



**CITY OF ONEIDA**  
**MEETING OF THE COMMON COUNCIL**  
109 N. MAIN ST., ONEIDA, NY 13421

**AGENDA**

<b>Date:</b>	April 4, 2023	<b>Presiding:</b>	Helen B. Acker, Mayor
<b>Time:</b>	6:30 p.m.	<b>Clerk:</b>	Sandy LaPera, City Clerk
<b>Location:</b>	Common Council Chambers	<b>Meeting Type:</b>	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

**PROCLAMATION:** Oneida Varsity Boys Championship (Bert Conklin)

**PUBLIC HEARING:** Amended Fee Schedule, Department of Planning and Development

**PUBLIC COMMENT:** Limited to 3 minutes

**OLD BUSINESS:**

Approval of the Minutes: March 21, 2023

Approval of Warrant: 7

Item	Title	Facilitator
1.	<b>ADOPT LOCAL LAW:</b> adopt a Local Law to amend Chapter 5 of the Code of the City of Oneida relating to Alarm System fees <b>(Roll Call Vote)</b>	MAYOR
2.	<b>BOARD APPOINTMENT:</b> approve the Mayor's appointment of Colleen Samura, 557 Elizabeth St., Oneida, NY to the Parks and Recreation Commission, with term ending December 30, 2023, to fill the vacancy created by Joe Magliocca due to resignation	MAYOR
3.	<b>WAIVER OF LIABILITY:</b> authorize the Mayor to sign a Waiver of Liability with Madison County Health Department for a JennSwing, which is being provided by the County Health Department through the Children with Special Health Care Needs Grant.	GRIFF
4.	<b>CELL PHONE POLICY:</b> receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Senior Water Maintenance Worker, Andrew Sheldon, and further approve the Cellular Telephone Request Form from said employee	WELLS

Item	Title	Facilitator
5.	<b>BOARD REAPPOINTMENT:</b> approve the Mayor's reappointment of Erwin Smith, 346 Cleveland Ave., Oneida, NY to the Traffic Safety Board for a 3-year term	MAYOR
6.	<b>BUDGET TRANSFERS/AMENDMENTS:</b> approve the Budget Transfers and Amendments as outlined by the Comptroller	WELLS
7.	<b>ADVERTISE FOR BIDS:</b> authorize the Purchasing Agent to advertise for bids for Water Meters for 2023	MONAGHAN

**NEW BUSINESS**

**RECESS FOR ADVICE OF COUNSEL**

**MINUTES OF THE COMMON COUNCIL  
REGULAR MEETING  
APRIL 4, 2023**

A meeting of the Common Council of the City of Oneida, NY was held on the fourth day of April, 2023 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Helen Acker

<u>Attendees</u>	<b>Present</b>	<b>Absent</b>	<b>Arrived Late</b>
Mayor Acker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Kinville	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

**Also Present**

City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Dennis Fields	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Kevin Salerno	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

**PROCLAMATION:** Oneida Varsity Boys Championship

# PROCLAMATION

## City of Oneida -Office of the Mayor

**WHEREAS**, the City of Oneida would like to acknowledge and celebrate the Oneida Boys Varsity Volleyball Team and Varsity Swim Team for their outstanding accomplishments; **and**

**WHEREAS**, the Oneida Boys Varsity Volleyball team celebrated a League Record of 8 wins and 2 losses, with an Overall Record of 17 wins and 2 losses and also holding the prestigious titles of Class B Section 3 Champions and Class B Regional Champions; **and**

**WHEREAS**, Varsity Swim Team member, Senior, Drew Hicks, marks the first swimmer in Oneida to ever sign on to a Division 1 swimming program, with accomplishments to include titles of Tri-Valley League Champion and Class B Champion, Section III Champion, Tri-Valley League Record Holder, First Team All-Star, and Section III representative for Sportsmanship at the State meet; **and**

**WHEREAS**, Varsity Swim Team member, Junior, Ethan Schmitt, celebrated a Class B Sectional win with State times in Freestyle and holds both Tri-Valley League Records, team records, Tri-Valley League First Team All-Star status, and the All CNY Swimming and Diving Team; **and**

**WHEREAS**, the City of Oneida commends all of these team members for their hard work, dedication to the sport, and leadership; **now therefore**

I, **Helen B. Acker, Mayor** of the City of Oneida do hereby proclaim April 4, 2023, as;

## ONEIDA BOYS' VARSITY CHAMPIONSHIP DAY

in the City of Oneida, and I ask others to join in celebrating their success and accomplishments.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affix the official seal of the City of Oneida on this 4th day of April 2023.

---

Mayor Helen B. Acker

**PUBLIC HEARING:** Fee Schedule-Department of Planning and Development

**OPEN PUBLIC HEARING**

**FEE SCHEDULE-DEPARTMENT OF PLANNING AND DEVELOPEMENT**

**RESOLUTION 23-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Public Hearing to revise the Fee Schedule for the Department of Planning and Development be hereby opened at \_\_\_\_\_ p.m.

Ayes:

Nays:

**MOTION CARRIED**

**APPEARANCES**

**CLOSE PUBLIC HEARING**

**AMEND CHAPTER 5 OF THE CODE OF THE CITY OF ONEIDA RELATING TO ALARM SYSTEM FEES**

**RESOLUTION 23-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Public Hearing to revise the Fee Schedule for the Department of Planning and Development be hereby closed at \_\_\_\_\_ p.m.

Ayes:

Nays:

**MOTION CARRIED**

**PUBLIC COMMENT:**  
**OLD BUSINESS:**

**APPROVAL OF MINUTES**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the minutes of the regular meeting of March 21, 2023, are hereby approved as presented.

Ayes:

Nays:

**MOTION CARRIED**

**APPROVAL OF WARRANT**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that Warrant No. 7, checks and ACH payments in the amount of \$528,204.07 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:  
Nays:

**MOTION CARRIED**

<b>WARRANT</b>	<b>7</b>
<b>DATE:</b>	<b>April 4, 2023</b>

<b>FUND</b>		<b>PAYMENT NUMBER (S)</b>	<b>AMOUNT</b>
Capital		4791	\$ 18,542.00
Library Fund	025		
Fund	027		
ARPA Fund	030		\$ 36,750.00
Current Funds		71622-71786	\$ 469,657.03
ACH			\$ 3,255.04

<b>WARRANT #1 TOTAL</b>	<b>\$ 528,204.07</b>
-------------------------	----------------------





Oneida, NY

# Expense Approval Report

## By Fund

Payment Dates 3/24/2023 - 4/4/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
HUMANA INS CO OF NY	71623	03/31/2023	APRIL 2023	001.9060.0805.0000	22,852.39
DR MARK MONTGOMERY	71678	04/04/2023	YOUTH BASKETBALL	001.7140.0403.2003	42.00
HIWAYTRAC LLC	71695	04/04/2023	vehicle GPS	001.1620.0403.0002	160.00
ROME SENTINEL COMPANY	71759	04/04/2023	LEGAL NOTICES	001.1989.0400.0000	237.93
ATLAS FENCE	71639	04/04/2023	TEMP FENCE AROUND 140 MAD..	001.3650.0400.0000	1,085.00
UNITED AUTO SALES	71775	04/04/2023	parts	001.5132.0300.0000	39.09
HIWAYTRAC LLC	71695	04/04/2023	vehicle GPS	001.1620.0403.0002	160.00
LINSTAR, INC.	DFT0003583	04/04/2023	ID CARD	001.1989.0400.0000	12.80
LINSTAR, INC.	DFT0003582	04/04/2023	ID TAG HLUSKA	001.1989.0400.0000	12.80
CARROT-TOP INDUSTRIES, INC.	71651	04/04/2023	FLAGS	001.7140.0300.0000	321.74
INTERSTATE BATTERY SYSTEM L...	71698	04/04/2023	batteries	001.5132.0303.0000	136.95
EAGLE POINT GUN / TJ MORRIS...	71679	04/04/2023	AMMO	001.3120.0300.0000	717.64
HAIX NORTH AMERICA, INC.	DFT0003581	04/04/2023	Cooney Boots	001.3410.0317.0000	369.95
ANDREA HITCHINGS	71635	04/04/2023	1ST QUARTER	001.7522.0400.0000	125.00
LARRY PIERSELL	71724	04/04/2023	1ST QUARTER	001.9060.0805.0000	593.79
GREGG MYERS	71692	04/04/2023	1ST QUARTER	001.9060.0805.0000	702.39
DAVID HINES	71668	04/04/2023	1ST QUARTER	001.9060.0805.0000	702.39
DAVID JOHNSON	71669	04/04/2023	1ST QUARTER	001.9060.0805.0000	402.00
JON LOOMIS	71715	04/04/2023	1ST QUARTER	001.9060.0805.0000	824.19
MICHAEL BOWE	71736	04/04/2023	1ST QUARTER	001.9060.0805.0000	706.95
WILLIAM CARNEVALE	71782	04/04/2023	1ST QUARTER	001.9060.0805.0000	548.49
ALICE LOPITZ	71632	04/04/2023	1ST QUARTER	001.9060.0805.0000	626.79
ERWIN L. SMITH	71682	04/04/2023	1ST QUARTER	001.9060.0805.0000	620.79
DAVID WHEELER	71671	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
STEVEN CURRO	71768	04/04/2023	1ST QUARTER	001.9060.0805.0000	464.20
JOHN B MCMAHON	71709	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
DONALD THORNA	71676	04/04/2023	1ST QUARTER	001.9060.0805.0000	824.19
JOHN BIBIK	71710	04/04/2023	1ST QUARTER	001.9060.0805.0000	402.00
JAMES DOWD	71702	04/04/2023	1ST QUARTER	001.9060.0805.0000	702.39
ROBERT GAINER JR.	71756	04/04/2023	1ST QUARTER	001.9060.0805.0000	494.70
GRACE PERRETTA	71690	04/04/2023	1ST QUARTER	001.9060.0805.0000	494.70
ERNEST BUTLER	71680	04/04/2023	1ST QUARTER	001.9060.0805.0000	824.19
JOAN CUKIERSKI	71708	04/04/2023	1ST QUARTER	001.9060.0805.0000	494.70
PHILLIP LOMBARDI	71751	04/04/2023	1ST QUARTER	001.9060.0805.0000	584.79
PATRICK KAISER	71748	04/04/2023	1ST QUARTER	001.9060.0805.0000	494.70
MARY DUCHENE	71732	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
MELVIN J LIGHTHALL	71733	04/04/2023	1ST QUARTER	001.9060.0805.0000	402.00
KEVIN DAVIES	71721	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
JANE MARIANI	71703	04/04/2023	1ST QUARTER	001.9060.0805.0000	393.00
CHRIS WILSON	71656	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
JOHN LAURIN	71712	04/04/2023	1ST QUARTER	001.9060.0805.0000	402.00
DONALD J THORNA	71675	04/04/2023	1ST QUARTER	001.9060.0805.0000	393.00
JOHN JONES	71711	04/04/2023	1ST QUARTER	001.9060.0805.0000	464.19
WAYNE COSTON	71780	04/04/2023	1ST QUARTER	001.9060.0805.0000	587.79
JAMES BACHER	71700	04/04/2023	1ST QUARTER	001.9060.0805.0000	989.40
JUDITH KEENAN	71719	04/04/2023	1ST QUARTER	001.9060.0805.0000	363.00
DAVID M SCHAUB	71670	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
THOMAS CAMPANIE	71771	04/04/2023	1ST QUARTER	001.9060.0805.0000	464.19
JOHN MC CLELLAN	71713	04/04/2023	1ST QUARTER	001.9060.0805.0000	402.00
GEORGE PARTILLA	71689	04/04/2023	1ST QUARTER	001.9060.0805.0000	629.79
DONNA STAGNITTA	71677	04/04/2023	1ST QUARTER	001.9060.0805.0000	324.00
THOMAS LAURIN	71772	04/04/2023	1ST QUARTER	001.9060.0805.0000	402.00
ALEXANDER WOOD, JR	71631	04/04/2023	1ST QUSARTER	001.9060.0805.0000	402.00

## Expense Approval Report

Payment Dates: 3/24/2023 - 4/4/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
SHARON EDDY	71764	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
WILLIAM NELSON	71784	04/04/2023	1ST QUARTER	001.9060.0805.0000	351.46
GAIL SALERNO	71686	04/04/2023	1ST QUARTER	001.9060.0805.0000	314.70
JOSEPH SALERNO	71718	04/04/2023	1ST QUARTER	001.9060.0805.0000	464.19
CLIFFORD HOPKINS	71662	04/04/2023	1ST QUARTER	001.9060.0805.0000	494.70
ROSLIE M TALLMAN	71760	04/04/2023	1ST QUARTER	001.9060.0805.0000	402.00
CHRISTINE DUBOIS	71657	04/04/2023	1ST QUARTER	001.9060.0805.0000	494.70
HIWAYTRAC LLC	71695	04/04/2023	GPS SERVICE	001.5132.0403.0000	160.00
NYSAPCSO Treasurer	71746	04/04/2023	ANNUAL TRAINING	001.1430.0403.0000	550.00
HIWAYTRAC LLC	71695	04/04/2023	GPS SERVICE	001.5132.0403.0000	160.00
HIWAYTRAC LLC	71695	04/04/2023	GPS SERVICE	001.5132.0403.0000	459.00
AMERICAN BANKERS INSURAN...	71633	04/04/2023	5/7/2023 - 5/6/2024	001.0001.0481.0000	2,285.00
AMERICAN BANKERS INSURAN...	71633	04/04/2023	5/7/2023 - 5/6/2024	001.1910.0400.0000	4,570.00
CANASTOTA PUBLISHING CO	71650	04/04/2023	Higinbotham and Mt Hope EAP	001.5110.0300.0000	452.00
GALLS INCORPORATED	71687	04/04/2023	Shipping	001.3120.0317.0000	5.00
GALLS INCORPORATED	71687	04/04/2023	Bates Womens Boots	001.3120.0317.0000	134.96
GALLS INCORPORATED	71687	04/04/2023	Handcuffs	001.3120.0317.0000	53.28
GALLS INCORPORATED	71687	04/04/2023	Gerber Fast Draw Knife	001.3120.0317.0000	45.90
GALLS INCORPORATED	71687	04/04/2023	Viktos Women's Duty Gloves	001.3120.0317.0000	33.30
GALLS INCORPORATED	71687	04/04/2023	Tuff Products Glove Pouch	001.3120.0317.0000	12.60
GALLS INCORPORATED	71687	04/04/2023	Shipping	001.3120.0317.0000	1.45
GALLS INCORPORATED	71687	04/04/2023	Boots	001.3120.0317.0000	99.00
GALLS INCORPORATED	71687	04/04/2023	Wasicki boots	001.3410.0317.0000	220.07
Broome County Sheriff's Law En...	71648	04/04/2023	Basica Academy Training N. Hul...	001.3120.0413.0000	900.00
IMAGE NOW, INC.	71697	04/04/2023	GREEN CHECK STOCK	001.1660.0300.0000	252.00
AX TACTICAL LLC	71640	04/04/2023	Shotgun	001.9785.0600.0001	1,195.00
AX TACTICAL LLC	71640	04/04/2023	Rifle	001.9785.0600.0001	1,898.00
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Long Sleeve Base Shirt	001.3120.0317.0000	179.97
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Lt. Bar	001.3120.0317.0000	25.47
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Rev Flag Patch	001.3120.0317.0000	9.00
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Short Sleeve Base Shirt	001.3120.0317.0000	164.97
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Sgt. Stripes	001.3120.0317.0000	10.00
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Belt Keeper	001.3120.0317.0000	10.00
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Trousers	001.3120.0317.0000	59.95
LEWIS UNIFORM CO., LLC	71726	04/04/2023	SZ Boot	001.3120.0317.0000	134.99
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Sgt. Chevron Small	001.3120.0317.0000	19.98
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Long Sleeve Shirt	001.3120.0317.0000	69.99
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Running Uniform Supplies	001.3120.0317.0000	32.98
LEWIS UNIFORM CO., LLC	71726	04/04/2023	Coat Stripping	001.3120.0317.0000	17.00
DENNIS LAURIN	71673	04/04/2023	MEALS	001.5142.0416.0000	180.00
MICHAEL WERENCZEK	71739	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
WAL-MART, INC.	71779	04/04/2023	NEW HIRE UNIFORM ITEMS	001.3410.0408.0000	73.26
DENNIS FIELDS	71672	04/04/2023	PETTY CASH	001.3410.0407.0000	88.00
SCOTT A MELESKI	71761	04/04/2023	MEALS	001.5142.0416.0000	160.00
DANIEL INGHAM	71667	04/04/2023	MEALS	001.5142.0416.0000	130.00
CHRISTOPHER R. COUSIN	71658	04/04/2023	MEALS	001.5142.0416.0000	130.00
NATHAN WILSON	71743	04/04/2023	MEALS	001.5142.0416.0000	90.00
THOMAS MARSHALL	71773	04/04/2023	MEALS	001.5142.0416.0000	120.00
SHAWN PALMER	71765	04/04/2023	MEALS	001.5142.0416.0000	130.00
ANTHONY DIANA	71636	04/04/2023	MEALS	001.5142.0416.0000	220.00
ERNEST LEROY	71681	04/04/2023	MEALS	001.5142.0416.0000	240.00
BRANDON CARINCI	71644	04/04/2023	MEALS	001.5142.0416.0000	170.00
SCOTT HOFFMEISTER	71763	04/04/2023	MEALS	001.5142.0416.0000	150.00
WILLIAM CLARK	71783	04/04/2023	MEALS	001.5142.0416.0000	130.00
STEVEN MEYERS	71769	04/04/2023	MEALS	001.5142.0416.0000	160.00
WILLIAM SCULLY	71785	04/04/2023	MEALS	001.5142.0416.0000	130.00
CODY STAPLE	71663	04/04/2023	MEALS	001.5142.0416.0000	150.00
PAUL WARD	71750	04/04/2023	MEALS	001.5142.0416.0000	140.00
VERIZON	71777	04/04/2023	PHONE	001.1680.0403.0000	221.05
JON EATON	71716	04/04/2023	MEALS	001.5142.0416.0000	230.00

## Expense Approval Report

Payment Dates: 3/24/2023 - 4/4/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
MICHAEL HOLMES	71738	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
JIM IRONSIDE	71707	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
LONNIEL GUILLE	71727	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
FRANK FARNACH, JR	71685	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	180.00
AMAZON WEB SERVICES, LLC.	DFT0003576	04/04/2023	EXHAUST MOTORS FOR JC	001.1620.0405.0000	233.18
AMAZON WEB SERVICES, LLC.	DFT0003576	04/04/2023	LEGAL PADS	001.1660.0300.0000	26.99
VISTA PRINT	DFT0003586	04/04/2023	BUSINESS CARD HENRY	001.1989.0400.0000	34.99
McMahon Ryan Child Advocacy...	DFT0003584	04/04/2023	Child Abuse Conference - Burge...	001.3120.0413.0000	30.00
CITY OF UTICA FIRE DEPARTME...	71661	04/04/2023	James Redpath Fire Academy	001.3410.0408.0000	5,000.00
AUTOMATIC APPLIANCE SERVICE	DFT0003577	04/04/2023	Repair to industrial washer	001.3410.0409.0000	424.00
VERNON DOWNS CASINO-HOTEL	DFT0003585	04/04/2023	CHIEF'S MEETING	001.3410.0413.0000	69.00
LOWE'S HOME IMPROVEMENT, ..	71728	04/04/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	44.32
BRAYDON DI SALVO	71645	04/04/2023	CO-ED VOLLEYBALL	001.7140.0403.2021	150.00
AMAZON WEB SERVICES, LLC.	DFT0003576	04/04/2023	CERTIFICATION FRAMES	001.1660.0300.0000	30.97
NATIONAL GRID	71744	04/04/2023	ELECTRIC	001.1620.0401.0000	5,002.50
AMAZON WEB SERVICES, LLC.	DFT0003576	04/04/2023	UNIFORM ITEMS	001.3410.0317.0000	49.90
JERRY BUTLER	71706	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	180.00
JEFFREY GILBERT	71705	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
SCOTT CARROLL	71762	04/04/2023	MUNY BASKETBALL / CO-ED VO...	001.7140.0403.2020	360.00
SCOTT CARROLL	71762	04/04/2023	MUNY BASKETBALL / CO-ED VO...	001.7140.0403.2021	100.00
JON SNYDER	71717	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
MICHAEL HOKE	71737	04/04/2023	MUNY BASKETBALL	001.7140.0403.2020	90.00
LANA PALMER	71723	04/04/2023	RFUND	001.0017.2031.0000	110.00
BARBARA HENDERSON	71641	04/04/2023	MILEAGE	001.8020.0400.0000	40.61
CANON FIANCIAL SERVICES	DFT0003578	04/04/2023	COPIER LEASE	001.1620.0406.0000	684.00
CANON FIANCIAL SERVICES	DFT0003578	04/04/2023	COPIER LEASE	001.1620.0406.0000	463.00
QUILL CORPORATION	71754	04/04/2023	TONER	001.1660.0300.0000	118.73
QUILL CORPORATION	71754	04/04/2023	TONER	001.1660.0300.0000	102.24
GARRETT PETERSON	71688	04/04/2023	POWER JET NOZZLE	001.3410.0409.0000	99.99
MITCHELL DRYER JR	71741	04/04/2023	APRIL 2023	001.3410.0401.0000	2,975.52
MITCHELL DRYER JR	71741	04/04/2023	APRIL 2023	001.9060.0805.0000	-137.48
CINTAS CORP	71659	04/04/2023	UNIFORM	001.5132.0403.0000	201.85
CINTAS CORP	71659	04/04/2023	UNIFORM	001.5132.0403.0000	193.82
DANICE M VALERIO	71666	04/04/2023	511 Job shirt	001.8664.0414.0000	80.00
BRETT AGAN	71646	04/04/2023	ENTERTAINMENT - STILTWALKE...	001.7140.0403.2032	150.00
COOPER ELECTRIC	71664	04/04/2023	ELECTRICAL SUPPLIES	001.1620.0300.0000	185.10
COOPER ELECTRIC	71664	04/04/2023	ELECTRICAL SUPPLIES	001.3310.0300.0000	46.62
BUELL FUEL LLC	71649	04/04/2023	GASOLINE	001.1640.0401.0000	5,793.70
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	parts	001.5132.0300.0000	62.04
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	parts	001.5132.0300.0000	23.13
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	parts	001.5132.0300.0000	78.74
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	parts	001.5132.0300.0000	46.31
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	parts	001.5132.0300.0000	46.16
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	parts	001.5132.0300.0000	21.82
BUELL FUEL LLC	71649	04/04/2023	DIESEL	001.1640.0402.0000	2,119.48
CHEM-AQUA, INC.	71655	04/04/2023	WATER PROGRAM	001.1620.0403.0001	419.65
HAUN WELDING SUPPLY INC	71694	04/04/2023	PLASMA CUTTER	001.5132.0200.0000	2,425.00
HAUN WELDING SUPPLY INC	71694	04/04/2023	welding supplies	001.5132.0300.0000	284.00
CYNCON EQUIPMENT	71665	04/04/2023	JET TRUCK PARTS	001.5132.0303.0000	513.41
WHITE FARM SUPPLY INC	71781	04/04/2023	FERRIS MOWER	001.7140.0219.0000	2,524.00
ONEIDA OFFICE SUPPLY	71747	04/04/2023	Running Supplies	001.3120.0300.0000	7.98
ONEIDA OFFICE SUPPLY	71747	04/04/2023	BINDERS	001.3410.0200.0000	56.00
ONEIDA OFFICE SUPPLY	71747	04/04/2023	NOTARY STAMP	001.1410.0300.0000	43.35
ONEIDA OFFICE SUPPLY	71747	04/04/2023	BUILDINGS SUPPLIES	001.1620.0300.0000	105.98
KIME HARDWARE	71722	04/04/2023	BLANKET PO	001.7140.0409.0000	59.99
KIME HARDWARE	71722	04/04/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	7.78
WHITE FARM SUPPLY INC	71781	04/04/2023	BLANKET PO	001.7140.0409.0000	17.08
WHITE FARM SUPPLY INC	71781	04/04/2023	PARTS	001.1620.0300.0000	45.15
WHITE FARM SUPPLY INC	71781	04/04/2023	TRACTOR PARTS AND SUPPLIES	001.1620.0300.0000	50.24
WHITE FARM SUPPLY INC	71781	04/04/2023	supplies	001.1620.0300.0000	81.70

## Expense Approval Report

Payment Dates: 3/24/2023 - 4/4/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
CHARTER COMMUNICATIONS	71654	04/04/2023	INTERNET	001.1680.0403.0000	712.77
AT & T MOBILITY	71638	04/04/2023	WIRELESS	001.1680.0403.0000	1,185.75
EXCELLUS BLUECROSS BLUESHI...	71622	04/04/2023	APRIL 2023	001.9060.0805.0000	217,728.16
BME	71643	04/04/2023	COPIER CONTRACT	001.1620.0406.0000	278.12
Robert J Reden	71758	04/04/2023	B CASE A2022-165	001.1420.0419.0000	800.00
WINTER EQUIPMENT COMPANY..	71786	04/04/2023	plow guards	001.5132.0300.0000	779.88
TOTAL SOLUTIONS	71774	04/04/2023	CLOUD BACKUP	001.1680.0403.0000	13.39
QUADIEN LEASING USA INC	71753	04/04/2023	POSTAGE MACHINE LEASE 4/17...	001.1620.0406.0000	344.85
JEFF SALERNO ELECTRIC LLC	71704	04/04/2023	ELECTRICAL INSTALLATION OF ...	001.7140.0409.0000	950.00
DLT SOLUTIONS	71674	04/04/2023	AutoCad 3 year subscription	001.0001.0481.0000	3,999.69
DLT SOLUTIONS	71674	04/04/2023	AutoCad 3 year subscription	001.1680.0403.0000	1,333.23
<b>Fund 001 - GENERAL FUND Total:</b>					<b>327,206.19</b>
<b>Fund: 002 - WATER</b>					
HUMANA INS CO OF NY	71623	03/31/2023	APRIL 2023	002.9060.0805.0000	2,202.64
FERGUSON WATERWORKS, INC.	71683	04/04/2023	PIPES & MISC ITEMS	002.8300.0427.0000	22,069.44
UNIVERSITY OF TEXAS AT DALL...	71776	04/04/2023	ONLINE TIER 2 DATA SUBMISSI...	002.0023.2770.0000	25.00
NEW YORK SECTION AWWA	71745	04/04/2023	SPRING CONFERENCE	002.8300.0416.0000	425.00
HACH COMPANY	71693	04/04/2023	HACH	002.8300.0415.0000	127.42
NATHAN RICHTER	71742	04/04/2023	1ST QUARTER	002.9060.0805.0000	494.70
FERN MAJOR	71684	04/04/2023	1ST QUARTER	002.9060.0805.0000	149.49
MARK CHAMBERLAIN	71730	04/04/2023	1ST QUARTER	002.9060.0805.0000	644.19
ARTHUR COLLINS	71637	04/04/2023	1ST QUARTER	002.9060.0805.0000	314.70
JAMES CHAMBERLAIN	71701	04/04/2023	1ST QUARTER	002.9060.0805.0000	494.70
MICHAEL B MITCHELL	71735	04/04/2023	1ST QUARTER	002.9060.0805.0000	494.70
VERIZON	71777	04/04/2023	PHONE	002.8300.0402.0000	98.25
JOHN MONAGHAN	71714	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
JACOB LEACH	71699	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
VINCENT WATERMAN	71778	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
MARK W BUSS	71731	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
BRIAN WEAN	71647	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
PAUL HUMMEL	71749	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
LAURENCE TRAVIS MEHL	71725	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
ROBERT HOUSER	71757	04/04/2023	CNYWWA	002.8300.0413.0000	30.00
EBAY.COM	DFT0003579	04/04/2023	ebay	002.8300.0319.0000	715.22
AMPG ENTERPRISES	71634	04/04/2023	REFUND	002.0002.0352.0000	88.35
TEMP PRESS INC	71770	04/04/2023	Freight Surcharge	002.8300.0319.0000	45.10
TEMP PRESS INC	71770	04/04/2023	Partlow MRC7000 2Pen,Rcd,Rcd...	002.8300.0319.0000	2,938.35
KIME HARDWARE	71722	04/04/2023	RUNNING PO	002.8300.0319.0000	26.99
AT & T MOBILITY	71638	04/04/2023	WIRELESS	002.8300.0403.0000	191.15
EXCELLUS BLUECROSS BLUESHI...	71622	04/04/2023	APRIL 2023	002.9060.0805.0000	23,168.94
DLT SOLUTIONS	71674	04/04/2023	AutoCad 3 year subscription	002.0002.0481.0000	3,999.70
DLT SOLUTIONS	71674	04/04/2023	AutoCad 3 year subscription	002.8300.0403.0000	1,333.23
<b>Fund 002 - WATER Total:</b>					<b>60,287.26</b>
<b>Fund: 003 - SEWER</b>					
HUMANA INS CO OF NY	71623	03/31/2023	APRIL 2023	003.9060.0805.0000	550.66
CED BALDWIN	71652	04/04/2023	EMERGENCY GE DRIVE REPAIR	003.8110.0200.0000	6,152.88
CITY OF SHERRILL	71660	04/04/2023	JAN - FEB	003.8110.0435.0000	5,565.11
BARTON & LOGUIDICE,DPC	71642	04/04/2023	Inflow and infiltration Study - C...	003.8110.0400.0000	2,887.92
BARTON & LOGUIDICE,DPC	71642	04/04/2023	Inflow and infiltration Study - C...	003.8110.0400.0002	5,512.08
POLYDYNE INC	71752	04/04/2023	POLYMER	003.8110.0312.0000	14,720.00
RENNIE B CARROLL	71755	04/04/2023	1ST QUARTER	003.9060.0805.0000	314.70
MILTON SCHEIBLE	71740	04/04/2023	1ST QUARTER	003.9060.0805.0000	314.70
ADIRONDACK ENVIRONMENTAL..	71630	04/04/2023	permit sampling	003.8110.0415.0000	632.40
SILVER CITY TIRE INC	71767	04/04/2023	TIRES	003.8110.0411.0000	908.84
VERIZON	71777	04/04/2023	PHONE	003.8110.0400.0000	180.88
NATIONAL GRID	71744	04/04/2023	ELECTRIC	003.8110.0401.0000	8,264.01
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	PARTS	003.8110.0411.0000	30.08
MGM PARTS DISTRIBUTORS, INC	71734	04/04/2023	PARTS	003.8110.0411.0000	46.32
CERTIFIED ENVIRONMENTAL SE...	71653	04/04/2023	permit sampling	003.8110.0415.0000	3,065.00
CERTIFIED ENVIRONMENTAL SE...	71653	04/04/2023	permit sampling	003.8110.0415.0000	1,568.00

Expense Approval Report

Payment Dates: 3/24/2023 - 4/4/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
FEDEX	DFT0003580	04/04/2023	POSTAGE	003.8110.0404.0000	98.24
HOWLAND PUMP AND SUPPLY ...	71696	04/04/2023	condensate return pump	003.8110.0200.0000	3,430.77
KEMIRA WATER SOLUTIONS, IN...	71720	04/04/2023	IRON SALTS	003.8110.0329.0000	6,526.43
GRAINGER INC	71691	04/04/2023	filters for Lab	003.8110.0405.0000	2,559.25
KIME HARDWARE	71722	04/04/2023	QUARTERLY SUPPLIES	003.8110.0300.0000	20.95
KIME HARDWARE	71722	04/04/2023	QUARTERLY SUPPLIES	003.8110.0300.0000	13.37
AT & T MOBILITY	71638	04/04/2023	WIRELESS	003.8110.0400.0000	74.38
EXCELLUS BLUECROSS BLUESHI...	71622	04/04/2023	APRIL 2023	003.9060.0805.0000	21,479.60
MADISON COUNTY TREASURER	71729	04/04/2023	FEB BIOSOLIDS	003.8110.0412.0000	252.05
SIEWERT EQUIPMENT	71766	04/04/2023	pump	003.8110.0200.0000	250.00
				<b>Fund 003 - SEWER Total:</b>	<b>85,418.62</b>
<b>Fund: 005 - CAPITAL</b>					
FISCAL ADVISORS &	4791	04/04/2023	BAN RENEWEL	005.8110.0401.0019	18,542.00
				<b>Fund 005 - CAPITAL Total:</b>	<b>18,542.00</b>
<b>Fund: 030 - Federal ARPA</b>					
BARTON & LOGUIDICE,DPC	1276	04/04/2023	final design for Higinbotham Br...	030.5110.0409.0000	36,750.00
				<b>Fund 030 - Federal ARPA Total:</b>	<b>36,750.00</b>
				<b>Grand Total:</b>	<b>528,204.07</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	327,206.19
002 - WATER	60,287.26
003 - SEWER	85,418.62
005 - CAPITAL	18,542.00
030 - Federal ARPA	36,750.00
<b>Grand Total:</b>	<b>528,204.07</b>

## Account Summary

Account Number	Account Name	Payment Amount
001.0001.0481.0000	PREPAIDS, INSURANCE, S...	6,284.69
001.0017.2031.0000	REC CENTER REVENUE	110.00
001.1410.0300.0000	MAT SUPPLIES	43.35
001.1420.0419.0000	MISC ATTORNEY	800.00
001.1430.0403.0000	CONTRACTS	550.00
001.1620.0300.0000	MAT SUPPLIES	520.27
001.1620.0401.0000	ELECTRIC AND GAS	5,002.50
001.1620.0403.0001	CONTRACTS MB/FD	419.65
001.1620.0403.0002	CONTRACTS JC	320.00
001.1620.0405.0000	BUILDING MAINTENANCE...	233.18
001.1620.0406.0000	COPIER CONTRACTS	1,769.97
001.1640.0401.0000	CENTRAL GASOLINE	5,793.70
001.1640.0402.0000	CENTRAL DIESEL	2,119.48
001.1660.0300.0000	Central Office Supplies	530.93
001.1680.0403.0000	CONTRACTS	3,466.19
001.1910.0400.0000	INSURANCE	4,570.00
001.1989.0400.0000	PRINTING	298.52
001.3120.0300.0000	MAT SUPPLIES	725.62
001.3120.0317.0000	CLOTHING	1,119.79
001.3120.0413.0000	TRAINING	930.00
001.3310.0300.0000	MAT SUPPLIES	46.62
001.3410.0200.0000	FIRE EQUIPMENT	56.00
001.3410.0317.0000	CLOTHING	639.92
001.3410.0401.0000	207A	2,975.52
001.3410.0407.0000	CHIEF'S EXPENSE	88.00
001.3410.0408.0000	NEW HIRE EXPENSE	5,073.26
001.3410.0409.0000	EQUIPMENT REPAIR & MA...	523.99
001.3410.0413.0000	TRAINING	69.00
001.3650.0400.0000	DEMOLITION	1,085.00
001.5110.0300.0000	MAT SUPPLIES	452.00
001.5132.0200.0000	EQUIPMENT	2,425.00
001.5132.0300.0000	DPW MAINTENANCE- RE...	1,381.17
001.5132.0303.0000	GENERAL MATERIALS	650.36
001.5132.0403.0000	CONTRACTS	1,174.67
001.5142.0416.0000	TRAVEL-MEALS	2,660.00
001.7140.0219.0000	FERRIS MOWER PURCHASE	2,524.00
001.7140.0300.0000	MAT SUPPLIES	321.74
001.7140.0403.2003	CONTRACTS YOUTH BB	42.00
001.7140.0403.2020	CONTRACTS.MUNY BB	1,350.00
001.7140.0403.2021	CONTRACTS.ADULT VB	250.00
001.7140.0403.2032	CONTRACTS.CONCERTS/E...	150.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	1,027.07
001.7522.0400.0000	CITY HISTORIAN	125.00
001.8020.0400.0000	OTHER EXPENSE	40.61
001.8664.0414.0000	CLOTHING ALLOWANCE	80.00
001.9060.0805.0000	HEALTH INSURANCE	263,294.42
001.9785.0600.0001	PRINCIPLE ON LEASE-POLI...	3,093.00
002.0002.0352.0000	OVERPAY	88.35

**Account Summary**

Account Number	Account Name	Payment Amount
002.0002.0481.0000	PREPAIDS, INSURANCE, S...	3,999.70
002.0023.2770.0000	MISCELLANEOUS	25.00
002.8300.0319.0000	GENERAL MAINTENANCE	3,725.66
002.8300.0402.0000	TELEPHONE	98.25
002.8300.0403.0000	CONTRACTS	1,524.38
002.8300.0413.0000	TRAINING	240.00
002.8300.0415.0000	LAB TESTING	127.42
002.8300.0416.0000	TRAVEL-MEALS	425.00
002.8300.0427.0000	INFRASTRUCTURE IMPRO...	22,069.44
002.9060.0805.0000	HEALTH INSURANCE	27,964.06
003.8110.0200.0000	EQUIPMENT	9,833.65
003.8110.0300.0000	MAT SUPPLIES	34.32
003.8110.0312.0000	POLYMER	14,720.00
003.8110.0329.0000	LIQUID IRON SALTS	6,526.43
003.8110.0400.0000	CONTRACTUAL SERVICES	3,143.18
003.8110.0400.0002	OTHER EXPENSE-SEWER R...	5,512.08
003.8110.0401.0000	UTILITIES	8,264.01
003.8110.0404.0000	FISCAL BONDING FEES	98.24
003.8110.0405.0000	BUILDING MAINTENANCE...	2,559.25
003.8110.0411.0000	VEHICLE MAINTENANCE	985.24
003.8110.0412.0000	MADISON COUNTY LANDF..	252.05
003.8110.0415.0000	LAB TESTING	5,265.40
003.8110.0435.0000	PAYMENTS OTHER COM...	5,565.11
003.9060.0805.0000	HEALTH INSURANCE	22,659.66
005.8110.0401.0019	2019 WWTP EXPANSION	18,542.00
030.5110.0409.0000	Hlginbotham Brook Final ...	36,750.00
	<b>Grand Total:</b>	<b>528,204.07</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	509,662.07
005811004010019	18,542.00
	<b>Grand Total:</b>
	<b>528,204.07</b>

1. **ADOPT A LOCAL LAW TO AMEND CHAPTER 5 OF THE CODE OF THE CITY OF ONEIDA RELATING TO ALARM SYSTEM FEES**

**RESOLUTION 23-**

Moved by Councilor  
Seconded by Councilor

**WHEREAS**, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled "A Local Law Amending Chapter 5, titled "Alarm Systems," of the City of Oneida Code Relating to Alarm System Fees" was presented and introduced at a regular meeting of the Common Council of the City of Oneida held on March 7, 2023; **and**

**WHEREAS**, a public hearing was held on such proposed local law on March 21, 2023 and by the Common Council of the City of Oneida and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Common Council of the City of Oneida in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; **and**

**WHEREAS**, the enactment of the Proposed Local Law has previously been determined to be a Type II action for purposes of environmental review under SEQRA thus concluding the SEQRA process; **and**

**WHEREAS**, it is in the public interest to enact said Proposed Local Law.

**NOW, THEREFORE**, it is

**RESOLVED** that the Common Council of the City of Oneida, Madison County, New York, does hereby enact a Local Law of 2023 as follows:

**"CITY OF ONEIDA**

**A LOCAL LAW AMENDING CHAPTER 5, TITLED "ALARM SYSTEMS,"  
OF THE CITY OF ONEIDA CODE RELATING TO ALARM SYSTEM FEES**

Be it enacted by the Common Council of the City of Oneida, that this local law amends the Code of the City of Oneida in the following manner:

**SECTION 1.**

So that § 5.5, titled "User Permits; fees," Subsection B(2) shall be amended so as to read, in its entirety, as follows:



“(2) Every application for an alarm user permit shall be accompanied by the appropriate fee. No alarm user permit shall be granted unless the fee is submitted at time of application. Fees shall be established by resolution of the Common Council, which may thereafter be amended from time to time by resolution. Any fee not paid shall be assessed against the property and collected as part of the annual tax levy, or in the statute manner for the collection of civil penalties.”

**SECTION 2.      EFFECTIVE DATE**

This Local Law shall be effective upon filing with the office of the Secretary of State.”

Councilor Szczerba      \_\_\_\_\_  
Councilor Laureti      \_\_\_\_\_  
Councilor Rossi      \_\_\_\_\_  
Councilor Kinville      \_\_\_\_\_  
Councilor Pagano      \_\_\_\_\_  
Councilor Simchik      \_\_\_\_\_  
**MOTION CARRIED**

2. BOARD APPOINTMENT-PARKS AND RECREATION COMMISSION

**RESOLUTION 23-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to approve the Mayor's appointment of Colleen Samura, 557 Elizabeth Street, Oneida, NY 13421 to the Parks and Recreation Commission for a term to expire on December 30, 2023.

Ayes:

Nays:

**MOTION CARRIED**

3. WAIVER OF LIABILITY-MADISON COUNTY HEALTH DEPARTMENT

**RESOLUTION 23-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to authorize the Mayor to sign a Waiver of Liability with Madison County Health Department for a JennSwing that is being provided to the City by the Madison County Health Department through the Children with Special Health Care Needs Grant.

Ayes:

Nays:

**MOTION CARRIED**

## **Madison County Waiver of Liability**

I understand and agree that this JennSwing for children with disabilities is provided by the Madison County Health Department as a public service for the promotion of family engagement and inclusiveness for families in Madison County having children with disabilities. I further understand that the Madison County Health Department is not a dealer in JennSwings or agents for any manufacturer or distributor of this JennSwing. The Madison County Health Department, or agent thereof, makes no expressed or implied warranties as to the fitness or merchantability of this JennSwing, and assumes no responsibility for the consequences of proper or improper use of same.

In consideration of the undersigned receiving this JennSwing, as part of the Madison County Children and Youth with Special Healthcare Needs Program , I agree to forever refrain from instituting, pressing or in any way assisting or aiding any claim, demand, action or cause of action against the Madison County Health Department and the employees, agents, and volunteers of any of them, for any injuries, damages, costs, loss of services growing out of, or which hereafter may grow out of the use of the JennSwing or services provided. The undersigned hereby releases the Madison County Health Department and the employees, agents and volunteers of them from losses and liabilities attributable to the negligent acts or omissions of the Madison County Health Department and their employees, agents and volunteers arising out of, occasioned by or in connection with the Madison County Children and Youth with Special Healthcare Needs Program.

The town of \_\_\_\_\_ agrees to install and maintain the JennSwing in the \_\_\_\_\_ public park. The manufacturer's written instructions provided on its use and maintenance have been received.

Public Park Official: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Madison County: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

4. CELLULAR TELEPHONE ADMINISTRATIVE POLICY

**RESOLUTION 23-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Senior Water Maintenance Worker, Andrew Sheldon, be hereby received and placed on file.

**RESOLVED**, that the Telephone Request Form from Andrew Sheldon, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

**MOTION CARRIED**

Attachment B

**Telephone Request Form**

Request is here by made to the Common Council for the approval for the  
Issuance of a cellular telephone to: Water Department

Andrew Sheldon  
Name

Senior water maintenance worker  
Title

Yearly Cost Estimate \$50.00\*12 = \$600.00

Budget Account: 002.8300.0402

The reason for the request is: Employee presently spend time in the field and utilize their personnel cell phone without reimbursement. Cell phones work best as they are on the person and allows at the jobsite communication among employees.

Why is present system of communication inadequate: Employees currently use personnel cell phones. Car 50 does not have radio. Radios are expensive to install and maintain.

How will this enhance emergency response, employee safety or work efficiency: Coordination between employees is enhanced as immediate contact is made with employees enroute and at job sites.

How much time the user spends in the field each day: 5-10 %

How frequently the telephone will be used: 2 10  
# of calls/day min. per day

What special features are necessary and purpose of these features: Smart phones allow onsite photos and email of important information to the office.

Can telephone be shared with other users: YES  NO

If Yes with whom? \_\_\_\_\_

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

*Attach to Voucher along with Copy of Invoice*

**Attachment D**

**CITY OF ONEIDA  
DEPARTMENT AUTHORIZATION  
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S  
PERSONAL SMART PHONE**

Employee Name: Andrew Sheldon

Department: Water

Employee's Personal Smart Phone Number: 315 761 8812

Base Monthly Plan Amount: \$ \_\_\_\_\_ (Attach copy of Bill)

Reimbursement Amount Requested \$ 50.00

Payroll account to be charged \_\_\_\_\_

Employee Signed by: [Signature] Date: 3 28 23

Department Head: John Mangano Phone No.: 318-38160

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: \_\_\_\_\_

\*\*\*Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost) and submit it to Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.

**5. BOARD REAPPOINTMENT-TRAFFIC SAFETY BOARD**

**RESOLUTION 23-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, approve the Mayor's reappointment of Erwin Smith, 346 Cleveland Avenue, Oneida, NY to the Traffic Safety Board for a three-year term.

Ayes:

Nays:

**MOTION CARRIED**



6. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 23-

Moved by Councilor  
Seconded by Councilor

	<u>To</u>	<u>From</u>
	<b>2023 Budget Adjustments</b>	
390.00	001.0001.0885.0000 Kallet Capital Improvement Reserve	001.0019.2413.0000 Kallet Revenue

*To re-allocate funds from the ticket sales to the capital improvement reserves as per the contract*

Ayes:

Nays:

**MOTION CARRIED**

7. ADVERTISE FOR BIDS-WATER METERS

RESOLUTION 23-

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to authorize the Purchasing Agent to advertise for bids for Water Meters for 2023.

Ayes:

Nays:

**MOTION CARRIED**

**NEW BUSINESS**

**RECESS FOR ADVICE OF COUNSEL**

Motion to adjourn by Councilor  
Seconded by Councilor

Ayes:

Nays:

**MOTION CARRIED**

The regular meeting is hereby adjourned at \_\_\_\_\_ p.m.

**CITY OF ONEIDA**

---

Sandra LaPera, City Clerk