

**MINUTES OF THE COMMON COUNCIL  
SPECIAL MEETING-YEAR-END CLOSEOUT  
DECEMBER 29, 2023**

A special meeting of the Common Council of the City of Oneida, NY was held on the twenty-ninth day of December 2023 at 8:00 AM the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Helen B. Acker

| <u>Attendees</u>   | <b>Present</b>                      | <b>Absent</b>                       | <b>Arrived Late</b>            |
|--------------------|-------------------------------------|-------------------------------------|--------------------------------|
| Mayor Acker        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> _____ |
| Councilor Szczerba | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> _____ |
| Councilor Laureti  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> _____ |
| Councilor Rossi    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> _____ |
| Councilor Kinville | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> _____ |
| Councilor Pagano   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> _____ |
| Councilor Simchik  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> _____ |

**Also Present**

|                            |                                     |                                  |                                     |
|----------------------------|-------------------------------------|----------------------------------|-------------------------------------|
| City Attorney Nadine Bell  | <input checked="" type="checkbox"/> | Fire Chief Scott Jones           | <input checked="" type="checkbox"/> |
| City Clerk Sandy LaPera    | <input checked="" type="checkbox"/> | Police Chief Steve Lowell        | <input checked="" type="checkbox"/> |
| City Engineer Jeff Rowe    | <input checked="" type="checkbox"/> | Public Safety Com. Kevin Salerno | <input type="checkbox"/>            |
| Codes Director Bob Burnett | <input type="checkbox"/>            | Parks & Rec Director Luke Griff  | <input checked="" type="checkbox"/> |
| Comptroller Lee Ann Wells  | <input checked="" type="checkbox"/> | Councilor Elect Rob Winchell     | <input checked="" type="checkbox"/> |
|                            |                                     | Councilor Elect Andrea Hitchings | <input checked="" type="checkbox"/> |

Call to order/Pledge of Allegiance/Roll Call

**OLD BUSINESS:** None

**APPROVAL OF MINUTES**

Moved by Councilor Kinville  
Seconded by Councilor Pagano

**RESOLVED**, that the minutes of the regular meeting of December 19, 2023, are hereby approved as presented.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)

**MOTION CARRIED**

#### **APPROVAL OF WARRANT**

Moved by Councilor Kinville  
Seconded by Councilor Rossi

**RESOLVED**, that Warrant No. 25, checks and ACH payments in the amount of \$667,716.62 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)

**MOTION CARRIED**

#### **2024 COLLECTION OF TAXES**

##### **RESOLUTION 23-239**

Moved by Councilor Simchik  
Seconded by Councilor Kinville

**RESOLVED**, that the tax warrant for the year 2024 herewith in all respects is hereby approved and issued, and the City Chamberlain is hereby authorized to proceed with the collection of taxes for the year 2024, **and be it further**

**RESOLVED**, that pursuant to Section 5.8 of the City Charter, there shall be levied and raised on the taxable real estate property of the entire City, in manner from and to the extent heretofore authorized and directed by the Common Council, the necessary sums of money for the estimates and disbursements for the year 2024, constituting the budget for the City of Oneida, as the same has been heretofore adopted and approved, and the tax of the several amounts for the different funds of the City, constituting said budget, to be computed at the ratios and upon the different property in said budget and levy set forth.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)

**MOTION CARRIED**

**AGREEMENT-BONADIO & CO., LLP-2023 YEAR END AUDIT**

**RESOLUTION 23-240**

Moved by Councilor Kinville  
Seconded by Councilor Pagano

**RESOLVED**, to authorize the Mayor to sign an agreement with Bonadio & Co. LLP, 432 North Franklin St., Syracuse, NY 13204 to audit the City's financial Statements for the year ended 2023.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)  
**MOTION CARRIED**

**BUDGET TRANSFERS/AMENDMENTS**

**RESOLUTION 23-241**

Moved by Councilor Kinville  
Seconded by Councilor Simchik

|                                | <u>To</u>                        | <u>From</u>                                  |
|--------------------------------|----------------------------------|--|
| <b>2023 Budget Adjustments</b> |                                  |  |
| \$ 17,500.00                   | 001.3650.0400.0000<br>Demolition | 001.1620.0401.0000<br>General Electric & Gas |

*To re-allocate funds to cover costs for emergency demolition*

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)  
**MOTION CARRIED**

**AMUSEMENT DEVICE LICENSE-STANTON AUTOMATICS**

**RESOLUTION 23-242**

Moved by Councilor Pagano  
Seconded by Councilor Kinville

**RESOLVED**, to approve the Amusement Device License Application from Stanton Automatics, 2150 Ellis Dr., Auburn, NY 13021 for machines located at:

- Bec's Ivy Grill
- Denny's # 7175
- Frogs
- MoviePlex
- Pepi's Pizza
- Pop a Top
- Price Chopper # 213

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)

**MOTION CARRIED**

**MEMORANDUM OF UNDERSTANDING-HELIO HEALTH SERVICES**

**RESOLUTION 23-243**

Moved by Councilor Kinville  
Seconded by Councilor Rossi

**RESOLVED**, to authorize the Police Chief to sign a Memorandum of Understanding with Helio Health, Inc. 555 E. Genesee St., Syracuse, NY 13202, for usage of their Intensive Crisis Stabilization Centers.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)

**MOTION CARRIED**

**AMUSEMENT DEVICE LICENSE-NATIONAL ENTERTAINMENT NETWORK, LLC**

**RESOLUTION 23-244**

Moved by Councilor Kinville  
Seconded by Councilor Pagano

**RESOLVED**, to approve the Amusement Device License Application from National Entertainment

Network, LLC, 246 S. Taylor Ave., Suite 200, Louisville, CO 80027 for machines located at:

- Walmart #2444-1294 Upper Lenox Ave.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)  
**MOTION CARRIED**

**WAIVE RULE TO ACCEPT AGENDA ITEMS**

**RESOLUTION 23-245**

Moved by Councilor Kinville  
Seconded by Councilor Pagano

**RESOLVED**, that per Resolution 08-180 adopted by the Common Council on August 19, 2008, the provisions of the procedure to accept agenda items are hereby waived.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)  
**MOTION CARRIED**

**APPOINT INTERIM CITY MANAGER**

**RESOLUTION 23-246**

Moved by Councilor Kinville  
Seconded by Councilor Rossi

**RESOLVED**, to appoint an interim City Manager, Douglas Selby, to commence January 1, 2024, for a period not to exceed 9 months, at a monthly compensation not to exceed \$8,000, subject to the execution of an Agreement outlining the terms as discussed.

Ayes: 5  
Nays: 0  
Absent: 1 (Szczerba)  
**MOTION CARRIED**

**NEW BUSINESS:** The Council thanked Mayor Acker for everything she has done for the City during her term, and Mayor Acker thanked Council and the Department Heads for all their work.

Motion to adjourn by Councilor Kinville  
Seconded by Councilor Rossi

Ayes: 5

Nays: 0

Absent: 1 (Szczerba)

**MOTION CARRIED**

The special meeting is hereby adjourned at 8:08 a.m.

**CITY OF ONEIDA**

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Sandra LaPera, City Clerk