIC SODA	10,128.93
002.8300.0310.0000	LIQUID ALUM	6,348.81
002.8300.0319.0000	GENERAL MAINTENANCE	163.09
002.8300.0415.0000	LAB TESTING	3,395.00
002.8300.0416.0000	TRAVEL-MEALS	1,615.00
002.8300.0444.0000	OFFICE TECHNOLOGY FX...	1,402.59
002.9060.0805.0000	HEALTH INSURANCE	36,521.00
003.8110.0200.0000	EQUIPMENT	20,736.33
003.8110.0300.0000	MAT SUPPLIES	178.01

Account Summary

Account Number	Account Name	Payment Amount
003.8110.0308.0000	CHLORINE	7,507.82
003.8110.0329.0000	LIQUID IRON SALTS	6,171.52
003.8110.0400.0000	CONTRACTUAL SERVICES	359.12
003.8110.0400.0002	OTHER EXPENSE-SEWER...	683.40
003.8110.0401.0000	UTILITIES	120.04
003.8110.0411.0000	VEHICLE MAINTENANCE	15.77
003.8110.0412.0000	MADISON COUNTY LAN...	1,198.26
003.8110.0413.0000	TRAINING	1,917.50
003.8110.0415.0000	LAB TESTING	5,017.00
003.8110.0444.0000	OFFICE TECHNOLOGY EX...	550.12
003.9060.0805.0000	HEALTH INSURANCE	22,059.07
005.3120.0401.0024	2024 Police-Law Enforc...	9,758.00
005.5110.0404.0022	2022 Higinbotham Brook...	185,186.19
005.8300.0401.0022	2022 Lake Street Pump S...	47,215.00
201.8300.0405.0000	GLENMORE DAM REHAB...	1,187,772.09
	Grand Total:	1,925,901.82

Project Account Summary

Project Account Key	Payment Amount
None	1,925,901.82
Grand Total:	1,925,901.82

1. AGREEMENT EXTENSION-CHRIS HENRY CONSULTING SERVICES (PLANNING & DEVELOPMENT)

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, to authorize the City Manager to sign a revised agreement, in a form approved by the City Attorney, for an extension of six-months (July 1, 2025-December 31, 2025) with Chris Henry, with a mailing address of 109 Meeker Ave., Utica, NY 13502, for consulting services rendered in connection and to assist with those duties performed by and assigned to the City of Oneida Planning Director.

Ayes:

Nays:

MOTION CARRIED/FAILED

2. BUDGET TRANSFERS-AMENDMENTS

RESOLUTION 25-

Moved by Councilor
Seconded by Councilor

RESOLVED, to approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services.

	<u>To</u>	<u>From</u>
2025 Budget Adjustments		
\$ 300,000.00	002.8300.0448.0000 Water-Emergency Repair-Baker	002.0002.0912.0000 Water Fund Balance
<i>To allocate funds for the expected expense of the emergency repairs needed at Baker Reservoir</i>		
\$ 2,750.00	001.7521.0403.0000 Kallet Contracts	001.0001.0912.0000 General Fund Balance
<i>To allocate funds for an appraisal to be done on the Kallet</i>		
\$ 50,000.00	001.3120.0102.0000 Police Overtime	001.0001.0912.0000 General Fund Balance
<i>To allocate funds to cover expected overtime for the remainder of 2025</i>		

Ayes:

Nays:

MOTION CARRIED/FAILED

3. CEASE THE SALE OF HUNTING AND FISHING LICENSES IN NEW YORK STATE

RESOLUTION 25-

Moved by Councilor
Seconded by Councilor

WHEREAS, the City of Oneida currently facilitates the sale of hunting and fishing licenses in partnership with the New York State Department of Environmental Conservation (NYSDEC); and

WHEREAS, the administrative burden and associated costs of processing these licenses outweigh the benefits to the City of Oneida; and

WHEREAS, alternative channels are available for residents and visitors to obtain hunting and fishing licenses directly from the NYSDEC website or authorized third-party vendors; and

WHEREAS, this resolution will streamline the City of Oneida operations and allow resources to be redirected to services more directly aligned with its mission; and

WHEREAS, residents will be notified of this change and provided with information on alternative licensing options;

NOW, THEREFORE, BE IT RESOLVED, that the City of Oneida will cease the sale of hunting and fishing licenses effective August 1, 2025; and

BE IT FURTHER RESOLVED that the City of Oneida will collaborate with NYSDEC to ensure a smooth transition and provide the public with adequate information regarding alternative licensing resources.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the New York State Department of Environmental Conservation.

Ayes:

Nays:

MOTION CARRIED/FAILED

4. INTRODUCE A LOCAL LAW AMENDING THE CHARTER OF THE CITY OF ONEIDA TO ABOLISH THE ELECTIVE OFFICE OF THE CITY CHAMBERLAIN-SCHEDULE PUBLIC HEARING

RESOLUTION 25-

Moved by Councilor
Seconded by Councilor

WHEREAS, the proposed Local Law has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law; **and**

WHEREAS, the City of Oneida Common Council has the authority to adopt provisions to advance and protect the safety, welfare, and aesthetics of the community; **and**

WHEREAS, this amendment to the Charter of the City of Oneida will abolish the position of the elective office of the City Chamberlain; **and**

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the City of Oneida, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Common Council shall act as lead agency in this matter; **and**

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA and the Common Council has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; **and**

WHEREAS, said EAF has been prepared and has been reviewed by the Common Council; **and**

WHEREAS, the Common Council has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria, **and**

WHEREAS, the enactment of said proposed Local Law is subject to a mandatory referendum pursuant to Municipal Home Rule Law § 23.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that there are no other involved agencies, that the Common Council shall act as lead agency and that the enactment of the proposed Local Law is an unlisted action for purposes of SEQRA review; **and it is further**

RESOLVED AND DETERMINED, that the Common Council has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; **and it is further**

RESOLVED AND DETERMINED, that the Common Council shall conduct a public hearing as to the

enactment of the proposed Local Law at the Oneida City Hall located at 109 North Main Street, Oneida, New York on July 15, 2025, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the City of Oneida.

Ayes:

Nays:

MOTION CARRIED/FAILED

**CITY OF ONEIDA
PROPOSED LOCAL LAW**

**A LOCAL LAW AMENDING THE CHARTER OF THE CITY OF ONEIDA TO ABOLISH
THE ELECTIVE OFFICE OF THE CITY CHAMBERLAIN**

Be it enacted by the Common Council of the City of Oneida, this local law amends the Charter of the City of Oneida and the City of Oneida City Code to abolish the elective office of City Chamberlain.

SECTION 1. AUTHORITY.

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law § 10.

SECTION 2. PURPOSE.

In accordance with Section 2.1(A) of the Oneida City Charter, the City Chamberlain for the City of Oneida is an elective City officer with a two (2) year term. The Common Council of the City of Oneida has determined that it is desirable to abolish the elective position of the City Chamberlain. The purpose of this Local Law is to effectively effectuate such change, at 11:59 p.m. on December 31, 2027. Said change would be subject to a mandatory referendum. Therefore, an additional purpose of this local law is to place on the November 4, 2025, general election ballot, a referendum item which allows the electors of the City of Oneida to decide if they wish to abolish the elective office of City Chamberlain.

SECTION 4. AMENDMENT OF THE CITY CHARTER SECTION 2.1(A).

So that Subsection (A) of Section 2.1 of the Oneida City Charter, titled "Elective officers: terms," shall be amended so as to read, in its entirety, as follows:

- "A. There shall be elected by the qualified electors of the City a Common Council consisting of the Mayor and six Councilors, a City Judge, a City Justice and four Supervisors. All elective City officers shall be elected for a two-year term except the Supervisors, who shall be elected for the same term of office as Supervisors of the towns of Madison County and the City Judge and City Justice who shall be

elected for six-year terms. One Councilman shall be elected by the qualified electors of each of the six wards. The qualified electors of the First, Second and Third Wards shall together elect two Supervisors. The qualified electors of the Fourth, Fifth and Sixth Wards shall together elect two Supervisors.”

SECTION 5.

MANDATORY REFERENDUM.

Pursuant to Municipal Home Rule Law Section 23(2)(e), this Local Law shall be submitted for approval to the electors of the City of Oneida at the next general City election to be held on November 4, 2025.

SECTION 6.

VALIDITY & SEVERABILITY.

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 7.

EFFECTIVE DATE.

This Local Law shall be effective upon filing with the office of the Secretary of State. Pursuant to Municipal Home Rule Law § 23, this Local Law is subject to a mandatory referendum, and this may not be filed with the Secretary of State until a referendum has been conducted approving this Local Law.

5. INTERAGENCY AGREEMENT-STATE PLAN OF OPERATION

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, to authorize the City Manager to sign a State Plan of Operation (SPO) Interagency Agreement with New York State for the transfer of excess personal property and to ensure accountability of the same for the Police Department.

Ayes:

Nays:

MOTION CARRIED/FAILED

6. RECEIVE/FILE AUTHORIZATION LETTER-ACTING CITY MANAGER

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, to receive and place on file a letter from City Manager, Kyle Lovell, appointing Fire Chief, Scott Jones, as Acting City Manager during the period of July 7, 2025, through July 11, 2025, while he will be on vacation.

Ayes:

Nays:

MOTION CARRIED/FAILED



CITY OF ONEIDA
OFFICE OF THE CITY MANAGER

KYLE LOVELL
City Manager



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-4800
Fax: 315-363-9558
klovell@oneidacityny.gov

June 12, 2025

Mayor and Common Council
City of Oneida
Oneida, NY

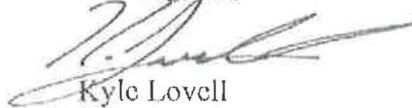
Dear Mayor and Council Members,

I hope this message finds you well. I am writing to inform you that I will be taking scheduled vacation from July 7th through July 11th, 2025. During my absence, I have appointed Fire Chief Scott Jones as Acting City Manager. Chief Jones is fully capable of stepping into this role and ensuring the continued smooth operation of the City during this period.

While I will be away, I will remain accessible by cell phone. However, please be aware that reception may be spotty at best in the Adirondacks, and I may not be as immediately available as usual. Should any urgent matters arise, please do not hesitate to reach out to Chief Jones, who will be fully equipped to address any concerns.

Thank you for your understanding, and I appreciate your support in my absence. I look forward to returning and continuing our work together.

Best regards,


Kyle Lovell
City Manager, Oneida

7. APPROVE BID-SIDEWALK REPLACEMENT

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, to approve the lowest bid meeting specifications for the 2025 Sidewalk Replacement Program to Sgarlata Concrete Inc., 3811 Canal Street, Canastota, NY 13032.

Ayes:

Nays:

MOTION CARRIED/FAILED

**CITY OF ONEIDA
OFFICE OF THE COMPTROLLER**

JESSICA KAISER
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
Fax: 315-363-9558
Email: jkaiser@oneidacityny.gov

**BID RESULTS
2025 Sidewalk Replacement Program
June 20, 2025 11:00 AM**

<u>BIDDER</u>	<u>AMOUNT</u>	<u>SECURITY</u>
SGARLATA CONCRETE, INC. 3811 Canal Street Canastota, NY 13032	\$178,250.00	Official Check
DAVIS WALLBRIDGE, INC 5861 Pyle Dive East Syracuse, NY 13057	\$353,500.00	Bid Bond
BARRETT PAVING MATERIALS, INC. 4530 Wetzel Road Liverpool, NY 13090	\$368,700.00	Bid Bond

Apparent low bidder: SGARLATA CONCRETE, INC.

Respectfully Submitted,

Jessica G. Kaiser

Jessica Kaiser
Deputy City Comptroller/Purchasing Agent

8. AGREEMENT-MATRIX ACQUISITION GROUP

RESOLUTION 25-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Manager to sign an agreement with Matrix Acquisition Group LLC, for a new phone system for the City of Oneida.

Ayes:

Nays:

MOTION CARRIED/FAILED

9. AGREEMENT-VILLAGE OF VERNON WATER SUPPLY 2025-2032 (REVISED)

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

WHEREAS, on May 6, 2025, the City of Oneida Common Council adopted Resolution No. 25-89, authorizing the City Manager to execute a Water Supply Agreement with the Village of Vernon for the term 2025 through 2032; and

WHEREAS, subsequent discussions between the parties have resulted in a revised agreement that increases the daily water supply allocation from 400,000 gallons per day to 500,000 gallons per day; and

WHEREAS, the City of Oneida desires to continue its cooperative arrangement with the Village of Vernon to ensure the provision of potable water in accordance with the revised terms;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Oneida, New York, that the City Manager is hereby authorized and directed to sign the revised Water Supply Agreement with the Village of Vernon for the period of January 1, 2025, through December 31, 2032, which reflects the updated water supply volume of 500,000 gallons per day.

Ayes:

Nays:

MOTION CARRIED/FAILED

10. AGREEMENT-NORTHLAND COMMUNICATIONS

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, to authorize the City Manager to execute an agreement with Northland Communications for internet and telephone services to replace Spectrum at the following locations:

- 268 N. Main Street-Traffic Garage
- 403 Sconondoa Rd.-Water Garage
- 409 Sconondoa Rd.-DPW Garage

Ayes:

Nays:

MOTION CARRIED/FAILED

NEW BUSINESS

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:

Nays:

MOTION CARRIED/FAILED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk