

# CITY CLERK

SANDY LAPERA, CITY CLERK

DECEMBER  
2022

MONTHLY REPORT

Account#	Account Description	Fee Description	Qty	Local Share
00100171255	Clerk Fees	Acknowledgement of Paternity	5	0.00
		Genealogy	1	22.00
	Vital Records	Landfill Coupons	9	6.75
		Notary	8	16.00
		Births	65	650.00
		Deaths	117	1,170.00
		Government Use Copies - Free	5	0.00
		Marriage	7	70.00
		<b>Sub-Total:</b>		
00100171258	Marriage License	Marriage License	2	35.00
		<b>Sub-Total:</b>		<b>\$35.00</b>
00100171265	Deed Recording Fee	DEED RECORDING FEE	15	450.00
		<b>Sub-Total:</b>		<b>\$450.00</b>
00100182263	Fire Permits	Alarms	8	340.00
		<b>Sub-Total:</b>		<b>\$340.00</b>
00100202544	Dog Licensing	Female, Spayed	19	209.00
		Female, Unspayed	1	25.00
		Male, Neutered	26	286.00
		Male, Unneutered	4	100.00
		Replacement Tags	1	5.00
		Dogs	Impoundment1	5
	<b>Sub-Total:</b>			<b>\$825.00</b>
	00100202545	Annual Fees	Junk License	1
Trailer Park License			1	50.00
Annual License Fees		Animal Control License	1	50.00
		Garbage Removal License	4	400.00
		Second Hand Dealers License	2	100.00
		Solicitor - Six Months	1	300.00
		Solicitor Yearly License	1	600.00
		<b>Sub-Total:</b>		
00100202555	Building	Building Permits	7	1,470.00
		Certificate of Occupancy	7	230.00
		Signs	3	600.00
		<b>Sub-Total:</b>		



# CITY ENGINEER

JEFF ROWE

DECEMBER  
2022

MONTHLY REPORT

City of Oneida  
Engineering | Public Works

December 2022 Monthly Report

Prepared By: Jeffrey A. Rowe, P.E.  
City Engineer



**CITY OF ONEIDA**  
**DEPARTMENT OF ENGINEERING AND PUBLIC WORKS**  
109 N. Main Street, Oneida, NY 13421

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – December 2022

### A. Public Works Monthly Recap (Streets, Traffic, Mosquito, Garage, Sanitary Sewer Collection)

Public Works staff performed the General Maintenance tasks listed below during December 2022:

- Sanitary sewer cleaning and repairs
- Tree trimming and removals; stump removals
- Snow plowing and removal operations
- Cold patch repairs and plow damage repairs
- Commenced Christmas tree pickups (Citywide)
- Preparation of green waste piles for tub grinder delivery

Note: Helmer's Tree Service has completed 13 tree removals under contract during December.

### B. Wastewater Treatment Plant

- Treatment Plant general maintenance ongoing.
- Submitted Waste Transporter Application to NYSDEC for biosolids hauling.
- Updated SIU permits for HP Hood, OMP, and Green Empire Farms

### C. Water Distribution/Treatment

- Distribution personnel repaired water main breaks
- Treatment Plant general maintenance ongoing.

### D. Buildings

- General maintenance ongoing.

### E. Capital Projects

- Please find below a brief status update of on-going projects:

<b>2022 Current Master Capital Project Summary</b>		
<b>Description</b>	<b>Status as of 12/31/22</b>	<b>Estimated Completion of Phase</b>
WTP - Glenmore Dam Improvements	Permitting	January 2023
DPW Relocation – Design Phase	Evaluation	TBD
WTP – Additional Clearwell	Final Design/DOH Review	Early 2023
Main Street Resurfacing	Final Design	Early 2023
Lake Street Pump Station Improvements	Final Design	January 2023
WWTP EPC Project	Construction	June 2023
Higinbotham Brook Culvert Replacement/Rehabilitation	Final Design	January 2023
Chipper Truck Replacement	Fabrication	January 2023
Vehicle Replacement – 6 Wheel Dump Truck	Fabrication	Late 2023

- **WWTP EPC Project**

Status: Dairy Force Main and Pumping Station – Substantial Completion requested; Aeration System Upgrades – Aeration Basins 1 and 4 – Fine bubble diffuser and stainless steel header install, Anoxic zone mixing system install, Bridge install; Clarifiers and Activated Sludge Pump

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – December 2022

Station – HVAC system startup; HSOW Receiving – HSOW receiving equipment and pump install; Digester Control Building – Interior stair install, HVAC startup, pipe painting, pipe insulation; Anaerobic Digesters – Biogas piping pressure test complete, Digester overflow pipe wedge install, Digester exterior pipe insulation install; Dewatering Improvements – Belt Filter Press feed pump partial install; Gravity Thickener (Primary Sludge) – stair and railing install; Digester Feed Blend Tank – Substantial Completion requested; CAST System – Potassium Permanganate system delivery, Potassium Permanganate piping install, CAST Thickener cover install; Electrical Improvements – Site lighting install; Instrumentation and Controls Upgrades – WiFi system install, Camera system install, SCADA integration; HVAC upgrades (in existing buildings) – Electrical work on new equipment.

- **WTP – Additional Clearwell**  
Status: Consultant has received comments from regulatory agencies; Consultant is addressing comments and revising final documents, as needed.
- **WTP – Glenmore Dam Improvements**  
Status: Permit applications/review – Response provided to DEC for requested additional information, coordination with DEC; awaiting DEC permit issuance.
- **Lake Street Pump Station Improvements**  
Status: Completed 90% Drawings and Specifications. City currently reviewing documents.
- **Higinbotham Brook Culvert Replacement/Rehabilitation**  
Status: Consultant is preparing Contract Documents for recommended improvements.

# CODES

# DEPARTMENT

BOB BURNETT, DIRECTOR

DECEMBER  
2022

MONTHLY REPORT



**CITY OF ONEIDA**  
**CODE ENFORCEMENT DEPARTMENT**

**BOB BURNETT**  
 Director of Codes

**JAMES ACKERMAN**  
 Code Enforcement Officer

**BRIAN ROSE**  
 Asst Code Enforcement Officer



109 North Main Street  
 Oneida, New York 13421

TEL: 315-363-8460  
 FAX: 315-363-9558

**Jeannie Markle**  
 Codes Account Clerk

**Code Enforcement Office**  
**December 1, 2022- December 30, 2022**

**Housing Inspections**

	<b>December</b>	<b>YTD</b>
Inspections	11	144
Re-Inspections	14	129
No Shows	0	16
2 Family Units	6	118
3+ Family Units	5	47
Order to Vacate	4	41
Complaints	8	99
Mowing/Grass Letter Sent	0	124
Lots Mowed by DPW	0	16
Misc. Trash Can and Junk Letters Sent	3	585
Vehicle Letters Sent	2	52
Appearance Tickets	0	104

**Code Enforcement**

	<b>December</b>	<b>YTD</b>
Permits Issued	7	117
Cost	1725.00	\$44491.00
Certificate of Occupancy	5	51
Certificate of Compliance	11	105
Permit Extensions	5	43
Stop Work Order	0	17
Sign Permits Issued	3	25
Sign Compliance	0	0
Sign Violations	0	35
Order to Vacate	0	33
Appearance Tickets	2	66
Orders to Remedy-Fence/Trailer	0	51
Semi Collapsed Structures Remedy	0	10
Vacant Property letters Sent	0	65

# COMPTROLLER

LEE ANN WELLS, COMPTROLLER

DECEMBER  
2022

MONTHLY REPORT

CITY OF ONEIDA  
OFFICE OF THE COMPTROLLER

Lee Ann Wells  
City Comptroller

Jessica Kaiser  
Deputy City Comptroller



109 North Main Street  
Oneida, New York 13421  
Tel.: 315-363-2022  
Fax: 315-363-9558  
Email: lwells@oneidacity.com  
jkaiser@oneidacity.com

## Comptroller's Report – January 2023

*In addition to our normal responsibilities of purchasing, warrant processing, payroll, benefit maintenance, Human Resources, workers compensation, insurance, retiree and personnel meetings, month end reconciliations, and general account maintenance we are currently working on the following projects:*

### ➤ 2022 Year end & Audit

- We are beginning to process for year end and our 2022 annual audit.
  - Reviewing and processing vouchers in the year they were ordered
  - Processing journal entries for prepaids, due to due froms, payroll accruals and chargebacks as necessary
  - Reviewing capital assets purchases and removals for 2022
  - Closing 2022 purchase orders
  - Compensated absences and sick bank liabilities
  - Tax sale and tax levy journals as needed
  - Review each and every GL account in each fund
  - Begin lease review for new GASB 87 guidance
  - Reconcile all capital projects and roll into 2023
  - Quarterly grant submissions
  - Preparing and submitting 1099's

### ➤ COVID-FEMA

- I am working with FEMA on reimbursements from expenses incurred in during the COVID pandemic. This includes weekly meetings and providing requested documentation.

### ➤ Sales Tax Revenue

- Sales Tax revenue for 2022 has come in to-date 2.99% over 2021 disbursements. We are currently running \$928,795 **OVER** budget so far with one more disbursement expected for 2022.
  - So please, continue to - Buy local whenever possible!

**CITY OF ONEIDA**  
**OFFICE OF THE COMPTROLLER**

**Lee Ann Wells**  
City Comptroller

**Jessica Kaiser**  
Deputy City Comptroller



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➤ **Human Resources**

- Processing all new rates for all employees and associated pink sheets
- Updating all benefit time balances for employees based on contractual agreements
- Preparing 2022 payroll detail for PERMA
- Preparing W-2's
- Submitting 4<sup>th</sup> quarter NYS Withholding Tax Filing
- Working with NYS and Local Retirement to update their backlogged system on withholdings
- Processing Police Field Training 2022 contractual stipends
- Meeting with employees expecting to retire in 2023

➤ **Civil Service Administration**

- Preparing for the following exams:
  - Firefighter
  - Fire Chief
  - Deputy Fire Chief
  - Fire Lieutenant
  - Water Superintendent
- Preparing for agility testing for police and fire
- Working with Commission to review and update outdated job descriptions
- Updating roster card with new 2023 rates
- Certifying payroll for City, School, Library and Housing Authority
- Preparing Civil Service annual report to be submitted to NY State

**CITY OF ONEIDA  
OFFICE OF THE COMPTROLLER**

**Lee Ann Wells**  
City Comptroller

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➤ **2023 Finance Department Goals**

- Continue to work together to cross train and develop strong internal controls and communication
- Implement employee performance review and/or employee development plans
- Launch fixed asset program including physical inventory & labeling of all city assets
- Review and revise all applicable city policies including purchasing policy. Create a debt management policy
- Research telephone VOIP implementation, IT Services, and cybersecurity enhancements as needed.
- Continue to remain mindful of all revenue and expenses to maintain fund balance as required by resolution

**Stay Safe & Be Well**

# 2022 SALES TAX

MONTH	RECEIVED	Budget	Actual 2021	Difference	Budget 2022	Actual 2022	VARIANCE	VARIANCE
<b>JANUARY</b>	2/7/2022	\$ 329,095	\$ 315,117.87	\$ (13,977)	\$ 362,004	\$ 392,311.60	\$ 30,307	\$ 30,307
	2/17/2022	\$ 76,344	\$ 68,095.22	\$ (8,248)	\$ 83,978	\$ 87,578.24	\$ 3,600	\$ 33,908
<b>FEBRUARY</b>	3/7/2022	\$ 286,110	\$ 271,819.84	\$ (14,291)	\$ 314,721	\$ 331,922.32	\$ 17,201	\$ 51,109
	3/12/2022	\$ 55,559	\$ 52,297.30	\$ (3,262)	\$ 61,115	\$ 64,695.80	\$ 3,581	\$ 54,689
<b>MARCH</b>	4/6/2022	\$ 194,000	\$ 618,586.10	\$ 424,586	\$ 213,400	\$ 606,614.84	\$ 393,215	\$ 447,905
	4/12/2022	\$ 302,296	\$ 64,840.53	\$ (237,456)	\$ 332,526	\$ 65,418.83	\$ (267,107)	\$ 180,797
<b>1ST QTR</b>		\$ 1,243,404	\$ 1,390,757	\$ 147,353	\$ 1,367,744	\$ 1,548,542	\$ 180,797	\$ 180,797
<b>APRIL</b>	5/6/2022	\$ 333,125	\$ 375,409	\$ 42,284	\$ 366,438	\$ 462,775	\$ 96,337	\$ 277,135
	5/12/2022	\$ 69,122	\$ 83,635	\$ 14,513	\$ 76,034	\$ 123,807	\$ 47,773	\$ 324,908
<b>MAY</b>	6/6/2022	\$ 333,931	\$ 370,046	\$ 36,115	\$ 367,324	\$ 491,543	\$ 124,219	\$ 449,127
	6/13/2022	\$ 61,431	\$ 78,985	\$ 17,553	\$ 67,574	\$ 96,444	\$ 28,870	\$ 477,997
<b>June</b>	6/30/2022	\$ 109,030	\$ 474,058	\$ 365,028	\$ 119,932	\$ 176,849	\$ 56,917	\$ 534,913
	7/1/2022	\$ 204,433	\$ 205,950	\$ 1,517	\$ 224,876	\$ 237,082	\$ 12,205	\$ 547,119
	7/13/2022	\$ 197,171	\$ 132,886	\$ (64,285)	\$ 216,888	\$ 104,182	\$ (112,706)	\$ 434,413
<b>2ND QTR</b>		\$ 1,308,242	\$ 1,720,969	\$ 412,727	\$ 1,439,066	\$ 1,692,682	\$ 253,616	\$ 434,413
<b>JULY</b>	8/5/2022	\$ 338,984	\$ 384,787	\$ 45,802	\$ 372,883	\$ 441,543	\$ 68,660	\$ 503,073
	8/15/2022	\$ 68,213	\$ 84,946	\$ 16,733	\$ 75,035	\$ 92,857	\$ 17,822	\$ 520,895
<b>AUGUST</b>	9/8/2022	\$ 332,517	\$ 368,554	\$ 36,037	\$ 365,769	\$ 430,057	\$ 64,288	\$ 585,183
	9/12/2022	\$ 68,277	\$ 77,523	\$ 9,247	\$ 75,104	\$ 89,744	\$ 14,640	\$ 599,823
<b>SEPTEMBER</b>	10/7/2022	\$ 284,386	\$ 612,953	\$ 328,567	\$ 312,825	\$ 527,965	\$ 215,140	\$ 814,963
	10/12/2022	\$ 198,821	\$ 77,986	\$ (120,835)	\$ 218,703	\$ 100,418	\$ (118,286)	\$ 696,677
<b>3RD QTR</b>		\$ 1,291,199	\$ 1,606,750	\$ 315,551	\$ 1,420,319	\$ 1,682,583	\$ 262,264	\$ 696,677
<b>OCTOBER</b>	11/7/2022	\$ 331,607	\$ 355,163	\$ 23,556	\$ 364,768	\$ 436,694	\$ 71,926	\$ 768,603
	11/12/2022	\$ 52,841	\$ 71,322	\$ 18,481	\$ 58,126	\$ 87,218	\$ 29,092	\$ 797,695
<b>NOVEMBER</b>	12/8/2022	\$ 317,283	\$ 359,035	\$ 41,752	\$ 349,011	\$ 425,400	\$ 76,389	\$ 874,084
	12/12/2022	\$ 62,732	\$ 74,762	\$ 12,030	\$ 69,005	\$ 86,064	\$ 17,059	\$ 891,143
<b>DECEMBER</b>	12/30/2022	\$ 76,081	\$ 320,086	\$ 244,005	\$ 83,689	\$ 84,849	\$ 1,161	\$ 892,304
	1/3/2023	\$ 197,049	\$ 215,605	\$ 18,556	\$ 216,754	\$ 253,246	\$ 36,492	\$ 928,795
		\$ 282,306	\$ 96,258	\$ (186,048)	\$ 310,537		\$ (310,537)	\$ 618,258
<b>4TH QTR</b>		\$ 1,366,096	\$ 1,492,231	\$ 126,135	\$ 1,451,889	\$ 1,373,471	\$ (78,419)	\$ 618,258
<b>TOTALS</b>		\$ 5,208,941	\$ 6,210,707	\$ 1,001,766	\$ 5,679,019	\$ 6,297,277	\$ 618,258	\$ 618,258

# FIRE DEPARTMENT

DENNIS FIELDS, CHIEF

DECEMBER  
2022

MONTHLY REPORT

**CITY OF ONEIDA  
FIRE DEPARTMENT**

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Dennis Fields  
Fire Chief



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
dfields@oneidacity.com

***Oneida Fire Dept  
Monthly Reports***

***December, 2022***



	YTD
December, 2021	
FIRE	\$347.38
RESCUE	0
NON-FIRE	4253.51
<b>EMERGENCY RESPONSE TOTALS</b>	<b>\$4,600.89</b>

TYPE OF CALLS REPORT  
AND NUMBER OF CALLS

FIRE	3
RESCUE	98
NON FIRE	103
<b>TOTAL</b>	<b>204</b>



Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$151,000.00	\$16,050.69	\$33,922.28
Train/EMS 107	\$5,500.00		\$2,853.55
Fire Mar 108	\$4,500.00		\$1,418.40
Train/Fire 109	\$15,600.00		\$479.47
Alarm Maint 110	\$0.00		\$0.00
Personal Leave 112	\$3,000.00	\$1,380.72	\$193.49
Short Shift 114	\$0.00		\$0.00

YTD Call Comparison

	2021	2022	DIFF
FIRE	35	37	2
RESCUE	1319	1192	-127
NON FIRE	1009	1107	98
<b>Totals:</b>	<b>2363</b>	<b>2336</b>	<b>-27</b>

# CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Dennis Fields, *Chief*



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437

## Fire Department Revenue- December, 2022

Alarm Permits:	\$340
Solid Fuel Burning Permits:	\$0
Tent Inspections:	\$0
Fire Inspections:	\$280

# CITY OF ONEIDA FIRE DEPARTMENT



DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Fire Marshal's Office  
Brian B. Burkle Jr., Fire Marshal  
Andy Bennett, Assistant Fire Marshal

109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
[bburkle@oneidacity.com](mailto:bburkle@oneidacity.com)  
[abennett@oneidacity.com](mailto:abennett@oneidacity.com)

## FIRE MARSHAL MONTHLY REPORT DECEMBER 2022

### TOTAL HOURS

TOTAL OFFICE HOURS 36

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OFFICE BREAKDOWN	TOTAL INSPECTIONS	
BUSINESS INSPECTION	0	
BUSINESS REINSPECTION	6	
BUSINESS C OF C	3	
PUBLIC ASSEMBLY INSPECTION	1	
PUBLIC ASSEMBLY REINSPECTION	0	
PUBLIC ASSEMBLY C OF C	0	
OPERATING PERMITS	0	
SOLID FUEL BURNING DEVICE	0	
ORDER TO VACATE	1	
OCCUPANCY LOAD RATING	0.5	
VACANT BUILDING INSPECTIONS	0	
KNOX BOX WORK	0.5	
COMPLAINTS	0	
NO SHOW	1	
TENT INSPECTIONS	0	
MEETINGS / CODES SCHOOL	1	HOURS
PLAN REVIEW	0	HOURS
MISCELLEANOUS	7	HOURS

<b>OFFICE BREAKDOWN CONT.</b>	<b>TOTAL HOURS</b>
FIRE INVESTIGATION	2 HOURS
FIRE PREVENTION	0 HOURS
SMOKE DETECTOR INSTALLATION	0 HOURS
SMOKE DETECTORS INSTALLED	0
CO DETECTORS INSTALLED	0

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**FIRE MARSHAL'S ACTIVITIES**

- Participated in Oneida Parade of Lights.
- Participated in Munnsville Fire Department Christmas Parade of Lights.
- Balloons and Blossoms 234 Main St. reinspection's are showing improvement to addressing Immediate Order to Remedy concerns.
- C.S. Vacuum 124 Madison St. reinspection's are showing improvement to addressing Order to Vacate concerns.
- All Code Enforcement Officer and Building Safety Inspector annual training completed.
- 140 Madison St. taken down by CCI Construction due to being structurally unsafe after a partial collapse. St. Germain & Aupperle Consulting Engineers contacted to inspect side wall of 138 Madison St. prior to return of full occupancy. Scheduled for January 4, 2023 at 0900.

# PARKS & RECREATION

LUKE GRIFF, DIRECTOR

DECEMBER  
2022

MONTHLY REPORT

Helen Acker  
Mayor



Lucas M. Griff  
Director

**CITY OF ONEIDA**

**DEPARTMENT OF PARKS AND RECREATION**

ONEIDA RECREATION CENTER, 217 CEDAR STREET

ONEIDA, NEW YORK 13421

Telephone: (315) 363-3590

December 2022

- A full financial report is attached
- Total revenue for the month was \$5,630.00
- Recreation Center rentals generated 2,727.50 in revenue.
- We had 26 rentals at the Recreation Center during the month of December. We had 17 gym rentals and 9 room rentals.
- Maintenance
  - Maintain equipment
  - Christmas Festival set-up and clean up
  - Replaced light bulbs in the Recreation Center Gym
  - Cleaned and reorganized the shop
  - Garbage and dog pots weekly
- Continue to train the new Maintenance Worker.
- Continue to work with the Oneida Improvement Committee and other City Departments on the Dog Park. All the bigger tasks are completed, just small items left to finish.
- The new volleyball sleeves were installed in November and the new volleyball equipment was delivered in December. We took an afternoon to set up the new volleyball equipment, a few items had to be assembled. The new system has been working great and will cause much less wear and tear on the gym floor, unlike our old volleyball net system.
- The new weightlifting and the plyometrics rooms are completed. We are currently working on setting up some programs that would start shortly after the new year. We are going to start with an into to weightlifting program.
- On December second we held our annual Christmas Festival. The night kicked off with Santa's arrival and tree lighting at Higinbotham Park. From the park everyone lined Main Street throughout downtown to watch the light parade. This year we had over 25 groups participate in the parade, music filled the downtown air and the Christmas spirit was felt by all who attended. After the parade we had more activities inside the Oneida Kallet Civic Center. Free hot chocolate was available, Santa, the Grinch and

Frosty were all available for meet and greets. The local girl scouts provided craft activities for the kids and local not-for-profits had information tables around the Kallet. The event went great and we are already looking forward to next year.

- The equipment for the new basketball backboards and hoops was delivered earlier in December. Installation started shortly after the parts arrived and the installers quickly realized two of the main pieces were the incorrect size. New pieces were ordered and in less than a week we had the two pieces we needed. Since all of this happened right before and during the Holidays not much in the gym was effected. We did have to cancel one basketball game and the Tot Fun and Run program was cancelled for a few days to allow the installers to work in the gym. The installation should be completed by January 4<sup>th</sup> or 5<sup>th</sup>.
- We started trapping for some beavers at Mt Hope. This is the second time in a span of just a couple years that we have had to remove beavers from Mt Hope. Damming the rear reservoir is one issue the beavers cause, but the biggest is the trees they cut down. The pointed stumps they leave behind have been right along the hiking trails. During times of no snow this winter we will work on cutting the stumps left by the beavers so that we do not have pointed stumps along our hiking trails.

Respectively submitted,

Lucas Griff

Parks and Recreation Director

**Helen Acker**  
Mayor



**Lucas M. Griff**  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
Telephone: (315) 363-3590 Fax: (315) 363-6062  
[www.oneidacity.com](http://www.oneidacity.com)

Oneida Recreation Department Coordinator  
Programming Report December 2022

-The Oneida Christmas Festival was on Friday, December 2<sup>nd</sup>. Megan Gillander, the youth coordinator at the Oneida Public Library was our tree-lighting guest of honor. We started at Higinbotham with the annual tree-lighting ceremony. We had so the middle school choir singing Christmas carols, hot cocoa and cookies, and Santa Claus. Then at 6:30 we proceeded with the parade of lights down Main Street and finished with arts & crafts, storybook readings, the Oneida school district ukulele club, and many non-for-profit organizations were in attendance.

-Skills & Drills every Saturday morning. We have 100 kids in grades K-3 participating.

-Hoop Monsters has 3 divisions. Boys 3<sup>rd</sup>/4<sup>th</sup> grade & 5<sup>th</sup>/6<sup>th</sup> grade as well as an all-girls division for grades 3-6. We have 95 kids participating in our league with practice once a week plus a game or sometimes two.

-Muny Men's Basketball League has a surprising 9 teams this season. Games are all on Monday nights. Each team consists of around 9-10 players for a total of about 90 players overall.

-Zumba is now just on Sunday mornings because of basketball season. We have around 35-40 participants each week. Each holiday they do a canned food drive and they donate to local charities.

-We teamed up with the Oneida Public Library again and did an ELF movie night at the Kallet. We had hot cocoa and cookies for all in attendance along with arts & crafts while the movie was playing. We had around 100 people for the event.

-We teamed up with the Oneida Public Library and the Downton for Change organization for the annual Holiday Light Fight. Due to inclement weather, we had to postpone the actual judging, but we ended up having a night at the library where we invited the kids/parents for pizza and voting. I was able to dress up as the Grinch as a surprise for the kids.

-We closed the rec center down for a few days for the new installation of our volleyball and basketball systems. The installer was excellent and did a phenomenal job with everything. It's just part of the new gym make over and already looks amazing.

Respectively submitted,

Justin Acker  
Recreation Coordinator





Oneida, NY

# Monthly Transaction Report

Date Range: 12/1/2022 - 12/31/2022

## Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Transaction Amount
<b>Invoice</b>		
	KAL-Rental NFP - Kallet Rental Not for Profit	450.00
	REC-Equipment Rental - REC-Equipment Rental	50.00
	REC-Gym Rental - Rec-Gym Rental	757.50
	REC-Gym Tot party - REC-Gym Tot party	2,070.00
	REC-Muny Basketball - REC-Muny Basketball	650.00
	REC-Rental FPP - REC-Rental Field/Park/Pool	710.00
	REC-Room Rental - REC-Room Rental	1,072.50
	REC-Room Teen Party - REC-Room Teen Party	165.00
	REC-Youth Basketball - REC-Youth Basketball	30.00
	<b>Transaction Total:</b>	<b>5,955.00</b>
<b>Payment</b>		
	KAL-Rental NFP - Kallet Rental Not for Profit	-450.00
	REC-Gym Rental - Rec-Gym Rental	-757.50
	REC-Gym Tot party - REC-Gym Tot party	-1,880.00
	REC-Muny Basketball - REC-Muny Basketball	-2,115.00
	REC-Room Rental - REC-Room Rental	-277.50
	REC-Room Teen Party - REC-Room Teen Party	-75.00
	REC-Youth Basketball - REC-Youth Basketball	-60.00
	REC-Youth Flag Footb - REC-Youth Flag Football	-710.00
	<b>Transaction Total:</b>	<b>-6,325.00</b>
	<b>Total for Period:</b>	<b>-370.00</b>



Oneida, NY

# Monthly Transaction Report

Date Range: 12/1/2022 - 12/31/2022

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
1185	Oneida Pop Warner - Kristi Meyers Reference Number: INV07574	12/16/2022	Invoice	710.00	ARPKT05108		INV07573 INV07574	REC-Rental FPP REC-Rental FPP	650.00 60.00
1185	Oneida Pop Warner - Kristi Meyers Reference Number: 1804	12/20/2022	Payment	-710.00	ARPKT05120	R00065095	INV03743	REC-Youth Flag Footb	-710.00
1306	Michael McClelland Reference Number: 127	12/14/2022	Payment	-575.00	ARPKT05081	R00064467	INV06799	REC-Muny Basketball	-575.00
1337	Lisa Carnes Reference Number: INV07583	12/20/2022	Invoice	110.00	ARPKT05129		INV07583	REC-Gym Tot party	110.00
1337	Lisa Carnes Reference Number: 12/21/2022	12/27/2022	Payment	-110.00	ARPKT05139	R00065399	INV07583	REC-Gym Tot party	-110.00
1340	Michael Curro Reference Number: INV07572	12/16/2022	Invoice	45.00	ARPKT05106		INV07572	REC-Room Rental	45.00
1340	Michael Curro Reference Number: 12/19/2022	12/27/2022	Payment	-45.00	ARPKT05139	R00065394	INV07572	REC-Room Rental	-45.00
1640	Lucas Griff Reference Number: INV07575	12/16/2022	Invoice	90.00	ARPKT05118		INV07575	REC-Muny Basketball	90.00
1640	Lucas Griff Reference Number: 12/16/2022	12/27/2022	Payment	-90.00	ARPKT05139	R00065395	INV07575	REC-Muny Basketball	-90.00
1640	Lucas Griff Reference Number: INV07607	12/29/2022	Invoice	185.00	ARPKT05155		INV07607	REC-Muny Basketball	185.00
1640	Lucas Griff Reference Number: 53735	12/6/2022	Payment	-300.00	ARPKT05029	R00063493	INV07483	REC-Muny Basketball	-300.00
1672	Sara Smith Reference Number: INV07582	12/20/2022	Invoice	130.00	ARPKT05129		INV07582	REC-Gym Tot party	130.00
1672	Sara Smith Reference Number: 12/21/2022	12/27/2022	Payment	-130.00	ARPKT05139	R00065399	INV05168 INV07582	REC-Gym Tot party REC-Gym Tot party	-20.00 -110.00
1696	Marley Marsh Reference Number: INV07599	12/28/2022	Invoice	110.00	ARPKT05149		INV07599	REC-Gym Tot party	110.00
1759	Heather Denby Reference Number: INV07557	12/12/2022	Invoice	30.00	ARPKT05077		INV07557	REC-Youth Basketball	30.00
1759	Heather Denby Reference Number: 12/9/2022	12/19/2022	Payment	-30.00	ARPKT05109	R00064951	INV07557	REC-Youth Basketball	-30.00
1766	Brad Trift Reference Number: INV07608	12/30/2022	Invoice	795.00	ARPKT05158		INV07608	REC-Room Rental	795.00

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
1865	Holy Cross Academy Reference Number: INV07586	12/20/2022	Invoice	607.50	ARPKT05132		INV07586	REC-Gym Rental	607.50
1865	Holy Cross Academy Reference Number: *Multi*	12/27/2022	Payment	-607.50	ARPKT05139	R00065533	INV05834	REC-Gym Rental	-607.50
1877	Misty Janes Reference Number: 12/7/2022	12/19/2022	Payment	-75.00	ARPKT05109	R00064896	INV07533	REC-Room Teen Party	-75.00
1877	Misty Janes Reference Number: INV07533	12/8/2022	Invoice	75.00	ARPKT05066		INV07533	REC-Room Teen Party	75.00
2084	MACEE BARLOW Reference Number: REC	12/12/2022	Payment	-30.00	ARPKT05069	R00064123	INV07452	REC-Youth Basketball	-30.00
2181	DENNIS RAHN Reference Number: 401	12/14/2022	Payment	-90.00	ARPKT05074	R00064322	INV07531	REC-Room Rental	-90.00
2181	DENNIS RAHN Reference Number: INV07531	12/8/2022	Invoice	90.00	ARPKT05065		INV07531	REC-Room Rental	90.00
2339	TARA SMITH Reference Number: 12/9/2022	12/19/2022	Payment	-52.50	ARPKT05109	R00064949	INV06932	REC-Room Rental	-52.50
2339	TARA SMITH Reference Number: INV07536	12/9/2022	Invoice	52.50	ARPKT05073		INV07536	REC-Room Rental	52.50
2464	JUSTIN DIDIO Reference Number: REC	12/12/2022	Payment	-575.00	ARPKT05069	R00064157	INV05212 INV07469	REC-Muny Basketball REC-Muny Basketball	-200.00 -375.00
2522	AMBER CORIGUANO Reference Number: REC	12/12/2022	Payment	-190.00	ARPKT05069	R00064154	INV07467	REC-Gym Tot party	-190.00
2572	NICOLE RASMUSSEN Reference Number: INV07501	12/7/2022	Invoice	130.00	ARPKT05057		INV07501	REC-Gym Tot party	130.00
2573	COURTNEY PETRIE Reference Number: REC	12/12/2022	Payment	-160.00	ARPKT05069	R00064160	INV07484	REC-Gym Tot party	-160.00
2692	JOHN HEALY Reference Number: INV07562	12/12/2022	Invoice	375.00	ARPKT05080		INV07562	REC-Muny Basketball	375.00
2692	JOHN HEALY Reference Number: 303	12/14/2022	Payment	-200.00	ARPKT05081	R00064468	INV06801	REC-Muny Basketball	-200.00
2692	JOHN HEALY Reference Number: 1020	12/15/2022	Payment	-375.00	ARPKT05093	R00064538	INV07562	REC-Muny Basketball	-375.00
3330	ELIZABETH HOMER Reference Number: REC	12/12/2022	Payment	-130.00	ARPKT05069	R00064154	INV07468	REC-Gym Tot party	-130.00
3350	BARBARA GOULD Reference Number: 12/5	12/19/2022	Payment	-90.00	ARPKT05109	R00064894	INV07498	REC-Room Rental	-90.00
3350	BARBARA GOULD Reference Number: INV07498	12/5/2022	Invoice	90.00	ARPKT05047		INV07498	REC-Room Rental	90.00
3351	JESSICA MATCHAM Reference Number: 12/7/2022	12/19/2022	Payment	-130.00	ARPKT05109	R00064896	INV07529	REC-Gym Tot party	-130.00

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
3351	JESSICA MATCHAM Reference Number: INV07529	12/18/2022	Invoice	130.00	ARPKT05064		INV07529	REC-Gym Tot party	130.00
3353	KIMBERLY MELTON Reference Number: 12/7/2022	12/19/2022	Payment	-110.00	ARPKT05109	R00064896	INV07530	REC-Gym Tot party	-110.00
3353	KIMBERLY MELTON Reference Number: INV07530	12/18/2022	Invoice	110.00	ARPKT05064		INV07530	REC-Gym Tot party	110.00
3358	MARIAH KANE Reference Number: 12/9/2022	12/19/2022	Payment	-130.00	ARPKT05109	R00064950	INV07553	REC-Gym Tot party	-130.00
3358	MARIAH KANE Reference Number: INV07553	12/9/2022	Invoice	130.00	ARPKT05075		INV07553	REC-Gym Tot party	130.00
3363	MARY EGGER - MADISON COUNTY BOARD OF ELECTIONS Reference Number: INV07563	12/12/2022	Invoice	450.00	ARPKT05085		INV07563	KAL-Rental NFP	450.00
3363	MARY EGGER - MADISON COUNTY BOARD OF ELECTIONS Reference Number: 00046696	12/15/2022	Payment	-450.00	ARPKT05093	R00064539	INV07563	KAL-Rental NFP	-450.00
3365	LINDSEY HENNING Reference Number: INV07565	12/12/2022	Invoice	130.00	ARPKT05089		INV07565	REC-Gym Tot party	130.00
3365	LINDSEY HENNING Reference Number: 12/14/2022	12/19/2022	Payment	-130.00	ARPKT05109	R00064955	INV07565	REC-Gym Tot party	-130.00
3366	TRACY DOMBROWSKI Reference Number: INV07566	12/12/2022	Invoice	130.00	ARPKT05090		INV07566	REC-Gym Tot party	130.00
3366	TRACY DOMBROWSKI Reference Number: 12/14/2022	12/19/2022	Payment	-130.00	ARPKT05109	R00064955	INV07566	REC-Gym Tot party	-130.00
3371	BRITNEY WHITNEY Reference Number: INV07571	12/16/2022	Invoice	130.00	ARPKT05105		INV07571	REC-Gym Tot party	130.00
3371	BRITNEY WHITNEY Reference Number: 12/19/2022	12/27/2022	Payment	-130.00	ARPKT05139	R00065394	INV07571	REC-Gym Tot party	-130.00
3374	MALLORIE SHIELDS Reference Number: INV07579	12/20/2022	Invoice	160.00	ARPKT05127		INV07579	REC-Gym Tot party	160.00
3374	MALLORIE SHIELDS Reference Number: 12/20/22	12/27/2022	Payment	-160.00	ARPKT05139	R00065397	INV07579	REC-Gym Tot party	-160.00
3375	MICHAEL BURGESS Reference Number: INV07580	12/20/2022	Invoice	110.00	ARPKT05127		INV07580	REC-Gym Tot party	110.00
3375	MICHAEL BURGESS Reference Number: 12/20/22	12/27/2022	Payment	-110.00	ARPKT05139	R00065397	INV07580	REC-Gym Tot party	-110.00
3376	TOM STONE Reference Number: INV07581	12/20/2022	Invoice	150.00	ARPKT05128		INV07581	REC-Gym Rental	150.00
3376	TOM STONE Reference Number: 808	12/27/2022	Payment	-150.00	ARPKT05134	R00065347	INV07581	REC-Gym Rental	-150.00
3377	CASEY TEMPLAR Reference Number: INV07584	12/20/2022	Invoice	130.00	ARPKT05130		INV07584	REC-Gym Tot party	130.00

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
3377	CASEY TEMPLAR Reference Number: *Multi*	12/27/2022	Payment	-130.00	ARPKT05139	R00065533	INV07584	REC-Gym Tot party	-130.00
3384	BETH KINSELLA Reference Number: INV07594	12/27/2022	Invoice	10.00	ARPKT05143		INV07594	REC-Equipment Rental	10.00
3385	KATE MUMFORD Reference Number: INV07595	12/27/2022	Invoice	40.00	ARPKT05143		INV07595	REC-Equipment Rental	40.00
3387	ASHLYNN HATTON Reference Number: INV07600	12/28/2022	Invoice	130.00	ARPKT05149		INV07600	REC-Gym Tot party	130.00
3392	LEILANI SEIFERT Reference Number: INV07601	12/28/2022	Invoice	110.00	ARPKT05149		INV07601	REC-Gym Tot party	110.00
3393	AMANDA MCARDELL Reference Number: INV07602	12/28/2022	Invoice	190.00	ARPKT05149		INV07602	REC-Gym Tot party	190.00
3394	ELLIORAH LUTHER Reference Number: INV07606	12/29/2022	Invoice	90.00	ARPKT05154		INV07606	REC-Room Teen Party	90.00
				Transaction Grand Total for Period:					-370.00

**Totals by Transaction Type and Revenue Code**

Transaction Type	Revenue Code	Transaction Amount	
Invoice	KAL-Rental NFP - Kallet Rental Not for Profit	450.00	
	REC-Equipment Rental - REC-Equipment Rental	50.00	
	REC-Gym Rental - Rec-Gym Rental	757.50	
	REC-Gym Tot party - REC-Gym Tot party	2,070.00	
	REC-Muny Basketball - REC-Muny Basketball	650.00	
	REC-Rental FPP - REC-Rental Field/Park/Pool	710.00	
	REC-Room Rental - REC-Room Rental	1,072.50	
	REC-Room Teen Party - REC-Room Teen Party	165.00	
	REC-Youth Basketball - REC-Youth Basketball	30.00	
		Transaction Total:	5,955.00
Payment	KAL-Rental NFP - Kallet Rental Not for Profit	-450.00	
	REC-Gym Rental - Rec-Gym Rental	-757.50	
	REC-Gym Tot party - REC-Gym Tot party	-1,880.00	
	REC-Muny Basketball - REC-Muny Basketball	-2,115.00	
	REC-Room Rental - REC-Room Rental	-277.50	
	REC-Room Teen Party - REC-Room Teen Party	-75.00	
	REC-Youth Basketball - REC-Youth Basketball	-60.00	
	REC-Youth Flag Footb - REC-Youth Flag Football	-710.00	
		Transaction Total:	-6,325.00
		Total for Period:	-370.00

# PLANNING DEPARTMENT

CHRIS HENRY, DIRECTOR

DECEMBER  
2022

MONTHLY REPORT

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Dec  
2022

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Monthly  
Report

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Department of  
Planning and  
Development

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**Department of Planning and Development  
Monthly Report  
December 2022**

**Planning Commission Zoning Board of Appeals**

The regularly scheduled meeting was held on December 10, 2022. The following actions were taken.

**Item #1- Site Plan Review and Conditional Use Permit** for the establishment of a personal care service tattoo parlor and art/design school at 730 Lenox Ave, zoned L-I, Tax Map Number 37.44-1-2, by Michael Flint, file# 2022-040.

**Item #2- Discussion about PCZBA Meeting time for 2023**

**Planning-** That time of the year to consider the schedule, please see the following draft dates. The meeting will be held on the second Tuesday of every month at 6:00 p.m. in the Common Council Chambers, pending no conflicts. All application materials are due to the Planning office on the last Thursday of the month prior to the meeting.

- |   |  |
|---|--|
| <b>January</b> – Meeting Date: January 10, 2023     | Communications due: December 29, 2022  |
| <b>February</b> – Meeting Date: February 14, 2023   | Communications due: January 26, 2023   |
| <b>March</b> – Meeting Date: March 14, 2023         | Communications due: February 23, 2023  |
| <b>April</b> – Meeting Date: April 11, 2023         | Communications due: March 30, 2023     |
| <b>May</b> – Meeting Date: May 9, 2023              | Communications due: April 22, 2023     |
| <b>June</b> – Meeting Date: June 13, 2023           | Communications due: May 25, 2023       |
| <b>July</b> – Meeting Date: July 11, 2023           | Communications due: June 29, 2023      |
| <b>August</b> – Meeting Date: August 8, 2023        | Communications due: July 27, 2023      |
| <b>September</b> – Meeting Date: September 12, 2023 | Communications due: August 31, 2023    |
| <b>October</b> – Meeting Date: October 10, 2023     | Communications due: September 28, 2023 |
| <b>November</b> – Meeting Date: November 14, 2023   | Communications due: October 26, 2023   |
| <b>December</b> – Meeting Date: December 12, 2023   | Communications due: November 30, 2023  |



### **In-House Grants**

The RESTORE monitoring phase of grant administration is continuing.

The State announced the projects that were awarded. A list of them with the amounts are available in the planning office upon request.

A Zero Emission Vehicle Infrastructure grant was submitted. The total amount requested with two applications was \$450,710, \$225,355 per site. The grant is 0% local match. The project sites are at City Hall along Oneida Street, and the corner of Lenox and Cedar Street. The grants are awarded on a first come first serve basis. Applications were accepted through September 30<sup>th</sup>. We should find out in the next month or so.

Submitted a Letter of Intent to apply for a Restore Grant to renovate or demolish 140 Madison Street. Waiting to hear back from NYS. The project sponsor is interested in rebuilding the Madison House, so we will still move forward with the grant.

### **Comprehensive Plan**

A Smart Growth Community Planning and Zoning Grant Program grant application was awarded. We are awaiting further guidance. The amount was for \$63,000 which aligns with the Form-based code overlay that was awarded through the DRI.

### **Oneida Business Park**

Looking at expansion of the business park to accommodate new and expanding businesses.

### **Community Gardens**

The gardens are all cleaned and prepared for the winter.

The department is working on grant applications to help fund community garden projects, one is to establish a butterfly garden to reimagine several former residential parcels located along Prospect Street (NYS 365A) to create a new community space of approximately 1.71 acres that will be available to all Oneida residents.

### **Seneca Apartments Project**

The Conditional Use Permit and Site Plan were approved to help the applicant meet a deadline for funding in early December. The applicant anticipates site plan modifications in the future, and will likely be seeking approvals from the PCZBA again.

### **Upper Lenox Solar Project**

A 5 MW AV Solar facility is being proposed on Upper Lenox. Access to the site will off South Court Street in Wampsville. A coordinated SEQR Review was initiated by the PCZBA. The project sponsor applied to the PCZBA for the November meeting. The Planning Director provided comments to

get additional information on visual, noise, and soils that are classified as prime and statewide importance impacts from the project.

Due to a solar moratorium in Wampsville, the applicant is presenting alternatives to the Planning Department to help this project move forward.

### **Local Law Updates**

The local Law to Establish a Sustainable Energy Loan Program (Open C-Pace) in the City of Oneida was approved, and Planning is working with the Mayor and the City attorney to execute the contract documents to implement the program.

### **Ongoing work**

Daily tasks include regular administration of programs, preparation for Planning Commission Zoning Board of Appeals meetings (agendas, minutes, legal notices, review of applications, preparation of meeting packets, etc.), monthly reports, follow-up on various projects, code interpretation, code research, voucher submissions, assistance to residents and business owners for various applications, Land Committee issues, flood zone questions, consultations on potential projects, questions from the public and other agencies, dissemination of information as requested.

### **Social Media**

The Planning and Development Office now has a Facebook page and Instagram account. Please like and share the content. Typical postings include city events, planning events, planning industry articles, requests for community engagement posting, and legal notices. The intent is to add another avenue to engage with residents. Followers are at 440 lost 2 followers. We will investigate initiatives to get more engagement. We are hoping the DRI, and the Comp plan update will address it. . The most engaging social media post was through Facebook about our Upstate Institute Intern Max who is currently working on a parking inventory. We hope to get it to 1,000 by the end of the year. We are sharing the Agenda for PCZBA meetings as well as putting application due dates on the event calendar. Please share and like our content and page. We are posting our PCZBA on Facebook in addition to the City Website when the full version is released.

### **Upstate Institute Fellowship Intern**

The final report for the parking study has been completed and is available for review upon request.

### **Website Updates**

The website has been updated. Planning provided all applications, forms, checklists, and resources for residents to move through the PCZBA procedures. We are very excited about the FAQ and how it can help clarify concepts for city residents. There is a new interactive zoning map that can provide property information related to zoning, the ward, and parcel number, and so much more!

### **Zoning Map Update**

The zoning maps have been updated. This will be a continuous process to help give the community the best available information. Periodically inaccurate zoning data appears in real property data. Planning and the Assessor are working together to make corrections as they arise to ensure all residents have the best information available.

# POLICE DEPARTMENT

JOHN LITTLE, CHIEF

DECEMBER  
2022

MONTHLY REPORT



**CITY OF ONEIDA  
DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF POLICE**



John Little

*Chief of Police*

108 Main Street  
Oneida, New York 13421  
Phone (315) 363-9111

**Monthly Report for December and Year end 2022**

**Overtime:** The Department had \$19,150.78 in total overtime cost for the month December. Overtime was higher due to the Holiday and three officers leaving for the New York State Police Academy in November. As officer shortages occur overtime will go up. For the year it was a total of \$115,856.07. This amount is before reimbursements such as the Governor's traffic safety grant, Stop DWI etc.

**Activity:** I've attached stat sheets with a breakdown. We have finished the year at over 18% more arrests over 2021. The total number of arrests is 1224 for the year. Traffic tickets also increased by over 52%. I am proud of the Oneida City Police Officers efforts this last year. They have exceeded expectations at every turn in addressing criminal behavior. They have done so while remembering that we are also there to connect with the community and divert to services when appropriate.

**Police Reform:** December we participated in the Parade of Lights as well as the Oneida PBA Shop with a Cop. This last year we connected with the community on an even greater level. Highlights of this are the extremely successful Fall Fest and such things as Cops and Bobbers, Go for the Gold, trunk or treat, ice cream socials, flag football etc. We've also provided trainings and safety presentations at organizational events (gun safety, scam safety). We've hosted more area wide trainings, than the previous year, to equip our officers and local agencies with better tools to meet today's policing standards.

**Miscellaneous:** This is my last monthly report. I will be retiring from service February 20, 2023. It has been my absolute pleasure to serve as a Police Officer in the City of Oneida for over 20 years. I appreciate all the support from the community and will miss those who I've served with. I appreciate the support for the department from the Mayor and Council. I know that they will continue that support after I am gone. It is not easy to make this decision, but I look forward to the next steps in my life with my family. Thank you for the opportunity, it has been an honor!

If there are any questions on this format or the attached informational sheets please contact me by email and I will endeavor to answer any concerns. Thank you.

## 2022 Stats by Month

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>2022</b>													
CALLS FOR SERVICE	593	566	604	576	714	735	691	754	693	671	591	593	7781
CRIMINAL OFFENSES	218	198	232	245	304	299	287	272	250	273	210	265	3053
ARRESTS	81	93	100	102	111	138	117	104	99	98	96	85	1224
PARKING TICKETS	35	28	51	6	7	8	11	11	7	5	113	35	317
TRAFFIC TICKETS	92	82	160	189	232	212	199	168	182	175	94	146	1931

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>2021</b>													
CALLS FOR SERVICE	534	463	646	625	777	769	833	723	705	750	587	603	8015
CRIMINAL OFFENSES	165	182	207	194	249	223	290	239	284	304	173	203	2713
ARRESTS	58	66	83	78	101	69	141	88	95	108	69	79	1035
PARKING TICKETS	24	13	16	1	5	15	3	8	5	11	95	33	229
TRAFFIC TICKETS	89	122	118	110	99	94	116	105	149	102	81	80	1265

December Breakdown 2022

	Dec 2021	Dec 2022	Dec Change	YTD 2021	YTD 2022	YTD Change
Calls for Service	603	593	-10	8015	7781	-234
Criminal Offenses	203	265	62	2713	3053	340
Arrests	79	85	6	1035	1224	189
Parking Tickets	33	35	2	229	317	88
Traffic Tickets	80	146	66	1265	1931	666
Felony Charges	11	22	11	151	239	88
Misdemeanor Charges	71	80	9	887	1088	201
Violation Charges	9	12	3	144	143	-1
CPL Warrants/Bench	8	9	1	79	166	87

DIR's	
January	47
February	42
March	46
April	45
May	76
June	66
July	69
August	73
September	67
October	53
November	43
December	52
Total	679

676 in 2021

2022 Mental Health Calls

MONTH	NO TRANSPORT / Assist	9.45/9.41 Transport / Attempted Suicide	Overdose	TOTAL CALLS PER MONTH
JAN	10	17		27
FEB	10	6		16
MAR	10	9		19
APR	6	10		16
MAY	12	11	1	24
JUN	12	10		22
JUL	10	15		25
AUG	12	15		27
SEP	5	11	1	17
OCT	29	12		41
NOV	11	7	1	19
DEC	12	9		21
<b>TOTALS</b>	139	132	3	274



## 2022 Overtime Report

Month	Total OT Hours	Comp Hrs Worked	Paid Hrs Worked	OT Pay	Comp Earned	Comp used	Reimbursements	Cost After Reimbursements
JAN	292	63.75	228.25	\$11,478.06	95.625	91	\$6,933.82	\$4,544.24
FEB	266.5	74	192.5	\$8,752.83	111	86.5	\$949.71	\$7,803.12
MAR	341.25	133.25	208	\$9,363.17	199.875	114.8	\$930.83	\$8,432.34
APR	150.5	60.75	89.75	\$3,456.18	91.125	97.75	\$522.03	\$2,934.15
MAY	245.75	128.5	117.25	\$4,670.02	192.75	142.5	\$1,136.78	\$3,533.24
JUN	291.25	114.75	176.5	\$8,139.13	172.125	73	\$289.23	\$7,849.90
JUL	500.5	187.25	313.25	\$14,236.34	280.875	160.3	\$1,642.66	\$12,593.68
AUG	353.25	118.75	234.5	\$10,879.62	178.125	98	\$1,219.17	\$9,660.45
SEP	319.5	135	184.5	\$8,304.72	202.5	162.8	\$1,054.68	\$7,250.04
OCT	317	136	181	\$7,849.48	204	128.5	\$3,719.06	\$4,130.42
NOV	322.25	116	206.25	\$9,575.74	174	151	\$423.17	\$9,152.57
DEC	575.65	190.75	384.9	\$19,150.78	286.125	268.3	\$299.16	\$18,851.62
	3975.4			\$115,856.07				\$96,735.77

(12/19 - 1/15) 2 Periods  
 (01/16 - 02/12) 2 Periods  
 (02/13 - 03/26) 3 Periods  
 (03/27 - 04/23) 2 Periods  
 (04/24 - 05/21) 2 Periods  
 (05/22 - 06/18) 2 Periods  
 (06/19 - 07/30) 3 Periods  
 (07/31 - 08/27) 2 Periods  
 (08/28 - 09/24) 2 Periods  
 (09/25 - 10/22) 2 Periods  
 (10/23 - 11/19) 2 Periods  
 (11/20 - 12/31) 3 Periods

Department Shortage due to 3 officers leaving  
 Fire at Frogs Bar  
 Parade of Lights  
 Flu/Viral Infections  
 Paternity Leave x 2  
 STOP DWI  
 Controlled Substance/Drug Buys  
 Military Shortage

Dec	Pay	Paid Hrs	Comp Worked	Total Worked
ADM	\$2,049.67	58.75	6	64.75
CPI	\$2,042.58	35.25	49.75	85
CRT	\$286.30	6	3	9
CBT	\$5,340.74	86.65	41.25	127.9
CSC	\$2,237.30	37	31.25	68.25
CSK	\$1,799.52	35.75	14.25	50
CVC	\$3,372.31	61.5	12.75	74.25
SCH				0
OCI	\$318.65	5		5
SE	\$1,951.57	30.25	23	53.25
SI	\$1,801.80	28.75	9.5	38.25
DA				0
	\$21,200.45	384.9	190.75	575.65

**Abbreviations**  
 Admin (Clerks only)  
 Complete Investigation  
 Court  
 Cover Back Time (Comp)  
 Cover School  
 Cover Sick  
 Cover Vacation  
 School  
 On Call Investigation  
 Special Events  
 Special Investigations  
 On the Job Injury

**Note:** Overtime by month is for pay periods in month. Some months may include 2 pay periods and some may include 3.