

CITY of ONEIDA

Civil Service Commission

Dave Cimpi, Chairperson
Bruce Ironside, Commissioner
Wendy Matters, Commissioner
Jessica Kaiser, Secretary to the Commission

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Oneida, NY 13421
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315-363-2022

NOTICE OF OPEN POSITION

WASTE WATER TREATMENT PLANT OPERATOR TRAINEE

This position is a tested position in the Competitive class (*provisional appointment*) paid at \$22.71 per hour.

Candidates are selected on the basis of general science and mechanical aptitude. Term of the trainee appointment may be from 1 ½ to 4 ½ years, during which time incumbents are required to satisfactorily complete the training and experience requirements of the NYSDEC and pass a 2A exam for a grade 2A certificate. Upon satisfactory completion of certificate requirements, the incumbent will be advanced to the title of WWTP Operator with no further competition.

DISTINGUISHING FEATURES OF THE CLASS:

The trainee is responsible for learning the duties and routines in the operation and maintenance of a WWTP. The work is performed under the immediate supervision of a qualified operator while undergoing on-the-job training. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Performs study and reading assignments, observes demonstrations and learns the techniques of operation and maintenance of a WWTP;
- Assists in the operation and adjustment of pumps, valves, screens & related mechanical equipment;
- Assists in the inspection, maintenance, and repair of pumps, valves, screens, & related mechanical equipment;
- Assists in the making of tests to determine chlorine residual, settleable solids, biochemical oxygen demand, etc.;
- Cleans channels, screens, tanks, and other equipment;
- Assists in the preparation and maintenance of activity records and reports;
- Performs increasingly responsible duties as assigned in the operation and maintenance of a WWTP.

FULL PERFORMANCE, KNOWLEDGES, SKILLS AND ABILITIES:

Familiarity with elementary principles of chemistry and general science; good observation skills and mechanical aptitude; ability to apply learned principles and procedures relating to the operation and maintenance of a WWTP; skill in the operation of pumps, valves, and related mechanical equipment; ability to get along well with others; ability to understand and follow oral instructions; dependable; tactful and courteous; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a NYS high school equivalency diploma.
Possession of a NYS drivers license at time of appointment.

The City of Oneida is an Equal Opportunity / Affirmative Action Employer

It is the policy of the City of Oneida to provide for and promote equal opportunity in employment, compensation and other terms and conditions of employment without discrimination because of age, race, creed, color, national origin, gender, sexual orientation, disability, military status, genetic predisposition, carrier status, political affiliation, or belief.

Should you be interested, applications and additional information are available in the Civil Service Office, City Hall (2nd Floor), 109 N. Main Street, Oneida, NY 13421, or downloaded at our website: oneidacityny.gov

Submitted by: **Jessica Kaiser,**
Executive Secretary to the Commission

Posted: 02/14/2024