



# CITY OF ONEIDA CIVIL SERVICE COMMISSION

## MEETING MINUTES

**November 7, 2023 11:00am Common Council Chambers**

- Dave Cimpi- Chairperson
- Bruce Ironside-Commissioner
- Wendy Matters -Commissioner
  
- Other Attendees:\_\_\_
  - Jessica Kaiser – Executive Secretary to the Civil Service Commission
  - Lee Ann Wells – City Comptroller
  
- **Review Civil Service Transactions to date**
  
- **Approval of minutes from the September 13, 2023 meeting**



## CITY OF ONEIDA CIVIL SERVICE COMMISSION

### Resolution 23-15

Moved by: Commissioner Cimpi

Seconded by: Commissioner Matters

**WHEREAS**, The City of Oneida Civil Service is charged with administering Civil Service Law and establishing the eligible list of qualified candidates

**RESOLVED**, The City of Oneida Civil Service Commission approves to establish and certify the following eligible list:

Payroll Clerk Exam #67892  
Police Officer Exam #66486  
Fire Lieutenant Exam # 77878

Cimpi: Yes

Ironside: Yes

Matters: Yes

Motion: Passed

Discussion was had that everyone is pleased to see that 28 candidates sat for the Police Officer entry level exam which is much higher than last time the exam was given.

### Resolution 23-16

Moved by: Commissioner Cimpi

Seconded by: Commissioner Ironside

**WHEREAS**, The City of Oneida Civil Service is charged with administering Civil Service Law and classification of new positions to the appropriate class

**RESOLVED**, The City of Oneida Civil Service Commission approves to classify the Bus Driver/Dispatcher position as competitive.

Cimpi: Yes

Ironside: Yes

Matters: Yes

Motion: Passed



## CITY OF ONEIDA CIVIL SERVICE COMMISSION

### Resolution 23-17

Moved by: Commissioner Cimpi  
Seconded by: Commissioner Matters

**WHEREAS**, The City of Oneida Civil Service is charged with administering Civil Service Law and classification of new positions to the appropriate class

**RESOLVED**, The City of Oneida Civil Service Commission approves to classify the School Business Official position as competitive.

Cimpi: Yes  
Ironside: Yes  
Matters: Yes

Motion: Passed

### Resolution 23-18

Moved by: Commissioner Cimpi  
Seconded by: Commissioner Ironside

**WHEREAS**, The City of Oneida Civil Service is charged with administering Civil Service Law and related functions for both the City, the Oneida City School District, the Oneida Library and the Housing Authority

**WHEREAS**, The City of Oneida deems it necessary to revise all test fees to attract candidates for employment

**RESOLVED**, The City of Oneida Civil Service Commission approves to waive test fees for veterans and promotional exams while charging a reduced fee of \$10.00 on all exams for the term of January 1, 2024-December 31, 2024.

Cimpi: Yes  
Ironside: Yes  
Matters: Yes

Motion: Passed

Discussion was had that there are mixed feelings among the municipalities on waiving the examination fees completely. It has been noticed elsewhere that there is an increase



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in the amount of applications and then candidates not showing up for the exam when the fees have been waived.

### Resolution 23-19

Moved by: Commissioner Cimpi

Seconded by: Commissioner Ironside

**WHEREAS,** The City of Oneida Civil Service is charged with administering Civil Service Law and eligibility requirements

**WHEREAS,** The City of Oneida deems it necessary to revise the language on the Police Physical Agility Entrance letter to allow for the Commission to consider waivers

**RESOLVED,** The City of Oneida Civil Service Commission approves to revise the language on the Police Physical Agility Entrance letter to add the following:

*"Waivers based on recent successful completion of a Police physical agility at another municipality may be considered on a case-by-case basis by the Commission and must be applied for by no later than \_\_\_\_\_ Date"*

Cimpi: Yes

Ironside: Yes

Matters: Yes

Motion: Passed

The regular meeting is hereby adjourned at 11:25am.