

INVITATION TO BID

Pursuant to a Common Council resolution dated **November 1, 2022** the City of Oneida, New York requests bids for Wastewater Treatment Plant (WWTP) Laboratory Services – Analytical to evaluate samples from the WWTP in accordance with recognized methods of the analytical industry as required by City of Oneida Wastewater Treatment Plant, Harden Street, Oneida, New York during the period from **January 1, 2023 through December 31, 2023**.

A contract resulting from this invitation for bids may be extended for a period of one year under the same terms and conditions IF such an extension is mutually agreeable to both parties to the contract.

The City of Oneida reserves the right to the offer a contract extension under the same terms and conditions for a one (1) year period from the date of expiration provided such extension is mutually agreeable to both the City and the Contractor.

The material upon which the bidders submit proposals must conform to the specifications prepared by the City Engineer, which may be obtained from the Office of City Engineer.

Bids are to be sealed and marked on the envelope "Bid for Laboratory Services - Analytical". Bids must be delivered to City of Oneida, New York, ATTN: Purchasing Agent, 109 N. Main Street, Oneida, New York 13421-1627 and must be received not later than **Wednesday, December 14th, 2022, at 11:10 AM** at which time they will be opened and read aloud.

Each bid must be accompanied by cash, certified check or bid bond in an amount not less than five percent (5%) of the bid amount and subject to the conditions provided in the Information for Bidders.

The City of Oneida is exempt from the payment of State of New York sales tax or Federal tax on material[s], equipment and/or supplies sold to the owner pursuant to this contract. Such taxes must not be included in the bid.

The City of Oneida reserves the right to revise or amend the specifications prior to the date set for opening of bids. Such amendments, if any, will be announced by addenda to this bid document.

This Invitation to Bid is part of the specifications and shall be complied with in all respects. The Common Council of the City of Oneida reserves the right to reject any or all bids not in the best interest of the City.

Lee Ann Wells
Purchasing Agent