

CITY of ONEIDA

Civil Service Commission

Dave Cimpi, Chairperson
Bruce Ironside, Commissioner
Wendy Matters, Commissioner
Jessica Kaiser, Secretary to the Commission

109 N. Main Street
Oneida, NY 13421
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315-363-2022

NOTICE OF OPEN POSITION

Water Maintenance Worker

This position is an untested position in the non-competitive class paid at \$24.54 per hour that may be responsible for any of the following:

DISTINGUISHING FEATURES OF THE CLASS:

This is a technical and manual work position in the City of Oneida Water Department involving the performance of moderately complex duties such as making semi-skilled plumbing installations in the extension, maintenance, and repair of the City's water system. Duties may include servicing, replacing, and reading water meters, and inspecting and maintaining hydrants. Work may be revised in progress or upon completion by visual observation or through submission of forms indicating job performed. Incumbent normally works as a team member under the general supervision of a crew leader. May assist crew leader or Water Maintenance Supervisor in the training of an apprentice crew member.

TYPICAL WORK ACTIVITIES:

- Operates a dump truck, truck, or truck and trailer combination;
- Makes taps on water mains and installs customer services;
- Locates leaks, installs clamps and sleeves, and makes other emergency repairs;
- Installs, maintains, repairs, and resets water mains, hydrants, valves, meters, pumps, and related water distribution equipment;
- Locates leaks, water mains, and services;
- Fuels up motor vehicles;
- May read, replace, and repair water meters;
- May act as flag person and load or unload trucks;
- Cleans and maintains tools, shop, and water facilities;
- May do preventative maintenance on department equipment.
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FULL PERFORMANCE, KNOWLEDGES, SKILLS AND ABILITIES:

Good knowledge of the common practices, principles, terminology, and safety precautions used in the maintenance and extension of the City's water system; ability to properly use the tools, equipment, and procedures required in the construction, maintenance, and repair of the City's water system; ability and willingness to perform routine manual labor which may include extended hours during emergency

situations; ability to understand and carry out oral and written instructions; physical condition commensurate with the demands of the position; must be capable of lifting up to fifty (50) pounds, and be able to move within physically restrictive areas.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a general equivalency diploma AND at least six (6) months of experience in the maintenance of a public or private water system.

SPECIAL REQUIREMENT:

Employee must possess a valid CDL, Class A with Air Brake Endorsement for Truck-Trailer Combination, as required by the NYS Department of Motor Vehicles within (6) months of initial appointment.

The City of Oneida is an Equal Opportunity / Affirmative Action Employer

It is the policy of the City of Oneida to provide for and promote equal opportunity in employment, compensation and other terms and conditions of employment without discrimination because of age, race, creed, color, national origin, gender, sexual orientation, disability, military status, genetic predisposition, carrier status, political affiliation, or belief.

Should you be interested, applications and additional information are available in the Civil Service Office, City Hall (2nd Floor), 109 N. Main Street, Oneida, NY 13421, or downloaded at our website: oneidacityny.gov

Submitted by: **Jessica Kaiser,**
Executive Secretary to the Commission

Posted: 05/01/2024