



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	March 21, 2023	Presiding:	Helen B. Acker, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PUBLIC HEARING: Amend Chapter 5 of the Code of the City of Oneida relating to Alarm System Fees

PUBLIC COMMENT: Senior Companions Program Introduction/Information

OLD BUSINESS: Sidewalk Replacement Program Discussion

SUPERVISOR'S REPORT:

Approval of the Minutes: March 7, 2023

Approval of Warrant: 6

Item	Title	Facilitator
1.	MONTHLY REPORTS: receive and place on file the Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks & Recreation Department, Planning Department (Jan/Feb) and Police Department	CITY CLERK
2.	POWER AUTHORITY PERMITS AND RELEASES: authorize the Mayor to sign Permits and Releases with the NYS Power Authority for the cutting of danger trees in the Town of Annsville	MONAGHAN
3.	FEE SCHEDULE-DEPARTMENT OF PLANNING AND DEVELOPMENT: approve proposed changes to the Department of Planning and Development Fee Schedule	HENRY
4.	CAPITAL PROJECT 23-1-ANNUAL STREET RESURFACING: authorize the City Engineer to proceed with Capital Project 23-1; authorize the use of Unit Prices established for 2023 by Madison County; authorize the Purchasing Agent to advertise for bids for any portions of the project not covered under the County's Unit Pricing; authorize the City Engineer to expend funds up to the programmed amount dispersed by NYSDOT (CHIPS, PAVENY, ERW) and authorize the Mayor to sign any and all documents related to Capital Project 23-1	ROWE

Item	Title	Facilitator
5.	2022 SIDEWALK REPLACEMENT PROGRAM-TERMS OF PAYMENT: to establish terms for owner or owners' payment for their portion of the construction associated with the 2022 Sidewalk Replacement Program	ROWE/WELLS
6.	BUDGET TRANSFERS/AMENDMENTS: approve the budget transfers and amendments as outlined by the Comptroller	WELLS
7.	LEASE AGREEMENT: authorize the Comptroller to sign an agreement with Enterprise Fleet Management for a 2023 Chevrolet Traverse for the Police Department	WELLS

NEW BUSINESS

EXECUTIVE SESSION: Seek advice of Counsel

**MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
MARCH 21, 2023**

A meeting of the Common Council of the City of Oneida, NY was held on the twenty first day of March, 2023 at 6:30 p.m. at the Common Council Chambers, 109 N. Main, Oneida, NY 13421.

The meeting was called to order by Mayor Helen Acker

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Acker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Kinville	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Supervisors

Matt Roberts	<input type="checkbox"/>	<input type="checkbox"/>
Mary Cavanagh	<input type="checkbox"/>	<input type="checkbox"/>
Joe Magliocca	<input type="checkbox"/>	<input type="checkbox"/>
Brandee DuBois	<input type="checkbox"/>	<input type="checkbox"/>

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Dennis Fields	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Kevin Salerno	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PUBLIC HEARING: Amend Chapter 5 of the Code of the City of Oneida relating to Fire Alarm Fees

OPEN PUBLIC HEARING

AMEND CHAPTER 5 OF THE CODE OF THE CITY OF ONEIDA RELATING TO ALARM SYSTEM FEES

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Public Hearing to amend Chapter 5 of the Code of the City of Oneida relating to Fire Alarm Fees be hereby opened at _____ p.m.

Ayes:

Nays:

MOTION CARRIED

APPEARANCES

CLOSE PUBLIC HEARING

AMEND CHAPTER 5 OF THE CODE OF THE CITY OF ONEIDA RELATING TO ALARM SYSTEM FEES

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Public Hearing to amend Chapter 5 of the Code of the City of Oneida relating to Fire Alarm Fees be hereby closed at _____ p.m.

Ayes:

Nays:

MOTION CARRIED

PUBLIC COMMENT: Senior Companions Program Introduction/Information
OLD BUSINESS: Sidewalk Replacement Program Discussion
SUPERVISOR'S REPORT:

Sandy Lapera

From: Helen Acker
Sent: Thursday, March 16, 2023 2:37 PM
To: Sandy Lapera
Subject: FW: sidewalk program
Attachments: Sidewalk Summary 2023.pdf

Sandy,
Please share my email and response from Max along with the pdf on Sidewalk Summary for the packet for the council for March 21.
Thank you
Mayor

From: Maxwell Reese <mreese@oneidacityny.gov>
Sent: Thursday, March 16, 2023 11:18 AM
To: Helen Acker <hacker@oneidacityny.gov>
Subject: RE: sidewalk program

Good morning Mayor,

Attached you will find an excel sheet containing information regarding the parcels you requested, which are contained at the top of the first sheet.

I was unable to conduct an assessment of the current quantity of trees that have damaged the sidewalks, and most of the upheaval locations on my previous list have already been repaired or have already had the tree removed. Based on my current list there are 13 locations that need tree work for an estimate of \$14,577 which includes a 20% increase. Please note there may be more locations that I'm currently not aware of.

Our sidewalk programs during the last 4 years includes the 2022 Sidewalk Replacement Program, and work completed by Precision Safe Sidewalks during 2021 and 2022.

Let me know if you have any questions or need additional information.

Sincerely,
Max Reese.

From: Helen Acker <hacker@oneidacityny.gov>
Sent: Friday, March 3, 2023 3:37 PM
To: Maxwell Reese <mreese@oneidacityny.gov>
Subject: sidewalk program

Hi Max,
Here is the list of questions I had during our conversation on the sidewalk replacement program that I'd like to set up.
~ how many parcels do we have in the entire city
~ how many are commercial
~ how many are residential
~ inside district

- ~ outside district
- ~ how many sidewalks do we actually have
- ~ how many trees are damaged
- ~ how many parcels (sidewalks) are there that the trees have already damaged
- ~ what work have we done on sidewalks in the last 4 (four) years

Thank you for your help on this

Regards,

Mayor Helen

Total Number of Parcels in the City	Total Residential Parcels	Total Commercial Parcels	Total Inner District Parcels	Total Outer District Parcels	Total Number of Parcels with Sidewalk Frontage
4505	2344	214	3270	1235	2052

Sidewalk Program Summary

Municipality	Program Details	Reference
Utica	<p>City reimburses owner \$4.00 per square foot. Homeowner applies with Engineer's Office to be approved to be included in the program. First come first serve basis. Commercial and non-profits cap at \$1,000.00.</p>	<p>City of Utica Sidewalk Improvement Program</p>
Rome	<p>City reimburses owner \$4.00 per square foot up to a max of \$1400 for residential. Homeowner applies with Engineer's Office to be approved to be included in the program. First come first serve basis. Commercial and non-profits cap at \$2,000.00.</p>	<p>City of Rome Sidewalk Rebate Program</p>
Norwich	<p>No sidewalk reimbursement program. Sidewalk maintenance is the sole responsibility of the owner. The City regularly inspects sidewalks and notifies owners of needed repairs. If owner does not complete within specified time, the City pays the expense and bills owner. If owner does not pay, then the amount is relieved on the subsequent year's taxes.</p>	<p>City of Norwich Sidewalk Code</p>
Auburn	<p>No reimbursement amount but the City does help by letting owners pay back the expense for sidewalk replacement/repairs over a 5 year period at a 6% annual interest rate. Council and City Manager approve (after public hearings) sidewalk replacement as needed and Council may or may not choose to pass the cost to the resident. If the resident does not elect the "loan" from the City then the resident has 30 days to pay otherwise amount plus 1% per month will be relieved to the subsequent year City tax or added to the assesment as a local improvement.</p>	<p>City of Auburn Sidewalk Replacement Program</p>
Sherrill	<p>60/40 Split</p>	<p>Mayor reached out to Sherrill</p>
Rochester	<p>Surcharge assessed based on front footage. City only assists with reimbursement for hazardous sidewalks (severe tripping hazards) on an annual rotation basis throughout the City (resident has to complete a request and be approved for the City to pay) and does not reimburse for normal repairs. The City derives the funds for this expense from a "Local Works Fund" that assesses a surcharge based on front footage assessments. The surcharge is charged with the taxes and is about .27%. It is based on value and amount of front footage. General repairs (not deemed hazardous by the City) are the responsibility of the owner and if the owner is not maintaining sufficiently, the City will step in and notify owner repairs need to be made. If not completed, then City pays and bills the owner. If not paid, then the amount is added to the assessment as an improvement and taxes increase.</p>	<p>City of Rochester Sidewalk Repair Program https://ecode360.com/28971717?highlight=sidewalk,sidewalks&searchId=3592728113695817#28971717</p>
Corning	<p>No sidewalk replacement/repair program. Completely the responsibility of the owner to repair and maintain, remove snow, ice, etc.</p>	<p>No Sidewalk Reimbursement Program City of Corning Sidewalks</p>
Ithaca	<p>Surcharge added to the taxes every 5 years based on where the property is located within the Sidewalk Improvement District. The City is divided into 5 districts and on a rotation basis, the properties included in that district where the work will be completed that year, is assessed a fee. If a homeowner had previous sidewalk work done, they will be credited back the fee in the fee calculation outlined in the City Code. The formula includes the assessment of an annual maintenance fee (every 5 years), from \$70 to \$140, plus square footage fee plus frontage fee less past work completed.</p>	<p>City of Ithaca Sidewalk Policy</p>

Sidewalk Program Summary

Municipality	Program Details	Reference
Saratoga Springs	<p>No sidewalk reimbursement program. Sidewalk maintenance is the sole responsibility of the owner. If Public Works Commissioner deems that repairs need to be done, the owner will be notified. If no action taken then the City will pay for repairs and the owner has 90 days to pay it. If remains unpaid, then the amount is added to the taxes.</p>	<p>No Sidewalk Reimbursement Program City of Saratoga Springs Sidewalk</p>
Syracuse	<p>City maintains sidewalks entirely since second half of 2021. Residents pay \$100 surcharge a year and Commercial pays \$300 a year. Will be phased in over 5 years at \$20/\$60 per year and then \$100/\$300 each year thereafter. City used ARPA funds and will bond each year after that. Those that had sidewalk work completed within 10 years of this change will receive an exemption from the fee.</p>	<p>City of Syracuse Sidewalk Program</p>
Fulton	<p>No sidewalk reimbursement program, but there is a program called "Fulton Block Builders" where residents come together in their neighborhood to apply for a grant to receive reimbursement for improvements done to their properties, up to \$1,000 reimbursed for total repairs, not just to sidewalks. City of Fulton pays for sidewalk repairs on an as needed basis per recommendations from the City Engineer's office.</p>	<p>City of Fulton Property Improvement Grant</p>
Troy	<p>No sidewalk reimbursement program. Sidewalk maintenance is the sole responsibility of the owner. The City regularly inspects sidewalks and notifies owners of needed repairs. If owner does not complete within specified time, the City pays the expense and bills owner. If owner does not pay, then the amount is relieved on the subsequent year's taxes.</p>	<p>City of Troy Sidewalk Policy</p>
Oswego	<p>No sidewalk reimbursement Program. The City Code does not identify a specific amount or percentage for any sidewalk program. It states that the onus and expense is on the owner for repairs, but there is a clause that says the City "at its own expense implement a plan of sidewalk construction and renewal." They have done this in years past (allocating \$80,000 annually) at the expense of the tax payers through a tax increase.</p>	<p>City of Oswego Sidewalk Policy</p>
Potsdam (*village not city)	<p>50/50 Reimbursement Program (tax-exempt entities can't participate in 50/50) for work that needs to be completed as decided by the Superintendent of Public Works.</p>	<p>Village of Potsdam Sidewalk Program</p>

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of March 7, 2023, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED

APPROVAL OF WARRANT

Moved by Councilor
Seconded by Councilor

RESOLVED, that Warrant No. 6, checks and ACH payments in the amount of \$1,313,738.63 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

MOTION CARRIED

WARRANT	6
DATE:	March 21, 2023

FUND		PAYMENT NUMBER (S)	AMOUNT
Capital			\$ 1,107,788.60
Library Fund	025		\$ 27,946.10
Fund	027		
ARPA Fund	030		\$ 21,251.90
Current Funds			\$ 154,305.13
ACH			\$ 2,446.90

WARRANT #1 TOTAL	\$ 1,313,738.63
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Oneida, NY

Expense Approval Report

By Fund

Payment Dates 3/10/2023 - 3/21/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
TOTAL SOLUTIONS	71610	03/15/2023	MAR SERVICE	001.1680.0403.0000	4,392.00
STEVE LOWELL	71607	03/15/2023	SUPPLIES	001.3120.0300.0000	169.32
MELISSA LUCK	71581	03/15/2023	POSTAGE	001.3120.0300.0000	22.35
KIME HARDWARE	71576	03/15/2023	SUPPLIES	001.5110.0300.0000	32.99
KIME HARDWARE	71576	03/15/2023	A345682 CREDIT 25.60	001.5110.0300.0000	9.38
T.REX ARMS	DFT0003521	03/21/2023	SHIPPING	001.3120.0317.0000	8.00
RHOMAR	71600	03/21/2023	neutro wash	001.5132.0303.0000	592.08
UNITED AUTO SALES	71614	03/21/2023	Running Police Auto Supplies	001.1640.0403.0001	60.35
UNITED AUTO SALES	71614	03/21/2023	parts	001.5132.0300.0000	64.85
AMCHAR WHOLESALE INC	71541	03/21/2023	Glock 30 Gen 4 HGA 45	001.3120.0407.0000	469.78
EJ USA	71559	03/21/2023	DETECTABLE WARNING PLATES	001.7140.0221.0000	1,152.00
SPECTROTEL, INC.	71604	03/21/2023	LONG DISTANCE	001.1680.0403.0000	123.39
HAR-ROB FIRE APPARATUS SERV..	71568	03/21/2023	BALL VALUE	001.3410.0409.0000	80.00
TOTAL SOLUTIONS	71610	03/21/2023	APRIL SERVICE	001.1680.0403.0000	4,439.99
FASTENAL CO. INC.	71560	03/21/2023	parts and supplies	001.5132.0300.0000	24.90
NATIONAL GRID	71586	03/21/2023	ELECTRIC	001.1620.0401.0000	4,304.63
ROME SENTINEL COMPANY	71602	03/21/2023	LEGAL NOTICES	001.1989.0400.0000	368.16
ROME SENTINEL COMPANY	71602	03/21/2023	LEGAL NOTICES	001.8020.0400.0000	41.97
GERALD SHEPARD	71564	03/21/2023	CORRECT ERROR ON TAX BILLS ...	001.0001.0250.0000	856.07
GERALD SHEPARD	71564	03/21/2023	CORRECT ERROR ON TAX BILLS ...	001.0023.2770.0000	27.31
LOMBARDI & ASSOCIATES, LLC	71578	03/21/2023	8 Replacement vests for Officers	001.3120.0317.0000	7,797.86
LOMBARDI & ASSOCIATES, LLC	71578	03/21/2023	Outer Carrier	001.3120.0317.0000	209.63
LOMBARDI & ASSOCIATES, LLC	71578	03/21/2023	Paul - Vest and Carrier	001.3120.0317.0000	167.17
LOMBARDI & ASSOCIATES, LLC	71578	03/21/2023	Clark - Vest and Plate	001.3120.0317.0000	90.84
LOMBARDI & ASSOCIATES, LLC	71578	03/21/2023	Witchley - Carrier, Vest, and Pla...	001.3120.0317.0000	135.45
LOMBARDI & ASSOCIATES, LLC	71578	03/21/2023	Laperla Vest - Initial Hire	001.3120.0317.0000	1,113.98
STEEL SALES INC	71606	03/21/2023	steel for fabrication	001.5132.0300.0000	475.00
GREGG MYERS	71567	03/21/2023	FIRE EXTINGUISHER ANNUAL IN...	001.7140.0409.0000	354.00
GALLS INCORPORATED	71563	03/21/2023	Danner Tachyon 8" GTX Boot	001.3120.0317.0000	18.97
GALLS INCORPORATED	71563	03/21/2023	J130 Sergeant Chevrons Collar B...	001.3120.0317.0000	8.54
NADINE BELL, ESQ	71585	03/21/2023	LEGAL SERVICES	001.1420.0400.0000	4,000.00
NADINE BELL, ESQ	71585	03/21/2023	LEGAL SERVICES	001.1420.0403.0000	1,300.00
NADINE BELL, ESQ	71585	03/21/2023	LEGAL SERVICES	001.1420.0410.0000	4,826.25
NADINE BELL, ESQ	71585	03/21/2023	LEGAL SERVICES	001.1420.0411.0000	2,574.00
BUD HUBBARD SIGNS	71549	03/21/2023	DECALS FOR KUBOTA	001.7140.0409.0000	35.00
WAL-MART, INC.	71617	03/21/2023	Running Supplies	001.3120.0300.0000	57.56
LINSTAR, INC.	DFT0003520	03/21/2023	POLICE NEW ID TAGS	001.1989.0400.0000	409.00
KIPP HICKS	71577	03/21/2023	OVERPAYMENT ON TAXES 47.10...	001.0023.2770.0000	57.01
AMAZON WEB SERVICES, LLC.	DFT0003516	03/21/2023	Streamlight Flashlight	001.3120.0317.0000	31.99
AMAZON WEB SERVICES, LLC.	DFT0003516	03/21/2023	Tourniquet	001.3120.0317.0000	11.88
AMAZON WEB SERVICES, LLC.	DFT0003516	03/21/2023	TERMAL PAPER	001.3120.0300.0000	80.44
AMAZON WEB SERVICES, LLC.	DFT0003516	03/21/2023	5/8"x75' hose	001.3410.0405.0000	129.96
NEW YORK WATER ENVIRONM...	71587	03/21/2023	SPRING MEETING	001.5010.0413.0000	80.00
DONNA OSIER	71556	03/21/2023	EXAM MONITOR	001.1430.0403.0000	50.00
TOM WRIGHT	71609	03/21/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
ROBERT SHEARIN	71601	03/21/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
FRANK FARNACH, JR	71562	03/21/2023	MUNY BASKETBALL SCOREKEEP...	001.7140.0403.2020	90.00
MICHAEL HOLMES	71583	03/21/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
INTIVITY	DFT0003519	03/21/2023	4 Drawer Lateral File Cabinet	001.3120.0300.0000	300.00
AMAZON WEB SERVICES, LLC.	DFT0003516	03/21/2023	SUPPLIES ST. PATRICK'S DAY A...	001.7140.0300.0000	103.77
AMAZON WEB SERVICES, LLC.	DFT0003516	03/21/2023	Metal Storage Cabinets with Lo...	001.3120.0300.0000	229.00
AMAZON WEB SERVICES, LLC.	DFT0003516	03/21/2023	Metal Storage Cabinets with She...	001.3120.0300.0000	164.00
LOWE'S HOME IMPROVEMENT, ..	71579	03/21/2023	THERMOMETER	001.8664.0401.0000	33.71

Expense Approval Report

Payment Dates: 3/10/2023 - 3/21/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
KAYLEN PARTIPELO	71574	03/21/2023	REFUND ON DEPOSIT TBAL	001.0017.2009.0000	20.00
INDEED	DFT0003518	03/21/2023	WATER SUPER	001.1430.0403.0000	501.39
NYS DEPT OF HEALTH	71591	03/21/2023	Lab for Blood Glucose Monitor	001.3410.0201.0000	200.00
SCOTT CARROLL	71603	03/21/2023	CO-ED VOLLEYBALL	001.7140.0403.2021	100.00
DOUG UHLIG	71557	03/21/2023	CO-ED VOLLEYBALL	001.7140.0403.2021	150.00
WAL-MART, INC.	71617	03/21/2023	BLANKET PO	001.7140.0409.0000	163.67
QUILL CORPORATION	71599	03/21/2023	TONER	001.1660.0300.0000	186.73
QUILL CORPORATION	71599	03/21/2023	TONER	001.1660.0300.0000	38.11
PMI DOCUMENT SOLUTIONS, I...	71595	03/21/2023	Annual Support 4/1/23 - 3/31/24	001.3120.0403.0000	1,154.00
BUELL FUEL LLC	71550	03/21/2023	DIESEL	001.1640.0402.0000	2,795.54
CINTAS CORP	71553	03/21/2023	UNIFORM	001.5132.0403.0000	226.03
CINTAS CORP	71553	03/21/2023	UNIFORM	001.5132.0403.0000	217.69
GERBER COLLISION AND GLASS	71565	03/21/2023	Repair of Car 3 Accident Damage	001.1640.0403.0001	3,436.84
GERBER COLLISION AND GLASS	71565	03/21/2023	Repair of Car 1 Accident Damage	001.1640.0403.0001	2,244.79
COOPER ELECTRIC	71554	03/21/2023	ELECTRICAL SUPPLIES	001.3310.0300.0000	13.13
POOL OPERATOR TRAINING	71596	03/21/2023	CERTIFIED POOL OPERATOR TRA...	001.7140.0416.0000	700.00
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	misc as needed	001.3410.0409.0000	31.54
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	misc as needed	001.3410.0409.0000	11.46
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	parts	001.5132.0300.0000	65.94
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	parts	001.5132.0300.0000	8.54
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	parts	001.5132.0300.0000	5.29
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	parts	001.5132.0300.0000	100.38
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	parts	001.5132.0300.0000	19.52
MGM PARTS DISTRIBUTORS, INC	71582	03/21/2023	parts	001.5132.0300.0000	49.07
NYE AUTOMOTIVE GROUP INC.	71590	03/21/2023	parts and labor	001.5132.0300.0000	71.42
NYE AUTOMOTIVE GROUP INC.	71590	03/21/2023	parts and labor	001.5132.0300.0000	87.25
NORTHLAND COMMUNICATIO...	71589	03/21/2023	PHONE	001.1680.0403.0000	1,109.21
ST GERMAIN & AUPPERLE CON...	71605	03/21/2023	138 MADISON ST	001.3620.0403.0000	1,500.00
INDUSTRIAL TIRE	71572	03/21/2023	truck tires	001.5132.0300.0000	697.60
INDUSTRIAL TIRE	71572	03/21/2023	tires for dump truck	001.5132.0300.0000	1,182.32
INDUSTRIAL TIRE	71572	03/21/2023	truck tires	001.5132.0300.0000	2,301.40
ORIENTAL TRADING CO INC	71594	03/21/2023	ST. PATRICK'S DAY AND EASTER...	001.7140.0300.0000	392.90
CHEM-AQUA, INC.	71552	03/21/2023	WATER PROGRAM	001.1620.0403.0001	419.65
HOWLAND PUMP AND SUPPLY ...	71571	03/21/2023	PLUMBING SUPPLIES	001.1620.0300.0000	28.84
NORTHERN SAFETY CO., INC.	71588	03/21/2023	SUPPLIES	001.7140.0300.0000	90.46
FORMED PLASTICS, INC.	DFT0003517	03/21/2023	Plastic bulb covers for park light...	001.7140.0409.0000	450.48
ONEIDA OFFICE SUPPLY	71593	03/21/2023	SUPPLIES	001.1660.0300.0000	11.98
ONEIDA OFFICE SUPPLY	71593	03/21/2023	WALL FILE	001.3410.0407.0000	7.99
VERIZON WIRELESS	71616	03/21/2023	MODEMS	001.3120.0410.0000	76.22
WHITE FARM SUPPLY INC	71618	03/21/2023	BLANKET PO	001.7140.0409.0000	47.08
WHITE FARM SUPPLY INC	71618	03/21/2023	TRACTOR PARTS AND SUPPLIES	001.1620.0300.0000	13.68
BME	71547	03/21/2023	COPIER CONTRACT	001.1620.0406.0000	287.71
BONADIO & CO LLP	71548	03/21/2023	2022 GASB 87 Audit	001.1315.0403.0000	2,023.00
BONADIO & CO LLP	71548	03/21/2023	2022 City Audit	001.1315.0403.0000	2,423.05
DAVIS-ULMER SPRINKLER CO., I...	71555	03/21/2023	SPRINKLER INSPECTION	001.1620.0403.0002	350.00
DAVIS-ULMER SPRINKLER CO., I...	71555	03/21/2023	SPRINKLER INSPECTION	001.1620.0403.0001	363.00
UPSTATE WHOLESALE SUPPLY, ...	71615	03/21/2023	Getac F110 Tablet	001.3120.0300.0000	3,331.00
AMERICAN ELECTRIC POWER	71542	03/21/2023	SOLAR POWER	001.1620.0401.0000	12,806.04
POWER & CONSTRUCTION GR...	71598	03/21/2023	EMERGENCY LIGHT TRAFFIC	001.3310.0200.0000	1,021.58
POWER & CONSTRUCTION GR...	71598	03/21/2023	EMERGENCY LIGHT TRAFFIC	001.3310.0200.0000	2,710.00
ALTA/VANTAGE	71540	03/21/2023	parts and labor	001.5132.0300.0000	742.70
HAUN WELDING SUPPLY INC	71569	03/21/2023	CYLINDER LEASE	001.5132.0300.0000	255.00
Fund 001 - GENERAL FUND Total:					89,685.75
Fund: 002 - WATER					
BLISS ENVIRONMENTAL SERVIC...	71546	03/21/2023	RUNNING PO	002.8300.0319.0000	29.43
FERGUSON WATERWORKS, INC.	71561	03/21/2023	PIPES & MISC ITEMS	002.8300.0427.0000	1,745.50
FERGUSON WATERWORKS, INC.	71561	03/21/2023	PIPES & MISC ITEMS	002.8300.0427.0000	75.02
UNIFILT CORPORATION	71613	03/21/2023	UNFILT CORPORATION	002.8300.0319.0000	4,900.00
WILLIAMSON LAW BOOK CO	71619	03/21/2023	Williamson Law Book Co.	002.8300.0300.0000	155.92
HOLLAND CO. INC.	71570	03/21/2023	LIQUID ALUM	002.8300.0310.0000	5,904.36

Expense Approval Report

Payment Dates: 3/10/2023 - 3/21/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BENEFACOR FUNDING CORP	71544	03/21/2023	Running PO- Carried over from ...	002.8300.0415.0000	111.24
LOWE'S HOME IMPROVEMENT, ...	71579	03/21/2023	LOWES	002.8300.0200.0000	202.32
POSTMASTER	71597	03/21/2023	POSTAGE	002.8300.0404.0000	87.54
VISTA PRINT	DFT0003522	03/21/2023	BUSINESS CARDS	002.8300.0300.0000	26.99
QUILL CORPORATION	71599	03/21/2023	PENS	002.8300.0300.0000	46.54
MALONES SERVICES INC.	71580	03/21/2023	Malone's Service	002.0023.2770.0000	136.17
JCI JONES CHEMICAL INC	71573	03/21/2023	CAUSTIC SODA	002.8300.0309.0000	12,569.70
GRAINGER INC	71566	03/21/2023	PRESSURE GAUGE	002.0023.2770.0000	33.41
GRAINGER INC	71566	03/21/2023	Graniger Inc.	002.8300.0200.0000	151.33
BONADIO & CO LLP	71548	03/21/2023	2022 GASB 87 Audit	002.8300.0403.0000	433.50
BONADIO & CO LLP	71548	03/21/2023	2022 City Audit	002.8300.0403.0000	538.30
TI SALES, INC.	71608	03/21/2023	TI Sales	002.8300.0319.0000	17.19
Fund 002 - WATER Total:					27,164.46
Fund: 003 - SEWER					
BARTON & LOGUIDICE,DPC	71543	03/15/2023	I & I STUDY	003.8110.0400.0000	5,600.00
CHARTER COMMUNICATIONS	71551	03/15/2023	MODUM BROADWAY	003.8110.0401.0000	119.98
EASTERN CROWN INC	71558	03/21/2023	gloves	003.8110.0300.0000	250.00
BARTON & LOGUIDICE,DPC	71543	03/21/2023	Engineering Services for WWTP ...	003.8110.0400.0001	289.00
EASTERN CROWN INC	71558	03/21/2023	GLOVES, PPE	003.8110.0331.0000	88.60
NATIONAL GRID	71586	03/21/2023	ELECTRIC	003.8110.0401.0000	16,386.66
TRACTOR SUPPLY CO	71611	03/21/2023	supplies	003.8110.0300.0000	198.18
TRACY ANDERSON	71612	03/21/2023	EBAY PURCHASE FOR WWTP	003.8110.0300.0000	31.98
COOPER ELECTRIC	71554	03/21/2023	ELECTRICAL SUPPLIES	003.8110.0300.0000	12.75
NORTHLAND COMMUNICATIO...	71589	03/21/2023	PHONE	003.8110.0401.0000	461.46
KEMIRA WATER SOLUTIONS, IN...	71575	03/21/2023	IRON SALTS	003.8110.0329.0000	6,270.76
KIME HARDWARE	71576	03/21/2023	QUARTERLY SUPPLIES	003.8110.0300.0000	24.45
BONADIO & CO LLP	71548	03/21/2023	2022 GASB 87 Audit	003.8110.0403.0000	433.50
BONADIO & CO LLP	71548	03/21/2023	2022 City Audit	003.8110.0403.0000	538.65
Fund 003 - SEWER Total:					30,705.97
Fund: 005 - CAPITAL					
Motorola Solutions, Inc	71584	03/21/2023	Proposal # TR2823 = 3 Multi-Uni...	005.3120.0200.0021	1,355.85
ENERGY SYSTEMS GROUP	4789	03/21/2023	WWTP	005.8110.0401.0019	1,107,788.60
Fund 005 - CAPITAL Total:					1,109,144.45
Fund: 007 - HYDRANT					
BLAIR SUPPLY CORP	71545	03/21/2023	HYDRANTS	007.8111.0300.0000	7,840.00
Fund 007 - HYDRANT Total:					7,840.00
Fund: 025 - LIBRARY CONSTRUCTION					
ONEIDA PUBLIC LIBRARY DISTRI...	1012	03/21/2023	VIENNA TAX	025.0025.0632.0009	27,946.10
Fund 025 - LIBRARY CONSTRUCTION Total:					27,946.10
Fund: 030 - Federal ARPA					
HAR-ROB FIRE APPARATUS SERV..	1274	03/21/2023	Repairs to Engine 3	030.3410.0402.0000	1,156.40
HAR-ROB FIRE APPARATUS SERV..	1274	03/21/2023	Repairs to Engine 3	030.3410.0402.0000	1,847.00
HAR-ROB FIRE APPARATUS SERV..	1274	03/21/2023	Repairs to Engine 3	030.3410.0402.0000	2,210.00
HAR-ROB FIRE APPARATUS SERV..	1274	03/21/2023	Repairs to Engine 3	030.3410.0402.0000	1,075.00
HAR-ROB FIRE APPARATUS SERV..	1274	03/21/2023	Repairs to Engine 3	030.3410.0402.0000	1,151.00
Lexipol	1275	03/21/2023	Lexipol	030.3120.0400.0022	13,812.50
Fund 030 - Federal ARPA Total:					21,251.90
Grand Total:					1,313,738.63

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	89,685.75
002 - WATER	27,164.46
003 - SEWER	30,705.97
005 - CAPITAL	1,109,144.45
007 - HYDRANT	7,840.00
025 - LIBRARY CONSTRUCTION	27,946.10
030 - Federal ARPA	21,251.90
Grand Total:	1,313,738.63

Account Summary

Account Number	Account Name	Payment Amount
001.0001.0250.0000	TAXES, RECEIVABLE CURR...	856.07
001.0017.2009.0000	T-BALL.	20.00
001.0023.2770.0000	MISCELLANEOUS	84.32
001.1315.0403.0000	CITY AUDIT	4,446.05
001.1420.0400.0000	MOU -\$3668.75	4,000.00
001.1420.0403.0000	STAFF SERVICES	1,300.00
001.1420.0410.0000	LAW LITIGATION	4,826.25
001.1420.0411.0000	LABOR SERVICES AND NE...	2,574.00
001.1430.0403.0000	CONTRACTS	551.39
001.1620.0300.0000	MAT SUPPLIES	42.52
001.1620.0401.0000	ELECTRIC AND GAS	17,110.67
001.1620.0403.0001	CONTRACTS MB/FD	782.65
001.1620.0403.0002	CONTRACTS JC	350.00
001.1620.0406.0000	COPIER CONTRACTS	287.71
001.1640.0402.0000	CENTRAL DIESEL	2,795.54
001.1640.0403.0001	CENTRAL VEHICLE -POLICE..	5,741.98
001.1660.0300.0000	Central Office Supplies	236.82
001.1680.0403.0000	CONTRACTS	10,064.59
001.1989.0400.0000	PRINTING	777.16
001.3120.0300.0000	MAT SUPPLIES	4,353.67
001.3120.0317.0000	CLOTHING	9,594.31
001.3120.0403.0000	CONTRACTS	1,154.00
001.3120.0407.0000	CHIEF'S EXPENSE	469.78
001.3120.0410.0000	RADIO MAINTENANCE & ...	76.22
001.3310.0200.0000	EQUIPMENT	3,731.58
001.3310.0300.0000	MAT SUPPLIES	13.13
001.3410.0201.0000	EMS EQUIPMENT	200.00
001.3410.0405.0000	BUILDING MAINTENANCE...	129.96
001.3410.0407.0000	CHIEF'S EXPENSE	7.99
001.3410.0409.0000	EQUIPMENT REPAIR & MA..	123.00
001.3620.0403.0000	STRUCTURAL ENGINEERI...	1,500.00
001.5010.0413.0000	TRAINING	80.00
001.5110.0300.0000	MAT SUPPLIES	42.37
001.5132.0300.0000	DPW MAINTENANCE- RE...	6,151.18
001.5132.0303.0000	GENERAL MATERIALS	592.08
001.5132.0403.0000	CONTRACTS	443.72
001.7140.0221.0000	RAIL TRAIL MATERIALS	1,152.00
001.7140.0300.0000	MAT SUPPLIES	587.13
001.7140.0403.2020	CONTRACTS.MUNY BB	360.00
001.7140.0403.2021	CONTRACTS.ADULT VB	250.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	1,050.23
001.7140.0416.0000	TRAVEL-MEALS	700.00
001.8020.0400.0000	OTHER EXPENSE	41.97
001.8664.0401.0000	MATERIALS AND SUPPLIES	33.71
002.0023.2770.0000	MISCELLANEOUS	169.58
002.8300.0200.0000	EQUIPMENT	353.65

Account Summary

Account Number	Account Name	Payment Amount
002.8300.0300.0000	MAT SUPPLIES	229.45
002.8300.0309.0000	CAUSTIC SODA	12,569.70
002.8300.0310.0000	LIQUID ALUM	5,904.36
002.8300.0319.0000	GENERAL MAINTENANCE	4,946.62
002.8300.0403.0000	CONTRACTS	971.80
002.8300.0404.0000	POSTAGE	87.54
002.8300.0415.0000	LAB TESTING	111.24
002.8300.0427.0000	INFRASTRUCTURE IMPRO...	1,820.52
003.8110.0300.0000	MAT SUPPLIES	517.36
003.8110.0329.0000	LIQUID IRON SALTS	6,270.76
003.8110.0331.0000	PUMP STATIONS	88.60
003.8110.0400.0000	CONTRACTUAL SERVICES	5,600.00
003.8110.0400.0001	OTHER EXPENSE-PROFESS...	289.00
003.8110.0401.0000	UTILITIES	16,968.10
003.8110.0403.0000	AUDIT CONTRACTS	972.15
005.3120.0200.0021	2021 Police Camera/Radio..	1,355.85
005.8110.0401.0019	2019 WWTP EXPANSION	1,107,788.60
007.8111.0300.0000	MAT SUPPLIES	7,840.00
025.0025.0632.0009	VIENNA DUE TO LIBRARY ...	27,946.10
030.3120.0400.0022	Police Lexipole	13,812.50
030.3410.0402.0000	Fire Equipment Repair	7,439.40
	Grand Total:	1,313,738.63

Project Account Summary

Project Account Key	Payment Amount
None	205,950.03
005811004010019	1,107,788.60
	Grand Total:
	1,313,738.63

1. MONTHLY REPORTS

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks and Recreation Department, Planning Department (January/February) and Police Department are hereby received and placed on file.

Ayes:

Nays:

MOTION CARRIED

2. POWER AUTHORITY PERMITS AND RELEASES

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Mayor to sign two (2) Permits and Releases with the New York Power Authority for the cutting of danger trees identified adjacent to the Fitzpatrick-Edic Transmission Line ROW in the Town of Annsville in consideration of \$960.00 respectively.

Ayes:

Nays:

MOTION CARRIED



NY Power Authority

KATHY HOCHUL
Governor

JOHN R. KOELMEL
Chairman

JUSTIN E. DRISCOLL
Interim President and Chief Executive Officer

March 3, 2023

City of Oneida
109 North Main St
Oneida NY 13421

Subject: Fitz-Edic Transmission Line – FE-1 42/2
Tax Map Reference Number 93.000-2-19
Danger Tree Request Numbers 3047112

Dear Landowner,

I have been requested by our maintenance department to obtain permission to cut and fall (17) danger trees located on your property, in the Town of Annsville, Oneida County. These trees stand at the edge of the right-of-way and are 8-20" inches in diameter and stand 60-70' feet tall posing a threat to our transmission line and surrounding property. The firewood and logs from the trees will be left at the site for your use or resale. Enclosed is a permit and release, we offer you compensation in the amount of **four hundred eighty dollars (\$480.00)**, for allowing the cutting of these danger trees. Kindly sign this permit where indicated and return to this office in the envelope provided for payment to you and work scheduling, please keep this letter for your record. You may also scan and email the signed permit to the email address below.

If you have any questions or concerns, I may be reached at 315-792-8203.

Sincerely,

Christopher Sherwood
Central Region - Real Estate Administrator
Christopher.Sherwood@nypa.gov

*I talk w/
Chris - said
price low - he
said he could
double it so
now \$960.00*



NY Power Authority

KATHY HOCHUL
Governor

JOHN R. KOELMEL
Chairman

JUSTIN E. DRISCOLL
Interim President and Chief Executive Officer

POWER AUTHORITY OF THE STATE OF NEW YORK
PERMIT AND RELEASE REPORT NO.
3047112 FE-1

42/2

For the cutting of the following danger trees adjacent to the Fitz-Edic Section Transmission Line Right-of-Way.

Town of: Annsville

County of: Oneida

Tax Map No. 93.000-2-19

Such trees are identified and located approximately as indicated on the attached "Map".

The undersigned fee owner, in consideration of the sum of ~~four~~ ^{nine} ~~hundred~~ ^{sixty} ~~eighty~~ dollars (\$ ~~480.00~~ ^{4960.00}), hereby grants unto the Power Authority of the State of New York, its agents, employees and contractors the right, privilege, and authority to enter upon the property of the undersigned to cut the trees above referred, to cut as close to the ground as practicable, but not more than twelve (12) inches above the ground and shall be felled in such a manner to minimize damage to other growth. Trees, tree limbs, and brush which are nevertheless damaged, shall be trimmed or cleared in such a manner as Power Authority of the State of New York may direct.

AS 3/7/23

Date: _____

SIGNED: _____

City of Oneida representative

Address

Phone



Span: 53298-TR - FE-1 ROW SPAN
42/2 WETLAND ID# F-42

Side of Span: south

Inspector: cbeckwp

Crew: md
pb

Tally Date: 1/19/2023
12:00:00 AM

TallySheetId: 761114247

WO#
3047112

Tree Type	Qty	Priority	Comments	Owner	Parcel
Maple H - Firewood 6 to 10 (8 in.)	6	1		City of Oneida	93.000-2-19
Maple H - Firewood 10 to 14 (12 in.)	2	1		City of Oneida	93.000-2-19
Maple H - Firewood 14 to 18 (16 in.)	1	1		City of Oneida	93.000-2-19
Cherry B - Firewood 10 to 14 (12 in.)	2	1		City of Oneida	93.000-2-19

Span: 53298-TR - FE-1 ROW SPAN
42/2 WETLAND ID# F-42 **Side of Span:** south

Inspector: cbeckwp **Crew:** md **Tally Date:** 1/19/2023
pb 12:00:00 AM

TallySheetId: 1052410452 **WO#** 3047112

Tree Type	Qty	Priority	Comments	Owner	Parcel
Maple H - Firewood 6 to 10 (8 in.)	0	1		City of Oneida	93.000-2-19
Maple H - Firewood 10 to 14 (12 in.)	0	1		City of Oneida	93.000-2-19
Cherry B - Firewood 14 to 18 (16 in.)	1	1		City of Oneida	93.000-2-19
Cherry B - Firewood 18 to 22 (20 in.)	1	1		City of Oneida	93.000-2-19
Beech - Firewood 6 to 10 (8 in.)	1	1		City of Oneida	93.000-2-19
Beech - Firewood 10 to 14 (12 in.)	2	1		City of Oneida	93.000-2-19
Beech - Firewood 14 to 18 (16 in.)	1	1		City of Oneida	93.000-2-19

3. FEE SCHEDULE-DEPARTMENT OF PLANNING AND DEVELOPMENT

RESOLUTION 23-

WHEREAS, on December 21, 2010, by Resolution 10-327, the City of Oneida Common Council approved changes to the Fee Schedule for the Department of Planning and Development; **and**

WHEREAS, fees for the Department of Planning and Development have not been increased in 13 years and there has been an increase in that time to the cost of printing, mailing, publishing legal notices, tasks required by local law, and costs to conducting a SEQRA review; **now therefore be it**

RESOLVED, that the following proposed changes to the Department of Planning and Development Fee Schedule be hereby adopted; **and be it further**

RESOLVED, that said Department of Planning and Development Fee Schedule shall take effect immediately following approval of said Resolution.

	Current	Proposed	Difference
Site Plan Review– 1,000 sq ft or less	\$50	\$100	\$50
Site Plan Review– 1,001 to 5,000 sq ft	\$100	\$150	\$50
Site Plan Review– 5,001 to 10,000 sq ft	\$300	\$350	\$50
Site Plan Review– 10,001 sq ft or larger	\$1,000	\$1,100	\$100
Conditional Use Permit	\$100	\$150	\$50
Site Plan Modification	\$50	\$100	\$50
Area Variance	\$50	\$100	\$50
Use Variance	\$200	\$200	\$0
Zoning Amendment	\$200	\$200	\$0
Sketch Plat	\$75 per lot	\$100 per lot	\$25 per lot
Preliminary Plat	\$75 per lot	\$100 per lot	\$25 per lot
Waiver of Subdivision	\$150	\$175	\$25
Amendment of Plat	\$150	\$200	\$50
New			
Zoning Interpretations/appeals	\$0	\$75	\$75
Zoning Permit	\$0	\$50	\$50
SEQR Short EAF Review	\$0	\$25	\$25
SEQR Full EAF Review	\$0	\$100	\$100
SEQR Coordinated Review	\$0	\$50	\$50

Ayes:

Nays:

MOTION CARRIED

CITY OF ONEIDA
DEPARTMENT OF PLANNING AND DEVELOPMENT

Christopher N. Henry
Director
chenry@oneidacity.com



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-7467
Fax: 315-363-2572

Memorandum

To: Mayor Helen B. Acker

From: Christopher Henry, Director of Planning and Development

CC: Jim Szczerba, Steve Laureti, Rick Rossi, Michelle Kinville (Deputy Mayor), Bill Pagano, Tom Simchik, Sandra LaPera

Date: 3/15/23

Subject: Update to the Fee Schedule for Planning and Development

Mayor Acker:

The proposed resolution is to update the fee schedule for applications to the Joint Zoning Board of Appeals/Planning Commission (PCZBA). The fees have not been updated since December 21, 2010. A sampling of planning application fees of municipalities ranging from populations between 9,000 to 14,000 was performed. Over half Oneida's application fees were lower than the sampled average, so I determined that it was time to consider an update. Beyond just an assessment of the basic data, the Planning Department has observed an increase in the financial burden and time dedicated to process applications since 2010. State and local laws demand more thorough research and time due legal mandates and other requirements. The department has also observed an increase in cost for legal notices, mailings, and printing over the last decade or so.

New Fees: SEQR Review

A great example of all this relates to the SEQRA (SEQR) requirements. The SEQR process is mandated by the State, where every action taken by the PCZBA action requires a SEQR review. It is critically important to get the SEQR documentation in order as SEQR, is a prime target for Article 78 challenges. It is for this reason and for the protection of City Government and the community that the Planning Office dedicates adequate time and resources to ensure that all due diligence and coordination is performed for every SEQR review. The PCZBA as of my tenure as Director of Planning and Development, makes a declaration for every action before them whether it is a Type I which is the most involved and complex review, Type II which requires no further action, but a justification is researched and placed in the body of the Planning Resolution per NYS, and an Unlisted

Actions which can be complex as well.

There are times where SEQR reviews also involves coordination between involved and interested agencies. This requires sending out mail correspondence, processing responses, and send certified mailings. This can be very time intensive as well as costly for printing and mailing. Nationally the cost of print, and mailings have increased, and the city must be responsive to those trends.

SEQR can be very complicated, especially for Type I and Unlisted actions. It requires reading and commenting on hundred of pages of documentation. It often requires numerous meetings, and correspondence with application, especially if errors are found. It can be a long and difficult process even if an applicant is familiar with SEQR. Significant time must be dedicated to those who are not. The Planning Department will assist with the completion of Short Environmental Assessment Forms (SEAF) for many applicants, which still can require a few hours of research, and document production. It is for these reasons why I am requesting new fees to be introduced for SEQR alone. It allows the City to mitigate costs to staff time, mailings, and print productions. Many municipalities do it and it is recommended that the city adopts this as well.

Zoning Interpretations

I am requesting a new Zoning interpretation for a couple of reasons. The first is that NYS law requires that the public has the right to appeal Code Enforcement personnel determinations. This applies to the Codes Department and the Fire Department. A formal process until this year was never put into place for strict appeal of a determination. Typically, the City Courts, or the PCZBA through a variance permit handled these issues. However, the law is clear that the public has the right to know that the PCZBA is a possible avenue to appeal a determination of a Code Enforcement or Fire Inspection official. These may come from Orders to Vacate, Orders to Remedy, or Stop Work Orders. The PCZBA is an appropriate body because it is quasi-judicial. It is for this reason that I am requesting the ability to charge a fee so it compensates for time spent for processing an application to the PCZBA to be on the agenda. It also helps ensure that not every action or determination taken by Codes and Fire is appealed. The City Court can levy fees for judicial review, it is recommended that the City provide the same mechanism for the PCZBA.

The fee for this will also apply for requests to provide a Zoning Verification letter. These usually come from real estate agencies to ensure the current zoning laws allow specific uses or banks require documentation of the zoning. Time must be dedicated towards the research and drafting of these letters. Often a request may come for multiple properties from one entity increasing the time dedicated to get the documentation right. Having the ability to levy a fee for this service helps compensate for the time, and it helps ensure that requests are not made on a whim.

Zoning Permits

The city by law has the ability to issue zoning permits. Zoning Permits definitionally

usually falls under Building Permits and Certificates of Compliance. There are cases where an action on a property does not fall under these umbrellas, for example, a parking lot project on an existing lot. Something like this requires a Site Plan Modification through Planning, but the intake must come out of the Codes Department. The procedures between Codes, and Planning requires a denied permit that is attached to the PCZBA application. After Consulting with Codes it was determined that a Zoning Permit application would be appropriate. Additionally, providing an Official Zoning Permit will help document for property owners when an official action was taken by the City. The permit could be issued to certify the official zone and date when an action was taken. Having this type of document hung inside a building or in possession of the property owner will help the City interpret when there is a legal non-conforming use on a particular property and when the use was established. It will also formally document variances that have been granted by the PCZBA. Often a permit holds more importance than an approval letter. It is for these reasons and more, where having the ability to levy a fee for a Zoning Permit will compensate for time and processing for permit applications.

Should you have any further questions please do not hesitate to contact my office.

Best Regards,

Christopher Henry
Director of Planning and Development

4. CAPITAL PROJECT 23-1-ANNUAL STREET RESURFACING

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Engineer to proceed with Capital Project 23-1 – Annual Street Resurfacing; **and be it further**

RESOLVED, to authorize the use of Unit Prices established for 2023 by Madison County, and further authorize the Purchasing Agent to advertise for bids for any portions of the project not covered under the County's Unit Pricing; **and be it further**

RESOLVED, to authorize the City Engineer to expend funds up to the programmed amount dispersed by NYSDOT (CHIPS, PAVENY, EWR); **and be it further**

RESOLVED, to authorize the Mayor to sign any/all documents related to Capital Project 23-1 – Annual Street Resurfacing.

Ayes:

Nays:

MOTION CARRIED

5. 2022 SIDEWALK REPLACEMENT PROGRAM-TERMS OF PAYMENT

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

WHEREAS, in accordance with Section 6.1(B)(1)(e) of the Oneida City Charter, the owner or owners of real property shall be billed for their portion of the construction that was completed as part of the City of Oneida 2022 Sidewalk Replacement Program at the time of completion; and

WHEREAS, on or about March 7, 2023, the City of Oneida Common Council confirmed the Assessment Roll for the 2022 Sidewalk Replacement Program, and deemed the Report of Assessment to final and correct, thereby authorizing the City Chamberlain to collect same; and

WHEREAS, as set forth in Section 6.1 of the Oneida City Charter, the owner or owners may pay the billed amount within 30 days after billing without penalty of interest; and

WHEREAS, as an alternative, the Common Council of the City of Oneida has the authority to determine that the cost of said construction may be paid over a period of years, and in that event, the amount due each year shall be added to the taxes, together with interest thereon; and

WHEREAS, the Common Council does hereby deem it appropriate to offer property owners the choice of payment in full at the time of billing or payment over a five (5) year period, together with interest at a rate of 6%; now therefore be it

RESOLVED, pursuant to the authority set forth in Section 6.1(B)(1)(e) of the Oneida City Charter, the Common Council of the City of Oneida does hereby determine that the owner or owners who choose not to pay the costs billed within 30 days, shall have five (5) years to pay their portion of the construction associated with the Sidewalk Replacement Program; and be it further

RESOLVED, that the City Engineer shall certify to the City Chamberlain any such charge unpaid to the general City taxes, together with interest at a rate of 6%, as owed each year for a five (5) year period.

Ayes:

Nays:

MOTION CARRIED

6. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

	<u>To</u>	<u>From</u>
2023 Budget Adjustments		
\$222.00	001.0019.2413.0000 Kallet Revenue	001.0001.0885.0000 Kallet Capital Improvement Reserve

To re-allocate funds from the ticket sales to the capital improvement reserves as per the contract

Ayes:

Nays:

MOTION CARRIED

7. LEASE AGREEMENT-ENTERPRISE FLEET MANAGEMENT

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Comptroller to sign an agreement with Enterprise Fleet Management for a 2023 Chevrolet Traverse for the Police Department.

Ayes:

Nays:

MOTION CARRIED

NEW BUSINESS:



Prepared For: City of Oneida
Wells, Lee Ann
Unit # 267XFX
Year 2023 Make Chevrolet Model Traverse
Series LT Cloth w/1LT All-Wheel Drive

Date 03/16/2023
AE/AM S1C/FEA

Vehicle Order Type In-Stock Term 60 State NY Customer# 589393

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Sales Tax, License Fee, Registration Fee, etc.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color, Interior Color, Lic. Plate Type, GVWR.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount, Depreciation Reserve, Monthly Lease Charge.

Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Table with 2 columns: Amount and Description. Includes Master Policy Enrollment Fees, Commercial Automobile Liability Enrollment, Physical Damage Management, Full Maintenance Program.

Table with 2 columns: Field and Value. Includes Comp/Coll Deductible, OverMileage Charge, # Tires, Loaner Vehicle Not Included.

Additional Services SubTotal

Sales Tax 8.0000% State NY

Total Monthly Rental Including Additional Services

Reduced Book Value at 60 Months

Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote Is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement...

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

LESSEE City of Oneida

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee...

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc....

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment	B	\$ 3,827.49
Total Aftermarket Equipment Billed		\$ 3,827.49
Total Aftermarket Equipment Capitalized		\$ 0.00
Aftermarket Equipment Total		\$ 0.00

Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	C	\$ 125.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 125.00
Other Charges Total		\$ 125.00

VEHICLE INFORMATION:

2023 Chevrolet Traverse LT Cloth w/1LT All-Wheel Drive - US

Series ID: 1NW56

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$38,679.93	\$40,545.00
Total Options	\$-91.00	\$-100.00
Destination Charge	\$1,395.00	\$1,395.00
Total Price	\$39,983.93	\$41,840.00

SELECTED COLOR:

Exterior: GAZ-(0 P) Summit White
 Interior: H1T-(0 I) Jet Black w/Premium Cloth Seat Trlm

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
00V	Not Equipped w/Driver & Fr Passenger Heated Seats	\$-45.50	\$-50.00
00Y	Not Equipped w/Rear Park Assist	\$-45.50	\$-50.00
1LT	Preferred Equipment Group 1LT	NC	NC
A2X	8-Way Power Driver Seat Adjuster	Included	Included
A7E	2-Way Manual Front Passenger Seat Adjuster	Included	Included
AL9	Power Driver Lumbar Control	Included	Included
AR9	Front Bucket Seats	STD	STD
DVZ	GVWR: 6,160 lbs (2,800 kgs)	STD	STD
F48	All-Wheel Drive System	Included	Included
FXC	3.49 Axle Ratio	STD	STD
GAZ_01	(0 P) Summit White	NC	NC
H1T_02	(0 I) Jet Black w/Premium Cloth Seat Trim	NC	NC
IOS	Radio: Chevrolet Infotainment 3 Plus System	STD	STD
LFY	Engine: 3.6L V6 SIDI VVT	STD	STD
M3V	Transmission: 9-Speed Automatic	STD	STD
NE1	CT/DE/ME/MD/MA/NJ/NY/OR/PA/RI/VT/WA Emissions Req	NC	NC
PAINT	Monotone Paint Application	STD	STD
PZW	Wheels: 18" Bright Silver-Painted Aluminum	STD	STD
QO5	Tires: P255/65R18 AS BW	STD	STD
STDTM	Premium Cloth Seat Trim	STD	STD
SXM	SiriusXM w/360L	Included	Included
UQF	6-Speaker Audio System Feature	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors with turn signal indicator
Spoiler: rear lip spoiler
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers with black rub strip
Front Bumper Insert: chrome front bumper insert
Body Material: galvanized steel/aluminum body material
Roof Rack: rails only
Body Side Cladding: black bodyside cladding
Grille: chrome grille
Exhaust Tip: chrome tip exhaust

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: Keyless Start proximity key
Valet Key: valet function
Trunk FOB Controls: keyfob trunk/hatch/door release
Window FOB Controls: remote window controls
Remote Engine Start: remote engine start - keyfob and smart device (subscription required)
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Garage Door Opener: garage door transmitter
Emergency SOS: emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
IP Storage: covered bin instrument-panel storage
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Radio Data System: radio data system
Equalizer: automatic equalizer
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: Wi-Fi Hotspot capable internet access
TV Tuner: turn-by-turn navigation directions
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity

Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam LED low/high beam headlamps

Auto-Dimming Headlights: IntelliBeam auto high-beam headlights

Front Wipers: variable intermittent wipers

Rear Window wiper: fixed interval rear window wiper with heating wiper park

Rear Window Defroster: rear window defroster

Tinted Windows: deep-tinted windows

Dome Light: dome light with fade

Front Reading Lights: front and rear reading lights

Ignition Switch: ignition switch light

Variable IP Lighting: variable instrument panel lighting

Display Type: analog appearance

Tachometer: tachometer

Voltmeter: voltmeter

Compass: compass

Exterior Temp: outside-temperature display

Low Tire Pressure Warning: tire specific low-tire-pressure warning

Trip Computer: trip computer

Trip Odometer: trip odometer

Lane Departure Warning: lane departure

Blind Spot Sensor: blind spot

Front Pedestrian Braking: pedestrian detection

Following Distance Indicator: following distance alert

Forward Collision Alert: forward collision

Water Temp Gauge: water temp. gauge

Transmission Oil Temp Gauge: transmission oil temp. gauge

Clock: in-radio display clock

Systems Monitor: systems monitor

Check Control: redundant digital speedometer

Rear Vision Camera: rear vision camera

Oil Pressure Warning: oil-pressure warning

Water Temp Warning: water-temp. warning

Battery Warning: battery warning

Low Oil Level Warning: low-oil-level warning

Low Coolant Warning: low-coolant warning

Lights On Warning: lights-on warning

Key in Ignition Warning: key-in-ignition warning

Low Fuel Warning: low-fuel warning

Low Washer Fluid Warning: low-washer-fluid warning

Bulb Failure Warning: bulb-failure warning

Door Ajar Warning: door-ajar warning

Trunk Ajar Warning: trunk-ajar warning

Brake Fluid Warning: brake-fluid warning

Turn Signal On Warning: turn-signal-on warning

Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS: four-wheel ABS brakes

Number of ABS Channels: 4 ABS channels

Brake Assistance: brake assist

Brake Type: four-wheel disc brakes

Vented Disc Brakes: front and rear ventilated disc brakes

Daytime Running Lights: daytime running lights

Spare Tire Type: compact spare tire

Spare Tire Mount: spare tire mounted inside under cargo

Driver Front Impact Airbag: driver and passenger front-impact airbags

Driver Side Airbag: seat-mounted driver and passenger side-impact airbags

Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag

Occupancy Sensor: front passenger airbag occupancy sensor

Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: immobilizer
Security System: security system
Panic Alarm: panic alarm
Tracker System: tracker system
Electronic Stability: StabiliTrak electronic stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 2 rear head restraints
3rd Row Headrests: 2 fixed third row head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 7
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and manual reclining passenger seats
Driver Lumbar: power 2-way driver and passenger lumbar support
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear manual reclining 40-40 bucket seat
Rear Seat Fore/Aft: manual rear seat fore/aft adjustment
Rear Folding Position: rear seat fold-forward seatback
Rear Seat Mounted Armrests: rear seat mounted armrest
3rd Row Seat Type: fixed third row 60-40 split-bench seat
3rd Row Electric Control: fold into floor third row seat
Leather Upholstery: cloth front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Shift Knob Trim: urethane shift knob
Leather Steering Wheel: leather steering wheel
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome/metal-look interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: plastic trunk lid/rear cargo door
Cargo Tie Downs: cargo tie-downs
Cargo Light: cargo light
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 310-hp, 3.6-liter V-6 (regular gas)

Standard Transmission:

Transmission 9-speed automatic w/ OD and auto-manual



Gerber Collision & Glass - Webster
(Accessories On

Workfile ID: 98bfd763
 Federal ID: 51-0394062
 License Number: 7126088 RS

Highly Wreck-ommended!
 2111 Empire Blvd., Sulte A, Webster, NY 14580
 Phone: (585) 340-1870
 FAX: (585) 787-9716

Estimate

RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Thomas Trayer
ENTERPRISE FLEET		Phone:	Create Date:	3/16/2023
1320 BROOKS AVE		Claim: ONEIDA		
ROCHESTER, NY 14624		Loss Date:		
(585) 434-1715		Deductible:		

2023 CHEV Traverse LS AWD (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection

VIN:	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State:	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01	Remove/Replace	SOUNDOFF MPOWER 4" GRILL LIGHTS R/W	2	245.00	Other			
2	E01	Remove/Replace	SOUNDOFF MPOWER PASS SIDE VSIOR R/W	1	270.00	Other			
3	E01	Remove/Replace	SOUNDOFF MIRROR LIGHTS R/W	2	372.00	Other			
4	E01	Remove/Replace	SOUNDOFF MPOWER 1/4 GLASS LIGHTS R/W W/ SHROUD	2	275.00	Other			
5	E01	Remove/Replace	LED FLASH MODUEL FOR TAILLAMPS	1	68.00	Other			
6	E01	Remove/Replace	MPOWER 6 HEAD ARROW STICK FOR REAR GLASS	1	885.00	Other			
7	E01	Remove/Replace	100WATT SIREN SPEAKER	1	194.50	Other			
8	E01	Remove/Replace	SOUNDOFF HANDHELD LIGHT AND SIREN CONTROLLER	1	428.00	Other			
9	E01	Remove/Replace	NEW UPH RADIO ANTENNA KIT	1	39.99	Other			
10	E01	Remove/Replace	LABOR TO BUILD NEW CAR				14.0	Body	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					2,777.49
Labor, Body			75.00	14.0	1,050.00
Subtotal					3,827.49
Sales Tax					0.00
Grand Total					3,827.49
Net Total					3,827.49

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RO Number:

2023 CHEV Traverse LS AWD (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection

Estimate Version	Total \$
Original	3,827.49
Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	3,827.49
Received from Customer \$:	0.00
Balance due from Customer \$:	3,827.49

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

EXECUTIVE SESSION

RESOLUTION 23-

Motioned by Councilor
Seconded by Councilor

RESOLVED, that the meeting is hereby adjourned to Executive Session at _____ p.m. to seek advice of Counsel.

Ayes:
Nays:

MOTION CARRIED

PRESENT: Mayor City Attorney Comptroller Councilors Absent _____
 Other _____ Other _____

1. Discussion was held to seek advice of Counsel.

Motioned by Councilor
Seconded by Councilor

RESOLVED, that Executive Session is hereby adjourned to the regular meeting at _____ p.m.

Ayes:
Nays:

MOTION CARRIED

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:
Nays:

MOTION CARRIED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk