



**CITY OF ONEIDA**  
**MEETING OF THE COMMON COUNCIL**  
109 N. MAIN ST., ONEIDA, NY 13421

**AGENDA**

<b>Date:</b>	July 15, 2025	<b>Presiding:</b>	Rick Rossi, Mayor
<b>Time:</b>	6:30 p.m.	<b>Clerk:</b>	Sandy LaPera, City Clerk
<b>Location:</b>	Common Council Chambers	<b>Meeting Type:</b>	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

**PUBLIC HEARING:** A Local Law to amend the Oneida City Charter to abolish the **elective** position of City Chamberlain

**PUBLIC COMMENT:** Limited to 3 minutes

**OLD BUSINESS:**

**REPORTS:**

- **MAYOR'S REPORT**
- **SUPERVISOR'S REPORT**
- **CITY MANAGER'S REPORT**

Approval of the Minutes: July 1, 2025

Approval of Warrant: 14

Item	Title	Facilitator
1.	<b>MONTHLY REPORTS:</b> receive and place on file the Monthly Reports from the City Clerk, City Engineer, Codes Department, Fire Department, Parks & Recreation Department, and Police Department	CITY CLERK
2.	<b>ADOPT LOCAL LAW:</b> adopt Local Law amending the Oneida City Charter to abolish the elective position of City Chamberlain ( <b>Roll Call Vote</b> )	CITY MANAGER
3.	<b>DUE PROCESS HEARINGS:</b> designate the Common Council as Due Process Hearing Officers for the Due Process Hearings for termination of water service scheduled to begin in August	CITY MANAGER
4.	<b>BIKE AND PROPERTY AUCTION:</b> authorize the Police Department to hold a bike and property auction at 109 N. Main St. (City Hall) on August 30,	LOWELL

Item	Title	Facilitator
	2025, at 9:00 with proceeds going to Police equipment and hand-out material	
5.	<b>AGREEMENT:</b> authorize the City Manager to sign an agreement with Madison County Workforce Development (MCWD) for the supervision of one (1) TANF Summer Youth Employment Program Participants at the Oneida City Police Department	LOWELL
6.	<b>AGREEMENT:</b> authorize the City Manager to sign an agreement with Auctions International Inc. for the sale of government vehicles, machinery, equipment and all other surplus assets for 2025	WELLS
7.	<b>BUDGET TRANSFERS/AMENDMENTS:</b> approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services	WELLS
8.	<b>AGREEMENT:</b> authorize the City Manager to sign an agreement with MRB Group for professional services pertaining to the Kallet Civic Center Assessment	CITY MANAGER

#### NEW BUSINESS

**MINUTES OF THE COMMON COUNCIL**  
**REGULAR MEETING**  
**JULY 15, 2025**

A meeting of the Common Council of the City of Oneida, NY was held on the fifteenth day of July 2025 at 6:30 p.m. at the Common Council Chambers, 109 N. Main, Oneida, NY 13421.

The meeting was called to order by Mayor Rick Rossi.

<u>Attendees</u>	<u>Present</u>	<u>Absent</u>	<u>Arrived Late</u>
Mayor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Kyle Lovell, CM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Winchell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Supervisors

Matt Roberts	<input type="checkbox"/>	<input type="checkbox"/>
Mary Cavanagh	<input type="checkbox"/>	<input type="checkbox"/>
Brandee Henderson	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Kinville	<input type="checkbox"/>	<input type="checkbox"/>

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Public Safety Comm. Dave Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Fire Chief Scott Jones	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Police Chief Steve Lowell	<input type="checkbox"/>		

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Call to Order/Pledge of Allegiance/Roll Call

**PUBLIC HEARING:** A Local law to amend the Oneida City Charter to abolish the elective position of City Chamberlain

**OPEN PUBLIC HEARING**

**A PROPOSED LOCAL LAW TO AMEND THE CHARTER OF THE ONEIDA CITY CODE TO ABOLISH THE  
ELECTIVE OFFICE OF THE CITY CHAMBERLAIN**

**RESOLUTION 25-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Public Hearing to amend the Charter of the Oneida City Code to abolish the  
elective office of the City Chamberlain be hereby opened at \_\_\_\_\_ p.m.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

**APPEARANCES**

**CLOSE PUBLIC HEARING**

**A PROPOSED LOCAL LAW TO AMEND THE CHARTER OF THE ONEIDA CITY CODE TO ABOLISH THE  
ELECTIVE OFFICE OF THE CITY CHAMBERLAIN**

**RESOLUTION 25-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Public Hearing to amend the Charter of the Oneida City Code to abolish  
the elective office of the City Chamberlain be hereby closed at \_\_\_\_\_ p.m.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

**PUBLIC COMMENT:**

**OLD BUSINESS:**

**REPORTS:**

- Mayor's Report
- Supervisor's Report
- City Manager's Report

**APPROVAL OF MINUTES**

Moved by Councilor

Seconded by Councilor

**RESOLVED**, that the minutes of the regular meeting of July 1, 2025, are hereby approved as presented.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

## APPROVAL OF WARRANT

Moved by Councilor

Seconded by Councilor

**RESOLVED**, that Warrant No. 14 checks and ACH payments in the amount of \$351,632.24 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller or a third party duly retained by the City of Oneida to perform such services.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

<b>WARRANT</b>	<b>14</b>
<b>DATE:</b>	<b>July 15, 2025</b>

<b>FUND</b>		<b>PAYMENT NUMBER (S)</b>	<b>AMOUNT</b>
Capital		4994-4996	\$ 188,188.75
DRI Fund	031	1018	\$ 1,090.50
Library Operating Fund	025		
ARPA Fund	030		
Current Funds		77065-77125	\$ 160,710.18
ACH			\$ 1,642.81

<b>WARRANT #1 TOTAL</b>	<b>\$ 351,632.24</b>
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Oneida, NY

# Expense Approval Report

## By Fund

Payment Dates 7/2/2025 - 7/15/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
Max's Print Shop	77102	07/15/2025	Redpath uniform items	001.3410.0317.0000	89.00
JEROME FIRE EQUIPMENT CO.,	77090	07/15/2025	relief valve for fill station	001.3410.0400.0000	68.00
MATRIX COMMUNICATIONS	77101	07/15/2025	MOVE PHONE LINES	001.1680.0403.0000	125.00
VISTA PRINT	DFT0005943	07/15/2025	BUSINESS CARDS	001.1989.0400.0000	45.97
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	BLANKET PO	001.7140.0300.0000	226.77
SIRCHIE ACQUISITION COMP...	77115	07/15/2025	Evidence Supplies	001.3120.0300.0000	145.36
ONEIDA OFFICE SUPPLY	77109	07/15/2025	BLANKET PO	001.7140.0300.0000	25.17
ONEIDA OFFICE SUPPLY	77109	07/15/2025	Oneida Office Supply - Runnin...	001.3120.0300.0000	47.87
Max's Print Shop	77102	07/15/2025	Cooney uniform items	001.3410.0317.0000	220.00
MARCY HYDRAULICS	77099	07/15/2025	HYDROLIC PARTS	001.5132.0300.0000	197.99
SILVER CITY TIRE INC	77114	07/15/2025	AC Recharge	001.1640.0403.0001	300.00
EastUp Auto Repair	77080	07/15/2025	Hitch & wiring for 2015 Ford	001.3410.0409.0000	239.84
SPECTROTEL, INC.	77117	07/15/2025	LONG DISTANCE	001.1680.0403.0000	125.35
CHARTER COMMUNICATIONS	77073	07/15/2025	INTERNET & PHONE	001.1680.0403.0000	660.00
ATLAS FENCE	77067	07/15/2025	TEMP FENCE MADISON ST	001.3650.0400.0002	125.00
FASTENAL CO., INC.	77081	07/15/2025	Hardware and Materials	001.5132.0300.0000	238.20
GE SOFTWARE	77084	07/15/2025	SOFTWARE	001.5132.0403.0000	160.00
TALLMADGE TIRE SERVICE	77120	07/15/2025	TIRES	001.5132.0300.0000	905.00
BUELL FUEL LLC	77071	07/15/2025	GASOLINE	001.1640.0401.0000	8,568.00
BUELL FUEL LLC	77071	07/15/2025	DIESEL	001.1640.0402.0000	2,224.60
BUELL FUEL LLC	77071	07/15/2025	DIESEL	001.1640.0402.0000	6,371.90
BUELL FUEL LLC	77071	07/15/2025	DIESEL	001.1640.0402.0000	2,182.76
BUELL FUEL LLC	77071	07/15/2025	DIESEL	001.1640.0402.0000	1,376.37
UDIG NY, INC	77121	07/15/2025	U-DIG	001.1620.0403.0001	610.31
HIWAYTRAC LLC	77088	07/15/2025	GPS MONITORING	001.1620.0403.0003	396.00
W B MASON CO, INC	77124	07/15/2025	TONER	001.1660.0300.0000	280.98
NADINE BELL, ESQ	77105	07/15/2025	LEGAL SERVICES	001.1420.0411.0000	2,574.00
NADINE BELL, ESQ	77105	07/15/2025	DISBURSEMENTS	001.1420.0411.0000	757.40
LEWIS UNIFORM CO., LLC	77096	07/15/2025	TLR-1 HL	001.3120.0200.0000	849.95
LEWIS UNIFORM CO., LLC	77096	07/15/2025	ALS LVL 3 HOLSTER	001.3120.0200.0000	850.00
RELIABLE PRODUCTS	77111	07/15/2025	3 floor squeegees	001.3410.0405.0000	198.00
GREAT AMERICAN FINANCIAL ...	77087	07/15/2025	3RD QUARTER	001.1620.0404.0000	360.00
CANON FIANCIAL SERVICES	DFT0005939	07/15/2025	COPIER LEASE	001.1620.0406.0000	499.60
CINTAS CORP	77075	07/15/2025	UNIFORMS	001.5132.0403.0000	330.53
AIR TIME INFLATABLE	DFT0005937	07/15/2025	OBSTACLE COURSE INFLATAB...	001.7140.0300.0000	300.00
MCQUADE & BANNIGAN, INC.	77103	07/15/2025	SIGN BLANKS	001.3310.0300.0000	981.21
UNITED UNIFORM CO INC	77122	07/15/2025	Carnahan uniform items	001.3410.0317.0000	149.02
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	NAPA - Running PO Fleet	001.1640.0403.0001	171.74
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	PARTS	001.5132.0300.0000	171.74
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	PARTS	001.5132.0300.0000	9.81
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	PARTS	001.5132.0300.0000	71.99
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	PARTS	001.5132.0300.0000	71.83
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	PARTS	001.5132.0300.0000	12.96
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	PARTS	001.5132.0300.0000	71.90
COOPER ELECTRIC	77077	07/15/2025	ELECTRICAL SUPPLIES	001.3310.0300.0000	476.93
COOPER ELECTRIC	77077	07/15/2025	ELECTRICAL SUPPLIES	001.3310.0300.0000	3.10
DREW ALLEN	77078	07/15/2025	ENTERTAINMENT FOR SUMM...	001.7140.0403.2032	425.00
SCOTT JONES	77113	07/15/2025	WATER FOR EMERGENCY WE...	001.3410.0407.0000	47.31
SCOTT JONES	77113	07/15/2025	FUEL	001.3410.0407.0000	33.00
JOHN CLARK SR	77092	07/15/2025	UMPIRE	001.7140.0403.2022	135.00
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	supplies	001.1620.0300.0000	45.66
VISTA PRINT	DFT0005943	07/15/2025	BUSINESS CARDS	001.1989.0400.0000	26.98
VISTA PRINT	DFT0005943	07/15/2025	BUSINESS CARDS	001.1989.0400.0000	37.73



## Expense Approval Report

Payment Dates: 7/2/2025 - 7/15/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	BLANKET PO	001.7140.0300.0000	434.07
US POSTAL SERVICE	DFT0005941	07/15/2025	POSTAGE	001.1620.0404.0000	2.59
VERIZON WIRELESS	77123	07/15/2025	MODEMS	001.1680.0403.0000	76.62
NORTHLAND COMMUNICATI...	77107	07/15/2025	PHONE & INTERNET	001.1680.0403.0000	1,114.89
BLISS ENVIRONMENTAL SERVI...	77069	07/15/2025	109 N MAIN ST	001.1620.0403.0001	246.50
BLISS ENVIRONMENTAL SERVI...	77069	07/15/2025	403 SCONONDOA ST	001.1620.0403.0001	109.00
BLISS ENVIRONMENTAL SERVI...	77069	07/15/2025	217 CEDAR ST	001.1620.0403.0001	119.90
BLISS ENVIRONMENTAL SERVI...	77069	07/15/2025	360 N MAIN ST	001.1620.0403.0001	153.00
HARBOR FREIGHT	49	07/15/2025	ultrasonic cleaner & solution	001.3410.0409.0000	179.99
SCOTT CARROLL	77112	07/15/2025	SCORE KEEPER	001.7140.0403.2022	240.00
NATIONAL GRID	77106	07/15/2025	ELECTRIC	001.1620.0401.0000	5,005.97
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	BLANKET PO	001.7140.0300.0000	303.90
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	PRESSURE WASHER	001.7140.0409.0000	379.01
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	BLANKET PO	001.7140.0300.0000	272.47
STROPP APPRAISAL	77118	07/15/2025	APPRAISAL REPORT PHELPS ST	001.1364.0400.0000	2,500.00
AMAZON WEB SERVICES, LLC.	DFT0005938	07/15/2025	WIPE	001.3120.0300.0000	40.98
ANDY'S TOWING SERVICE LLC	77065	07/15/2025	Tow Service	001.1640.0403.0001	200.00
FOREMOST PROMOTIONS	77083	07/15/2025	Bike Safety Activity Books	001.3120.0420.0000	1,180.00
FOREMOST PROMOTIONS	77083	07/15/2025	Glow in the Dark Wristbands	001.3120.0420.0000	1,200.00
CLINTON TRACTOR & IMPLEM...	77076	07/15/2025	TRACTOR PARTS AND REPAIR	001.5132.0300.0000	1,286.33
CLINTON TRACTOR & IMPLEM...	77076	07/15/2025	TRACTOR PARTS AND REPAIR	001.5132.0300.0000	293.28
INTERSTATE BATTERY SYSTEM ..	77089	07/15/2025	Batteries	001.5132.0303.0000	302.70
PHYSICIAN'S RESOURCES INC	77110	07/15/2025	AED INSPECTION	001.7140.0300.0000	145.00
KIME HARDWARE	77094	07/15/2025	BRASS NIPPLE	001.5110.0300.0000	11.78
KIME HARDWARE	77094	07/15/2025	BLANKET PO	001.7140.0409.0000	35.98
KIME HARDWARE	77094	07/15/2025	SUPPLIES	001.5110.0300.0000	5.99
WHITE FARM SUPPLY INC	77125	07/15/2025	tractor parts	001.5132.0300.0000	152.56
BONADIO & CO LLP	77070	07/15/2025	JUNE SERVICES	001.1315.0403.0000	10,850.00
BONADIO & CO LLP	77070	07/15/2025	JUNE SERVICES	001.1315.0403.0000	1,362.00
ONEIDA CITY SCHOOL DIST	77108	07/15/2025	JUNE 2025 COLLECTION	001.0001.0661.0012	31,591.48
ONEIDA CITY SCHOOL DIST	77108	07/15/2025	JUNE 2025 COLLECTION	001.0001.0661.0013	1,579.59
MADISON COUNTY TREASURER	77098	07/15/2025	JUNE COLLECTION	001.0001.0663.0000	17,428.66
<b>Fund 001 - GENERAL FUND Total:</b>					<b>114,422.07</b>

## Fund: 002 - WATER

CALLANAN INDUST. INC.	77072	07/15/2025	CALLANAN RUNNING PO	002.8300.0319.0000	529.54
BLAIR SUPPLY CORP	77068	07/15/2025	CURB BOX	002.8300.0200.0000	4,149.50
BLAIR SUPPLY CORP	77068	07/15/2025	BLAIR SUPPLY CORP.	002.8300.0300.0000	1,270.75
BARTON & LOGUIDICE,DPC	4994	07/15/2025	BARTON & LOGUIDICE	002.8300.0403.0000	815.00
FISHER SCIENTIFIC CO.	77082	07/15/2025	LAB SUPPLIES	002.8300.0415.0000	852.47
INTERSTATE BATTERY SYSTEM ..	77089	07/15/2025	INTERSTATE BATTERY	002.8300.0319.0000	157.47
MATRIX COMMUNICATIONS	77101	07/15/2025	PHONE LINE RELO	002.8300.0444.0000	75.00
GRAPHIC CONTROLS ACQUISIT...	77086	07/15/2025	GRAPHIC CONTROL CHARTS	002.8300.0300.0000	1,168.44
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	RUNNING PO	002.8300.0319.0000	8.11
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	MGM AUTO PARTS ( NAPA)	002.8300.0319.0000	419.01
MGM PARTS DISTRIBUTORS, I...	77104	07/15/2025	RUNNING PO	002.8300.0319.0000	31.97
COOPER ELECTRIC	77077	07/15/2025	COOPER ELECTRIC	002.8300.0319.0000	8.51
COOPER ELECTRIC	77077	07/15/2025	COOPER ELECTRIC	002.8300.0319.0000	14.90
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	RUNNING PO	002.8300.0319.0000	22.10
LOWE'S HOME IMPROVEMEN...	77097	07/15/2025	RUNNING PO	002.8300.0319.0000	68.34
NATIONAL GRID	77106	07/15/2025	ELECTRIC	002.8300.0401.0000	34.73
VERIZON	DFT0005942	07/15/2025	TABERG FIOS	002.8300.0401.0000	75.99
GRAINGER INC	77085	07/15/2025	HARD HATS	002.8300.0319.0000	186.64
GRAINGER INC	77085	07/15/2025	GRAINGER- LAB SUPPLIES, GE...	002.8300.0319.0000	467.51
GRAINGER INC	77085	07/15/2025	GRAINGER- LAB SUPPLIES, GE...	002.8300.0319.0000	14.83
WHITE FARM SUPPLY INC	77125	07/15/2025	WHITES FARM SUPPLY	002.8300.0319.0000	363.34
<b>Fund 002 - WATER Total:</b>					<b>10,734.15</b>

## Fund: 003 - SEWER

ONEIDA OFFICE SUPPLY	77109	07/15/2025	office supplies	003.8110.0443.0000	27.90
CHARTER COMMUNICATIONS	77073	07/15/2025	INTERNET & PHONE	003.8110.0400.0000	139.95
EASTERN CROWN INC	77079	07/15/2025	SUPERCHLOR, SUPPLIES	003.8110.0308.0000	393.00

## Expense Approval Report

Payment Dates: 7/2/2025 - 7/15/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
EASTERN CROWN INC	77079	07/15/2025	SUPERCHLOR AND SUPPLIES	003.8110.0308.0000	458.00
KOESTER ASSOCIATES, INC	77095	07/15/2025	VACUM PUMP	003.8110.0200.0000	731.82
SUPERIOR PLUS ENERGY SERV...	77119	07/15/2025	PROPANE	003.8110.0400.0002	3,501.06
SUPERIOR PLUS ENERGY SERV...	77119	07/15/2025	PROPANE	003.8110.0400.0002	3,691.82
SUPERIOR PLUS ENERGY SERV...	77119	07/15/2025	PROPANE FOR PUMP STATION	003.8110.0400.0002	1,960.64
SLACK CHEMICAL CO	77116	07/15/2025	CL2	003.8110.0308.0000	1,690.44
ANTHONY GRIFFIN	77066	07/15/2025	MEAL	003.8110.0413.0000	10.00
JESSE DOTY	77091	07/15/2025	MEALS	003.8110.0413.0000	150.00
MARK ARMSTRONG	77100	07/15/2025	MEALS	003.8110.0413.0000	150.00
CHRISTOPHER CARNEY	77074	07/15/2025	MEALS	003.8110.0413.0000	60.00
NORTHLAND COMMUNICATI...	77107	07/15/2025	PHONE & INTERNET	003.8110.0400.0000	376.44
NATIONAL GRID	77106	07/15/2025	ELECTRIC	003.8110.0400.0000	10,374.84
AMAZON WEB SERVICES, LLC.	DFT0005938	07/15/2025	POWER SUPPLY FOR BLOWER ...	003.8110.0200.0000	478.95
KEMIRA WATER SOLUTIONS, I...	77093	07/15/2025	iron salts	003.8110.0329.0000	6,873.01
KEMIRA WATER SOLUTIONS, I...	77093	07/15/2025	iron salts	003.8110.0329.0000	6,905.64
KIME HARDWARE	77094	07/15/2025	SUPPLIES FOR PLANT	003.8110.0405.0000	6.99
KIME HARDWARE	77094	07/15/2025	SUPPLIES FOR PLANT	003.8110.0405.0000	25.49
KIME HARDWARE	77094	07/15/2025	SUPPLIES FOR PLANT	003.8110.0405.0000	5.78
<b>Fund 003 - SEWER Total:</b>					<b>38,011.77</b>
<b>Fund: 005 - CAPITAL</b>					
CALLANAN INDUST. INC.	4995	07/15/2025	2025 PAVING PROGRAM	005.5110.0402.0025	8,932.52
BARTON & LOGUIDICE, DPC	4994	07/15/2025	Contract	005.8300.0401.0022	9,054.46
SUIT-KOTE CORP	4996	07/15/2025	2025 PAVING	005.5110.0402.0025	23,660.61
SUIT-KOTE CORP	4996	07/15/2025	2025 PAVING PROGRAM	005.5110.0402.0025	58,198.26
SUIT-KOTE CORP	4996	07/15/2025	2025 PAVING PROGRAM	005.5110.0402.0025	54,698.40
ENERGY SYSTEMS GROUP	DFT0005940	07/15/2025	VALUATION 6	005.8110.0401.0019	32,829.50
<b>Fund 005 - CAPITAL Total:</b>					<b>187,373.75</b>
<b>Fund: 031 - DRI</b>					
MRB GROUP	1018	07/15/2025	DRI ADMIN	031.8020.0400.0000	1,090.50
<b>Fund 031 - DRI Total:</b>					<b>1,090.50</b>
<b>Grand Total:</b>					<b>351,632.24</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	114,422.07
002 - WATER	10,734.15
003 - SEWER	38,011.77
005 - CAPITAL	187,373.75
031 - DRI	1,090.50
<b>Grand Total:</b>	<b>351,632.24</b>

## Account Summary

Account Number	Account Name	Payment Amount
001.0001.0661.0012	Due to School 2024-2025	31,591.48
001.0001.0661.0013	Due to School 2024-2025..	1,579.59
001.0001.0663.0000	DUE TO COUNTY-TAX LE...	17,428.66
001.1315.0403.0000	Contracts	12,212.00
001.1364.0400.0000	EXPENSES ON PROPERTY...	2,500.00
001.1420.0411.0000	LABOR SERVICES AND N...	3,331.40
001.1620.0300.0000	MAT SUPPLIES	45.66
001.1620.0401.0000	ELECTRIC AND GAS	5,005.97
001.1620.0403.0001	CONTRACTS MB/FD	1,238.71
001.1620.0403.0003	CONTRACTS COMBINED	396.00
001.1620.0404.0000	POSTAGE	362.59
001.1620.0406.0000	COPIER CONTRACTS	499.60
001.1640.0401.0000	CENTRAL GASOLINE	8,568.00
001.1640.0402.0000	CENTRAL DIESEL	12,155.63
001.1640.0403.0001	CENTRAL VEHICLE -POLI...	671.74
001.1660.0300.0000	Central Office Supplies	280.98
001.1680.0403.0000	CONTRACTS	2,101.86
001.1989.0400.0000	PRINTING	110.68
001.3120.0200.0000	Police Equipment	1,699.95
001.3120.0300.0000	MAT SUPPLIES	234.21
001.3120.0420.0000	Crime Prevention	2,380.00
001.3310.0300.0000	MAT SUPPLIES	1,461.24
001.3410.0317.0000	CLOTHING	458.02
001.3410.0400.0000	SCBA	68.00
001.3410.0405.0000	BUILDING MAINTENANC...	198.00
001.3410.0407.0000	CHIEF'S EXPENSE	80.31
001.3410.0409.0000	EQUIPMENT REPAIR & ...	419.83
001.3650.0400.0002	Demolition-Protective ...	125.00
001.5110.0300.0000	MAT SUPPLIES	17.77
001.5132.0300.0000	DPW MAINTENANCE- RE...	3,483.59
001.5132.0303.0000	GENERAL MATERIALS	302.70
001.5132.0403.0000	CONTRACTS	490.53
001.7140.0300.0000	MAT SUPPLIES	1,707.38
001.7140.0403.2022	CONTRACTS.ADLT SOF...	375.00
001.7140.0403.2032	CONTRACTS.CONCERTS/...	425.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	414.99
002.8300.0200.0000	EQUIPMENT	4,149.50
002.8300.0300.0000	MAT SUPPLIES	2,439.19
002.8300.0319.0000	GENERAL MAINTENANCE	2,292.27
002.8300.0401.0000	UTILITIES	110.72
002.8300.0403.0000	CONTRACTS	815.00
002.8300.0415.0000	LAB TESTING	852.47
002.8300.0444.0000	OFFICE TECHNOLOGY EX...	75.00
003.8110.0200.0000	EQUIPMENT	1,210.77
003.8110.0308.0000	CHLORINE	2,541.44
003.8110.0329.0000	LIQUID IRON SALTS	13,778.65
003.8110.0400.0000	CONTRACTUAL SERVICES	10,891.23
003.8110.0400.0002	OTHER EXPENSE-SEWER...	9,153.52

**Account Summary**

Account Number	Account Name	Payment Amount
003.8110.0405.0000	BUILDING MAINTENANC...	38.26
003.8110.0413.0000	TRAINING	370.00
003.8110.0443.0000	SANITARY SEWER MATE...	27.90
005.5110.0402.0025	2025 CHIPS Paving Progr...	145,489.79
005.8110.0401.0019	2019 WWTP EXPANSION	32,829.50
005.8300.0401.0022	2022 Lake Street Pump S...	9,054.46
031.8020.0400.0000	DRI-HCR BAF - Consultan...	<u>1,090.50</u>
	<b>Grand Total:</b>	<b>351,632.24</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	318,802.74
005811004010019	<u>32,829.50</u>
<b>Grand Total:</b>	<b>351,632.24</b>

1. MONTHLY REPORTS

**RESOLUTION 25-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that Monthly Reports from the City Clerk, City Engineer, Codes Department, Fire Department, Parks and Recreation Department, and Police Department are hereby received and placed on file.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

2. **ADOPT A LOCAL LAW AMENDING THE CHARTER OF THE CITY OF ONEIDA TO ABOLISH  
THE ELECTIVE OFFICE OF CITY CHAMBERLAIN**

**RESOLUTION 25-**

Moved by Councilor  
Seconded by Councilor

**WHEREAS**, pursuant to the provisions of the Municipal Home Rule Law, a proposed Local Law titled "A Local Law Amending the Charter of the City of Oneida To Abolish the Elective Office of City Chamberlain" was presented and introduced at a Regular Meeting of the Common Council of the City of Oneida held on July 1, 2025; **and**

**WHEREAS**, a public hearing was held on such proposed Local Law on July 15, 2025, and by the Common Council of the City of Oneida and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed Local Law having been heard, and said proposed Local Law having been in the possession of the members of the Common Council of the City of Oneida in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; **and**

**WHEREAS** the enactment of the Proposed Local Law has previously been determined to be an unlisted action for purposes of environmental review under SEQRA, an environmental impact statement (EIS) was not required, and a negative declaration was issued on July 1, 2025, pursuant to the State Environmental Quality Review Act (SEQR) determining that this action will have no significant effect on the environment thus concluding the SEQR review process; **and**

**WHEREAS** the enactment of said Proposed Local Law is subject to a mandatory referendum pursuant to Municipal Home Rule Law § 23; **and**

**WHEREAS**, it is in the public interest to enact said Proposed Local Law.

**NOW, THEREFORE**, it is

**RESOLVED** that the Common Council of the City of Oneida, Madison County, New York, does hereby enact a Local Law as follows:

**CITY OF ONEIDA**

**A LOCAL LAW AMENDING THE CHARTER OF THE CITY OF ONEIDA TO ABOLISH  
THE ELECTIVE OFFICE OF THE CITY CHAMBERLAIN**

Be it enacted by the Common Council of the City of Oneida, this local law amends the Charter of the City of Oneida and the City of Oneida City Code to abolish the elective office of City Chamberlain.

**SECTION 1.**                    **AUTHORITY.**

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law § 10.

**SECTION 2.**                    **PURPOSE.**

In accordance with Section 2.1(A) of the Oneida City Charter, the City Chamberlain for the City of Oneida is an elective City officer with a two (2) year term. The Common Council of the City of Oneida has determined that it is desirable to abolish the elective position of the City Chamberlain. The purpose of this Local Law is to effectively effectuate such change, at 11:59 p.m. on December 31, 2027. Said change would be subject to a mandatory referendum. Therefore, an additional purpose of this local law is to place on the November 4, 2025, general election ballot, a referendum item which allows the electors of the City of Oneida to decide if they wish to abolish the elective office of City Chamberlain.

**SECTION 4.**                    **AMENDMENT OF THE CITY CHARTER SECTION 2.1(A).**

So that Subsection (A) of Section 2.1 of the Oneida City Charter, titled "Elective officers: terms," shall be amended so as to read, in its entirety, as follows:

- "A.     There shall be elected by the qualified electors of the City a Common Council consisting of the Mayor and six Councilors, a City Judge, a City Justice and four Supervisors. All elective City officers shall be elected for a two-year term except the Supervisors, who shall be elected for the same term of office as Supervisors of the towns of Madison County and the City Judge and City Justice who shall be elected for six-year terms. One Councilman shall be elected by the qualified electors of each of the six wards. The qualified electors of the First, Second and Third Wards shall together elect two Supervisors. The qualified electors of the Fourth, Fifth and Sixth Wards shall together elect two Supervisors."

**SECTION 5.**                    **MANDATORY REFERENDUM.**

Pursuant to Municipal Home Rule Law Section 23(2)(e), this Local Law shall be submitted for approval to the electors of the City of Oneida at the next general City election to be held on November 4, 2025.

**SECTION 6.**                    **VALIDITY & SEVERABILITY.**

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**SECTION 7.**                    **EFFECTIVE DATE.**

This Local Law shall be effective upon filing with the office of the Secretary of State. Pursuant to Municipal Home Rule Law § 23, this Local Law is subject to a mandatory referendum, and this may not be filed with the Secretary of State until a referendum has been conducted approving this Local Law.

**RESOLVED**, that a proposition will be put before the voters at the General Election to be held on November 4, 2025, and the Clerk of said City is hereby authorized and directed to cause to be included in the Notice of the Election the following proposition which shall read as follows: "Shall Section 2.1(A) of the Oneida City Charter be amended to abolish the elective position of the City Chamberlain?"

Councilor Szczerba: \_\_\_\_\_  
Councilor Laureti: \_\_\_\_\_  
Councilor Hitchings: \_\_\_\_\_  
Councilor Winchell: \_\_\_\_\_  
Councilor Pagano: \_\_\_\_\_  
Councilor Simchik: \_\_\_\_\_

**MOTION CARRIED/FAILED**



3. DESIGNATE COMMON COUNCIL AS DUE PROCESS HEARING OFFICERS

**RESOLUTION 25**

Moved by Councilor

Seconded by Councilor

**RESOLVED**, that in accordance with the City of Oneida Water Department Rules and Regulations, the Common Council will conduct any due process hearings for termination of water service as per Article XIX. B. 4.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

4. A RESOLUTION AUTHORIZING A BIKE AND PROPERTY AUCTION

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

**WHEREAS**, the City of Oneida Police Department has accumulated unclaimed, impounded, or surplus bicycles and other property; and

**WHEREAS**, the City of Oneida deems it appropriate and in the public interest to dispose of such items via a public auction in accordance with applicable laws, regulations, and City policy; and

**WHEREAS**, the Common Council has determined that the proceeds generated by this auction should be directed to enhancing the Police Department's capacity by funding the procurement of equipment and outreach materials;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Oneida as follows:

1. The Police Department is authorized to conduct a **Bike and Property Auction** on **Saturday, August 30, 2025**, beginning at **9:00 a.m.**, at **City Hall, 109 North Main Street, Oneida, New York**.
2. Notice of the auction shall be published at least **ten (10) days prior** to the event in accordance with state and local requirements, and the auction shall be open to the public.
3. All auction proceeds shall be deposited into a designated City account with reference to **"Police Department Auction Proceeds."**
4. Funds from this account shall be exclusively used for the purchase of necessary Police Department equipment and hand-out items for community engagement and public safety initiatives.

**BE IT FURTHER RESOLVED** that this resolution takes effect immediately and remains in force until the authorized fund is fully expended for its intended purpose.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

5. AGREEMENT WITH MADISON COUNTY WORKFORCE DEVELOPMENT AND THE ONEIDA CITY POLICE DEPARTMENT FOR THE SUPERVISION OF ONE TANF SUMMER YOUTH EMPLOYMENT PROGRAM PARTICIPANT

RESOLUTION 25-

Moved by Councilor  
Seconded by Councilor

**WHEREAS**, Madison County Workforce Development (MCWD) administers the TANF Summer Youth Employment Program to provide meaningful work experience to eligible youth; and

**WHEREAS**, MCWD has offered the opportunity for one TANF Summer Youth Employment Program participant to be placed with the Oneida City Police Department for the summer of 2025; and

**WHEREAS**, the participant will work a maximum of twenty-two (22) hours per week, Monday through Thursday, under the supervision of the Oneida City Police Department; and

**WHEREAS**, all costs associated with the youth's summer work experience, including wages and workers' compensation, will be paid by Madison County Workforce Development;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Oneida, that the City Manager is hereby authorized to execute an agreement with Madison County Workforce Development and the Oneida City Police Department for the supervision of one TANF Summer Youth Employment Program participant in accordance with the terms outlined above.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

HERKIMER-MADISON-ONEIDA CONSORTIUM  
TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF)  
SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)  
**NON-FINANCIAL WORK SITE AGREEMENT**

WHEREAS, the HERKIMER-MADISON-ONEIDA CONSORTIUM is a tri-county arrangement established by the Counties of Herkimer, Madison, and Oneida of the State of New York with its offices located as follows:

☐ Oneida County Workforce Development  
209 Elizabeth St., Utica, NY 13501  
(315) 798-5908

☐ Herkimer County Employment & Training  
320 N. Prospect St., Herkimer, NY 13350  
(315) 867-1450

☒ Madison County Workforce Development (MCWD)  
133 North Court Street Wampsville, NY 13163 (Mailing: P.O.BOX 609)  
(315) 363-2400

WHEREAS, the Consortium has entered into an Agreement with the Governor of the State of New York to implement an employment and training program in the Counties of Herkimer, Madison, and Oneida pursuant to the provisions of the Workforce Innovation and Opportunity Act of 2014 (WIOA), and

WHEREAS, the Consortium has received TANF funding targeted for Youth Programming to be administered in the summer of **2025**, and

WHEREAS, Madison County Workforce Development (hereinafter referred to as MCWD) desires to enter into an Agreement with: **Oneida City Police Department at 108 Main Street Oneida, NY 13421** (hereinafter referred to as the Agency) for the supervision of **one (1)** TANF Summer Youth Employment Program participants.

NOW THEREFORE, MCWD agrees to place **one (1)** SYEP participants at the above-named Agency scheduled as follows:

The term of this Agreement will begin on **July 7, 2025** and end on **August 30, 2025**. SYEP participants are allowed to work up to **22** hours a week maximum; **Monday thru Thursday only**. All costs associated by this Summer Youth Work Experience will be paid by MCWD. The Agency agrees to abide by the following conditions outlining its participation in the Program:

- I. Work Site Responsibilities: To provide sufficient and meaningful work for up to **one (1)** SYEP participants throughout the program during the hours they are assigned to the work site.
- A. To provide responsible supervision of the SYEP participant, along with following Child Labor Laws.
  - B. To advise MCWD staff of any problems encountered by a SYEP participant within twenty-four (24) hours.
  - C. To notify MCWD staff within twenty-four (24) hours of the occurrence of any accident involving any SYEP participant.
  - D. Email weekly timesheet documenting each participant's hours worked no later than 12:00pm on Thursday each week. Timesheets should be emailed to [ellen.bowe@madisoncounty.ny.gov](mailto:ellen.bowe@madisoncounty.ny.gov), and [cindy.palmer@madisoncounty.ny.gov](mailto:cindy.palmer@madisoncounty.ny.gov)
  - E. The Worksite Agency will maintain and post a schedule for each youth.
  - F. Worksite Agency will maintain a copy of each youth's working card while the youth is working at their worksite. The worksite Agency Supervisor will present the working card to NYS or Federal officials upon request. Originals of each youth's working card will be maintained at the office of the Madison County Working Solutions.
- II. General Provisions:
- A. Authorized MCWD staff may, at all reasonable times, have access to and the right to visit the Agency's work site(s) to monitor the services being provided by the Agency under this Agreement. Appropriate federal and state staff will also be afforded this access.
  - B. If the Agency needs to TERMINATE THIS WORK EXPERIENCE AGREEMENT, for any reason, they may do so. Prior coordination with MCWD staff is requested.
  - C. For the purpose of this agreement, while SYEP participants are participating in the Work Experience, all SYEP participants shall be considered employees of MCWD.
  - D. MCWD assumes liability for unemployment insurance and worker's compensation for up to **one (1)** SYEP participants during their SYEP participation.
  - E. This Agreement is made subject to the Consortium's receipt of funds from the Governor of the State of New York.

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Alice Savino, Executive Director  
Executive Director  
Herkimer/Madison/Oneida Counties  
Workforce Development

Date:

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Kyle Lovell  
Manager for the City of Oneida

Date:

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6. AGREEMENT-AUCTIONS INTERNATIONAL INC.

**RESOLUTION 25-**

Moved by Councilor

Seconded by Councilor

**RESOLVED**, to authorize the City Manager to sign an agreement with Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052 for the sale of government vehicles, machinery, equipment and all other surplus assets for 2025.

Ayes:

Nays:

**MOTIONAL CARRIED/FAILED**

# ONLINE AUCTION CONTRACT - AGREEMENT FOR SALE OF GOVERNMENT ASSETS BY ONLINE AUCTION

This Agreement made on \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_, between \_\_\_\_\_, hereafter called "Seller", and Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052, hereafter called "Auctioneer":

The Auctioneer hereby agrees to use professional skills, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale. All auction items will be sold "as is, where is", subject to the Seller's terms.

The Seller agrees to provide titles, keys in all other proof of ownership to customers who present a paid invoice from Auctions International, and release the purchased items once the Auctioneer has received full payment for the goods listed and described in detail on provided condition reports, and / or provided by the electronic means to the Auctioneer.

## GOVERNMENT VEHICLES, MACHINERY, EQUIPMENT AND ALL OTHER SURPLUS ASSETS

The Seller agrees to provide merchantable title (with no liens or encumbrances) for motor vehicles, and agrees to write-in the purchase information on the back of any titles issued to purchasers (as required by law). The Seller furthermore agrees not to sell listed merchandise before the term of the online auction is complete, under any circumstances.

The auction is to be held online at www.AuctionsInternational.com, beginning and closing on mutually agreed-upon dates and times. The terms and prices of this contract shall remain in effect for two years after the agreement is executed based on the means of the Seller. Notwithstanding the foregoing, the Seller may terminate this contract at any time for convenience.

It is agreed that all listed merchandise be sold to the highest bidder, "as is, where is", with no warranty, expressed, implied or otherwise, and with the government Seller retaining the right to reject any bids that are insufficient. The Seller agrees to specify a minimum acceptable price on each rejected bid, which will be posted on the past prices page of the Auctioneer's website.

Purchasers will be required to pay a 4% buyer's premium for vehicles and equipment sold within two (2) years of the manufacture date, a 5% buyer's premium for vehicles and equipment within three (3) years of the manufacture date, or a 10% buyer's premium for any vehicles/older equipment to be added to the successful high bid prices, which will constitute the Auctioneer's compensation for these services. There is no commission charged to the Seller.

The Seller agrees to provide photographs and description of the auction merchandise to conduct the auction. In the event that the Seller cannot provide this information, the Auctioneer's staff will travel to the Seller's facilities to obtain photos and condition reports of the Seller's items for the following fee: \$30 for each motorized vehicle/equipment item, and \$5 for each general merchandise auction lot. Listing fees are deducted from the net sale proceeds, before final payment is made to the Seller.

The Auctioneer will mail a check to the Seller for all proceeds collected within 15 business days after the Seller approves the bids for the sale items, and all monies are collected, along with an accounting summary. In the event of a bidder's refusal or failure to pay for their invoiced items, the Auctioneer will offer the unsold merchandise to the backup bidder, and the reneging bidder will be banned from future auctions. If the backup bidder does not take the merchandise for the backup bid price, then the merchandise will revert back to the possession of the Seller, after a reasonable time has been allowed for the backup bidder to get their payment to the Auctioneer. At the request of the Seller any unsold merchandise can be re-listed in the future online auction at no cost to the Seller.

INDEPENDENT STATUS. That during the existence of this agreement, the Auctioneer shall remain an individual, independent contractor, retaining its separate identity and shall in no way be considered a division, department or agent of the Seller's agency or organization.

WAIVER. No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among the parties with respect to the subject matter of this Agreement, and supersedes any and all prior understandings and agreements, whether written or oral, and all prior dealings of the parties with respect to the subject matter of this Agreement.

(X) \_\_\_\_\_  
Seller's Authorizing Signature                      Printed Name and Agency Title                      Telephone Number

(X) \_\_\_\_\_  
Seller's Agency Payment Address (Check will be made out and mailed to Seller, from Auctioneer, for payments received)

(X) \_\_\_\_\_  
Seller's E-Mail Address

(X) \_\_\_\_\_  
Auctioneer's Signature                      Auctioneer's Printed Name                      Date

7. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 25-

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services.

	<u>To</u>	<u>From</u>
<b>2025 Budget Adjustments</b>		
\$ 50,000.00	001.1315.0403.0000 Comptroller Contracts	001.1315.0101.0000 Comptroller Salaries

***To re- allocate funds for contracted outsource Comptroller services as approved by Res# 25-83 4/15/25***

Ayes:

Nays:

**MOTION CARRIED/FAILED**



**8. AGREEMENT-MRB GROUP-KALLET ASSESSMENT**

**RESOLUTION 25-**

Moved by Councilor

Seconded by Councilor

**RESOLVED**, to authorize the City Manager to enter into an agreement with MRB Group, 145 Culver Road, Suite 160, Rochester, NY 14620, for professional services related to the assessment of the Oneida Kallet Civic Center.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

**NEW BUSINESS:**

Motion to adjourn by Councilor  
Seconded by Councilor

Ayes:

Nays:

**MOTION CARRIED/FAILED**

The regular meeting is hereby adjourned at \_\_\_\_\_ p.m.

**CITY OF ONEIDA**

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Sandra LaPera, City Clerk