

CITY of ONEIDA

Civil Service Commission

Dave Cimpi, Chairperson
Bruce Ironside, Commissioner
Wendy Matters, Commissioner
Jessica Kaiser, Secretary to the Commission

109 N. Main Street
Oneida, NY 13421
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315-363-2022

NOTICE OF OPEN POSITION

Seasonal Laborer (DPW-3 vacancies)

This position is an untested position in the Labor class paid at \$18.00 per hour for the duration of May 2024 to August 2024 that may be responsible for any of the following:

- May assist in the maintenance or construction of roads, streets, utility and drainage systems by digging and backfilling trenches, spreading asphalt, sand and gravel;
- May assist in the installation, maintenance and repair of water mains, water services, valves, hydrants, and other water distribution and water supply equipment;
- May assist in the maintenance of the municipal swimming pool and related equipment;
- May assist in maintenance or minor construction of hydraulic, mechanical, or electrical systems;
- May assist in preparation, laying out and maintenance of athletic fields and areas designated for landscaping, grading, reseeding, trimming, and mowing;
- May operate power driven tools and equipment such as saws, compressors, drills, mixers, pumps, mowers, and snow blowers;
- Uses hand tools such as pliers, hammers, wrenches, screw drivers, and crow bars in systems maintenance work;
- Uses hand tools such as shovels, scythes, forks, and rakes in grounds maintenance and beautification work;
- Loads and unloads trucks, stacks materials and supplies, and delivers materials and supplies to their point of use;
- May act as flagman on highway jobs, directs trucks at loading and unloading sites;
- May assist in erecting or assembling snow fences, barricades, picnic tables and recreation equipment;
- May assist in flooding and maintenance of municipal ice-skating rink;
- Performs general clean-up work such as removing debris, raking leaves, cutting grass and weeds, shoveling snow, and assisting in collection of rubbish and litter from public lands and facilities;
- May prepare surfaces for painting as well as performs painting while utilizing respiratory protection equipment;
- May perform duties of attendant during confined space entry operations;
- Mops, sweeps, and washes floors, stairs, hallways, and restrooms;
- Dusts desks, woodwork, furniture, and other equipment;
- Cleans and maintains kitchen area at waste water treatment plant;

- Collects and disposes of trash and garbage, empties waste baskets, and separates recyclable material.

MINIMUM QUALIFICATIONS: None are required

The City of Oneida is an Equal Opportunity / Affirmative Action Employer

It is the policy of the City of Oneida to provide for and promote equal opportunity in employment, compensation and other terms and conditions of employment without discrimination because of age, race, creed, color, national origin, gender, sexual orientation, disability, military status, genetic predisposition, carrier status, political affiliation, or belief.

Should you be interested, applications and additional information are available in the Civil Service Office, City Hall (2nd Floor), 109 N. Main Street, Oneida, NY 13421, or downloaded at our website: oneidacityny.gov

Submitted by: **Jessica Kaiser,**
Executive Secretary to the Commission

Posted: 04/30/2024