

**MINUTES OF THE COMMON COUNCIL  
REGULAR MEETING  
JUNE 1, 2021**

A meeting of the Common Council of the City of Oneida, NY was held on the first day of June, 2021 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Helen Acker

<b>Attendees</b>	<b>Present</b>	<b>Absent</b>	<b>Arrived Late</b>
Mayor Acker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Earl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Coulthart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Kinville	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor DuBois	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

**ALSO PRESENT:** City Attorney Nadine Bell, City Clerk Sandy LaPera, Codes Director Bob Burnett, Comptroller Lee Ann Wells, City Engineer Jeff Rowe, Fire Chief Dennis Fields and Police Chief John Little

**PUBLIC COMMENT:** None  
**OLD BUSINESS:** None

The Mayor welcomed everyone "home", noting that it was nice to be back in Council Chambers.

Moved by Councilor Earl  
Seconded by Councilor Kinville

**RESOLVED,** that the minutes of the regular meeting of May 18, 2021 are hereby approved as presented.

Ayes: 6  
Nays: 0

**MOTION CARRIED**

Moved by Councilor Kinville  
Seconded by Councilor DuBois

**RESOLVED**, that Warrant No. 11, checks and ACH payments in the amount of \$330,627.97 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes: 5  
Nays: 1 (Coulthart)  
**MOTION CARRIED**

**DISCUSSION:** Councilor Coulthart advised that he was voting against this due to the biosolids cost.

### FINANCIAL STATEMENTS AS OF DECEMBER 31, 2020

#### **RESOLUTION 21-96**

Moved by Councilor Earl  
Seconded by Councilor Simchik

**RESOLVED**, that the Financial Statements, as of December 31, 2020, together with the Independent Auditors Report from Bonadio & Co., LLP, Certified Public Accountants, 432 North Franklin Street #60, Syracuse NY 13204 be hereby received and placed on file.

Ayes: 6  
Nays: 0  
**MOTION CARRIED**

**DISCUSSION:** Comptroller Wells advised that she was able to put \$238,107 back into the General Fund and that she would not have been able to do that had it not been for the Mayor's quick response to the pandemic and the Department Heads doing a great job being fiscally responsible for the entire year.

The Mayor also commented that the Department heads did a great job of saving as much as possible not knowing what was going to happen throughout the year, and that even though we still don't know what is happening this year; it was nice to put money back in. The Mayor also gave kudos to Comptroller Wells for doing an excellent job.

### BUDGET TRANSFERS/AMENDMENTS

#### **RESOLUTION 21-97**

Moved by Councilor Kinville  
Seconded by Councilor Simchik

**RESOLVED**, to approve the following budget transfers/amendments:

**2021 Budget Adjustments**

**RESOLVED**, to approve the following 2021 Budget Amendment/Transfers

	From	To
\$ 60,000.00	003.0003.0912.0000 Sewer Fund Balance	003.8110.0400.0001 Contracts Professional Services

**To allocate funds for professional operations assistance at the WWTP**

Ayes: 6

Nays: 0

**MOTION CARRIED**

**CANVASS AND APPROVE BIDS-CITY TREE SERVICES**

**RESOLUTION 21-98**

Moved by Councilor Earl

Seconded by Councilor Simchik

**RESOLVED**, that the lowest bid meeting specifications for 2021 City Tree Services in the amount of \$52,235.00 from Helmer's Complete Tree Service, PO Box 122, Durhamville, NY 13054 is hereby approved.

Ayes: 6

Nays: 0

**MOTION CARRIED**

**DISCUSSION:** All agreed that it was nice to have a company that was local.

**ADVERTISE FOR BIDS-CAUSTIC SODA**

**RESOLUTION 21-99**

Moved by Councilor Earl

Seconded by Councilor Coulthart

**RESOLVED**, to authorize the Purchasing Agent to advertise for bids for Caustic Soda for remaining 2021 calendar year.

Ayes: 6

Nays: 0

**MOTION CARRIED**

**DISCUSSION:** The Mayor advised that this is something the City does twice a year.

**FEE SCHEDULE-CODES DEPARTMENT**

**RESOLUTION 21-100**

Moved by Councilor DuBois  
Seconded by Councilor Earl

**RESOLVED**, to approve the following fee schedules:

All Residential

1. Fee of \$150.00 per unit (\$4.16 per month/per unit for 3 years)
2. First reinspection included in fee; each reinspection thereafter charged the same as initial inspection fee
3. A Certificate of Compliance will not be issued until the fee has been paid
4. All bills will be sent to the property owner; failure to pay will result in the bill being added to next year's property tax bill

No Show Fees

1. First Offense           \$150
2. Second Offense       \$150
3. Third Offense         Order to Vacate

Ayes: 6  
Nays: 0

**MOTION CARRIED**

**DISCUSSION:** Councilor Coulthart asked Director Burnett to explain why the Fee Schedule revision was beneficial. Director Burnett stated that it will now give "some bite behind our bark". He referenced that property owners will now be more likely to be compliant paying the higher rate. Currently some property owners are willing to pay the lower rate to extend getting the repairs done. He also commented that this is the model used by Fulton and Oswego.

The Mayor commented that this was over a three- year period and not all at one time.

**AGREEMENT-BEAVER TRAPPING AT MOUNT HOPE PARK**

**RESOLUTION 21-101**

Moved by Councilor Earl  
Seconded by Councilor Kinville

**RESOLVED**, to authorize the Mayor to sign an Agreement with Kraus Nuisance Control, 6224 Breed Road, Camillus, NY 13031 for beaver trapping and removal services, limited exclusively to beavers located at Mount Hope Park, Oneida NY

Ayes: 6

Nays: 0

**MOTION CARRIED**

**NEW BUSINESS:**           None

**EXECUTIVE SESSION**

**RESOLUTION 21-102**

Moved by Councilor Coulthart  
Seconded by Councilor Kinville

**RESOLVED**, that the meeting is hereby adjourned to Executive Session at 6:38 p.m. for a personnel matter.

Ayes: 6

Nays: 0

**MOTION CARRIED**

**PRESENT:** Mayor, Councilors

1. Discussion relating to a personnel matter.

Moved by Councilor Kinville  
Seconded by Councilor Earl

**RESOLVED**, that Executive Session is hereby adjourned to the regular meeting at 8:14 p.m.

Ayes: 6

Nays: 0

**MOTION CARRIED**

Moved by Councilor Kinville  
Seconded by Councilor

**BUDGET TRANSFERS/AMENDMENTS**

**RESOLUTION 21-103**

**RESOLVED**, to approve the following budget transfers/amendments:

***2021 Budget Adjustments***

**RESOLVED**, to approve the following 2021 Budget Amendment/Transfers

	From	To
\$		
15,500.00	002.0002.0912.0000	002.8300.0101.0000
	Water Fund Balance	Water Salaries

***To allocate funds for Water Superintendent position to replace Assistant City Engineer***

Ayes: 6

Nays: 0

**MOTION CARRIED**

Motion to adjourn by Councilor Kinville  
Seconded by Councilor Coulthart

The regular meeting is hereby adjourned at 8:15 p.m.

**CITY OF ONEIDA**

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Sandra LaPera, City Clerk