

WATER BOARD MEETING
Tuesday November 12, 2024
3:30 P.M.
City Hall
Water Department Conference Room

Roll call was answered by: Commissioners Erdo, Parry, and Chamberlain

Late arrival: Dave Cimpi @ 3:10

Absent:

Others Present: Brodi Oatman, Clerk of the board, Representatives from the church

The meeting opened at: 3:00pm

Moved by: Commissioner Erdo

Seconded by: Commissioner Chamberlain

Item 1: Approval of the September 10, 2024, meeting minutes

Resolved, to approve Water Board minutes of September 10, 2024, meeting minutes.

Moved by: Commissioner Parry

Seconded by: Commissioner Erdo

Ayes: 4

Nays: 0

Absent: 0

Motion Carried

Item 2: St. Paul's United Methodist Church is requesting a bill adjustment on there September bill

The Alan Spawn Community Garden, an outreach program of St. Paul's United Methodist Church is requesting a billing adjustment for there September bill Acct: 20-07701-00 for \$961.73 They brought in an application for a new meter that will be just used for watering their garden no sewer, it was approved on 7/17/24, then they came in and paided for the meter and were given the meter on 7/22/24. We inspected the meter and installed the remote on 8/7/24. Then the meters were read on 8/8/24. When we read the meter, no water had gone through the meter it takes up to 750 gallons to make a meter register.

Resolved: to recommend to the Common Council that St, Paul's United Methodist Church, Account # 20-077001-00, be refunded \$300.00 due to the 2nd meter not being installed in time for the garden that gives back to the community.

Moved by: Commissioner Chamberlain

Seconded by: Commissioner Cimpi

Ayes:3

Nays:0

Absent:0

Abstain:1 Commissioner Parry

Motion Carried

Discussion: The Water Board discussed the meter that was installed just to water the garden and agreed to a reduction in the bill to refund \$300.00 because it gives back to the communities and has been for 16 years.

Motion to Adjourn: Commissioner Chamberlian

Seconded by: Commissioner Erdo

Ayes: 4

Nays: 0

Absent: 0

Motion Carried

The City of Oneida Water Board adjourned at: 3:49pm

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Brodi Oatman". The signature is fluid and cursive, with the first name "Brodi" and last name "Oatman" clearly distinguishable.

Brodi Oatman
Clerk of the board

CITY OF ONEIDA

WATER DEPARTMENT

Jeff Rowe, City Engineer
Commissioners:
Mary Parry
Kathy Erdo
Dave Cimpi
Jim Chamberlain
Brodi Oatman, Clerk

109 N. Main Street
Oneida NY 13421

Tel.: (315) 363-1490
Fax: (315) 363-9558



MEMO

DATE: October 22, 2024

TO: St. Paul's United Methodist Church
551 Sayles Street
PO Box 296
Oneida, Ny 13421

FROM: Brodi Oatman,
Clerk of the Board

RE: Water Board Meeting: **November 12, 2024 @ 3:30**
In the Water Department Office for Request for billing adjustment on acct-
20-07701-00

This letter is to notify you that the Water Board meeting is on November 12, 2024, at 3:30pm in the Water Department Office at 109 N Main Street, Oneida Ny 13421, 1st Floor City Hall. The Water Board will be reviewing the information regarding your request on your bill.

It is highly recommended that you attend the meeting in case there are questions from the board members.

Sincerely,

Brodi Oatman
Clerk of the board



ST. PAUL'S UNITED METHODIST CHURCH

551 Sayles Street
P.O. Box 296
Oneida, New York 13421

Office Phone: (315) 363-1921

October 9, 2024

Oneida Water Board
109 N Main Street
Oneida, NY 13421

RE: Request for billing adjustment

The Alan Spawn Community Garden, an outreach program of St. Paul's United Methodist Church is requesting a billing adjustment for the current water bill (a/c 20-07701-00) for the period of May 7 through August 8, 2024. A dedicated water meter was installed on July 22, 2024 to eliminate the sewer fees for the garden usage. The request was originally submitted on July 5th to the water department. However, the paperwork was misplaced in the Water Department office and a second application was submitted on July 15, and the separate meter was installed on July 22, 2024 at a cost of \$450.00.

This garden covers an area of 160' x 140'. Planting started May 18, 2024. Prior to that the rhubarb and asparagus was thriving as they are perennials. This year the planting included 6 different kinds of squash, 6 different tomatoes, cucumbers, pole beans yellow and green beans, broccoli, swiss chard, 6 different peppers. The garden also includes red and black raspberries, 2 apple trees, 2 pear trees, 1 plum and 1 peach tree. This season the amount produced was over 5000 pounds.

Included are copies of the temperature during the time period, which shows an unusual increase requiring more water than normal for the garden. Also included is the Church calendar showing the church usage during the time requested.

All produce grown in the garden is donated to three (3) local food pantries. The pantries of New Life Assembly of God, Spirit of Hope located at St. Patrick's Church and Church on the Rock have written letters of support for this adjustment.

Church and Community volunteers plant, maintain and harvest three days a week. Financial donations from the community fund the supplies, weed fabric, tools, seeds and plants needed each year. This billing adjustment is needed as the current bill-including sewer fees-far exceeds our resources.

Sincerely,

Bonnie Van Dusen and Jerry Crayton
ASCG co-chairs



Onelda, NY

Service Order

Completed

Job Date: 8/7/2024 10:00 AM

Job Code: Connect - Connect

Group: WATER DEPT

Staff: Kameron B

Service Order #: SO0005710

Job Action: Connect

Issued By: DARLEEN SCHOLL

Requested By: St. Paul's Church

Location: 551 Sayles St. # Garden Onelda NY 13421

Account: 20-077011-00 St. Paul's Church

Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read	Reading	New Meter #	Set Reading
100 - 100 - WATE	Set				1	0			

Order Notes: 315-316-5100
Inspect Installation
Install Remote

Completion Notes: installed MXU
3/4" coper
has lead & follow
MXU needs to be activated

Completion Date:

Worked By:

Approved By:



Service Order

Staff: Kameron B

Requested By: St. Paul's Church

Account: 20-077011-00 St. Paul's Church

Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Last Read Scale	Reading	New Meter #	Set Reading
100 - 100 - WATE	Set				0	0000		0000

Order Notes: 315-316-5100
Inspect Installation
Install Remote

MXU installed New Meter (sensus)

Completion Notes:

$\frac{3}{4}$ " copper lead and solbw valves

Completion Date:

8/7/2024

Worked By:

KB PH

Approved By:

Does need to be activated MXU



CITY OF ONEIDA
WATER DEPARTMENT
109 N MAIN ST
ONEIDA, NY 13421
(315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	1,670	1,749	79	353.80
SEWER				607.93

Account Number	Amount Due
20-077001-00	\$961.73
Due Date	After Due Date Pay
9/30/2024	\$1,057.90
Service From	Service To
5/7/2024	8/8/2024
Service Address	
551 Sayles St. # Lowr Level	

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They can also be paid online by visiting www.oneidacityny.go. If paying from
your bank's online service please note it takes 2 to 3 business days for receipt.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$1,057.90	9/30/2024	\$961.73
Status	Account Number	
Active	20-077001-00	

Service From
5/7/2024
Service To
8/8/2024

Service Address
551 Sayles St. # Lowr Level
Name
St. Paul's Church

CITY OF ONEIDA
WATER DEPARTMENT
109 N MAIN ST
ONEIDA, NY 13421



CITY OF ONEIDA
WATER DEPARTMENT
109 N MAIN ST
ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

UTILITY BILL

PRESORTED
FIRST CLASS MAIL
US POSTAGE
PAID
PERMIT NO. 182

St. Paul's Church
Treasurer
PO Box 296
Oneida, NY 13421



Oneida, NY

Account Transaction Report

20-077001-00
St. Paul's Church
Treasurer
PO Box 296
Oneida, NY 13421

Service Address: 551 Sayles St. # Lowr Level
Balance Due: 0.00

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
10/2/2024	Payment	Batch:Cashiering Batc R00100179			-961.73	0.00
9/1/2024	Bill	UBPKT01208		BILL 5/7/2024 - 8/8/2024	961.73	961.73
6/24/2024	Payment	Batch:Cashiering Batc R00095019			-126.77	0.00
6/3/2024	Bill	UBPKT01163		BILL 2/6/2024 - 5/7/2024	126.77	126.77
4/2/2024	Payment	Batch:Cashiering Batc R00091865			-115.01	0.00
3/1/2024	Bill	UBPKT01096		BILL 11/6/2023 - 2/6/2024	115.01	115.01
1/5/2024	Payment	Batch:Cashiering Batc R00085355			-142.11	0.00
12/1/2023	Bill	UBPKT01060		BILL 8/10/2023 - 11/6/2023	142.11	142.11
9/21/2023	Payment	Batch:Cashiering Batc R00079875			-663.33	0.00
9/1/2023	Bill	UBPKT01000		BILL 5/4/2023 - 8/10/2023	663.33	663.33
6/22/2023	Payment	Batch:Cashiering Batc R00076092			-336.29	0.00
6/1/2023	Bill	UBPKT00962		BILL 2/7/2023 - 5/4/2023	336.29	336.29
3/28/2023	Payment	Batch:Cashiering Batc R00072731			-101.23	0.00
3/1/2023	Bill	UBPKT00923		BILL 11/8/2022 - 2/7/2023	101.23	101.23
12/19/2022	Payment	Batch:Cashiering Batc R00064719			-225.42	0.00
12/1/2022	Bill	UBPKT00884		BILL 8/9/2022 - 11/8/2022	225.42	225.42
9/16/2022	Payment	Batch:Cashiering Batc R00060672			-1,212.58	0.00
9/2/2022	Bill	UBPKT00836		BILL 5/11/2022 - 8/9/2022	1,212.58	1,212.58
6/24/2022	Payment	Batch:Cashiering Batc R00057550			-63.73	0.00
6/2/2022	Bill	UBPKT00779		BILL 2/3/2022 - 5/11/2022	63.73	63.73
3/21/2022	Payment	Batch:Cashiering Batc R00053031			-72.24	0.00
3/4/2022	Bill	UBPKT00722		BILL 11/3/2021 - 2/3/2022	72.24	72.24
12/22/2021	Payment	Batch:Cashiering Batc R00046488			-69.52	0.00
12/3/2021	Bill	UBPKT00678		BILL 8/3/2021 - 11/3/2021	69.52	69.52
9/23/2021	Payment	Batch:Cashiering Batc R00042864			-208.05	0.00
9/2/2021	Bill	UBPKT00620		BILL 4/29/2021 - 8/3/2021	208.05	208.05
6/29/2021	Payment	Batch:Cashiering Batc R00039519			-47.64	0.00
6/3/2021	Bill	UBPKT00582		BILL 1/25/2021 - 4/29/2021	47.64	47.64
3/10/2021	Payment	Batch:Cashiering Batc R00033461			-40.35	0.00
3/1/2021	Bill	UBPKT00542		BILL 11/2/2020 - 1/25/2021	40.35	40.35
12/23/2020	Payment	Batch:Cashiering Batc R00026846			-275.62	0.00
12/1/2020	Bill	UBPKT00515		BILL 8/12/2020 - 11/2/2020	275.62	275.62
9/28/2020	Payment	Batch:Cashiering Batc R00023396			-1,122.85	0.00
9/1/2020	Bill	UBPKT00466		BILL 4/29/2020 - 8/12/2020	1,122.85	1,122.85
6/29/2020	Payment	Batch:Cashiering Batc R00019369			-70.43	0.00
6/1/2020	Bill	UBPKT00412		BILL 1/30/2020 - 4/29/2020	70.43	70.43
3/27/2020	Payment	Batch:B00000662 R00015164			-163.10	0.00
3/1/2020	Bill	UBPKT00378		BILL 11/5/2019 - 1/30/2020	163.10	163.10
12/13/2019	Payment	Batch:B00000430 R00009395			-149.00	0.00
12/2/2019	Bill	UBPKT00320		BILL 8/13/2019 - 11/5/2019	149.00	149.00
9/26/2019	Payment	Batch:B00000285 R00006633			-251.00	0.00
8/30/2019	Bill	UBPKT00198		BILL 5/15/2019 - 8/13/2019	251.00	251.00
6/28/2019	Payment	Batch:B00000092 R00002461			-89.00	0.00
6/4/2019	Bill	UBPKT00027		BILL 2/8/2019 - 5/15/2019	89.00	89.00
5/29/2019	Converted Adjustment	ZUS-CONV CREDIT AP		ZUS-CONV CREDIT APPL ADJ #1	0.00	0.00
3/27/2019	Payment	ZUS-PMNT-03/27/20:			-89.00	0.00
3/1/2019	Bill	ZUS-BILL-03/01/2019			89.00	89.00
12/28/2018	Payment	ZUS-PMNT-12/28/20:			-179.00	0.00
12/1/2018	Bill	ZUS-BILL-12/01/2018			179.00	179.00
9/28/2018	Payment	ZUS-PMNT-09/28/20:			-857.00	0.00
9/1/2018	Bill	ZUS-BILL-09/01/2018			857.00	857.00
6/27/2018	Payment	ZUS-PMNT-06/27/20:			-65.00	0.00

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
6/1/2018	Bill	ZUS-BILL-06/01/2018			65.00	65.00
3/20/2018	Payment	ZUS-PMNT-03/20/20:			-137.00	0.00
3/1/2018	Bill	ZUS-BILL-03/01/2018			137.00	137.00
12/19/2017	Payment	ZUS-PMNT-12/19/20:			-366.15	0.00
12/1/2017	Bill	ZUS-BILL-12/01/2017			366.15	366.15
9/28/2017	Payment	ZUS-PMNT-09/28/20:			-173.10	0.00
9/1/2017	Bill	ZUS-BILL-09/01/2017			173.10	173.10
6/30/2017	Payment	ZUS-PMNT-06/30/20:			-67.80	0.00
6/1/2017	Bill	ZUS-BILL-06/01/2017			67.80	67.80
3/22/2017	Payment	ZUS-PMNT-03/22/20:			-73.65	0.00
3/1/2017	Bill	ZUS-BILL-03/01/2017			73.65	73.65
Balance Due for Account 20-077001-00:					0.00	



CITY OF ONEIDA
WATER DEPARTMENT
109 N MAIN ST
ONEIDA, NY 13421
(315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft				22.00

Account Number	Amount Due
20-077011-00	\$22.00
Due Date	After Due Date Pay
9/30/2024	\$24.20
Service From	Service To
8/7/2024	8/8/2024
Service Address	
551 Sayles St. # Garden	

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Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$24.20	9/30/2024	\$22.00
Status	Account Number	
New	20-077011-00	

Service From
8/7/2024
Service To
8/8/2024

Service Address
551 Sayles St. # Garden
Name
St. Paul's Church

CITY OF ONEIDA
WATER DEPARTMENT
109 N MAIN ST
ONEIDA, NY 13421



CITY OF ONEIDA
WATER DEPARTMENT
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ADDRESS SERVICE REQUESTED

UTILITY BILL

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St. Paul's Church
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PO Box 296
Oneida, NY 13421



Oneida, NY

Account Transaction Report

20-077011-00
St. Paul's Church
Treasurer
PO Box 296
Oneida, NY 13421

Service Address: 551 Sayles St. # Garden
Balance Due: 0.00

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
10/2/2024	Payment	Batch:Cashlering Batc	R00100179		-22.00	0.00
9/1/2024	Bill	UBPKT01208		BILL 8/6/2024 - 8/8/2024	22.00	22.00
Balance Due for Account 20-077011-00:				0.00		

20-077011-00

Search

My Dashboard UB Account UB Account: 20-077011-00 UB Account: 15-007002-00 Automated Meter Reading

St. Paul's Church

551 Saviles St. # Garden Oneida NY 13421

Save and Close

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Bill Preview

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Past Due

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Info

Church

Assurer

Z96

NY 13421

Int Group

Method

Detail

Service Detail

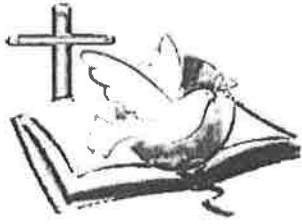
Service	Rate Code	Previous	Current	Consumption	Link Type	Project
301 - Water 100 cu. Ft.				18	Back-out	

Calculate Projected Bill

Billing Profile

Services Billed	\$97.50
Contracts Billed	\$0.00
Deposits Billed	\$0.00
Deposits Returned	\$0.00
Deposit Adjustments	\$0.00
Energy Assistance	\$0.00
Energy Assistance Returned	\$0.00
Total Bill	\$97.50
Arrears	\$0.00
Total Projected Bill Amount	\$97.50

Copied
8/6/24 - 11/14/24



New Life Assembly of God

4704 State Street, Oneida, NY 13421 315-363-8531

Pastor Dan King newlifeoneida.org

"In Him is life...that we should walk in newness of life."

September 24, 2024

To whom it may concern,

We are very grateful for the community garden at St. Paul's Church. We have a food pantry ministry where we provide food and other items for many individuals and families in our community. We are so glad to be able to give fresh vegetables and fruit along with the boxed and canned food. This is a great nutritional blessing to be able to pass on to some of the needy people and families right here in our own town. If there is some way by which this garden can be assisted that would be such a great thing to do for our community. This garden is a great asset to everyone in our community. It takes a lot of financial help and labor to make it as successful as it is. Please look into finding a way to help.

Thank you for your consideration. This is important to all of our town, especially the more needy among us. Thank you again.

Sincerely yours for a great Oneida,

A handwritten signature in dark ink, appearing to read "Pastor Dan King". The signature is written in a cursive, flowing style.

Pastor Dan King

New Life Assembly of God and New Life Food Pantry



St Patrick's Food Pantry
121 St Joseph's Place
Oneida, NY 13421

September 25, 2024

Members of Oneida Water Board,

I am writing you on behalf of St Paul's Methodist Church, Sayles St, Oneida. I am the director of St Patrick's Food Pantry.

For more than a decade, the food pantry has been blessed to be recipients of the wonderful produce of the Community Garden of St Paul's Church. One of the goals of the pantry is to provide our patrons with a wide variety of quality food items. Each week, during gardening season, the Community Garden consistently supplies the pantry with fresh fruit and vegetables.

The number of households we serve per month varies throughout to year, as well as over the years. For example (just to give you some idea), last month, the pantry served 109 Oneida households - 82 children, 195 adults.

Our limited funds do not allow us to purchase fresh fruit or vegetables each week. In addition, we are not the only pantry to benefit from the work of the Garden. The Community Garden is filling a vital role in our collective missions of improving the life of city residents.

We are concerned about the very sharp increase in the Church's water bill - due to the rise in rates and the very dry weather in July (increasing the need to water the garden). A water bill of this amount puts the ability to continue the Garden in jeopardy.

We hope you will reconsider and reduce the amount charged to St Paul's Church, understanding the vital role of the Community Garden to hundreds of residents of the city.

Thank you for your kind attention.

Kate Smith

Director of St Patrick's Food Pantry

Central Office - 121 St. Joseph Place, Oneida, NY. 13421
315.363.3280 | soh@syrdio.org

St. Joseph Church, Oneida | St. Patrick Church, Oneida | St. Mary of the Lake, Verona Beach
St. Agatha Church, Canastota | St. Helena Church, Sherrill | Holy Family Church, Vernon



Jerry Crayton
St. Paul's Methodist Church
551 Sayles St.
Oneida, N.Y. 13421

Thank you so much for your very generous produce donations to supplement our Food Pantry. Your donations help us to provide nutritious fruit and vegetables to our community. Many of our clients cannot afford fresh produce for their families. We also thank all of the wonderful volunteers that contribute their time to this program.

Sincerely,
Wendy Candeloro
COTR Community Center Coordinator

Church on the Rock
164 Madison St.
Oneida, NY 13421
315-280-4044