

# CITY CLERK

SANDY LAPERA, CITY CLERK

JANUARY  
2024

MONTHLY REPORT

Account#	Account Description	Fee Description	Qty	Local Share
00100171255	Clerk Fees	Copies	2	32.00
		Landfill Coupons	17	12.75
		Notary	11	22.00
	Vital Records	Acknowledgement of Paternity	5	0.00
		Births	84	840.00
		Deaths	114	1,140.00
		Government Use Copies - Free	7	0.00
		Marriage	5	50.00
	<b>Sub-Total:</b>			
00100171258	Marriage License	Marriage License	2	35.00
<b>Sub-Total:</b>				<b>\$35.00</b>
00100171260	ZBA	Site Plan - 1,001 to 5,000 sq. ft.	1	150.00
<b>Sub-Total:</b>				<b>\$150.00</b>
00100171261	ZBA	Conditional Use Permit	1	150.00
<b>Sub-Total:</b>				<b>\$150.00</b>
00100171265	Deed Recording Fee	DEED RECORDING FEE	23	690.00
<b>Sub-Total:</b>				<b>\$690.00</b>
00100182263	Solid Fuel Permit	Solid Fuel Permit	1	60.00
<b>Sub-Total:</b>				<b>\$60.00</b>
00100202544	Dog Licensing	Female, Spayed	27	297.00
		Female, Unspayed	2	50.00
		Male, Neutered	25	275.00
		Male, Unneutered	6	150.00
		Dogs	Impoundment1	2
	<b>Sub-Total:</b>			
00100202545	Annual Fees	Junk License	1	100.00
	Annual License Fees	Amusement 1-5 machines	1	200.00
		Amusement 6 or more	3	900.00
		Animal Control License	3	150.00
		Garbage Removal License	5	500.00
		Second Hand Dealers License	5	250.00
		Taxi Business License	1	50.00
		Taxi Driver License - 1 Year	2	50.00
		Taxi Vehicle License	2	40.00
		<b>Sub-Total:</b>		
00100202555	Building	Building Permits	7	1,040.90
		Certificate of Occupancy	7	175.00
		Late Fee	1	50.00
		Signs	1	200.00
	Permit Extension	Permit Extension	1	40.00
		<b>Sub-Total:</b>		

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Total Local Shares Remitted:</b>	<b>\$7,779.65</b>
Amount paid to:	Madison County Treasurer			327.25
Amount paid to:	NYS Ag. & Markets for spay/neuter program			76.00
Amount paid to:	State Health Dept.			45.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$8,227.90</b>	<b>Total Non-Local Revenues:</b>	<b>\$448.25</b>

To the Supervisor:

I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sandra LaPera, City Clerk, City of Oneida during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	City Clerk	Date

# CITY ENGINEER

JEFF ROWE

JANUARY  
2024

MONTHLY REPORT

City of Oneida  
Engineering | Public Works

January 2024 Monthly Report

Prepared By: Jeffrey A. Rowe, P.E.  
City Engineer



**CITY OF ONEIDA**  
**DEPARTMENT OF ENGINEERING AND PUBLIC WORKS**  
109 N. Main Street, Oneida, NY 13421

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – January 2024

### A. Public Works Monthly Recap (Streets, Traffic, Mosquito, Garage, Sanitary Sewer Collection)

Public Works staff performed the General Maintenance tasks listed below during January 2024:

- Pickup of Christmas trees
- Hydrojetting of storm sewer and sewer mains
- Root cutting in sanitary sewers
- Tree trimming, take downs and removals
- Cold patch placement
- Snow plowing operations – sanders and some plowing
- Camera truck
- Removal and storage of Christmas decorations
- Repaired several light poles
- Repaired and re-installed several signs

Staffing Shortage notes:

- 2 personnel out on Workers Comp

### B. Wastewater Treatment Plant

- Treatment Plant general maintenance ongoing.
- Continued daily testing for new anaerobic digesters.
- Review data and coordinate with ESG; increased volume for HSOW acceptance
- Influent pump issues; sent 2 pumps out for repairs

### C. Water Distribution/Treatment

- Performed routine maintenance for water distribution system
- Sampling and maintenance of pump stations
- Meter reading for March bills and training of personnel for this position
- Performed daily/weekly operations for WTP

### D. Buildings

- General maintenance ongoing.
- Generator service at PD and City Hall
- Clean and wax floors at PD
- Office relocation at Court
- Worked on a leak at Kallet (2<sup>nd</sup> floor toilet)

### E. Capital Projects

- Please find below a brief status update of on-going projects:

**CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS**  
**Monthly Report – January 2024**

<b>2023 Current Master Capital Project Summary</b>		
<b>Description</b>	<b>Status as of 1/31/24</b>	<b>Estimated Completion of Phase</b>
WTP - Glenmore Dam Improvements	Permitting	Feb/March 2024
DPW Relocation – Design Phase	Evaluation	TBD
WTP – Additional Clearwell	Final Design/DOH Review	TBD
Higinbotham Brook Culvert Replacement	Bidding/Award	Feb 2024
Lake Street Pump Station Improvements	Construction	May 2025
WWTP Improvements – Phase 2	Evaluation	April 2024
Vehicle Replacement – 6 Wheel Dump Truck	Assembly	April 2024

- WWTP Improvements Phase 2**  
 Status: Influent pumps performance evaluation completed and submitted report. Existing pumps are approximately 20 years old. Recommendations include the replacement of all four existing pumps. Completed gas chlorine disinfection system conversion analysis and submitted report. Recommendations include the installation of liquid chlorine disinfection system in the East Aeration Gallery area of existing WWTP to replace existing gas chlorine disinfection system.
- Vehicle Replacement – 6 Wheel Dump Truck**  
 Status: Cab and chassis being assembled at Vendor facility.
- WTP – Glenmore Dam Improvements**  
 Status: Consultant updating project schedule and finalizing Contract Documents and Specifications.
- Lake Street Pump Station Improvements**  
 Status: Preconstruction conference to be held on February 1. Issuance of Notice to Proceed for Contracts 1G and 1E.
- Higinbotham Brook Culvert Replacement Phase 1**  
 Status: Bids opened on January 10<sup>th</sup>. Contract to be awarded to Maple Ridge Organics.

# CODES

# DEPARTMENT

BOB BURNETT, DIRECTOR

JANUARY  
2024

MONTHLY REPORT



**CITY OF ONEIDA**  
**CODE ENFORCEMENT DEPARTMENT**

**BOB BURNETT**  
 Director of Codes

**JAMES ACKERMAN**  
 Code Enforcement Officer

**BRIAN ROSE**  
 Asst Code Enforcement Officer



109 North Main Street  
 Oneida, New York 13421

TEL: 315-363-8460  
 FAX: 315-363-9558

**Jeannie Markle**  
 Codes Account Clerk

**Monthly Report    January 2024**

**Housing Inspections**

	<b>January</b>	<b>YTD</b>
Inspections	15	(45 units) 15
Re-Inspections (housing, otr's & misc.)	33	33
No Shows	2	2
2 Family Units	10	10
3+ Family Units	5	5
Cancellations/rescheduled appts.	3	3
Complaints	9	9
Mowing/Grass Letter Sent	0	0
Lots Mowed by DPW	0	0
Misc. Trash Can and Junk Letters Sent	43	43
Door hangers left Order to Remedy	161	161
Appearance Tickets	4	4
Calls	February	0
In person meetings	February	0

**Code Enforcement**

	<b>January</b>	<b>YTD</b>
Permits Issued	9	9
Cost	1946.90	1946.90
Certificate of Occupancy	6	6
Certificate of Compliance	5	5
Permit Extensions	1	1
Stop Work Order	6	6
Building appts. (BP's, otrs, misc.)	45	45
Sign Permits	1	1
Sign Violations	5	5
Sign Compliance	1	1
Orders to Remedy-Fence/Trailer	3	3
Semi Collapsed Structures Remedy	0	0
Vacant Property letters Sent	0	0

**Trash/junk letters and Door hangers- these numbers are combined for Housing and Code Enforcement**

# COMPTROLLER

LEE ANN WELLS, COMPTROLLER

FEBRUARY  
2024

MONTHLY REPORT

CITY OF ONEIDA  
OFFICE OF THE COMPTROLLER

*Lee Ann Wells*  
City Comptroller

*Jessica Kaiser*  
Deputy City Comptroller



109 North Main Street  
Oneida, New York 13421  
Tel.: 315-363-2022  
Fax: 315-363-9558  
Email: lwells@oneidacityny.gov  
jkaiser@oneidacityny.gov

**Comptroller's Report – February 2024**

*In addition to our normal responsibilities of purchasing, warrant processing, payroll, benefit maintenance, workers compensation, insurance, retiree and personnel meetings, month end reconciliations, and general account maintenance we are currently working on the following:*

➤ **Sales Tax Revenue**

- Sales Tax revenue for 2024 is coming in at 2.66% over budget but 8.32% below 2023 disbursements so let's push to continue to –

**Buy local!**

➤ **Finance Department**

- Working to close out 2023 with yearend adjusting entries and reconciliations.
- Provide documentation on all account transactions to external auditors.
- Gather contracts for cloud-based systems used for GASB96 requirements.
- Meet with Enterprise Lease Management for Annual Review
- Prepare information request for WWTP BAN renewal.
- Research different purchasing policies to propose revisions to current policy.
- Coordinate with Towns on Library debt service payment, as Chief Fiscal Officer to the 5 towns, collect construction levy payments and record in restricted fund for debt service payments in 2024

**CITY OF ONEIDA**  
**OFFICE OF THE COMPTROLLER**

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➤ **Civil Service Administration**

- Create test announcements and admission notices for upcoming tests:
  - Senior Custodian Exam – School
  - Custodian Exam – School
  - Public Works Supervisor Exam-City
  - Water/WWTP Operator Trainee Exam – City
  
- Create postings for current job opportunities:
  - Water Maintenance Worker
  - Wastewater Treatment Plant Operator Trainee
  - Seasonal Lifeguard
  - Deputy City Clerk
  
- Created New Position Duties Statement for Assistant Water Maintenance Supervisor, both Promotional & Open Competitive
  
- Created agenda for Civil Service Commission meeting to be held February 27, 2024
  - Public Hearing on Rules Change to include City Manager as Exempt
  - Approve Civil Service Annual Report to be submitted to NY State
  - Classification of new position- Assistant Water Maintenance Supervisor, both Promotional & Open Competitive
  - Established eligible list:
    - Police Lieutenant
    - Computer Support Specialist
    - Computer Support Technician/Network Administrator
  
- Review and approve Oneida City School pink sheets and applications
- Prepare Civil Service Annual Report
- Work with Housing Authority on new positions and various changes to employment structure
- Continue to create employee files and update roster cards

**CITY OF ONEIDA  
OFFICE OF THE COMPTROLLER**

**Lee Ann Wells**  
*City Comptroller*

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➤ **Human Resources**

- Create Position Justification form
- Meet with new hire and go over employee packet of forms
- Preparing pink sheets as needed for salary changes and new hires
- Provide HR support for counseling and personnel issues
- Submit IT requests for access changes
- Review and approve all IT requests

***Stay Safe & Be Well***

# 2023 SALES TAX

Month	Received	Actual 2021	Actual 2022	Budget		Variance of actual vs. budget	YTD Variance of actual vs. budget
				2023	Actual 2023		
<b>JANUARY</b>	2/7/2023	\$ 315,117.87	\$ 392,311.60	\$ 334,025	\$ 467,039.13	\$ 133,014	\$ 133,014
	2/13/2023	\$ 68,095.22	\$ 87,578.24	\$ 72,181	\$ 102,589.48	\$ 30,409	\$ 163,423
<b>FEBRUARY</b>	3/7/2023	\$ 271,819.84	\$ 331,922.32	\$ 288,129	\$ 402,930.93	\$ 114,802	\$ 278,225
	3/13/2023	\$ 52,297.30	\$ 64,695.80	\$ 55,435	\$ 78,931.19	\$ 23,496	\$ 301,721
<b>MARCH</b>	4/6/2023	\$ 618,586.10	\$ 606,614.84	\$ 655,701	\$ 393,917.85	\$ (261,783)	\$ 39,937
	4/12/2023	\$ 64,840.53	\$ 65,418.83	\$ 68,731	\$ 79,632.50	\$ 10,902	\$ 50,839
<b>1ST QTR</b>		\$ 1,390,757	\$ 1,548,542	\$ 1,474,202	\$ 1,525,041	\$ 50,839	\$ 50,839
<b>APRIL</b>	5/5/2023	\$ 375,409	\$ 462,775	\$ 397,934	\$ 418,610	\$ 20,676	\$ 71,515
	5/15/2023	83,635	123,807	\$ 88,653	87,676	\$ (978)	\$ 70,537
<b>MAY</b>	6/6/2023	370,046	491,543	\$ 392,249	414,240	\$ 21,991	\$ 92,528
	6/12/2023	78,985	96,444	\$ 83,724	100,356	\$ 16,632	\$ 109,160
<b>June</b>	6/30/2023	474,058	176,849	\$ 502,501	404,492	\$ (98,009)	\$ 11,151
	7/3/2023	205,950	237,082	\$ 218,307	254,207	\$ 35,901	\$ 47,052
	7/12/2023	132,886	104,182	\$ 140,859	196,447	\$ 55,588	\$ 102,640
<b>2ND QTR</b>		\$ 1,720,969	\$ 1,692,682	\$ 1,824,227	\$ 1,876,028	\$ 51,801	\$ 102,640
<b>JULY</b>	8/6/2023	\$ 384,787	\$ 441,543	\$ 407,874	\$ 458,595	\$ 50,721	\$ 153,361
	8/14/2023	84,946	92,857	\$ 90,043	92,932	\$ 2,889	\$ 156,250
<b>AUGUST</b>	9/8/2023	368,554	430,057	\$ 390,667	449,661	\$ 58,993	\$ 215,244
	9/13/2023	77,523	89,744	\$ 82,175	89,675	\$ 7,500	\$ 222,744
<b>SEPTEMBER</b>	10/6/2023	612,953	527,965	\$ 649,730	594,154	\$ (55,577)	\$ 167,167
	10/12/2023	77,986	100,418	\$ 82,666	97,046	\$ 14,380	\$ 181,547
<b>3RD QTR</b>		\$ 1,606,750	\$ 1,682,583	\$ 1,703,155	\$ 1,782,062	\$ 78,907	\$ 181,547
<b>OCTOBER</b>	11/6/2023	\$ 355,163	\$ 436,694	\$ 376,473	\$ 401,526	25,053	206,600
	11/12/2023	71,322	87,218	\$ 75,601	73,984	(1,617)	204,984
<b>NOVEMBER</b>	12/7/2023	359,035	425,400	\$ 380,577	404,396	23,819	228,803
	12/13/2023	74,762	86,064	\$ 79,248	74,521	(4,727)	224,076
<b>DECEMBER</b>	12/29/2023	320,086	84,849	\$ 339,291	519,763	180,472	404,548
	1/2/2024	215,605	253,246	\$ 228,541	256,041	27,500	432,048
	1/12/2024	96,258	149,708	\$ 102,034	106,275	4,241	436,289
<b>4TH QTR</b>		\$ 1,492,231	\$ 1,523,179	\$ 1,581,765	\$ 1,836,507	\$ 254,742	\$ 436,289
<b>TOTALS</b>		\$ 6,210,707	\$ 6,446,985	\$ 6,583,349	\$ 7,019,638	\$ 436,289	\$ 436,289
			3.8%	6% over 2021			

# 2024 SALES TAX

Month	Received	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Actual 2024	Variance of actual vs. budget	YTD Variance of actual vs. budget
JANUARY	2/7/2024	\$ 315,117.87	\$ 392,311.60	\$ 467,039.13	\$ 415,850	\$ 430,265.16	\$ 14,415	\$ 14,415
	2/12/2024	\$ 88,095.22	\$ 87,578.24	\$ 102,589.48	\$ 92,833	\$ 91,971.02	\$ (862)	\$ 13,553
FEBRUARY		\$ 271,819.84	\$ 331,922.32	\$ 402,930.93	\$ 351,838		\$ (351,838)	\$ (338,285)
		\$ 52,297.30	\$ 64,695.80	\$ 78,931.19	\$ 68,578		\$ (68,578)	\$ (406,862)
MARCH		\$ 618,586.10	\$ 606,614.84	\$ 393,917.85	\$ 643,012		\$ (643,012)	\$ (1,049,874)
		\$ 64,840.53	\$ 65,418.83	\$ 79,632.50	\$ 69,344		\$ (69,344)	\$ (1,119,218)
<b>1ST QTR</b>		<b>\$ 1,390,757</b>	<b>\$ 1,548,542</b>	<b>\$ 1,525,041</b>	<b>\$ 1,641,454</b>	<b>\$ 522,236</b>	<b>\$ (1,119,218)</b>	<b>\$ (1,119,218)</b>
APRIL		\$ 375,409	\$ 462,775	\$ 418,610	\$ 490,542		\$ (490,542)	\$ (1,609,760)
		83,635	123,807	87,676	\$ 131,235		\$ (131,235)	\$ (1,740,995)
MAY		370,046	491,543	414,240	\$ 521,036		\$ (521,036)	\$ (2,262,030)
		78,985	96,444	100,356	\$ 102,231		\$ (102,231)	\$ (2,364,261)
June		474,058	176,849	404,492	\$ 187,460		\$ (187,460)	\$ (2,551,721)
		205,950	237,082	254,207	\$ 251,307		\$ (251,307)	\$ (2,803,028)
		132,886	104,182	196,447	\$ 110,433		\$ (110,433)	\$ (2,913,461)
<b>2ND QTR</b>		<b>\$ 1,720,969</b>	<b>\$ 1,692,682</b>	<b>\$ 1,876,028</b>	<b>\$ 1,794,243</b>	<b>\$ -</b>	<b>\$ (1,794,243)</b>	<b>\$ (2,913,461)</b>
JULY		\$ 384,787	\$ 441,543	\$ 458,595	\$ 468,035		\$ (468,035)	\$ (3,381,496)
		84,946	92,857	92,932	\$ 98,428		\$ (98,428)	\$ (3,479,924)
AUGUST		368,554	430,057	449,661	\$ 455,860		\$ (455,860)	\$ (3,935,784)
		77,523	89,744	89,675	\$ 95,129		\$ (95,129)	\$ (4,030,913)
SEPTEMBER		612,953	527,965	594,154	\$ 559,643		\$ (559,643)	\$ (4,590,556)
		77,986	100,418	97,046	\$ 106,443		\$ (106,443)	\$ (4,696,998)
<b>3RD QTR</b>		<b>\$ 1,606,750</b>	<b>\$ 1,682,583</b>	<b>\$ 1,782,062</b>	<b>\$ 1,783,538</b>	<b>\$ -</b>	<b>\$ (1,783,538)</b>	<b>\$ (4,696,998)</b>
OCTOBER		\$ 355,163	\$ 436,694	\$ 401,526	\$ 462,896		(462,896)	(5,159,894)
		71,322	87,218	73,984	\$ 92,451		(92,451)	(5,252,345)
NOVEMBER		359,035	425,400	404,396	\$ 450,924		(450,924)	(5,703,269)
		74,762	86,064	74,521	\$ 91,228		(91,228)	(5,794,497)
		320,086	84,849	519,763	\$ 89,940		(89,940)	(5,884,437)
DECEMBER		215,605	253,246	256,041	\$ 268,440		(268,440)	(6,152,878)
		96,258	149,708	106,275	\$ 158,690		(158,690)	(6,311,568)
					\$ -			
<b>4TH QTR</b>		<b>\$ 1,492,231</b>	<b>\$ 1,523,179</b>	<b>\$ 1,836,507</b>	<b>\$ 1,614,570</b>	<b>\$ -</b>	<b>\$ (1,614,570)</b>	<b>\$ (6,311,568)</b>
<b>TOTALS</b>		<b>\$ 6,210,707</b>	<b>\$ 6,446,985</b>	<b>\$ 7,019,638</b>	<b>\$ 6,833,804</b>	<b>\$ 522,236</b>	<b>\$ (6,311,568)</b>	<b>\$ (6,311,568)</b>
			3.8%		6% over 2022			



Oneida, NY

## Budget Report Account Summary

For Fiscal: 2023 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 001 - GENERAL FUND</b>							
<b>Revenue</b>							
<u>001.0010.1001.0000</u>	4,605,855.00	4,605,855.00	0.00	4,604,565.49	0.00	-1,289.51	0.03 %
<u>001.0010.1001.2410</u>	558,370.00	558,370.00	0.00	557,429.19	0.00	-940.81	0.17 %
<u>001.0015.1000.0000</u>	2,000.00	2,000.00	0.00	0.00	0.00	-2,000.00	100.00 %
<u>001.0015.1000.0001</u>	45,000.00	45,000.00	0.00	40,147.40	0.00	-4,852.60	10.78 %
<u>001.0015.1001.0000</u>	12,000.00	12,000.00	0.00	14,586.87	0.00	2,586.87	121.56 %
<u>001.0015.1001.0001</u>	7,500.00	7,500.00	0.00	7,611.14	0.00	111.14	101.48 %
<u>001.0015.1001.0002</u>	23,537.02	23,537.02	0.00	23,537.02	0.00	0.00	0.00 %
<u>001.0015.1001.0003</u>	1,945.37	1,945.37	0.00	1,945.37	0.00	0.00	0.00 %
<u>001.0015.1001.0004</u>	0.00	0.00	0.00	3,927.88	0.00	3,927.88	0.00 %
<u>001.0015.1000.0000</u>	100,000.00	100,000.00	0.00	141,319.62	0.00	41,319.62	141.32 %
<u>001.0016.1110.0000</u>	6,583,349.00	6,583,349.00	0.00	7,019,638.34	0.00	436,289.34	106.63 %
<u>001.0016.1130.0000</u>	155,000.00	155,000.00	0.00	134,194.40	0.00	-20,805.60	13.42 %
<u>001.0016.1170.0000</u>	94,000.00	94,000.00	0.00	88,263.57	0.00	-5,736.43	6.10 %
<u>001.0017.1230.0000</u>	14,000.00	14,000.00	0.00	11,220.19	0.00	-2,779.81	19.86 %
<u>001.0017.1231.0000</u>	1,000.00	1,000.00	0.00	985.00	0.00	-15.00	1.50 %
<u>001.0017.1235.0000</u>	500.00	500.00	0.00	1,880.00	0.00	1,380.00	376.00 %
<u>001.0017.1235.0000</u>	30,000.00	30,000.00	0.00	27,595.19	0.00	-2,404.81	8.02 %
<u>001.0017.1235.0000</u>	2,000.00	2,000.00	0.00	1,345.00	0.00	-655.00	32.75 %
<u>001.0017.1237.0000</u>	3,500.00	3,500.00	0.00	4,290.00	0.00	790.00	122.57 %
<u>001.0017.1238.0000</u>	2,200.00	2,200.00	0.00	2,900.00	0.00	700.00	131.82 %
<u>001.0017.1260.0000</u>	1,000.00	1,000.00	0.00	1,700.00	0.00	700.00	170.00 %
<u>001.0017.1261.0000</u>	3,800.00	3,800.00	0.00	1,750.00	0.00	-2,050.00	53.95 %
<u>001.0017.1262.0000</u>	800.00	800.00	0.00	5,650.00	0.00	4,850.00	706.25 %
<u>001.0017.1265.0000</u>	500.00	500.00	0.00	1,200.00	0.00	700.00	240.00 %
<u>001.0017.1266.0000</u>	4,000.00	4,000.00	0.00	8,610.00	0.00	4,610.00	215.25 %
<u>001.0017.1266.0000</u>	750.00	750.00	0.00	60.27	0.00	-689.73	91.96 %
<u>001.0017.1269.0000</u>	2,000.00	2,000.00	0.00	1,675.00	0.00	-325.00	16.25 %
<u>001.0017.1521.0000</u>	2,500.00	2,500.00	0.00	3,855.00	0.00	1,355.00	154.20 %
<u>001.0017.1521.0000</u>	20,000.00	20,000.00	0.00	15,321.90	0.00	-4,678.10	23.39 %
<u>001.0017.1523.0000</u>	0.00	0.00	0.00	81.46	0.00	81.46	0.00 %
<u>001.0017.1524.0000</u>	5,600.00	5,600.00	0.00	0.00	0.00	-5,600.00	100.00 %
<u>001.0017.1525.0000</u>	1,500.00	1,500.00	0.00	0.00	0.00	-1,500.00	100.00 %
<u>001.0017.1526.0000</u>	0.00	0.00	0.00	3,035.78	0.00	3,035.78	0.00 %
<u>001.0017.1527.0000</u>	0.00	0.00	0.00	1,949.21	0.00	1,949.21	0.00 %



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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<u>001.0017.1582.0000</u>	VACANT PROPERTY REGISTRY FEE	10,000.00	10,000.00	0.00	2,250.00	0.00	-7,750.00 77.50 %
<u>001.0017.1589.0001</u>	RENTAL INSPECTION FEE	65,000.00	65,000.00	0.00	49,803.50	0.00	-15,196.50 23.38 %
<u>001.0017.1640.0000</u>	RESCUE VEHICLE FEES	1,000.00	1,000.00	0.00	0.00	0.00	-1,000.00 100.00 %
<u>001.0017.1642.0000</u>	FIRE INSPECTION FEES	7,000.00	7,000.00	0.00	15,135.50	0.00	8,135.50 216.22 %
<u>001.0017.1645.0000</u>	FIRE ALARM PERMIT FEE	5,000.00	5,000.00	0.00	6,460.00	0.00	1,460.00 129.20 %
<u>001.0017.1646.0000</u>	Tent/Solid Fuel Permit	1,200.00	1,200.00	0.00	120.00	0.00	-1,080.00 90.00 %
<u>001.0017.1710.0000</u>	LOT MOWING	2,550.00	2,550.00	0.00	3,285.00	0.00	735.00 128.82 %
<u>001.0017.2003.0000</u>	YOUTH BASKETBALL	5,000.00	5,000.00	0.00	4,095.00	0.00	-905.00 18.10 %
<u>001.0017.2004.0000</u>	CROSS COUNTRY SKIS	250.00	250.00	0.00	0.00	0.00	-250.00 100.00 %
<u>001.0017.2009.0000</u>	T-BALL	2,000.00	2,000.00	0.00	1,520.00	0.00	-480.00 24.00 %
<u>001.0017.2015.0000</u>	HALLOWEEN PARTY	400.00	400.00	0.00	282.00	0.00	-118.00 29.50 %
<u>001.0017.2018.0000</u>	YOUTH FLAG FOOTBALL	3,000.00	3,000.00	0.00	780.00	0.00	-2,220.00 74.00 %
<u>001.0017.2020.0000</u>	MUNY BASKETBALL	5,000.00	5,000.00	0.00	4,670.00	0.00	-330.00 6.60 %
<u>001.0017.2021.0000</u>	ADULT VOLLEYBALL	3,600.00	3,600.00	0.00	4,850.00	0.00	1,250.00 134.72 %
<u>001.0017.2022.0000</u>	ADULT SOFTBALL	4,500.00	4,500.00	0.00	3,000.00	0.00	-1,500.00 33.33 %
<u>001.0017.2025.0000</u>	POOL	6,000.00	6,000.00	0.00	6,693.50	0.00	693.50 111.56 %
<u>001.0017.2030.0000</u>	FIELD/PARK/POOL RENTAL	3,500.00	3,500.00	0.00	2,292.00	0.00	-1,208.00 34.51 %
<u>001.0017.2031.0000</u>	REC CENTER REVENUE	45,000.00	45,000.00	0.00	34,356.50	0.00	-10,643.50 23.65 %
<u>001.0017.2031.0000</u>	ZUMBA	500.00	500.00	0.00	0.00	0.00	-500.00 100.00 %
<u>001.0017.2042.0000</u>	Fall Fest	1,500.00	1,500.00	0.00	0.00	0.00	-1,500.00 100.00 %
<u>001.0018.2210.0000</u>	Services to other governments	0.00	0.00	0.00	1,020.82	0.00	1,020.82 0.00 %
<u>001.0018.2220.0000</u>	CIVIL SERVICE CHARGES	11,000.00	11,000.00	0.00	10.00	0.00	-10,990.00 99.91 %
<u>001.0018.2230.0000</u>	MAD CO REIMB.- CONFINED SPACE TRAINING	0.00	0.00	0.00	1,973.48	0.00	1,973.48 0.00 %
<u>001.0018.2229.0000</u>	LIGHTING	2,500.00	2,500.00	0.00	2,458.06	0.00	-41.94 1.68 %
<u>001.0019.2401.0000</u>	INTEREST ON INVESTMENTS	2,000.00	2,000.00	0.00	88,133.81	0.00	86,133.81 4,406.69 %
<u>001.0019.2404.0000</u>	INTEREST ON EMPLOYEE BENEFIT RESERVE	300.00	300.00	0.00	4.73	0.00	-295.27 98.42 %
<u>001.0019.2412.0000</u>	KALLET ROOF TOP ANTENNA LEASE	4,800.00	4,800.00	0.00	4,800.00	0.00	0.00 0.00 %
<u>001.0019.2412.0000</u>	KALLET Revenue	0.00	0.00	0.00	14,707.34	0.00	14,707.34 0.00 %
<u>001.0019.2414.0000</u>	KALLET CIVIC CENTER CITY RENTALS	30,000.00	30,000.00	0.00	-1,430.00	0.00	-31,430.00 104.77 %
<u>001.0020.2530.0000</u>	GAMES OF CHANCE	30.00	30.00	0.00	30.00	0.00	0.00 0.00 %
<u>001.0020.2514.0000</u>	DOGS	13,500.00	13,500.00	0.00	12,590.00	0.00	-910.00 6.74 %
<u>001.0020.2545.0000</u>	MISCELLANEOUS LICENSES	6,000.00	6,000.00	0.00	7,010.00	0.00	1,010.00 116.83 %
<u>001.0020.2555.0000</u>	BUILDING PERMITS	80,000.00	80,000.00	0.00	36,721.54	0.00	-43,278.46 54.10 %
<u>001.0021.2610.0000</u>	FINES & PENALTIES - PARKING	22,000.00	22,000.00	0.00	17,965.00	0.00	-4,035.00 18.34 %
<u>001.0021.2612.0000</u>	COURT FINES	19,000.00	19,000.00	0.00	21,283.50	0.00	2,283.50 112.02 %
<u>001.0022.2650.0000</u>	SALE OF SCRAP	3,000.00	3,000.00	0.00	1,562.05	0.00	-1,437.95 47.93 %
<u>001.0022.2660.0000</u>	SALE OF REAL PROPERTY	20,000.00	138,500.00	0.00	94,978.18	0.00	-43,521.82 31.42 %
<u>001.0022.2665.0000</u>	SALE OF EQUIPMENT	45,000.00	45,000.00	0.00	41,480.00	0.00	-3,520.00 7.82 %
<u>001.0022.2669.0001</u>	SALE OF VEHICLES-ENTERPRISE	10,000.00	19,880.00	0.00	31,130.00	0.00	11,250.00 156.59 %
<u>001.0022.2680.0000</u>	INSURANCE RECOVERY	10,000.00	202,138.07	0.00	263,044.72	0.00	60,906.65 130.13 %
<u>001.0022.2690.0000</u>	COMPENSATION FOR LOSS	2,000.00	2,000.00	0.00	44,301.93	0.00	42,301.93 2,215.10 %
<u>001.0022.2725.0000</u>	TRIBAL COMPACT MONEY FROM COUNTY	200,000.00	200,000.00	0.00	204,102.25	0.00	4,102.25 102.05 %

Budget Report

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<u>001.0023.2770.0000</u>	MISCELLANEOUS	0.00	0.00	0.00	-2,634.78	0.00	-2,634.78 0.00 %
<u>001.0023.2770.0001</u>	E-CHECK CONVENIENCE FEE	0.00	0.00	0.00	181.55	0.00	181.55 0.00 %
<u>001.0023.2771.0000</u>	MISCELLANEOUS ONLINE REVENUES	0.00	0.00	0.00	-1,944.18	0.00	-1,944.18 0.00 %
<u>001.0024.5031.0878</u>	Interfund Transfer-Employee Benefit Reserve	14,000.00	14,000.00	0.00	0.00	0.00	-14,000.00 100.00 %
<u>001.0024.5031.8110</u>	INTERFUND TRANSFER.SEWER	166,931.00	166,931.00	0.00	166,931.00	0.00	0.00 0.00 %
<u>001.0024.5031.6300</u>	INTERFUND TRANSFER.WATER	94,685.00	94,685.00	0.00	94,685.00	0.00	0.00 0.00 %
<u>001.0025.3004.0000</u>	STATE AID PER CAPITA	1,700,877.00	1,700,877.00	0.00	1,700,877.00	0.00	0.00 0.00 %
<u>001.0025.3005.0000</u>	MORTGAGE TAX	125,000.00	125,000.00	0.00	110,805.64	0.00	-14,194.36 11.36 %
<u>001.0025.3016.0000</u>	HOST COMMUNITY BENEFIT-OIN FROM MADISON COUNTY	140,000.00	140,000.00	0.00	145,276.00	0.00	5,276.00 103.77 %
<u>001.0025.3089.0000</u>	STATE AID-GENERAL GOVERNMENT	0.00	0.00	0.00	922.76	0.00	922.76 0.00 %
<u>001.0025.3280.0000</u>	State Training Reimbursements	0.00	0.00	0.00	713.00	0.00	713.00 0.00 %
<u>001.0025.3310.0000</u>	STATE AID COURT.INT AID,COURT CLEANING/JUSTIC CTR	20,000.00	20,000.00	0.00	24,430.00	0.00	4,430.00 122.15 %
<u>001.0025.3390.0000</u>	SADWI	10,000.00	10,000.00	0.00	5,508.89	0.00	-4,491.11 44.91 %
<u>001.0025.3392.0000</u>	SA TRAFFIC SAFETY (STEP)	15,024.00	15,024.00	0.00	10,188.84	0.00	-4,835.16 32.18 %
<u>001.0025.3396.0000</u>	State-Police Body Worn Camera Grant	0.00	56,000.00	0.00	0.00	0.00	-56,000.00 100.00 %
<u>001.0025.3397.0000</u>	State - Police BVP	0.00	0.00	0.00	4,455.92	0.00	4,455.92 0.00 %
<u>001.0025.3401.0000</u>	State Aid Public Health -HWB	0.00	72,663.75	0.00	72,663.75	0.00	0.00 0.00 %
<u>001.0025.3501.0000</u>	STATE AID HIGHWAY REIMBURSEMENT	50,475.00	50,475.00	0.00	50,474.98	0.00	-0.02 0.00 %
<u>001.0026.4100.0000</u>	FEDERAL REVENUE	0.00	476.19	0.00	48,286.97	0.00	47,810.7810,140.27 %
<u>001.0026.4301.0000</u>	Federal Police BPV	0.00	0.00	0.00	4,455.92	0.00	4,455.92 0.00 %
	<b>Revenue Total:</b>	<b>15,274,328.39</b>	<b>15,723,986.40</b>	<b>0.00</b>	<b>16,196,018.96</b>	<b>0.00</b>	<b>472,032.56 3.00%</b>

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Expense	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
001.0010.0101.0000 SALARIESCOMMON COUNCIL	35,764.00	35,764.00	0.00	35,763.52	0.00	0.48	0.00 %
001.1210.0101.0000 SALARIES MAYOR	52,246.00	53,197.00	0.00	53,196.65	0.00	0.35	0.00 %
001.1310.0100.0000 OTHER EXPENSE	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
001.1315.0101.0000 SALARIES.COMPTROLLER	182,774.00	182,774.00	0.00	174,581.65	0.00	8,192.35	4.48 %
001.1315.0102.0000 OVERTIMECOMPTRROLLER	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
001.1315.0400.0000 CITY AUDIT	21,700.00	46,873.92	0.00	26,690.75	18,000.00	2,183.17	4.66 %
001.1315.0401.0000 FISCAL BONDING FEES	2,000.00	2,600.00	0.00	2,594.00	0.00	6.00	0.23 %
001.1315.0405.0000 POST-RETIREMENT BENEFITS GASB 43/45	4,500.00	9,000.00	0.00	4,500.00	1,500.00	3,000.00	33.33 %
001.1315.0416.0000 TRAINING/TRAVEL & MEALS	5,000.00	900.00	0.00	80.00	0.00	820.00	91.11 %
001.1315.0417.0000 CDL-CSEA Training Expenses	0.00	500.00	0.00	425.00	0.00	75.00	15.00 %
001.1315.0101.0000 SALARIESCHAMBERLAIN	58,818.00	58,818.00	0.00	58,738.27	0.00	79.73	0.14 %
001.1325.0200.0000 EQUIPMENT	200.00	200.00	0.00	188.00	0.00	12.00	6.00 %
001.1355.0101.0000 SALARIESASSESSOR	74,800.00	73,800.00	0.00	60,972.00	0.00	12,828.00	17.38 %
001.1355.0300.0000 MAT SUPPLIES	500.00	800.00	0.00	769.43	0.00	30.57	3.82 %
001.1355.0400.0000 Certiorari	1,000.00	700.00	0.00	0.00	0.00	700.00	100.00 %
001.1355.0401.0000 TRAINING	2,000.00	2,000.00	0.00	1,900.00	0.00	100.00	5.00 %
001.1355.0403.0000 CONTRACTS	480.00	1,480.00	0.00	1,300.00	0.00	180.00	12.16 %
001.1355.0416.0000 TRAVEL-MEALS	100.00	100.00	0.00	32.95	0.00	67.05	67.05 %
001.1361.0400.0000 EXPENSES ON PROPERTY ACQUIRED	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
001.1361.0400.0000 Write off of Tax Sale Per Common Council res	0.00	251,405.15	0.00	251,405.15	0.00	0.00	0.00 %
001.1410.0101.0000 SALARIESCLERK	97,576.00	99,126.00	0.00	99,122.07	0.00	3.93	0.00 %
001.1410.0200.0000 EQUIPMENT	1,000.00	364.34	0.00	364.34	0.00	0.00	0.00 %
001.1410.0300.0000 MAT SUPPLIES	1,000.00	1,635.66	0.00	1,259.53	0.00	376.13	23.00 %
001.1420.0400.0000 MOU -\$3668.75	48,000.00	48,000.00	0.00	48,000.00	0.00	0.00	0.00 %
001.1420.0403.0000 STAFF SERVICES	15,600.00	15,605.00	0.00	15,605.00	0.00	0.00	0.00 %
001.1420.0410.0000 LAW LITIGATION	20,000.00	58,069.00	0.00	58,068.75	0.00	0.25	0.00 %
001.1420.0411.0000 LABOR SERVICES AND NEGOTIATIONS	10,000.00	31,939.00	0.00	31,938.39	0.00	0.61	0.00 %
001.1420.0412.0000 ATTORNEY EXPENSE ACQUISITION OF REAL PROPERTY	1,000.00	4,145.00	0.00	3,820.00	0.00	325.00	7.84 %
001.1420.0413.0000 ATTORNEY EXPENSE SALE OF REAL PROPERTY	2,500.00	1,758.00	0.00	1,758.00	0.00	0.00	0.00 %
001.1420.0413.0000 MISC ATTORNEY	500.00	800.00	0.00	800.00	0.00	0.00	0.00 %
001.1430.0101.0000 SALARIESCIVIL SERVICE	30,931.00	29,715.00	0.00	28,333.48	0.00	1,381.52	4.65 %
001.1430.0300.0000 MAT SUPPLIES	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
001.1430.0400.0000 OTHER EXPENSE	1,500.00	1,273.52	0.00	1,273.52	0.00	0.00	0.00 %
001.1430.0403.0000 CONTRACTS	4,000.00	7,826.48	0.00	6,143.76	0.00	1,682.72	21.50 %
001.1620.0101.0000 SALARIESBUILDINGS.	103,638.00	103,638.00	0.00	102,803.34	0.00	834.66	0.81 %
001.1620.0102.0000 OVERTIMEBUILDINGS.	3,000.00	3,000.00	0.00	1,414.10	0.00	1,585.90	52.86 %
001.1620.0300.0000 MAT SUPPLIES	21,025.00	21,045.00	0.00	20,903.55	0.00	141.45	0.67 %
001.1620.0401.0000 ELECTRIC AND GAS	190,000.00	109,898.00	0.00	82,637.26	0.00	27,260.74	24.81 %
001.1620.0403.0001 CONTRACTS MB/FD	61,000.00	61,000.00	0.00	56,531.82	0.00	4,468.18	7.32 %
001.1620.0403.0002 CONTRACTS JC	24,000.00	18,028.00	0.00	12,072.05	0.00	5,955.95	33.04 %
001.1620.0403.0001 CONTRACTS COMBINED	7,200.00	9,500.00	0.00	8,263.13	0.00	1,236.87	13.02 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<u>001 1620 0400 0000</u>	POSTAGE	19,500.00	29,090.00	0.00	29,085.06	0.00	4.94	0.02 %
<u>001 1620 0405 0000</u>	BUILDING MAINTENANCE & REPAIR	5,000.00	8,000.00	0.00	7,903.48	0.00	96.52	1.21 %
<u>001 1620 0406 0000</u>	COPIER CONTRACTS	20,000.00	19,410.00	0.00	16,878.76	0.00	2,531.24	13.04 %
<u>001 1640 0401 0000</u>	CENTRAL GASOLINE	100,000.00	105,000.00	0.00	100,167.95	0.00	4,832.05	4.60 %
<u>001 1640 0402 0000</u>	CENTRAL DIESEL	80,000.00	75,000.00	0.00	56,508.67	0.00	18,491.33	24.66 %
<u>001 1640 0403 0001</u>	CENTRAL VEHICLE -POLICE REPAIRS	12,000.00	29,594.89	0.00	16,440.77	460.00	12,694.12	42.89 %
<u>001 1640 0403 0002</u>	CENTRAL VEHICLE-REC REPAIRS	1,000.00	1,000.00	0.00	491.24	0.00	508.76	50.88 %
<u>001 1640 0403 0000</u>	Central Office Supplles	25,000.00	25,000.00	0.00	20,727.59	0.00	4,272.41	17.09 %
<u>001 1680 0403 0000</u>	CONTRACTS	172,339.00	170,395.09	0.00	145,108.25	2,728.00	22,558.84	13.24 %
<u>001 1910 0400 0000</u>	INSURANCE	181,803.35	187,994.47	0.00	187,994.43	0.00	0.04	0.00 %
<u>001 1920 0400 0000</u>	NYCOM DUES	4,553.00	4,553.00	0.00	4,553.00	0.00	0.00	0.00 %
<u>001 1989 0400 0000</u>	PRINTING	10,000.00	19,000.00	0.00	15,274.28	0.00	3,725.72	19.61 %
<u>001 3010 0101 0000</u>	SALARIESCOMMISSIONER.	3,500.00	3,500.00	0.00	3,499.86	0.00	0.14	0.00 %
<u>001 3120 0101 0000</u>	SALARIESPOLICE.	2,524,167.00	2,498,432.52	0.00	2,498,355.88	0.00	76.64	0.00 %
<u>001 3120 0102 0000</u>	OVERTIMEPOLICE.	84,000.00	185,095.22	0.00	179,094.78	0.00	6,000.44	3.24 %
<u>001 3120 0104 0000</u>	HOLIDAY	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001 3120 0105 0000</u>	STEP OVERTIME	9,000.00	1,465.14	0.00	1,465.14	0.00	0.00	0.00 %
<u>001 3120 0109 0000</u>	DWI Overtime	10,000.00	8,144.34	0.00	8,144.34	0.00	0.00	0.00 %
<u>001 3120 0113 0000</u>	COMP TIME BUYOUT	15,000.00	16,370.23	0.00	13,629.78	0.00	2,740.45	16.74 %
<u>001 3120 0307 0000</u>	CAMERAS/EQUIPMENT MAINT	3,000.00	3,000.00	0.00	2,607.96	0.00	392.04	13.07 %
<u>001 3120 0203 0000</u>	Side by Side ATV-Railtrail Patrol	0.00	578.00	0.00	0.00	578.00	0.00	0.00 %
<u>001 3120 0300 0000</u>	MAT SUPPLIES	18,000.00	24,087.77	0.00	20,375.19	192.00	3,520.58	14.62 %
<u>001 3120 0317 0000</u>	CLOTHING	35,000.00	47,976.68	0.00	38,336.66	3,720.66	5,919.36	12.34 %
<u>001 3120 0403 0000</u>	CONTRACTS	10,000.00	8,099.87	0.00	7,074.74	372.00	653.13	8.06 %
<u>001 3120 0407 0000</u>	CHIEF'S EXPENSE	2,000.00	2,469.78	0.00	1,635.51	0.00	834.27	33.78 %
<u>001 3120 0410 0000</u>	RADIO MAINTENANCE & REPAIR	7,000.00	7,000.00	0.00	6,332.52	0.00	667.48	9.54 %
<u>001 3120 0413 0000</u>	TRAINING	17,000.00	14,892.04	0.00	14,662.96	0.00	229.08	1.54 %
<u>001 3120 0415 0000</u>	EDUCATION EXPENSE	2,400.00	7,566.00	0.00	7,510.00	0.00	56.00	0.74 %
<u>001 3120 0416 0000</u>	TRAVEL-MEALS	2,000.00	2,300.00	0.00	1,991.07	0.00	308.93	13.43 %
<u>001 3120 0419 0000</u>	Equipment Maintenance	5,000.00	5,000.00	0.00	4,495.67	35.00	469.33	9.39 %
<u>001 3120 0420 0000</u>	Crime Prevention	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	0.00 %
<u>001 3310 0101 0000</u>	SALARIESTRAFFIC.	64,859.00	64,934.00	0.00	64,930.28	0.00	3.72	0.01 %
<u>001 3310 0102 0000</u>	OVERTIME.TRAFFIC	3,000.00	2,925.00	0.00	280.64	0.00	2,644.36	90.41 %
<u>001 3310 0200 0000</u>	EQUIPMENT	35,500.00	35,500.00	0.00	34,196.43	0.00	1,303.57	3.67 %
<u>001 3310 0300 0000</u>	MAT SUPPLIES	10,000.00	10,024.00	0.00	7,595.48	750.00	1,678.52	16.75 %
<u>001 3310 0405 0000</u>	BUILDING MAINTENANCE & REPAIR	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
<u>001 3310 0406 0000</u>	Traffic Safety Board Expenses	1,000.00	1,416.00	0.00	0.00	0.00	1,416.00	100.00 %
<u>001 3410 0101 0000</u>	SALARIESFIRE	2,046,579.00	2,073,442.22	0.00	2,032,075.04	0.00	41,367.18	2.00 %
<u>001 3410 0102 0000</u>	OVERTIMEFIRE	130,000.00	161,000.00	0.00	160,236.40	0.00	763.60	0.47 %
<u>001 3410 0103 0000</u>	RETIREMENT	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001 3410 0104 0000</u>	HOLIDAY	78,000.00	76,136.78	0.00	76,136.78	0.00	0.00	0.00 %
<u>001 3410 0107 0000</u>	EMS TRAINING OVERTIME	5,000.00	5,000.00	0.00	1,431.59	0.00	3,568.41	71.37 %

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

		Original	Current	Period	Fiscal		Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Encumbrances	Favorable (Unfavorable)	Remaining
<u>001 3410 0103 0000</u>	FIRE MARSHALL OVERTIME	4,212.00	6,212.00	0.00	5,546.31	0.00	665.69	10.72 %
<u>001 3410 0109 0000</u>	TRAINING OVERTIME	18,000.00	18,000.00	0.00	16,294.40	0.00	1,705.60	9.48 %
<u>001 3410 0117 0000</u>	PERSONAL LEAVE	2,500.00	8,500.00	0.00	6,950.01	0.00	1,549.99	18.24 %
<u>001 3410 0114 0000</u>	SHORT SHIFT STAFFING OVERTIME	25,000.00	64,003.00	0.00	62,923.80	0.00	1,079.20	1.69 %
<u>001 3410 0116 0000</u>	Fire HWB Reimbursements	0.00	72,663.75	0.00	66,000.00	0.00	6,663.75	9.17 %
<u>001 3410 0200 0000</u>	FIRE EQUIPMENT	15,000.00	15,476.19	0.00	10,956.05	3,680.48	839.66	5.43 %
<u>001 3410 0201 0000</u>	EMS EQUIPMENT	5,000.00	5,000.00	0.00	4,250.83	505.00	244.17	4.88 %
<u>001 3410 0202 0000</u>	Thermal Imaging Camera FEMA Grant	0.00	44,500.00	0.00	44,500.00	0.00	0.00	0.00 %
<u>001 3410 0300 0000</u>	MEDICAL SUPPLIES	12,500.00	12,500.00	0.00	12,162.54	0.00	337.46	2.70 %
<u>001 3410 0317 0000</u>	CLOTHING	15,500.00	15,620.00	0.00	12,070.85	3,446.20	102.95	0.66 %
<u>001 3410 0318 0000</u>	TURNOUT GEAR - MAINTENANCE	16,000.00	16,000.00	0.00	11,103.23	4,822.27	74.50	0.47 %
<u>001 3410 0400 0000</u>	SCBA	12,000.00	11,648.00	0.00	10,297.56	274.00	1,076.44	9.24 %
<u>001 3410 0401 0000</u>	207A	35,707.00	35,707.00	0.00	35,706.24	0.00	0.76	0.00 %
<u>001 3410 0403 0000</u>	CONTRACTS	18,000.00	18,000.00	0.00	15,123.20	0.00	2,876.80	15.98 %
<u>001 3410 0404 0000</u>	RESCUE FEE PAYMENTS	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
<u>001 3410 0405 0000</u>	BUILDING MAINTENANCE & REPAIR	2,500.00	2,500.00	0.00	2,298.36	193.00	8.64	0.35 %
<u>001 3410 0407 0000</u>	CHIEF'S EXPENSE	4,500.00	4,500.00	0.00	2,356.41	900.00	1,243.59	27.64 %
<u>001 3410 0408 0000</u>	NEW HIRE EXPENSE	20,000.00	20,440.00	0.00	18,126.87	325.02	1,988.11	9.73 %
<u>001 3410 0409 0000</u>	EQUIPMENT REPAIR & MAINT.	22,000.00	22,000.00	0.00	18,668.67	2,077.62	1,253.71	5.70 %
<u>001 3410 0410 0000</u>	RADIO MAINTENANCE & REPAIR	1,400.00	1,400.00	0.00	650.00	0.00	750.00	53.57 %
<u>001 3410 0411 0000</u>	Vehicle Maint & upgrades	15,000.00	15,000.00	0.00	14,567.57	0.00	432.43	2.88 %
<u>001 3410 0413 0000</u>	TRAINING	6,500.00	6,500.00	0.00	2,636.51	200.00	3,663.49	56.36 %
<u>001 3410 0417 0000</u>	PROMOTIONAL CLOTHING-FIRE	1,500.00	1,500.00	0.00	1,378.02	0.00	121.98	8.13 %
<u>001 3410 0418 0000</u>	ANNUAL PHYSICALS	5,000.00	5,617.00	0.00	5,617.00	0.00	0.00	0.00 %
<u>001 3410 0428 0000</u>	FIRE MARSHALL ACCOUNT	5,500.00	5,500.00	0.00	3,477.09	371.00	1,651.91	30.03 %
<u>001 3570 0400 0000</u>	ANIMAL CONTROL OTHER THAN DOGS	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00 %
<u>001 3570 0403 0000</u>	STRUCTURAL ENGINEERING ASSESSMENTS	0.00	1,500.00	0.00	1,500.00	0.00	0.00	0.00 %
<u>001 3650 0400 0000</u>	DEMOLITION	0.00	136,000.00	0.00	128,895.59	4,500.00	2,604.41	1.92 %
<u>001 4063 0101 0000</u>	SALARIES- MOSQUITO	64,359.00	64,359.00	0.00	57,249.77	0.00	7,109.23	11.05 %
<u>001 4068 0102 0000</u>	OVERTIMEMOSQUITO	7,000.00	7,000.00	0.00	3,598.39	0.00	3,401.61	48.59 %
<u>001 4068 0300 0000</u>	MAT SUPPLIES	4,500.00	4,500.00	0.00	2,211.30	0.00	2,288.70	50.86 %
<u>001 4068 0400 0000</u>	OTHER EXPENSE	350.00	350.00	0.00	0.00	0.00	350.00	100.00 %
<u>001 4068 0413 0000</u>	TRAINING	3,000.00	3,000.00	0.00	202.25	0.00	2,797.75	93.26 %
<u>001 4068 0416 0000</u>	TRAVEL-MEALS	250.00	250.00	0.00	160.00	0.00	90.00	36.00 %
<u>001 5010 0101 0000</u>	SALARIESDPW ADMIN	118,048.00	118,048.00	0.00	117,960.20	0.00	87.80	0.07 %
<u>001 5010 0200 0000</u>	EQUIPMENT	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
<u>001 5010 0413 0000</u>	TRAINING	1,000.00	1,000.00	0.00	923.50	0.00	76.50	7.65 %
<u>001 5110 0101 0000</u>	SALARIESSTREET MAINT	885,594.00	822,419.00	0.00	781,413.27	0.00	41,005.73	4.99 %
<u>001 5110 0102 0000</u>	OVERTIMESTREET MAINTENANCE	45,000.00	45,000.00	0.00	39,529.83	0.00	5,470.17	12.16 %
<u>001 5110 0200 0000</u>	EQUIPMENT	5,000.00	5,000.00	0.00	3,831.31	0.00	1,168.69	23.37 %
<u>001 5110 0300 0000</u>	MAT SUPPLIES	6,000.00	6,000.00	0.00	3,650.12	0.00	2,349.88	39.16 %
<u>001 5110 0311 0000</u>	ROAD MATERIALS	20,000.00	19,000.00	0.00	16,829.54	0.00	2,170.46	11.42 %

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
001.5110.0322.0000	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
001.5110.0326.0000	1,000.00	1,000.00	0.00	800.00	0.00	200.00	20.00 %
001.5110.0407.0000	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00 %
001.5110.0408.0000	600.00	600.00	0.00	261.47	0.00	338.53	56.42 %
001.5110.0409.0000	15,000.00	23,700.00	0.00	22,703.13	0.00	996.87	4.21 %
001.5110.0416.0000	600.00	1,600.00	0.00	1,572.50	0.00	27.50	1.72 %
001.5122.0101.0000	179,740.00	183,063.14	0.00	183,052.03	0.00	11.11	0.01 %
001.5122.0102.0000	4,000.00	6,676.86	0.00	6,607.35	0.00	69.51	1.04 %
001.5122.0109.0000	5,000.00	5,000.00	0.00	3,650.00	0.00	1,350.00	27.00 %
001.5122.0200.0000	75,000.00	75,000.00	0.00	54,479.27	0.00	20,520.73	27.36 %
001.5122.0303.0000	25,000.00	25,000.00	0.00	22,706.91	0.00	2,293.09	9.17 %
001.5122.0304.0000	8,000.00	8,000.00	0.00	1,128.13	0.00	6,871.87	85.90 %
001.5122.0322.0000	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00	0.00 %
001.5122.0403.0000	24,200.00	24,200.00	0.00	21,528.74	0.00	2,671.26	11.04 %
001.5122.0405.0000	2,000.00	2,000.00	0.00	80.00	0.00	1,920.00	96.00 %
001.5122.0300.0000	3,000.00	3,000.00	0.00	2,930.03	0.00	69.97	2.33 %
001.5122.0315.0000	100,000.00	100,000.00	0.00	96,734.24	0.00	3,265.76	3.27 %
001.5122.0416.0000	3,000.00	3,000.00	0.00	2,960.00	0.00	40.00	1.33 %
001.7140.0101.0000	200,804.00	203,304.00	0.00	202,828.89	0.00	475.11	0.23 %
001.7140.0102.0000	1,500.00	2,000.00	0.00	1,995.86	0.00	4.14	0.21 %
001.7140.0103.0000	100,935.00	98,435.00	0.00	98,255.04	0.00	179.96	0.18 %
001.7140.0104.0000	35,708.00	40,708.00	0.00	38,506.75	0.00	2,201.25	5.41 %
001.7140.0200.0000	3,000.00	3,000.00	0.00	17,179.07	-14,330.07	151.00	5.03 %
001.7140.0205.0000	5,500.00	3,000.00	0.00	2,990.00	0.00	10.00	0.33 %
001.7140.0216.0000	4,500.00	4,500.00	0.00	4,200.00	0.00	300.00	6.67 %
001.7140.0310.0000	4,000.00	2,600.00	0.00	2,524.00	0.00	76.00	2.92 %
001.7140.0321.0000	0.00	1,252.00	0.00	1,152.00	0.00	100.00	7.99 %
001.7140.0300.0000	15,000.00	15,000.00	0.00	14,644.71	0.00	355.29	2.37 %
001.7140.0307.2025	10,000.00	14,500.00	0.00	10,645.19	0.00	3,854.81	26.58 %
001.7140.0403.0000	7,500.00	9,600.00	0.00	8,747.10	0.00	852.90	8.88 %
001.7140.0403.2001	5,690.00	5,690.00	0.00	4,612.00	0.00	1,078.00	18.95 %
001.7140.0403.2004	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
001.7140.0403.2009	2,200.00	2,200.00	0.00	2,097.00	0.00	103.00	4.68 %
001.7140.0403.2012	2,000.00	1,300.00	0.00	1,028.71	0.00	271.29	20.87 %
001.7140.0403.2014	1,000.00	1,000.00	0.00	949.66	0.00	50.34	5.03 %
001.7140.0405.2010	2,250.00	1,650.00	0.00	1,604.50	0.00	45.50	2.76 %
001.7140.0403.2020	8,016.00	9,501.00	0.00	9,200.00	0.00	301.00	3.17 %
001.7140.0403.2021	3,600.00	3,515.00	0.00	3,377.75	0.00	137.25	3.90 %
001.7140.0403.2022	3,815.00	4,965.00	0.00	4,964.30	0.00	0.70	0.01 %
001.7140.0403.2032	5,000.00	5,000.00	0.00	3,081.33	0.00	1,918.67	38.37 %
001.7140.0403.2033	2,000.00	1,450.00	0.00	1,449.99	0.00	0.01	0.00 %
001.7140.0403.2038	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
001.7140.0403.0000	500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
001.7140.0403.2000	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
001.7140.0403.2040	2,000.00	2,000.00	0.00	1,354.90	0.00	645.10	32.26 %
001.7140.0409.0000	16,000.00	19,100.00	0.00	18,817.80	0.00	282.20	1.48 %
001.7140.0416.0000	1,500.00	1,500.00	0.00	825.00	0.00	675.00	45.00 %
001.7140.0418.2000	3,000.00	3,000.00	0.00	2,690.80	0.00	309.20	10.31 %
001.7140.0421.0000	3,000.00	3,000.00	0.00	2,442.20	0.00	557.80	18.59 %
001.7521.0403.0000	4,000.00	4,000.00	0.00	3,236.61	-2,176.67	2,940.06	73.50 %
001.7521.0404.0000	5,000.00	5,000.00	0.00	3,473.47	0.00	1,526.53	30.53 %
001.7522.0400.0000	500.00	500.00	0.00	125.00	0.00	375.00	75.00 %
001.8020.0101.0000	138,693.00	138,767.00	0.00	138,766.40	0.00	0.60	0.00 %
001.8020.0400.0000	30.00	30.00	0.00	0.00	0.00	30.00	100.00 %
001.8020.0400.0000	10,000.00	10,000.00	0.00	9,790.07	0.00	209.93	2.10 %
001.8020.0403.0000	7,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
001.8020.0404.0000	0.00	7,000.00	0.00	0.00	0.00	7,000.00	100.00 %
001.8664.0101.0000	231,878.00	233,878.00	0.00	233,278.09	0.00	599.91	0.26 %
001.8664.0102.0000	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
001.8664.0401.0000	1,000.00	1,000.00	0.00	819.23	0.00	180.77	18.08 %
001.8664.0412.0000	1,500.00	1,484.00	0.00	1,106.62	0.00	377.38	25.43 %
001.8664.0414.0000	1,500.00	1,516.00	0.00	1,282.48	0.00	233.52	15.40 %
001.9010.0806.0000	340,929.00	347,363.00	0.00	334,485.27	0.00	12,877.73	3.71 %
001.9011.0807.0000	1,202,043.00	1,213,979.00	0.00	1,213,978.82	0.00	0.18	0.00 %
001.9010.0801.0000	486,410.00	486,410.00	0.00	468,201.50	0.00	18,208.50	3.74 %
001.9010.0802.0000	113,757.00	113,757.00	0.00	109,500.52	0.00	4,256.48	3.74 %
001.9010.0804.0000	205,257.00	205,257.00	0.00	205,256.13	0.00	0.87	0.00 %
001.9010.0805.0000	2,697,934.89	2,732,934.89	0.00	2,732,248.10	0.00	686.79	0.03 %
001.9010.0809.0000	50,500.00	53,709.00	0.00	53,708.27	0.00	0.73	0.00 %
001.9710.0600.0000	698,000.00	698,000.00	0.00	698,000.00	0.00	0.00	0.00 %
001.9710.0700.0000	116,489.00	116,489.00	0.00	115,793.45	0.00	695.55	0.60 %
001.9725.0600.0001	164,824.00	190,468.14	0.00	180,685.01	0.00	9,783.13	5.14 %
001.9725.0600.0002	64,789.00	64,790.00	0.00	64,789.68	0.00	0.32	0.00 %
001.9725.0600.0003	16,511.00	16,511.00	0.00	16,285.24	0.00	225.76	1.37 %
001.9725.0600.0004	9,127.00	14,327.00	0.00	9,358.16	0.00	4,968.84	34.68 %
001.9725.0600.0005	11,646.00	11,646.00	0.00	11,187.48	0.00	458.52	3.94 %
001.9850.0900.0000	0.00	73,107.74	0.00	74,214.74	0.00	-1,107.00	-1.51 %
<b>Expense Total:</b>	<b>15,783,298.24</b>	<b>16,635,667.82</b>	<b>0.00</b>	<b>16,161,522.92</b>	<b>33,123.51</b>	<b>441,021.39</b>	<b>2.65%</b>
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>-508,969.85</b>	<b>-911,681.42</b>	<b>0.00</b>	<b>34,496.04</b>	<b>-33,123.51</b>	<b>913,053.95</b>	<b>100.15%</b>

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 002 - WATER</b>							
<b>Revenue</b>							
<u>002 0010 1030 0000</u>							
SPECIAL ASSESSMENTS	2,650.00	2,650.00	0.00	2,649.53	0.00	-0.47	0.02 %
<u>002 0017 2140 0000</u>							
METERED WATER SALES	3,630,724.00	3,630,724.00	0.00	3,337,888.86	0.00	-292,835.14	8.07 %
<u>002 0017 2141 0000</u>							
RESERVE	110,000.00	110,000.00	0.00	113,856.21	0.00	3,856.21	103.51 %
<u>002 0017 2142 0000</u>							
CONTRACTS	41,179.00	41,179.00	0.00	32,680.00	0.00	-8,499.00	20.64 %
<u>002 0017 2143 0000</u>							
MARBLE HILL WATER CONTRACT	1,200.00	1,200.00	0.00	2,313.42	0.00	1,113.42	192.79 %
<u>002 0017 2144 0000</u>							
SERVICE CHARGES	50,000.00	50,000.00	0.00	67,468.83	0.00	17,468.83	134.94 %
<u>002 0017 2145 0000</u>							
PENALTIES	35,000.00	35,000.00	0.00	30,751.19	0.00	-4,248.81	12.14 %
<u>002 0019 2401 0000</u>							
INTEREST ON INVESTMENTS	500.00	500.00	0.00	319,650.13	0.00	319,150.13	930.03 %
<u>002 0019 2402 0000</u>							
INTEREST ON RESERVES	160.00	160.00	0.00	516.57	0.00	356.57	322.86 %
<u>002 0022 2650 0000</u>							
SALE OF SCRAP	1,100.00	1,100.00	0.00	1,788.15	0.00	688.15	162.56 %
<u>002 0023 2720 0000</u>							
MISCELLANEOUS	1,000.00	1,000.00	0.00	3,991.02	0.00	2,991.02	399.10 %
<u>002 0024 5011 8110</u>							
TRANSFER FROM SEWER	95,391.00	95,391.00	0.00	0.00	0.00	-95,391.00	100.00 %
<u>002 0024 5032 0000</u>							
TRANSFER FROM HYDRANT	23,282.00	23,282.00	0.00	0.00	0.00	-23,282.00	100.00 %
<b>Revenue Total:</b>	<b>3,992,186.00</b>	<b>3,992,186.00</b>	<b>0.00</b>	<b>3,913,553.91</b>	<b>0.00</b>	<b>-78,632.09</b>	<b>1.97%</b>



Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

Expense	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
002.8300.0101.0000 SALARIES WATER	1,080,423.00	1,078,323.00	0.00	1,069,681.22	0.00	8,641.78	0.80 %
002.8300.0102.0000 OVERTIMEWATER	35,000.00	37,100.00	0.00	37,069.92	0.00	30.08	0.08 %
002.8300.0200.0000 EQUIPMENT	55,830.00	116,830.00	0.00	108,445.26	0.00	8,384.74	7.18 %
002.8300.0300.0000 MAT SUPPLIES	7,700.00	7,700.00	0.00	5,320.27	0.00	2,379.73	30.91 %
002.8300.0302.0000 EQUIPMENT MAINTENANCE-REPAIR	50,507.00	50,507.00	0.00	33,444.84	0.00	17,062.16	33.78 %
002.8300.0307.0000 OTHER CHEMICALS	4,400.00	4,400.00	0.00	1,542.60	0.00	2,857.40	64.94 %
002.8300.0308.0000 CHLORINE	78,950.00	78,950.00	0.00	57,879.50	0.00	21,070.50	26.69 %
002.8300.0309.0000 CAUSTIC SODA	78,000.00	78,000.00	0.00	63,233.50	0.00	14,766.50	18.93 %
002.8300.0310.0000 LIQUID ALUM	82,500.00	82,500.00	0.00	58,975.89	0.00	23,524.11	28.51 %
002.8300.0311.0000 PHOSPHATES	47,500.00	47,500.00	0.00	37,668.00	0.00	9,832.00	20.70 %
002.8300.0319.0000 GENERAL MAINTENANCE	84,745.00	82,498.35	0.00	51,713.03	0.00	30,785.32	37.32 %
002.8300.0324.0000 METERS & PARTS	56,250.00	70,600.04	0.00	70,611.01	-999.00	988.03	1.40 %
002.8300.0401.0000 UTILITIES	123,838.00	121,738.00	0.00	92,994.35	0.00	28,743.65	23.61 %
002.8300.0402.0000 TELEPHONE	953.00	953.00	0.00	889.81	0.00	63.19	6.63 %
002.8300.0403.0000 CONTRACTS	69,217.00	81,842.23	0.00	72,634.60	9,960.44	-752.81	-0.92 %
002.8300.0404.0000 POSTAGE	10,298.00	10,298.00	0.00	10,075.54	0.00	222.46	2.16 %
002.8300.0408.0000 COMMITTEES	1,450.00	495.00	0.00	495.00	0.00	0.00	0.00 %
002.8300.0412.0000 TRAINING	4,389.00	4,130.61	0.00	4,110.88	0.00	19.73	0.48 %
002.8300.0415.0000 LAB TESTING	23,185.00	22,191.61	0.00	20,048.45	-3,342.78	5,485.94	24.72 %
002.8300.0416.0000 TRAVEL-MEALS	4,389.00	6,602.39	0.00	6,174.34	0.00	428.05	6.48 %
002.8300.0427.0000 INFRASTRUCTURE IMPROVEMENTS	100,000.00	141,314.27	0.00	48,141.17	-4,528.61	97,701.71	69.14 %
002.8300.0431.0000 TAXES	420,000.00	412,949.88	0.00	410,685.46	0.00	2,264.42	0.55 %
002.8300.0435.0000 CONTINGENCY	70,000.00	34,800.00	0.00	0.00	0.00	34,800.00	100.00 %
002.8300.0437.0000 INSURANCE	64,500.00	71,550.12	0.00	71,550.12	0.00	0.00	0.00 %
002.9010.0416.0000 RETIREMENT	125,754.00	137,444.00	0.00	137,443.69	0.00	0.31	0.00 %
002.9030.0801.0000 SOCIAL SECURITY	69,996.00	69,996.00	0.00	68,900.36	0.00	1,095.64	1.57 %
002.9035.0802.0000 MEDICARE	16,370.00	16,370.00	0.00	-28,524.49	0.00	44,894.49	274.25 %
002.9040.0904.0000 WORKERS COMP	40,993.00	40,993.00	0.00	40,992.42	0.00	0.58	0.00 %
002.9060.0805.0000 HEALTH INSURANCE	326,932.00	315,242.00	0.00	292,417.56	0.00	22,824.44	7.24 %
002.9080.0800.0000 EMPLOYEE BENEFITS	13,550.00	28,750.00	0.00	28,744.35	0.00	5.65	0.02 %
002.9710.0600.0000 PRINCIPAL ON DEBT	365,000.00	365,000.00	0.00	365,000.00	0.00	0.00	0.00 %
002.9710.0700.0000 INTEREST ON DEBT	192,550.00	192,550.00	0.00	191,739.95	0.00	810.05	0.42 %
002.9785.0600.0001 WATER VEHICLE LEASE	38,549.00	38,549.00	0.00	38,549.15	0.00	-0.15	0.00 %
002.9901.0902.0000 TRANSFER TO GENERAL	94,685.00	94,685.00	0.00	94,685.00	0.00	0.00	0.00 %
002.9901.0903.0000 TRANSFER TO RESERVE	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00	100.00 %
002.9950.0900.0000 TRANSFERS TO CAPITAL	143,250.00	143,250.00	0.00	60,000.00	0.00	83,250.00	58.12 %
<b>Expense Total:</b>	<b>4,091,653.00</b>	<b>4,196,602.50</b>	<b>0.00</b>	<b>3,623,332.75</b>	<b>1,090.05</b>	<b>572,179.70</b>	<b>13.63%</b>
<b>Fund: 002 - WATER Surplus (Deficit):</b>	<b>-99,467.00</b>	<b>-204,416.50</b>	<b>0.00</b>	<b>290,221.16</b>	<b>-1,090.05</b>	<b>493,547.61</b>	<b>241.44%</b>

**Budget Report**

For Fiscal: 2023 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 003 - SEWER Revenue</b>							
<u>003 0017 2120 0000</u>	2,039,480.00	2,039,480.00	0.00	1,730,261.76	0.00	-309,218.24	15.16 %
<u>003 0017 2121 0000</u>	33,264.34	33,264.34	0.00	34,888.39	0.00	1,624.05	104.88 %
<u>003 0017 2122 0000</u>	280,000.00	280,000.00	0.00	773,554.91	0.00	493,554.91	276.27 %
<u>003 0017 2123 0001</u>	20,000.00	20,000.00	0.00	50,032.00	0.00	30,032.00	250.16 %
<u>003 0017 2123 0000</u>	2,448,937.11	2,448,937.11	0.00	2,750,548.41	0.00	301,611.30	112.32 %
<u>003 0017 2124 0000</u>	0.00	0.00	0.00	41,575.67	0.00	41,575.67	0.00 %
<u>003 0017 2128 0000</u>	45,000.00	45,000.00	0.00	39,850.62	0.00	-5,149.38	11.44 %
<u>003 0017 2128 0001</u>	500.00	500.00	0.00	0.00	0.00	-500.00	100.00 %
<u>003 0017 2128 0000</u>	500.00	500.00	0.00	83.60	0.00	-416.40	83.28 %
<u>003 0019 2401 0000</u>	0.00	0.00	0.00	97,495.43	0.00	97,495.43	0.00 %
<u>003 0022 2665 0000</u>	10,000.00	10,000.00	0.00	0.00	0.00	-10,000.00	100.00 %
<u>003 0023 2721 0000</u>	500.00	500.00	0.00	300.00	0.00	-200.00	40.00 %
<u>003 0023 2772 0000</u>	20,000.00	20,000.00	0.00	-21,175.86	0.00	-41,175.86	205.88 %
<u>003 0024 5031 0232</u>	14,315.00	14,315.00	0.00	0.00	0.00	-14,315.00	100.00 %
<u>003 0024 5031 0233</u>	57,261.00	57,261.00	0.00	0.00	0.00	-57,261.00	100.00 %
<u>003 0024 5031 0234</u>	25,925.00	25,925.00	0.00	0.00	0.00	-25,925.00	100.00 %
<b>Revenue Total:</b>	<b>4,995,682.45</b>	<b>4,995,682.45</b>	<b>0.00</b>	<b>5,497,414.93</b>	<b>0.00</b>	<b>501,732.48</b>	<b>10.04%</b>

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

Expense	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
003.8110.0101.0000 SALARIESEWER	821,093.00	821,093.00	0.00	696,753.88	0.00	124,339.12	15.14 %
003.8110.0107.0000 OVERTIMESEWER	40,000.00	40,000.00	0.00	27,218.57	0.00	12,781.43	31.95 %
003.8110.0200.0000 EQUIPMENT	75,000.00	78,017.65	0.00	51,744.53	6,979.83	19,293.29	24.73 %
003.8110.0300.0000 MAT SUPPLIES	9,500.00	19,640.00	0.00	18,383.84	163.45	1,092.71	5.56 %
003.8110.0303.0000 CHLORINE	55,000.00	85,000.00	0.00	73,056.33	0.00	11,943.67	14.05 %
003.8110.0317.0000 POLYMER	130,000.00	74,000.00	0.00	73,140.00	0.00	860.00	1.16 %
003.8110.0317.0000 WATER	3,900.00	3,900.00	0.00	2,907.81	0.00	992.19	25.44 %
003.8110.0319.0000 LIQUID IRON SALTS	120,000.00	120,000.00	0.00	110,939.76	0.00	9,060.24	7.55 %
003.8110.0323.0000 LAB SUPPLIES	5,000.00	5,000.00	0.00	3,403.04	0.00	1,596.96	31.94 %
003.8110.0331.0000 PUMP STATIONS	3,300.00	3,300.00	0.00	2,869.72	0.00	430.28	13.04 %
003.8110.0400.0000 CONTRACTUAL SERVICES	10,000.00	23,601.04	0.00	27,939.49	-10,320.11	5,981.66	25.34 %
003.8110.0400.0001 OTHER EXPENSE-PROFESSIONAL	32,500.00	61,439.32	0.00	18,685.00	19,000.52	23,753.80	38.66 %
003.8110.0400.0002 OTHER EXPENSE-SEWER REHAB	30,000.00	43,648.96	0.00	34,965.05	-9,300.09	17,984.00	41.20 %
003.8110.0401.0000 UTILITIES	325,000.00	300,746.85	0.00	278,440.25	0.00	22,306.60	7.42 %
003.8110.0403.0000 AUDIT CONTRACTS	4,500.00	15,418.04	0.00	6,388.00	9,000.00	30.04	0.19 %
003.8110.0404.0000 FISCAL BONDING FEES	0.00	100.00	0.00	98.24	0.00	1.76	1.76 %
003.8110.0405.0000 BUILDING MAINTENANCE & REPAIR	3,800.00	3,800.00	0.00	3,723.20	0.00	76.80	2.02 %
003.8110.0411.0000 VEHICLE MAINTENANCE	6,000.00	9,275.00	0.00	9,272.71	0.00	2.29	0.02 %
003.8110.0417.0000 MADISON COUNTY LANDFILL	35,000.00	31,725.00	0.00	27,456.03	0.00	4,268.97	13.46 %
003.8110.0418.0000 TRAINING	5,000.00	5,000.00	0.00	2,309.64	0.00	2,690.36	53.81 %
003.8110.0419.0000 LAB TESTING	35,000.00	35,000.00	0.00	34,092.61	0.00	907.39	2.59 %
003.8110.0418.0000 MEALS	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00 %
003.8110.0435.0000 PAYMENTS OTHER COMMUNITIES	25,000.00	34,500.00	0.00	34,455.64	0.00	44.36	0.13 %
003.8110.0441.0000 INSURANCE	50,707.51	69,460.66	0.00	69,460.66	0.00	0.00	0.00 %
003.8110.0443.0000 SANITARY SEWER MATERIALS	11,500.00	6,000.00	0.00	1,671.24	0.00	4,328.76	72.15 %
003.8110.0445.0000 TECHNOLOGY/INTERNET AND PHONE	34,000.00	30,000.00	0.00	19,198.93	0.00	10,801.07	36.00 %
003.8110.0446.0000 RECLAIM WATER PS	4,000.00	45,995.00	0.00	3,890.00	41,995.00	110.00	0.24 %
003.8110.0480.0000 PERMITS	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00 %
003.8110.0495.0000 Potassium Permagonate	0.00	26,000.00	0.00	3,677.94	0.00	22,322.06	85.85 %
003.9010.0806.0000 RETIREMENT	64,100.00	66,430.00	0.00	66,423.21	0.00	6.79	0.01 %
003.9030.0801.0000 SOCIAL SECURITY	53,388.00	53,388.00	0.00	41,707.96	0.00	11,680.04	21.88 %
003.9035.0802.0000 MEDICARE	12,486.00	12,486.00	0.00	9,754.05	0.00	2,731.95	21.88 %
003.9040.0804.0000 WORKERS COMP	14,494.00	14,494.00	0.00	14,493.45	0.00	0.55	0.00 %
003.9060.0805.0000 HEALTH INSURANCE	266,913.94	264,583.94	0.00	236,291.81	0.00	28,292.13	10.69 %
003.9080.0800.0000 EMPLOYEE BENEFITS	7,000.00	7,000.00	0.00	5,395.54	0.00	1,604.46	22.92 %
003.9710.0700.0000 PRINCIPAL ON DEBT	346,134.00	346,134.00	0.00	346,134.00	0.00	0.00	0.00 %
003.9710.0700.0000 INTEREST ON DEBT	38,143.00	38,143.00	0.00	37,935.48	0.00	207.52	0.54 %
003.9730.0600.0000 PRINCIPLE ON DEBT-BAN	767,382.00	767,382.00	0.00	0.00	0.00	767,382.00	100.00 %
003.9730.0700.0000 INTEREST ON DEBT	1,311,235.00	1,311,235.00	0.00	1,311,235.20	0.00	-0.20	0.00 %
003.9785.0600.0000 PRINCIPLE ON DEBT-SEWER LEASE	25,925.00	25,925.00	0.00	25,925.28	0.00	-0.28	0.00 %
003.9901.0902.0000 Transfer to General for Administrative Services	166,931.00	166,931.00	0.00	166,931.00	0.00	0.00	0.00 %

**Budget Report**

For Fiscal: 2023 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
003-0050-0900-0000							
TRANSFERS TO CAPITAL	40,750.00	40,750.00	0.00	0.00	0.00	40,750.00	100.00 %
Expense Total:	4,995,682.45	5,112,542.46	0.00	3,904,369.09	57,518.60	1,150,654.77	22.51%
Fund: 003 - SEWER Surplus (Deficit):	0.00	-116,860.01	0.00	1,593,045.84	-57,518.60	1,652,387.25	1,413.99%
Report Surplus (Deficit):	-608,436.85	-1,232,957.93	0.00	1,917,763.04	-91,732.16	3,058,988.81	248.10%

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Revenue	15,274,328.39	15,723,986.40	0.00	16,196,018.96	0.00	472,032.56	-3.00%

**Budget Report**

For Fiscal: 2023 Period Ending: 12/31/2023

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Expense	15,783,298.24	16,635,667.82	0.00	16,161,522.92	33,123.51	441,021.39	2.65%
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>-508,969.85</b>	<b>-911,681.42</b>	<b>0.00</b>	<b>34,496.04</b>	<b>-33,123.51</b>	<b>913,053.95</b>	<b>100.15%</b>

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 002 - WATER Revenue	3,992,186.00	3,992,186.00	0.00	3,913,553.91	0.00	-78,632.09	1.97%

**Budget Report**

For Fiscal: 2023 Period Ending: 12/31/2023

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
Expense	4,091,653.00	4,196,602.50	0.00	3,623,332.75	1,090.05	572,179.70	13.63%
<b>Fund: 002 - WATER Surplus (Deficit):</b>	<b>-99,467.00</b>	<b>-204,416.50</b>	<b>0.00</b>	<b>290,221.16</b>	<b>-1,090.05</b>	<b>493,547.61</b>	<b>241.44%</b>



**Budget Report**

**For Fiscal: 2023 Period Ending: 12/31/2023**

<b>Account Typ...</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Encumbrances</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Remaining</b>
<b>Fund: 003 - SEWER</b>							
Revenue	4,995,682.45	4,995,682.45	0.00	5,497,414.93	0.00	501,732.48	-10.04%

**Budget Report**

For Fiscal: 2023 Period Ending: 12/31/2023

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
Expense	4,995,682.45	5,112,542.46	0.00	3,904,369.09	57,518.60	1,150,654.77	22.51%
<b>Fund: 003 - SEWER Surplus (Deficit):</b>	<b>0.00</b>	<b>-116,860.01</b>	<b>0.00</b>	<b>1,593,045.84</b>	<b>-57,518.60</b>	<b>1,652,387.25</b>	<b>1,413.99%</b>
<b>Report Surplus (Deficit):</b>	<b>-608,436.85</b>	<b>-1,232,957.93</b>	<b>0.00</b>	<b>1,917,763.04</b>	<b>-91,732.16</b>	<b>3,058,988.81</b>	<b>248.10%</b>

Budget Report

For Fiscal: 2023 Period Ending: 12/31/2023

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
001 - GENERAL FUND	-508,969.85	-911,681.42	0.00	34,496.04	-33,123.51	913,053.95
002 - WATER	-99,467.00	-204,416.50	0.00	290,221.16	-1,090.05	493,547.61
003 - SEWER	0.00	-116,860.01	0.00	1,593,045.84	-57,518.60	1,652,387.25
<b>Report Surplus (Deficit):</b>	<b>-608,436.85</b>	<b>-1,232,957.93</b>	<b>0.00</b>	<b>1,917,763.04</b>	<b>-91,732.16</b>	<b>3,058,988.81</b>

# FIRE DEPARTMENT

SCOTT JONES, CHIEF

JANUARY  
2024

MONTHLY REPORT

**CITY OF ONEIDA  
FIRE DEPARTMENT**

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Scott Jones  
Fire Chief



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
sjones@oneidacityny.gov

***Oneida Fire Dept  
Monthly Reports***

***January 2024***

	YTD
January, 2024	
FIRE	\$547.10
RESCUE	0
NON-FIRE	\$1,264.63
<b>EMERGENCY RESPONSE TOTALS</b>	<b>\$1,811.73</b>

TYPE OF CALLS REPORT  
AND NUMBER OF CALLS

FIRE	1
RESCUE	122
NON FIRE	66
<b>TOTAL</b>	<b>189</b>



Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$140,000.00	\$2,682.74	\$137,317.26
Train/EMS 107	\$20,000.00		\$20,000.00
Fire Mar 108	\$5,000.00		\$5,000.00
Train/Fire 109	\$22,000.00	\$883.10	\$21,116.90
Personal Leave 112	\$10,000.00	\$104.23	\$9,895.77
Short Shift 114	\$30,000.00		\$30,000.00

	Monthly Call Comparison		DIFF
	2023	2024	
FIRE	1	1	0
RESCUE	96	122	26
NON FIRE	89	66	-23
<b>Totals:</b>	<b>186</b>	<b>189</b>	<b>3</b>

02/01/2024  
7:54:49 AM  
Sandra LaPera

Oneida City Clerk

Page: 1

### General Licensing Report

For License Type: Fire Department / All Fee Types  
Date Range: 01/01/2024 to 01/31/2024

<u>License Type/Fee Type</u>	<u>License #</u>	<u>Issue Date/ Expiration Date</u>	<u>Licensee</u>	<u>Qty/Total</u>	<u>Notes</u>
Fire Department (Solid Fuel Permit)	5783	01/29/2024	Teeps, Kathleen	1.00	
		12/31/2024	443 Elizabeth St Oneida, NY 13421	\$60.00	
				<b>Quantity Sub Total:</b>	1
				<b>Amount Sub Total:</b>	\$60.00
					<b>Quantity Grand Total:</b> 1
					<b>Amount Grand Total:</b> \$60.00

# CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Scott Jones, *Chief*



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437

## Fire Department Revenue- January, 2024

Alarm Permits:	\$0
Solid Fuel Burning Permits:	\$60
Tent Inspections:	\$0
Fire Inspections:	\$0



# CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Fire Marshal's Office  
Brian B. Burkle Jr., Fire Marshal  
Andrew P. Bennett, Assistant Fire Marshal



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
[bburkle@oneidacityny.gov](mailto:bburkle@oneidacityny.gov)  
[abennett@oneidacityny.gov](mailto:abennett@oneidacityny.gov)

## FIRE MARSHAL MONTHLY REPORT TOTAL COMMERCIAL AND PUBLIC ASSEMBLY PROPERTIES - 403 YEAR END MONTHLY CHIEFS REPORT

TOTAL HOURS **1,540.75 HOURS**

### OFFICE BREAKDOWN

BUSINESS INSPECTION	119
BUSINESS REINSPECTION	170
BUSINESS C OF C	74
PUBLIC ASSEMBLY INSPECTION	29
PUBLIC ASSEMBLY REINSPECTION	55
PUBLIC ASSEMBLY C OF C	25
OPERATING PERMITS	11
SOLID FUEL BURNING DEVICE	8
ORDER TO VACATE	19
VACANT BUILDING INSPECTIONS	9
TENT INSPECTIONS	8
COMPLAINTS	36
NO SHOW	17

### TOTAL INSPECTIONS

### OFFICE BREAKDOWN

OCCUPANCY LOAD RATING	5.5
MEETINGS	126.75
PLAN REVIEW	33
PRE PLAN	23.5
KNOX BOX WORK	19.5
FIRE EXTINGUISHER REPAIR	8
911 ADDRESSING	5
MISCELLEANOUS	168
CODES TRAINING	62.5
FIRE INVESTIGATION	151.5
FIRE INVESTIGATION TRAINING	52
FIRE PREVENTION	106
SMOKE DETECTOR INSTALLATION	0
SMOKE DETECTORS INSTALLED	4
CO DETECTORS INSTALLED	0

### TOTAL HOURS

# CITY OF ONEIDA FIRE DEPARTMENT

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BUREAU OF FIRE

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[abennett@oneidacityny.gov](mailto:abennett@oneidacityny.gov)

## FIRE MARSHAL MONTHLY REPORT TOTAL COMMERCIAL AND PUBLIC ASSEMBLY PROPERTIES - 403 JANUARY 2024

<b>TOTAL INSPECTION HOURS</b>	<b>124.5</b>
<b>TOTAL INVESTIGATION HOURS</b>	<b>5</b>
<b>TOTAL FIRE PREVENTION HOURS</b>	<b>0</b>
<b>TOTAL OFFICE HOURS</b>	<b>129.5</b>

<b>OFFICE BREAKDOWN</b>	<b>TOTAL INSPECTIONS</b>
BUSINESS INSPECTION	1
BUSINESS REINSPECTION	6
BUSINESS C OF C	1
PUBLIC ASSEMBLY INSPECTION	0
PUBLIC ASSEMBLY REINSPECTION	3
PUBLIC ASSEMBLY C OF C	1
OPERATING PERMITS	0
SOLID FUEL BURNING DEVICE	0
ORDER TO VACATE	0
VACANT BUILDING INSPECTIONS	42
TENT INSPECTIONS	0
FIREWORKS DISPLAY INSPECTION	0
OCCUPANCY LOAD RAING	0
COMPLAINTS	5
APPEARANCE TICKETS	1
NO SHOW	0

<b>OFFICE BREAKDOWN</b>	<b>TOTAL HOURS</b>
MEETINGS	23
PLAN REVIEW	6.5
PRE PLAN	1
KNOX BOX WORK	1.5
FIRE EXTINGUISHER REPAIR	0

**OFFICE BREAKDOWN CONT'D****TOTAL HOURS**

911 ADDRESSING	0
MISCELLEANOUS	30.5
CODES TRAINING	16
FIRE INVESTIGATION	5
FIRE INVESTIGATION TRAINING	0
FIRE PREVENTION	0
SMOKE DETECTOR INSTALLATION	0
SMOKE DETECTORS INSTALLED	0
CO DETECTORS INSTALLED	0

**FIRE MARSHAL' S ACTIVITIES**

Met with and received structural engineering report for 136 Madison Street.

Completed Fire Investigation for 252 Genesee Street.

Reviewed hood system plans for 120 Madison Street.

Reviewed fire alarm plans for 2006 Glenwood Plaza.

Reviewed plans for 1091 Northside Shopping Center.

Reviewed sprinkler plans from 701 Seneca Street.

Attended Laserfiche training.

# CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Fire Marshal's Office  
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## FIRE MARSHAL MONTHLY REPORT TOTAL COMMERCIAL AND PUBLIC ASSEMBLY PROPERTIES - 403 JANUARY 2024

<b>TOTAL INSPECTION HOURS</b>	<b>124.5</b>
<b>TOTAL INVESTIGATION HOURS</b>	<b>5</b>
<b>TOTAL FIRE PREVENTION HOURS</b>	<b>0</b>
<b>TOTAL OFFICE HOURS</b>	<b>129.5</b>

<b>OFFICE BREAKDOWN</b>	<b>TOTAL INSPECTIONS</b>
BUSINESS INSPECTION	1
BUSINESS REINSPECTION	6
BUSINESS C OF C	1
PUBLIC ASSEMBLY INSPECTION	0
PUBLIC ASSEMBLY REINSPECTION	3
PUBLIC ASSEMBLY C OF C	1
OPERATING PERMITS	0
SOLID FUEL BURNING DEVICE	0
ORDER TO VACATE	0
VACANT BUILDING INSPECTIONS	42
TENT INSPECTIONS	0
FIREWORKS DISPLAY INSPECTION	0
OCCUPANCY LOAD RAING	0
COMPLAINTS	5
APPEARANCE TICKETS	1
NO SHOW	0

<b>OFFICE BREAKDOWN</b>	<b>TOTAL HOURS</b>
MEETINGS	23
PLAN REVIEW	6.5
PRE PLAN	1
KNOX BOX WORK	1.5
FIRE EXTINGUISHER REPAIR	0

# PARKS & RECREATION

LUKE GRIFF, DIRECTOR

JANUARY  
2024

MONTHLY REPORT

Rick Rossi  
Mayor



Lucas M. Griff  
Director

## CITY OF ONEIDA

### DEPARTMENT OF PARKS AND RECREATION

ONEIDA RECREATION CENTER, 217 CEDAR STREET

ONEIDA, NEW YORK 13421

Telephone: (315) 363-3590

January 2023

- A full financial report is attached \$5,797.50
- Recreation Center rentals generated \$5,007.50
- We had 33 rentals at the Recreation Center during the month of January. It was another busy month at the Recreation Center. Between all the rentals and our programs there were not many hours in the day where the Recreation Center wasn't in use.
- Rental totals for the year:
  - Room Rentals – 9
  - Batting Cage – 4
  - Gym Rentals – 15
  - Tot/Gym Rentals (birthday parties) – 5
  - Park Rentals – 0
- Maintenance
  - Maintain/Winterize equipment
  - Garbage and dog pots weekly at parks
  - Minor parks clean up
  - Started painting some peeling ceilings and walls in offices
  - Snow removal
  - Took down Holiday decoration at Higginbotham Park
  - Other repairs as assigned
- Continue to work with other City departments on the Cities DRI projects. Barbara Henderson from the Planning Dept. and I have been researching for grants. We have met with a couple of different groups for possible grants to help increase the DRI projects.
- All our winter programs were right in the middle of their seasons during January. Our youth basketball programs have been going well and will continue into February. Adult basketball and volleyball leagues have been going well and will continue through February.
- We have a full week of programs scheduled for the school winter break in mid-February. Some of the activities are, baseball, volleyball, and field hockey clinics, arts and crafts, open gym times, exotic pet show, and more.
- Attended a video meeting with Homeland Security about an upcoming safety assessment they are going to perform on the City. They are planning a March visit.
- We are starting to plan for summer activities and programs.
- Attended meetings and zoom calls. Most meetings were with City personnel, zoom calls were with reps from companies looking to sell us new products.

- Coordinating with City DPW and other local agencies on Rail Trail improvements planned for this summer.

Respectively submitted,

Lucas Griff

Parks and Recreation Director

**Rick Rossi**  
Mayor



**Lucas M. Griff**  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
Telephone: (315) 363-3590 Fax: (315) 363-6062  
[www.oneidacity.com](http://www.oneidacity.com)

Oneida Recreation Department Coordinator  
Programming Report January 2024

- January is always a month of preparation for upcoming programs and events. We have so many upcoming events and collaborations with the Oneida Public Library and the Oneida City School District. We have consistent preparation meetings for the Oneida Safety Week, Oneida Fall Festival, Middle School Dances, National Honor Society mentoring, and several other local organizations who want to help with community events.
- Hoop Monsters is going strong with 93 boys/girls in grades 3<sup>rd</sup>-6<sup>th</sup>.
- Skills & Drills on Saturday mornings has 128 kids from grades Kindergarten – 3<sup>rd</sup> grades. We have had 8-10 volunteer student/athlete coaches every week as well. The kids seem to respond very well to having them there as mentors.
- MUNY basketball league has 9 teams and plays on Monday nights.
- COED volleyball has 16 teams and plays on Thursday nights.
- Pickleball is on Mondays, Wednesdays, and Fridays and averages around 10-12 players.
- Zumba is on Sunday mornings from 10 am to 11 am with over 35 participants each week.
- We started Rage in the Cage, a hitting clinic for girls softball for grades 3<sup>rd</sup> -9<sup>th</sup> to get them ready for the upcoming season. We are averaging between 36-40 girls.

Respectively submitted,

Justin Acker  
Recreation Coordinator





Oneida, NY

# Monthly Transaction Report

Date Range: 1/1/2024 - 1/31/2024

## Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Transaction Amount
<b>Invoice</b>		
	REC-Adult Volleyball - REC-Adult Volleyball	200.00
	REC-Equipment Rental - REC-Equipment Rental	60.00
	REC-Gym Rental - REC-Gym Rental	450.00
	REC-Gym Tot party - REC-Gym Tot party	3,465.00
	REC-Muny Basketball - REC-Muny Basketball	530.00
	REC-Room Rental - REC-Room Rental	1,037.50
	REC-Room Teen Party - REC-Room Teen Party	75.00
	Retiree Ins - Retiree Health Insurance	677.49
	<b>Transaction Total:</b>	<b>6,494.99</b>
<b>Payment</b>		
	REC-Adult Volleyball - REC-Adult Volleyball	-400.00
	REC-Equipment Rental - REC-Equipment Rental	-45.00
	REC-Gym Tot party - REC-Gym Tot party	-1,515.00
	REC-Muny Basketball - REC-Muny Basketball	-530.00
	REC-Room Rental - REC-Room Rental	-975.00
	REC-Room Teen Party - REC-Room Teen Party	-115.00
	<b>Transaction Total:</b>	<b>-3,580.00</b>
	<b>Total for Period:</b>	<b>2,914.99</b>



Oneida, NY

# Monthly Transaction Report

Date Range: 1/1/2024 - 1/31/2024

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
1266	Keisha Musacchio	1/23/2024	Invoice	160.00	ARPKT06726		INV10350	REC-Gym Tot party	160.00
	Reference Number: INV10350								
	Transaction Description: REC GYM								
1337	Lisa Carnes	1/15/2024	Invoice	220.00	ARPKT06699		INV10290	REC-Gym Tot party	220.00
	Reference Number: INV10290								
	Transaction Description: REC GYM								
1337	Lisa Carnes	1/17/2024	Payment	-220.00	ARPKT06703	R00086154	INV10290	REC-Gym Tot party	-220.00
	Reference Number: 1/16/2024								
	Transaction Description: Payment 01/16/2024								
1344	Lisa Gaudet	1/31/2024	Invoice	15.00	ARPKT06749		INV10382	REC-Equipment Rental	15.00
	Reference Number: INV10382								
	Transaction Description: BAT CAGE								
1853	Amber Clanton	1/11/2024	Invoice	160.00	ARPKT06685		INV10275	REC-Gym Tot party	160.00
	Reference Number: INV10275								
	Transaction Description: REC GYM								
1853	Amber Clanton	1/17/2024	Payment	-160.00	ARPKT06703	R00086150	INV10275	REC-Gym Tot party	-160.00
	Reference Number: 1/12/2024								
	Transaction Description: Payment 01/16/2024								
1865	Holy Cross Academy	1/31/2024	Invoice	450.00	ARPKT06750		INV10383	REC-Gym Rental	450.00
	Reference Number: INV10383								
	Transaction Description: GYM RENTAL								
1927	Brian P Cavanagh	1/1/2024	Invoice	677.49	ARPKT06326		INV09362	Retiree Ins	166.09
	Reference Number: INV09362						INV09363	Retiree Ins	255.70
	Transaction Description: 2024-RETIREE HEALTH INSURANCE						INV09364	Retiree Ins	255.70
2009	JENNA BOICE	1/19/2024	Invoice	130.00	ARPKT06715		INV10310	REC-Gym Tot party	130.00
	Reference Number: INV10310								
	Transaction Description: REC GYM								
2009	JENNA BOICE	1/24/2024	Payment	-130.00	ARPKT06724	R00086627	INV08959	REC-Room Rental	-5.00
	Reference Number: 1/22/2024						INV09295	REC-Room Teen Party	-10.00
	Transaction Description: Payment 01/23/2024						INV10310	REC-Gym Tot party	-115.00
2160	HEATHER AMES	1/30/2024	Invoice	130.00	ARPKT06748		INV10378	REC-Gym Tot party	130.00
	Reference Number: INV10378								
	Transaction Description: REC GYM								

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
2311	SHERYL WHIPPLE Reference Number: INV10379 Transaction Description: REC GYM	1/30/2024	Invoice	80.00	ARPKT06748		INV10379	REC-Gym Tot party	80.00
2556	JESSICA RAY Reference Number: INV10257 Transaction Description: REC DINING ROOM	1/10/2024	Invoice	75.00	ARPKT06680		INV10257	REC-Room Rental	75.00
2556	JESSICA RAY Reference Number: 1/10/2024 Transaction Description: Payment 01/16/2024	1/17/2024	Payment	-75.00	ARPKT06703	R00086125	INV07730 INV10257	REC-Room Teen Party REC-Room Rental	-30.00 -45.00
2573	COURTNEY PETRIE Reference Number: INV10276 Transaction Description: REC GYM	1/11/2024	Invoice	110.00	ARPKT06685		INV10276	REC-Gym Tot party	110.00
2573	COURTNEY PETRIE Reference Number: 1/12/2024 Transaction Description: Payment 01/16/2024	1/17/2024	Payment	-110.00	ARPKT06703	R00086150	INV10276	REC-Gym Tot party	-110.00
2642	RACHEL BOICE Reference Number: INV10380 Transaction Description: REC GYM	1/30/2024	Invoice	130.00	ARPKT06748		INV10380	REC-Gym Tot party	130.00
2666	DEAN STOKER Reference Number: INV10348 Transaction Description: BAT CAGE	1/23/2024	Invoice	15.00	ARPKT06725		INV10348	REC-Equipment Rental	15.00
2666	DEAN STOKER Reference Number: INV10369 Transaction Description: BAT CAGE	1/26/2024	Invoice	15.00	ARPKT06739		INV10369	REC-Equipment Rental	15.00
2683	RYAN COLVIN Reference Number: 1234 Transaction Description: Payment 01/12/2024	1/16/2024	Payment	-200.00	ARPKT06693	R00086035	INV10204	REC-Adult Volleyball	-200.00
2683	RYAN COLVIN Reference Number: INV10204 Transaction Description: CO ED VOLLEYBALL	1/5/2024	Invoice	200.00	ARPKT06664		INV10204	REC-Adult Volleyball	200.00
2697	ERIKA FALLON Reference Number: INV10376 Transaction Description: REC GYM	1/30/2024	Invoice	110.00	ARPKT06748		INV10376	REC-Gym Tot party	110.00
2927	MARY ANNE PETRIE Reference Number: 1/5/2024 Transaction Description: Payment 01/10/2024	1/16/2024	Payment	-110.00	ARPKT06681	R00085831	INV10195	REC-Gym Tot party	-110.00
2927	MARY ANNE PETRIE Reference Number: INV10195 Transaction Description: REC GYM	1/3/2024	Invoice	110.00	ARPKT06655		INV10195	REC-Gym Tot party	110.00
3011	CASEY KILBORNE Reference Number: INV10381 Transaction Description: REC GYM	1/30/2024	Invoice	110.00	ARPKT06748		INV10381	REC-Gym Tot party	110.00

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
3183	TIMOTHY LOHR Reference Number: 2319 Transaction Description: Payment 01/03/2024	1/4/2024	Payment	-200.00	ARPKT06650	R00085127	INV10183	REC-Adult Volleyball	-200.00
3280	NOLAN CURTIS Reference Number: INV10293 Transaction Description: MUNY	1/16/2024	Invoice	530.00	ARPKT06701		INV10293	REC-Muny Basketball	530.00
3280	NOLAN CURTIS Reference Number: 135 Transaction Description: Payment 01/22/2024	1/24/2024	Payment	-530.00	ARPKT06719	R00086470	INV10293	REC-Muny Basketball	-530.00
3371	BRITNEY WHITNEY Reference Number: INV10188 Transaction Description: REC GYM	1/2/2024	Invoice	130.00	ARPKT06647		INV10188	REC-Gym Tot party	130.00
3371	BRITNEY WHITNEY Reference Number: 1/2/2024 Transaction Description: Payment 01/03/2024	1/4/2024	Payment	-130.00	ARPKT06652	R00085074	INV10188	REC-Gym Tot party	-130.00
3475	ONEIDA LITTLE LEAGUE Reference Number: INV10311 Transaction Description: REC DINING ROOM	1/19/2024	Invoice	10.00	ARPKT06716		INV10311	REC-Room Rental	10.00
3475	ONEIDA LITTLE LEAGUE Reference Number: 1/22/2024 Transaction Description: Payment 01/23/2024	1/24/2024	Payment	-10.00	ARPKT06724	R00086627	INV10311	REC-Room Rental	-10.00
3583	SABRINA COONROD Reference Number: INV10277 Transaction Description: REC GYM	1/11/2024	Invoice	110.00	ARPKT06685		INV10277	REC-Gym Tot party	110.00
3583	SABRINA COONROD Reference Number: 1/12/2024 Transaction Description: Payment 01/16/2024	1/17/2024	Payment	-110.00	ARPKT06703	R00086150	INV10277	REC-Gym Tot party	-110.00
3732	SAMANTHA BAYNE Reference Number: INV10256 Transaction Description: REC GYM	1/10/2024	Invoice	130.00	ARPKT06679		INV10256	REC-Gym Tot party	130.00
3732	SAMANTHA BAYNE Reference Number: 1/10/2024 Transaction Description: Payment 01/16/2024	1/17/2024	Payment	-130.00	ARPKT06703	R00086125	INV10256	REC-Gym Tot party	-130.00
3897	MOLLY BARTLETT Reference Number: INV10292 Transaction Description: REC GYM	1/15/2024	Invoice	110.00	ARPKT06699		INV10292	REC-Gym Tot party	110.00
3897	MOLLY BARTLETT Reference Number: 1/16/2024 Transaction Description: Payment 01/16/2024	1/17/2024	Payment	-110.00	ARPKT06703	R00086153	INV10292	REC-Gym Tot party	-110.00
4095	CATHERINE ALLEY Reference Number: 12/29/23 Transaction Description: Payment 01/03/2024	1/4/2024	Payment	-30.00	ARPKT06652	R00085072	INV10182	REC-Equipment Rental	-30.00

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
4214	ROBERT WINCHELL Reference Number: 1/9/2024 Transaction Description: Payment 01/10/2024	1/16/2024	Payment	-135.00	ARPKT06681	R00085833	INV10203	REC-Room Rental	-135.00
4214	ROBERT WINCHELL Reference Number: INV10203 Transaction Description: REC DINING ROOM	1/5/2024	Invoice	135.00	ARPKT06663		INV10203	REC-Room Rental	135.00
4221	BRENDA ROBELLO Reference Number: Transaction Description: Payment 01/12/2024	1/16/2024	Payment	-780.00	ARPKT06693	R00085989	INV10237	REC-Room Rental	-780.00
4221	BRENDA ROBELLO Reference Number: INV10237 Transaction Description: REC DINING ROOM	1/8/2024	Invoice	780.00	ARPKT06672		INV10237	REC-Room Rental	780.00
4231	ALISSA TERRY Reference Number: INV10287 Transaction Description: BAT CAGE	1/12/2024	Invoice	15.00	ARPKT06697		INV10287	REC-Equipment Rental	15.00
4231	ALISSA TERRY Reference Number: 537 Transaction Description: Payment 01/16/2024	1/17/2024	Payment	-15.00	ARPKT06700	R00086117	INV10287	REC-Equipment Rental	-15.00
4232	SAM BURBACK Reference Number: INV10291 Transaction Description: REC GYM	1/15/2024	Invoice	160.00	ARPKT06699		INV10291	REC-Gym Tot party	160.00
4232	SAM BURBACK Reference Number: 1/16/2024 Transaction Description: Payment 01/16/2024	1/17/2024	Payment	-160.00	ARPKT06703	R00086154	INV10291	REC-Gym Tot party	-160.00
4240	DIANA WILSON Reference Number: INV10299 Transaction Description: REC DINING ROOM	1/16/2024	Invoice	75.00	ARPKT06704		INV10299	REC-Room Teen Party	75.00
4240	DIANA WILSON Reference Number: 1/18/2024 Transaction Description: Payment 01/23/2024	1/24/2024	Payment	-75.00	ARPKT06724	R00086621	INV10299	REC-Room Teen Party	-75.00
4241	RAINBOW GRAHAM Reference Number: INV10307 Transaction Description: REC GYM	1/18/2024	Invoice	160.00	ARPKT06709		INV10307	REC-Gym Tot party	160.00
4241	RAINBOW GRAHAM Reference Number: 1/19/2024 Transaction Description: Payment 01/23/2024	1/24/2024	Payment	-160.00	ARPKT06724	R00086623	INV10307	REC-Gym Tot party	-160.00
4244	DENISE DURANT Reference Number: INV10349 Transaction Description: REC GYM	1/23/2024	Invoice	75.00	ARPKT06726		INV10349	REC-Gym Tot party	75.00
4252	KAMI PENoyer Reference Number: INV10351 Transaction Description: REC GYM	1/23/2024	Invoice	130.00	ARPKT06726		INV10351	REC-Gym Tot party	130.00

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
4260	CARLIE WARD Reference Number: INV10359 Transaction Description: REC GYM	1/24/2024	Invoice	160.00	ARPKT06734		INV10359	REC-Gym Tot party	160.00
4261	KELLY NEUMAN Reference Number: INV10360 Transaction Description: REC GYM	1/24/2024	Invoice	130.00	ARPKT06734		INV10360	REC-Gym Tot party	130.00
4262	HOPE CAMPANIE Reference Number: INV10361 Transaction Description: REC GYM	1/24/2024	Invoice	130.00	ARPKT06734		INV10361	REC-Gym Tot party	130.00
4267	CHRISTA WINCHELL Reference Number: INV10367 Transaction Description: REC GYM	1/26/2024	Invoice	220.00	ARPKT06738		INV10367	REC-Gym Tot party	220.00
4268	ABBYE MUSACCHIO Reference Number: INV10366 Transaction Description: REC DINING ROOM	1/25/2024	Invoice	37.50	ARPKT06737		INV10366	REC-Room Rental	37.50
4269	CASSANDRA CHASE Reference Number: INV10374 Transaction Description: REC GYM	1/30/2024	Invoice	130.00	ARPKT06748		INV10374	REC-Gym Tot party	130.00
4270	MAKAYLA LARUE Reference Number: INV10375 Transaction Description: REC GYM	1/30/2024	Invoice	110.00	ARPKT06748		INV10375	REC-Gym Tot party	110.00
4271	ANNA ALLEN Reference Number: INV10377 Transaction Description: REC GYM	1/30/2024	Invoice	130.00	ARPKT06748		INV10377	REC-Gym Tot party	130.00

Transaction Grand Total for Period: 2,914.99

**Totals by Transaction Type and Revenue Code**

Transaction Type	Revenue Code	Transaction Amount
Invoice	REC-Adult Volleyball - REC-Adult Volleyball	200.00
	REC-Equipment Rental - REC-Equipment Rental	60.00
	REC-Gym Rental - REC-Gym Rental	450.00
	REC-Gym Tot party - REC-Gym Tot party	3,465.00
	REC-Muny Basketball - REC-Muny Basketball	530.00
	REC-Room Rental - REC-Room Rental	1,037.50
	REC-Room Teen Party - REC-Room Teen Party	75.00
	Retiree Ins - Retiree Health Insurance	677.49
	<b>Transaction Total:</b>	<b>6,494.99</b>
	Payment	REC-Adult Volleyball - REC-Adult Volleyball
REC-Equipment Rental - REC-Equipment Rental		-45.00
REC-Gym Tot party - REC-Gym Tot party		-1,515.00

**Totals by Transaction Type and Revenue Code**

Transaction Type	Revenue Code	Transaction Amount
	REC-Muny Basketball - REC-Muny Basketball	-530.00
	REC-Room Rental - REC-Room Rental	-975.00
	REC-Room Teen Party - REC-Room Teen Party	-115.00
	<b>Transaction Total:</b>	<b>-3,580.00</b>
	<b>Total for Period:</b>	<b>2,914.99</b>

	DINING RM/CONF RM	BAT Cg/Eqpmt	GYM	TOT PARTY (GYM)	PARKS
JANUARY	9 / GED	4	15	5	0
FEBRUARY					
MARCH					
APRIL					
MAY					
JUNE					
JULY					
AUGUST					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					



# PLANNING DEPARTMENT

CHRIS HENRY, DIRECTOR

JANUARY  
2024

MONTHLY REPORT

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Jan  
2024

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Monthly  
Report

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Department of  
Planning and  
Development

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**Department of Planning and Development**  
**Monthly Report**  
**January 2024**

**Planning Commission Zoning Board of Appeals**

Area Variance for a side yard setback of 8' from the northern property line to a side yard setback of 2' located at 421 Seneca Street, Tax Map Number 38.32-1-32, zoned R-2, by Thomas E. Rose, file# 2024-001 was approved and a public meeting was held.

**In-House Grants**

The Planning Department and the Mayor's Office are coordinating the contract process for the DRI for City sponsored projects. There are delays with the State contracting process. It looks like contract will not be fully executed until the 1<sup>st</sup> quarter of 2024 maybe later.

The Hotel Oneida has completed the first round of Planning Board Reviews. They will need to return to the Planning Board to modify their site plan to account for off-street parking, so they can obtain a building permit. Their financing is almost finalized. They have received their IDA approvals. A parking solution is moving forward. The process to start the conveyance of City owned parking and the design of a new public parking area paid for by the applicant will begin in March.

A Zero Emission Vehicle Infrastructure grant was submitted and awarded. The total amount requested with two applications was \$450,710, \$225,355 per site. The grant is a 0% local match. The project sites are at City Hall along Oneida Street, and the corner of Lenox and Cedar Street. We are awaiting contract documents from the State. The latest update is the State is converting to a new platform for contracts and they still need to be trained. No timeline on when we will receive anything. .

Worked with the Clerk's Office and the Codes Department on a Local Government Records Improvement Fund Grant for \$65,000. The archiving software, Laserfiche, has been activated, and the initial administrator training has been performed. New User trainings are set to be scheduled sometime in January or February. The first round of Codes Files has been picked up by our Vendor eBizDocs to being scanning and digitizing. A number of staff has been trained to use Laserfiche. Staff can begin uploading files. This project will significantly improve document retention and acquisition. It will also significantly improve tracking procedures for property files.

**Comprehensive Plan**

A Smart Growth Community Planning and Zoning Grant Program grant application was awarded. We are awaiting further guidance. The amount was \$63,000 which aligns with the Form-based code overlay that was awarded through the DRI. The contract was executed on our end. We are

waiting for a fully executed contract. The RFP has been pulled due to poor responses. The DOS has approved combining the DRI Form-based Code RFP and the Comp plan RFP under one. Hopefully the increased dollar amount will result in more responses. We anticipate a greater response, because the first quarter is when a lot of firms try to line up new work. We are waiting for the Department of State to approve the latest RFP draft.

### **Digitizing Records**

In an effort to increase the speed, efficiency, and preservation of records. This department has begun digitizing past Planning Commission, and Zoning Board of Appeals, agendas and minutes. The file system that was developed by past administrations, was not based on property or by tax map #. This makes property research extremely difficult. Using Adobe Acrobat to digitally read and make document scans searchable, we hope to improve the speed in which the planning department can respond to FOIL requests and conduct research that helps with Code Enforcement, and Planning Board applications. The scanned records are converted to an archivable file type that is saved to the network per NYSED standards. Once they are all scanned and made searchable. Current minutes are scanned or digitized between 1998 to present. Due to multiple FOIL requests looking for historical records and actions taken by the PCZBA, all minutes are a priority for scanning. Planning Commission Minutes have been scanned back to 1989. These minutes are digitally searchable, and will help with property history searches.

### **Oneida Business Park**

Looking at the expansion of the business park to accommodate new and expanding businesses. Investigating locations for a new business park to capitalize on potential development due to Micron. Possible expansion of the acreage the city owns behind the business park is not currently being pursued as it is the green waste dump for the city, and it was recently discovered to be the shooting range for the Police Department. Alternative locations for a new business park are being considered, as well as possible funding opportunities.

### **Community Gardens**

The Community Garden has been fully winterized with the help of the DPW. We are looking forward to another great year in 2024. Concerns were raised regarding the tent city that is appearing near the gardens. The City will work on keeping an eye on the situation, and will work with OPD during the implementation of this year's program.

### **Flowerpots**

The flowerpot vandal has been identified and the family will make restitution to the city for the damage. The flowerpots have been removed and stored for the winter.

### **Seneca Apartments Project**

The applicant's extension was approved through 2025. They are waiting for a grant from NYS to begin the construction.

### **Upper Lenox Solar Project**

This project has completed its PCZBA approvals. The applicant will now work with Codes, and City Engineering to begin construction. They have submitted a Decommissioning Plan for review and

consideration by the City. Once there are finalized comments from the City Engineer, the City Attorney, and the Director of Planning, they will be sent back to the applicant to finalize the plan and create a security bond.

### **Brewer Road Wind Turbine**

SEQR was finalized where the City of Oneida is the Lead Agency after conducting a coordinated review with involved and interested agencies. The PCZBA issued a negative declaration with no significant adverse environmental impacts due to the proposed mitigations that are noted in Part 3 of the FEAF. The public hearing was opened during the July meeting. It was held open to allow for more comments and documentation. The Planning Department, in the interest of transparency, is hosting project applications on the City website and using social media to inform residents of the process. The Chairman has made it clear to residents after the November meeting that a final action will not be taken until all the information has been received. The AFRL sent an update memo that explained that they will work with the applicant (New Leaf Energy) to develop mitigation methods or alternatives for the project. The Planning Department anticipates learning more by the end of January. The applicant informed the Planning Department that they do not anticipate any word from the DoD before May of 2024.

### **Local Law Updates**

Smoke Shops, Body Art Establishments, and a number of definitional updates have been approved to move forward with Council consideration.

Currently drafting Adaptive reuse laws and Accessory Dwelling Unit Laws that will help the redevelopment and infill of the inner district.

### **Landbank**

The Department of Planning has met with Madison County Supervisors, Madison County Planning, and the Madison County IDA to discuss the notion of starting a Land Bank. This has been a successful asset for counties throughout Central New York. It helps municipalities discharge properties, and support long-term planning, and economic development. There may be an opportunity to get a landbank started in Madison County with the Supreme Court decision back in May. The Planning Department will be looking to work with the new administration to join an existing landbank to improve the disposition of property located in and by the City of Oneida.

### **Ongoing work**

Daily tasks include regular administration of programs, preparation for Planning Commission Zoning Board of Appeals meetings (agendas, minutes, legal notices, review of applications, preparation of meeting packets, etc.), monthly reports, follow-up on various projects, code interpretation, code research, voucher submissions, assistance to residents and business owners for various applications, Land Committee issues, flood zone questions, consultations on potential projects, questions from the public and other agencies, dissemination of information as requested. FOIL requests have been a major undertaking as of late, due to a prior history of poor filing methods and a lack of digitalization.

### **Social Media**

The Planning and Development Office now has a Facebook page and Instagram account. Please like and share the content. Typical postings include city events, planning events, planning industry articles, requests for community engagement posting, and legal notices. The intent is to add another avenue to engage with residents. Followers are at 610, gained 22 new followers. We will investigate initiatives to get more engagement. This department has been more active in sharing actions before the PCZBA and reminding residents about meetings. We are hoping that as DRI projects start construction, we will be able to share their progress. Please share and like our content and page.

#### **Website Updates**

We've uploaded interactive forms through the application links. Forms were updated to include the new fees that were adopted by the Common Council. We had a PCZBA tab created so application documents can be shared online to improve transparency, and accessibility to the public.

#### **Zoning Map Update**

The zoning maps have been updated. This will be a continuous process to help give the community the best available information. Periodically inaccurate zoning data appears in real property data. Planning and the Assessor are working together to make corrections as they arise to ensure all residents have the best information available.

# POLICE DEPARTMENT

STEVE LOWELL, POLICE CHIEF

JANUARY  
2024

MONTHLY REPORT



**CITY OF ONEIDA**  
**DEPARTMENT OF PUBLIC SAFETY**  
**BUREAU OF POLICE**



Steven Lowell  
*Chief of Police*

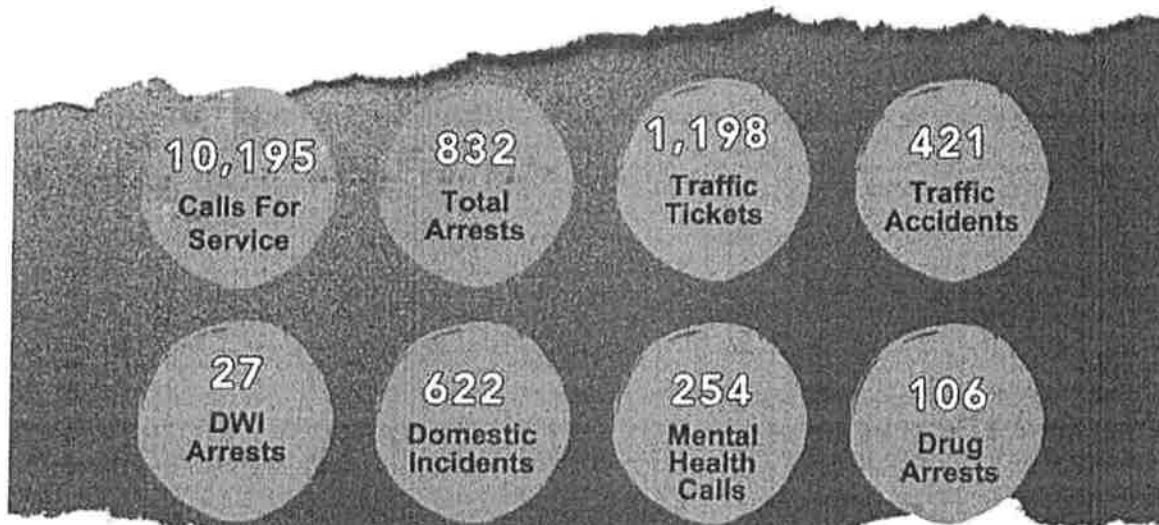
108 Main Street  
Oneida, New York 13421  
Phone (315) 363-9111

**January 2024 Monthly Report**

**Overtime:** The Department had a total of \$11,415.68 in overtime in January. Overtime costs continued to drop from the previous month due to having all patrol officer positions filled. 14% of all overtime hours during January came from working or covering Transition days (due to shift/rotation changes), 14% from covering other officers sick time, 14% due to special events and trainings, and 18% of hours worked stemmed from a full Department meeting. The Department endeavors to keep overtime costs responsible while providing the best quality services.

**Activity:** I've attached stat reports for department activity. Calls for service and traffic tickets are up from January last year. Criminal Offenses, arrests, and traffic tickets all saw increased numbers from the previous month. See attachments for further on activity.

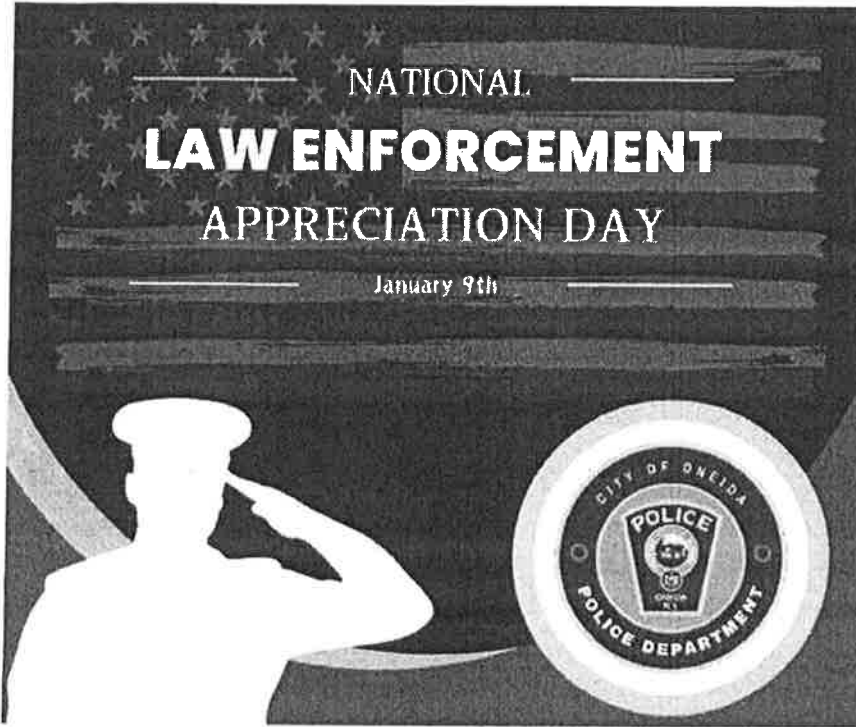
**Oneida City Police Department**  
**2023 Police Activity**





**CITY OF ONEIDA**  
**DEPARTMENT OF PUBLIC SAFETY**  
**BUREAU OF POLICE**

Our agency participated in:



**RURAL VIOLENT CRIME REDUCTION INITIATIVE (RVCRI)**



Oneida City Police Officers are still conducting foot patrols and speaking with business owners, customers, tenants, and citizens about concerns relating to criminal activity in certain areas of the city as part of a grant to reduce crime.

Officers are currently conducting a follow-up survey to evaluate all the work they have helped facilitate thus far. Any feedback is appreciated and will be used to continue improvements.

Our hope is that we can not only help reduce violent crime, but to also show the people that we are taking proactive steps to help make the community a safer place for all.

More information about the RVCRI can be found at [www.RuralVCRI.org](http://www.RuralVCRI.org).

**CITY OF ONEIDA**  
**DEPARTMENT OF PUBLIC SAFETY**  
**BUREAU OF POLICE**

**Notable Cases** (previously released in agency arrest blotters):

**Controlled Substance Arrest**

On January 4<sup>th</sup> around 1:30am an officer pulled over a truck near Wal-Mart due to a routine traffic stop. During the stop the driver refused to provide his license or registration and became increasingly uncooperative and harassing toward officers. Once all five occupants of the vehicle were removed and detained the vehicle was searched. Drug residue and a controlled substance were discovered inside the vehicle. All 5 individuals were arrested, 2 were charged with Criminal Possession of a Controlled Substance 7<sup>th</sup> degree, and 2 individuals were charged with Harassment 2<sup>nd</sup> degree.

**Escaped Convict**

On January 27<sup>th</sup> around 4:15am officers were dispatched to Williams St for a report of a male trying to break down a door. When the officers arrived, they located the individual walking around the house. The male was found to be in violation of a full stay away order of protection and was placed under arrest. While searching his belongings he was found in possession of a controlled substance. While being processed at the Police Station the suspect escaped custody and a coordinated search was arranged with the Madison County Sheriff's Department and New York State Police. The suspect was recovered several hours later, arrested, and transported to the Madison County Jail for arraignment. He was charged with Criminal Contempt 2<sup>nd</sup> and Criminal Possession of a Controlled Substance 7<sup>th</sup>, Escape 3<sup>rd</sup>, and Petit Larceny.

**Concern for Welfare**

On January 28<sup>th</sup> around 9:00pm officers were dispatched to a concern for welfare call. The caller advised that she and her husband had separated, and he had taken their car and had their son with them. The male had previously sent her messages indicating that he was having a mental health crisis and was going to take his life. The caller was worried about her son as he was in the vehicle. The male was unable to be reached so a phone track was requested. While tracking the phone he reached out and spoke to officers declining to answer questions and made several concerning statements. Madison County Sheriff's and New York State Police assisted in locating and apprehending the vehicle. The suspect continued to make concerning and violent statements to officers on scene and began resisting removal from his vehicle. He was eventually detained and transported to the hospital for a mental health evaluation. The minor was obtained and returned to his mother. The suspect was later charged with Endangering the Welfare of a Child.

The Oneida City Police continue to actively engage and investigate drug sales both occurring in and stemming from our city. Drug investigations remain a dedicated priority for our agency. Our investigators remain focused on harmonious collaboration with other agencies as it is an essential component of successful investigations.

**Miscellaneous:**

If there are any questions on this format or the attached information sheets, please contact me by email and I will endeavor to answer any concerns. Thank you.

Chief Lowell

## 2024 Stats by Month

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
CALLS FOR SERVICE	761												761
CRIMINAL OFFENSES	167												167
ARRESTS	69												69
PARKING TICKETS	38												38
TRAFFIC TICKETS	76												76

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
CALLS FOR SERVICE	534	498	607	727	1005	1188	1137	1008	1014	832	819	826	10195
CRIMINAL OFFENSES	218	173	174	237	186	218	239	223	229	182	180	146	2405
ARRESTS	87	70	67	101	66	68	62	75	72	51	48	42	809
PARKING TICKETS	36	41	42	13	4	4	6	6	10	22	47	34	265
TRAFFIC TICKETS	161	98	80	141	117	88	84	90	112	93	65	69	1198

January Breakdown 2024

	Jan 2023	Jan 2024	Jan Diff	Jan % Change	YTD 2023	YTD 2024	YTD Diff	YTD % Change
Calls for Service	534	761	227	42.51%	534	761	227	42.51%
Criminal Offenses	218	167	-51	-23.39%	218	167	-51	-23.39%
Arrests	87	69	-18	-20.69%	87	69	-18	-20.69%
Parking Tickets	36	38	2	5.56%	36	38	2	5.56%
Traffic Tickets	161	76	-85	-52.80%	161	76	-85	-52.80%
Felony Charges	20	5	-15	-75.00%	20	5	-15	-75.00%
Misdemeanor Charges	80	63	-17	-21.25%	80	63	-17	-21.25%
Violation Charges	7	34	27	385.71%	7	34	27	385.71%
CPL Warrants/Bench	15	10	-5	-33.33%	15	10	-5	-33.33%

DIR's	
January	51
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	51

2024 Mental Health Calls

MONTH	NO TRANSPORT / Assist	9.45/9.41 Transport / Attempted Suicide	Overdose	TOTAL CALLS PER MONTH
JAN	26	6	1	33
FEB				0
MAR				0
APR				0
MAY				0
JUN				0
JUL				0
AUG				0
SEP				0
OCT				0
NOV				0
DEC				0
<b>TOTALS</b>				0