

# Kyle Lovell, MPA, LSSGB

Oneida City Administrator

Transformational leader and certified lean six sigma green belt professional with comprehensive experience in project management, fiscal oversight, contracts negotiation, operations, cost reduction, Human Resources, and business development.

## Qualifications Summary

- Proven success in leading large, dynamic, public organizations, steering implementation of strategic decisions to ensure achievement of exceptional results and driving innovative, enhanced process improvements.
- Well-versed in managing complex budgets, coordinating preparation of proposals, business plans, work statements, and financial terms/conditions as well as ensuring program/contractual requirements to achieve milestones.
- Instrumental in performing numerous activities, including establishing, organizing, structuring, and supervising completion of key infrastructure projects, while ensuring completion on time within budget and scope.
- Adept at implementing FAR (Federal Acquisitions and Regulations), NYS and MUNIS program policies as well as delivering robust solutions to resolve complex and emergent issues along with directing large teams to bolster organizational efficiency.
- Expertise in Fiscal Management/Budget Development, capital planning, civil engineering, Real Property and Taxation, emergency management, HR, safety, legal, talent acquisition and policy development.

## Areas of Expertise

- |                                  |                              |  |
|----------------------------------|------------------------------|--|
| ◆ Program & Project Management   | ◆ Economic Development       | ◆ Change Management                    |
| ◆ Strategic Planning & Execution | ◆ Research & Data Analysis   | ◆ Team Leadership & Consensus Building |
| ◆ Budget & Finance Management    | ◆ Infrastructure Development | ◆ Executive Communication              |

## Key Accomplishments

- Spearheaded positive intergovernmental relations with the Cayuga Indian Nation (CIN) through diplomatic outreach and cultural competency for the first time in 40 years.
- Managed annual municipal budget of \$128M, reduced operational expenses using lean/Agile approaches, and saved average of \$1.3M while increasing accountability and transparency by hosting budget workshops.
- Delivered assistance to Seneca County IDA and Chamber of Commerce by leading economic development initiatives including Willard DTC redevelopment and the Seneca Army Depot redevelopment valued at \$1B.
- Orchestrated development of county first management handbook/primary secondary caregiver leave/self-care PTO and expanded mental health awareness initiatives through EAP advocacy directive.
- Directs 500 full-time employees and 50 part-time employees as well as performed as interim Finance Director, succession planning, cross-functional team building, mentorship, and capital/infrastructure projects.

## Career Experience

### County Manager, Seneca County, NY

2023 - 2024

Serves as the Chief Administrative Officer, Public Information Officer, interim Finance Director, and Chief Budget Officer for a large, multi-faceted, dynamic municipal organization, directing 500 full-time employees, 50 part-time employees, and administratively led 22 municipal departments. I managed all of Seneca County's New York State budgetary and fiscal compliance regulations, including purchasing and acquisition authority, ensuring compliance with all applicable state and federal laws, while providing direct oversight of Contract management for all capital planning activities. Oversaw staff training, workforce development, and employee assistance program for all employees, Advises 14 member elected Board of Supervisors on all legal, regulatory, and policy development decisions to include implementation and executive leadership controls.

- Directly developed, managed and directed a \$138M municipal budget for entire county government. Submitting annual budget to NYS Comptroller, via legislature review and adoption.
- Led administrative control of all major municipal operations including: Department of Human Services, Department of Community Services, County Attorney, Capital Infrastructure, Facilities, Purchasing, Finance, Human Resources, Real Property, Taxation, Treasurer, DMV, Regional Transportation Service, Public Works, Water and Sewer, and Board of Elections.
- Intergovernmental relations expert. Brokered the first Cayuga Indian Nation economic forum in 40 years. Worked tirelessly to ensure positive, and vibrant collaboration with indigenous nation community members.
- Streamlined cost reduction finance model for budget submission. Trained all 22 senior-level Department heads on Lean Six Sigma, saving an average of \$1.3M annually in operating costs

48th Fighter Wing (United States Air Force), RAFB Lakenheath, UK  
Senior Operations Manager (SAP/Secret)

2021 - 2023

Served as senior manager and spearhead technical and operational activities related to advanced aerospace integration, sustainment, and stand-up initiatives for 450 direct reports, a \$28M budget, and 2,675 sq. miles of land. Manage multiple projects for capital infrastructure development, safety standards, and legal & compliance with federal, state and local policy requirements, procurement laws, and engineering maintenance to motivate and instruct all personnel to meet organizational goals. Lead subordinate organizations, such as logistics, manufacturing, compliance, financial management, emergency management, and training divisions. Establish collaborative work environment and mentor team of 215 people. Oversee execution and approval of assigned contracts.

- Developed, executed, and directed technical policies, budgetary goals, objectives, and processes for Base community renovation effort in collaboration with senior staff leadership and local government partners.
- Coordinated and communicated strategic goals, operational procedures with manufacturing, procurement, quality, and supply chain executives.
- Acted as senior technical adviser for teams planning civil engineering projects and F-35A advanced engineering and maintenance systems projects.
- Delivered oversight of all capital improvement programs, including renovations, construction, financial management, property allocation, safety, and personnel administration system.

**388th Fighter Wing (USAF), Hill AFB, UT**  
**Director, Project Management Office (SAP/Secret)**

**2019 – 2021**

Directed process improvement efforts to decrease costs and increase efficiency. Coordinated different stakeholders while aligning shared goals across varied technical teams to provide unified, result-driven metrics. Led executive-level gatherings with important stakeholders to discuss metrics, problems, and completion targets. Implemented Agile approaches and lean principles to save money, time, and resources on engineering projects. Created, supervised, and carried out project management requirements for 388th FW related to infrastructure development and advanced program technical tasks, such as logistics, compliance, inspection, emergency management, legal requirements, manpower planning, and manufacturing.

- Established initial leadership cadre for the Israeli Air Force F-35 program at Nevatim AB (Israel), aiding in establishment of all flying activities, civil engineering projects, and training 300+ staff.
- Prepared maintenance schedules for capital projects and facility upgrades to support aircraft flying operations at Luke AFB Arizona, Hill AFB Utah, Carswell AFB Texas, Burlington ANGB Vermont, and Eielson AFB Alaska.
- Drove infrastructure and design charrette planning for 27 capital development projects valued at \$87M.

**388th Fighter Wing (USAF), Hill AFB, UT**  
**F-35 Program Integration Office Division Manager (SAP/Secret)**

**2018 – 2019**

Created and maintained project plans, including objectives, technology, timelines, money, and staffing. Delivered project deliverables to clients, while adhering to quality requirements. Utilized project management tools and techniques to drive project-related change management and cost-effectiveness.

- Steered integration and stand-up activities for 2500+ staff and three squadrons of 78 F-35A aircraft worth \$8B.
- Examined project objectives and timetables to identify project needs, including resources, staff, and cash.
- Managed \$200M F-135 engine overhaul work center setup operations, certification, and training.

**34th Aircraft Maintenance Unit (USAF), Hill AFB, UT**  
**5TH Generation Aircraft Section Manager (SAP/Secret)**

**2015 – 2018**

Spearheaded all assigned direct reports' compliance with training program. Coordinated daily personnel schedule to ensure 24-hour coverage across three shifts for 28 F-35 aircraft and 65 aircrews. Pioneered aviation safety/accident prevention program as principal investigator for all damaged aircraft. Oversaw Quality Assurance program, covering examining engineering disposition and operational inspection for entire F-35A fleet.

- Monitored 400+ direct reports, while leading 128 mid-level F-35 maintenance staff.
- Created 38 operational planning exercises and \$21M flying hour program schedule.
- Ensured completion of allocation maintenance activities with zero faults.

**Additional Experience**

Tactical Aircraft Maintainer (F-16C/F-35A) - United States Air Force (Active Duty) 2003 - 2015  
Nellis AFB, NV | Kunsan AB, ROK | Luke AFB, AZ

**Education**

**Executive Masters of Public Administration (EMPA)** - Syracuse University, Syracuse, NY 2021

**Masters Of Public Policy / MS in Political Science** - Liberty University, Lynchburg, VA 2017

**Bachelor of Science (B.S.) in Business Management** - Wayland Baptist University, Plainview, TX 2015

**Associate in Arts (A.A.) in Business** - Wayland Baptist University, Plainview, TX 2015

**Associate in Science (A.S.) in Aviation Maintenance Technology** - College of The Air Force, Maxwell-Gunter AFB, AL 2014

**Special Access Program (SAP) certified/F-35 program briefed**

**Licenses & Certifications**

Certificate Of Advanced Study (CAS) in Conflict/Collaboration - Syracuse University (Center for Negotiation), Syracuse, NY 2021  
Professional Manager's Certification (PMC) | Lean Six Sigma Green Belt Certified (LSSGB) (USAF)  
Diversity, Equity, and Inclusion in the Workplace – the University of South Florida, Tampa, FL 2020  
Crash, Damaged, Disabled, Aircraft Recovery (CDDAR) Team Chief (USAF)  
Graduate Certificate in Advanced Project Management - University of Utah, Salt Lake City, UT 2019  
SECRET/Special Access Program (SAP) Security Clearance (Sept 2022)  
Aircraft Mishap/Safety Investigation Certificate (USAF)