



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	April 18, 2023	Presiding:	Helen B. Acker, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PROCLAMATION: YMCA Healthy Kids Day

PUBLIC COMMENT: Limited to 3 minutes

OLD BUSINESS:

SUPERVISOR'S REPORT:

Approval of the Minutes: April 4, 2023

Approval of Warrant: 8

Item	Title	Facilitator
1.	MONTHLY REPORTS: receive and place on file the Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks & Recreation Department, Planning Department and Police Department	CITY CLERK
2.	ADOPT FEE SCHEDULE-PLANNING AND DEVELOPMENT: adopt the amended Fee Schedule as per Resolution 23-49 approved by the Common Council on March 21, 2023	MAYOR
3.	BOND RESOLUTION: authorizing Phase One of the Higinbotham Brook Culvert Replacement, in and for the City of Oneida, Madison County, New York, at a maximum estimated cost of \$840,000, and authorizing the issuance of not exceeding \$840,000 bonds of said City to pay the cost thereof	WELLS
4.	FEE SCHEDULE: approve the revised Fee Schedule for the Codes Department	BURNETT
5.	APPROVE BID: approve the lowest bid meeting specifications for Potassium Permanganate to Carus Chemical LLC as the Apparent Low Bidder	WELLS

Item	Title	Facilitator
6.	ADD JOB DESCRIPTION: approve to add a new job description of Sewer Maintenance Worker Grade II to the City of Oneida approved CSEA positions with a base wage of \$25/hr., as approved by the Civil Service Commission on March 28, 2023	WELLS/ROWE
7.	BUDGET TRANSFERS/AMENDMENTS: approve the Budget Transfers and Amendments as outlined by the Comptroller	WELLS

NEW BUSINESS

**MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
APRIL 18, 2023**

A meeting of the Common Council of the City of Oneida, NY was held on the eighteenth day of April 2023 at 6:30 p.m. at the Common Council Chambers, 109 N. Main, Oneida, NY 13421.

The meeting was called to order by Mayor Helen Acker

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Acker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Kinville	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Supervisors

Matt Roberts	<input type="checkbox"/>	<input type="checkbox"/>
Mary Cavanagh	<input type="checkbox"/>	<input type="checkbox"/>
Joe Magliocca	<input type="checkbox"/>	<input type="checkbox"/>
Brandee DuBois	<input type="checkbox"/>	<input type="checkbox"/>

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Dennis Fields	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Kevin Salerno	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PROCLAMATION: YMCA Healthy Kids Day (Hank Leo, CEO)

Proclamation

City of Oneida - Office of the Mayor

WHEREAS, the tradition of proclaiming YMCA HEALTHY KIDS DAY (April 29, 2023) is the Y's national initiative to improve the health and well-being of kids and families. For over 30 years, YMCAs and their communities hosted free community events aimed to inspire kids and families to keep their minds and bodies active throughout the summer months and beyond.

WHEREAS, each year, the YMCA of the Greater Tri-Valley celebrates in concert with the YMCA of the USA, Healthy Kids Day, and the City of Oneida honors those staff and volunteers at the YMCA who dedicate their time, talent, and resources, and

WHEREAS, here in the City of Oneida, local families have relied on the YMCA to serve as a leading youth-serving organization in our community as can be seen in its many programs and services engaging youth in a variety of healthy activities dedicated to the betterment of children and families, and

WHEREAS, this important work is vital to strengthening our community's resilience. Nearly 33 years since the Oneida YMCA was constructed, we dedicate April 29th to all those who continue to advance healthy choices for children and their families, and now therefore

I, **Helen B. Acker**, Mayor of the City of Oneida do hereby proclaim April 29, 2023, as;

YMCA Healthy Kids Day

in the City of Oneida, and I ask others to join in their commitment to care for and support children of all ages.

IN WITNESS WHEREOF, I have hereunto set my hand and affix the official seal of the City of Oneida on this 18th day of April, 2023.

Mayor Helen B. Acker

PUBLIC COMMENT:
OLD BUSINESS:
SUPERVISOR'S REPORT:

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of April 4, 2023, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED

APPROVAL OF WARRANT

Moved by Councilor
Seconded by Councilor

RESOLVED, that Warrant No. 8, checks and ACH payments in the amount of \$532,876.83, as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

MOTION CARRIED

WARRANT	8
DATE:	April 18, 2023

FUND		PAYMENT NUMBER (S)	AMOUNT
Capital		4792-4794	\$ 411,287.78
Library Fund	025		
Fund	027		
ARPA Fund	030		\$ 22,807.96
Current Funds		71803-71871	\$ 96,651.38
ACH			\$ 2,129.71

WARRANT #1 TOTAL	\$ 532,876.83
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Oneida, NY

Expense Approval Report By Fund

Payment Dates 4/12/2023 - 4/18/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
AMAZON WEB SERVICES, LLC.	DFT0003612	04/04/2023	FAX PAPER	001.3120.0300.0000	80.92
AMAZON WEB SERVICES, LLC.	DFT0003612	04/04/2023	Blackhawk Serpa Concealment ...	001.3120.0317.0000	33.95
MYERS AND COMPANY, LLC	71849	04/08/2023	5 Amerex Fire Extinguishers	001.3120.0300.0000	380.00
SCOTT CARROLL	71858	04/08/2023	SCORE KEEPER	001.7140.0403.2020	165.00
L A POLICE GEAR	DFT0003613	04/08/2023	Cargo Pants - Coyote	001.3120.0317.0000	29.99
L A POLICE GEAR	DFT0003613	04/08/2023	Stealth Cargo Pants - Gray	001.3120.0317.0000	15.99
L A POLICE GEAR	DFT0003613	04/08/2023	Stealth Cargo Pants - Black	001.3120.0317.0000	65.98
L A POLICE GEAR	DFT0003613	04/08/2023	Cargo Pants - Khaki	001.3120.0317.0000	59.98
L A POLICE GEAR	DFT0003613	04/08/2023	Cargo Pants - Sierra	001.3120.0317.0000	29.99
TRACEY ROAD EQUIPMENT INC	71863	04/18/2023	PARTS AND REPAIRS	001.5132.0300.0000	254.21
GALLS INCORPORATED	71821	04/18/2023	Shipping	001.3120.0300.0000	5.00
GALLS INCORPORATED	71821	04/18/2023	Police Barrier Tape	001.3120.0300.0000	116.48
TYLER TECHNOLOGIES	71865	04/18/2023	FEES	001.0023.2770.0001	542.50
NATIONAL GRID	71851	04/18/2023	ELECTRIC	001.1620.0401.0000	8,575.16
TRACEY ROAD EQUIPMENT INC	71863	04/18/2023	parts and labor	001.5132.0300.0000	49.35
UNITED AUTO SALES	71867	04/18/2023	parts	001.5132.0300.0000	26.83
LINSTAR, INC.	71840	04/18/2023	ID CARD BEADLE	001.1989.0400.0000	12.80
SPECTROTEL, INC.	71860	04/18/2023	LONG DISTANCE	001.1680.0403.0000	124.27
CARROT-TOP INDUSTRIES, INC.	71810	04/18/2023	LIGHTS FOR FLAGPOLES AT PAR...	001.7140.0409.0000	193.20
SPRAYER SPECIALTIES INC	71861	04/18/2023	supplies	001.5132.0300.0000	373.68
LEWIS UNIFORM CO., LLC	71839	04/18/2023	Running Uniform Supplies	001.3120.0317.0000	136.95
TOTAL SOLUTIONS	71862	04/18/2023	MONITORS AND COMPUTERS F...	001.1680.0403.0000	6,834.89
FASTENAL CO. INC.	71818	04/18/2023	parts and supplies	001.5132.0300.0000	192.00
HUMMELS OFFICE EQUIPMENT...	71829	04/18/2023	supplies	001.1620.0300.0000	370.18
GE SOFTWARE	71822	04/18/2023	EKOS fule site module software	001.5132.0403.0000	80.00
UDIG NY,INC	71866	04/18/2023	DIG SAFE	001.5110.0314.0000	228.50
MYERS AND COMPANY, LLC	71849	04/18/2023	Fire Extinguisher Maintenance ...	001.3120.0300.0000	330.65
NADINE BELL, ESQ	71850	04/18/2023	LEGAL SERVICES	001.1420.0400.0000	4,000.00
NADINE BELL, ESQ	71850	04/18/2023	LEGAL SERVICES	001.1420.0403.0000	1,300.00
NADINE BELL, ESQ	71850	04/18/2023	LEGAL SERVICES	001.1420.0411.0000	1,559.25
NADINE BELL, ESQ	71850	04/18/2023	LEGAL SERVICES	001.1420.0410.0000	3,976.50
HAUN WELDING SUPPLY INC	71825	04/18/2023	welding supplies	001.5132.0300.0000	153.00
LEWIS UNIFORM CO., LLC	71839	04/18/2023	Gold Buttons	001.3120.0317.0000	2.50
LEWIS UNIFORM CO., LLC	71839	04/18/2023	Sgt. Stripes	001.3120.0317.0000	80.00
LEWIS UNIFORM CO., LLC	71839	04/18/2023	Company Patches	001.3120.0317.0000	5.00
LEWIS UNIFORM CO., LLC	71839	04/18/2023	Gold Expandable Cap Strap	001.3120.0317.0000	8.99
LEWIS UNIFORM CO., LLC	71839	04/18/2023	Change Buttons	001.3120.0317.0000	20.00
HELEN ACKER	71826	04/18/2023	PETTY CASH	001.1410.0300.0000	33.54
LONNIEL GUILLE	71841	04/18/2023	SCORE KEEPER	001.7140.0403.2020	45.00
BARRY VANDREASON	71805	04/18/2023	SCORE KEEPER	001.7140.0403.2020	45.00
HOLLY OSTERHOUDT	71827	04/18/2023	MILEAGE	001.0023.2770.0000	163.00
ROME SENTINEL COMPANY	71857	04/18/2023	LEGAL NOTICE	001.1989.0400.0000	144.61
AMAZON WEB SERVICES, LLC.	DFT0003612	04/18/2023	TV Wall Mount	001.3120.0202.0000	219.99
AMAZON WEB SERVICES, LLC.	DFT0003612	04/18/2023	TV	001.3120.0202.0000	927.99
LOWE'S HOME IMPROVEMENT, ..	71842	04/18/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	22.67
COMMUNITY BANK NA	71815	04/18/2023	DEPOSIT SLIPS	001.1989.0400.0000	403.06
NICHOLAS HLUSKA	71852	04/18/2023	MILEAGE	001.3120.0416.0000	20.00
LOWE'S HOME IMPROVEMENT, ..	71842	04/18/2023	BLANKET PO	001.7140.0409.0000	112.73
QUILL CORPORATION	71855	04/18/2023	TONER	001.1660.0300.0000	257.88
QUILL CORPORATION	71855	04/18/2023	TONER	001.1660.0300.0000	159.30
QUILL CORPORATION	71855	04/18/2023	TONER	001.1660.0300.0000	99.65
QUILL CORPORATION	71855	04/18/2023	TONER	001.1660.0300.0000	56.35
IRONBROOK HOME IMPROVEM...	71830	04/18/2023	3 sided bench for squad room	001.3120.0300.0000	625.00

Expense Approval Report

Payment Dates: 4/12/2023 - 4/18/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BUELL FUEL LLC	71809	04/18/2023	DIESEL	001.1640.0402.0000	2,232.21
MADISON COUNTY TREASURER	71843	04/18/2023	DUMP FEES	001.7140.0409.0000	20.00
MADISON COUNTY TREASURER	71843	04/18/2023	LANDFILL FEES	001.7140.0409.0000	25.00
MELISSA LUCK	71846	04/18/2023	MILEAGE	001.3120.0416.0000	16.38
TOBOA ENERGY	DFT0003615	04/18/2023	SHURFLO PUMP	001.5132.0300.0000	137.27
WAL-MART, INC.	71870	04/18/2023	BLANKET PO	001.7140.0300.0000	97.33
JEFFREY GILBERT	71833	04/18/2023	SCORE KEEPER	001.7140.0403.2020	90.00
FRANK SPINA	71820	04/18/2023	SCORE KEEPER	001.7140.0403.2020	90.00
HANCOCK ESTABROOK	71824	04/18/2023	OVERPAYMENT	001.0023.2770.0000	0.17
WAL-MART, INC.	71870	04/18/2023	Running Supplies	001.3120.0300.0000	23.11
MARIO VODANOVIC	71844	04/18/2023	SCORE KEEPER	001.7140.0403.2020	90.00
FRANK FARNACH, JR	71819	04/18/2023	SCORE KEEPER	001.7140.0403.2020	90.00
MARK GRIFFITH	71845	04/18/2023	SCORE KEEPER	001.7140.0403.2020	90.00
JERRY BUTLER	71834	04/18/2023	SCORE KEEPER	001.7140.0403.2020	90.00
TYLER ILES	71864	04/18/2023	Black Tactical Gun Belt 1.5" X1	001.3120.0317.0000	59.95
WAL-MART, INC.	71870	04/18/2023	BLANKET PO	001.7140.0409.0000	90.69
CINTAS CORP	71813	04/18/2023	UNIFORM	001.5132.0403.0000	201.85
CINTAS CORP	71813	04/18/2023	UNIFORM	001.5132.0403.0000	201.85
AMERICAN ELECTRIC POWER	71804	04/18/2023	SOLAR POWER	001.1620.0401.0000	15,294.63
JOE JOHNSON EQUIPMENT INC	71836	04/18/2023	JOYSTICK CONTROLLER FOR SID...	001.5132.0300.0000	3,676.26
A & P MASTER IMAGES, LLC	71803	04/18/2023	Stannard	001.3120.0317.0000	285.79
A & P MASTER IMAGES, LLC	71803	04/18/2023	Warner	001.3120.0317.0000	475.48
A & P MASTER IMAGES, LLC	71803	04/18/2023	Clark	001.3120.0317.0000	374.78
A & P MASTER IMAGES, LLC	71803	04/18/2023	Burgess	001.3120.0317.0000	181.78
A & P MASTER IMAGES, LLC	71803	04/18/2023	Mosack	001.3120.0317.0000	487.19
A & P MASTER IMAGES, LLC	71803	04/18/2023	Slator	001.3120.0317.0000	592.66
A & P MASTER IMAGES, LLC	71803	04/18/2023	Gregory	001.3120.0317.0000	293.82
A & P MASTER IMAGES, LLC	71803	04/18/2023	Paul	001.3120.0317.0000	71.91
A & P MASTER IMAGES, LLC	71803	04/18/2023	Iles	001.3120.0317.0000	170.81
A & P MASTER IMAGES, LLC	71803	04/18/2023	Hood	001.3120.0317.0000	140.72
A & P MASTER IMAGES, LLC	71803	04/18/2023	Colella	001.3120.0317.0000	133.82
A & P MASTER IMAGES, LLC	71803	04/18/2023	Cania	001.3120.0317.0000	98.90
A & P MASTER IMAGES, LLC	71803	04/18/2023	Grinnell	001.3120.0317.0000	77.85
A & P MASTER IMAGES, LLC	71803	04/18/2023	Luck	001.3120.0317.0000	282.81
A & P MASTER IMAGES, LLC	71803	04/18/2023	Iles	001.3120.0317.0000	207.56
A & P MASTER IMAGES, LLC	71803	04/18/2023	Bailey	001.3120.0317.0000	277.74
COOPER ELECTRIC	71816	04/18/2023	ELECTRICAL SUPPLIES	001.1620.0300.0000	53.18
BLISS ENVIRONMENTAL SERVIC...	71807	04/18/2023	MAIN ST	001.1620.0403.0003	246.50
BLISS ENVIRONMENTAL SERVIC...	71807	04/18/2023	SCONONDOA ST	001.1620.0403.0003	109.00
BLISS ENVIRONMENTAL SERVIC...	71807	04/18/2023	CEDAR ST	001.1620.0403.0003	119.90
BUELL FUEL LLC	71809	04/18/2023	GASOLINE	001.1640.0401.0000	4,167.32
MGM PARTS DISTRIBUTORS, INC	71847	04/18/2023	parts	001.5132.0300.0000	109.68
MGM PARTS DISTRIBUTORS, INC	71847	04/18/2023	parts	001.5132.0300.0000	51.63
MGM PARTS DISTRIBUTORS, INC	71847	04/18/2023	parts	001.5132.0300.0000	136.81
NORTHLAND COMMUNICATIO...	71853	04/18/2023	PHONE	001.1680.0403.0000	1,098.52
WHITE FARM SUPPLY INC	71871	04/18/2023	BLANKET PO	001.7140.0409.0000	24.02
MIKE'S COMMERCIAL REFRIGE...	71848	04/18/2023	REPLACE WATER INLET VALVE	001.7521.0404.0000	380.78
HOWLAND PUMP AND SUPPLY ...	71828	04/18/2023	PLUMBING SUPPLES	001.7521.0404.0000	119.92
LAWSON PRODUCTS, INC	71838	04/18/2023	supplies	001.5132.0303.0000	32.39
LAWSON PRODUCTS, INC	71838	04/18/2023	supplies	001.5132.0303.0000	307.39
LOWE'S HOME IMPROVEMENT, ..	71842	04/18/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	36.50
ONEIDA OFFICE SUPPLY	71854	04/18/2023	SUPPLIES	001.1660.0300.0000	9.97
VERIZON WIRELESS	71869	04/18/2023	2 MODEMS	001.3120.0410.0000	76.13
WHITE FARM SUPPLY INC	71871	04/18/2023	supplies	001.1620.0300.0000	45.15
BONADIO & CO LLP	71808	04/18/2023	2022 AUDIT	001.1315.0403.0000	5,250.00
BONADIO & CO LLP	71808	04/18/2023	2022 GASB 87	001.1315.0403.0000	1,533.00
ROME SENTINEL COMPANY	71856	04/18/2023	LEGAL NOTICE	001.1989.0400.0000	78.08
JEFF SALERNO ELECTRIC LLC	71832	04/18/2023	electrical work	001.1620.0405.0000	325.00
Fund 001 - GENERAL FUND Total:					74,830.65

Expense Approval Report

Payment Dates: 4/12/2023 - 4/18/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 002 - WATER					
AMAZON WEB SERVICES, LLC.	DFT0003612	04/12/2023	PRINTER	002.8300.0200.0000	411.88
NATIONAL GRID	71851	04/18/2023	ELECTRIC	002.8300.0401.0000	255.45
VERIZON	71868	04/18/2023	Verizon	002.8300.0403.0000	0.28
BLISS ENVIRONMENTAL SERVIC...	71807	04/18/2023	RUNNING PO	002.8300.0319.0000	29.43
BENEFACOR FUNDING CORP	71806	04/18/2023	Running PO- Carried over from ...	002.8300.0415.0000	111.24
BENEFACOR FUNDING CORP	71806	04/18/2023	Running PO- Carried over from ...	002.8300.0415.0000	64.80
BENEFACOR FUNDING CORP	71806	04/18/2023	Runnng PO- Carried over from ...	002.8300.0415.0000	49.68
BENEFACOR FUNDING CORP	71806	04/18/2023	Life Science	002.8300.0415.0000	2,057.40
VERIZON	DFT0003616	04/18/2023	TABERG FIOS	002.8300.0401.0000	75.99
VISTA PRINT	DFT0003617	04/18/2023	WATER SUPERINTENDENT	002.8300.0300.0000	26.99
LOWE'S HOME IMPROVEMENT, ...	71842	04/18/2023	RUNNING PO	002.8300.0319.0000	42.72
BONADIO & CO LLP	71808	04/18/2023	2022 AUDIT	002.8300.0403.0000	1,125.00
BONADIO & CO LLP	71808	04/18/2023	2022 GASB 87	002.8300.0403.0000	328.50
CORE & MAIN	71817	04/18/2023	ALL ITEMS PER 2022 METER BID	002.8300.0324.0000	7,110.60
Fund 002 - WATER Total:					11,689.96
Fund: 003 - SEWER					
SIEWERT EQUIPMENT	71859	04/08/2023	TWO E-ONE CORES	003.8110.0200.0000	6,336.00
NATIONAL GRID	71851	04/18/2023	ELECTRIC	003.8110.0401.0000	350.96
CITY OF SHERRILL	71814	04/18/2023	KENWOOD	003.8110.0435.0000	253.53
HACH COMPANY	71823	04/18/2023	D.O Probe	003.8110.0330.0000	2,727.95
CHARTER COMMUNICATIONS	71811	04/18/2023	BROADWAY	003.8110.0401.0000	119.98
CITY OF SHERRILL	71814	04/18/2023	SKINNER RD	003.8110.0435.0000	19.13
JESSE DOTY	71835	04/18/2023	MEALS	003.8110.0418.0000	160.00
JAMES CULLEN	71831	04/18/2023	MEAL	003.8110.0418.0000	20.00
CHRISTOPHER CARNEY	71812	04/18/2023	MEALS	003.8110.0418.0000	100.00
CITY OF SHERRILL	71814	04/18/2023	KENWOOD LIGHTS	003.8110.0435.0000	225.43
NORTHLAND COMMUNICATIO...	71853	04/18/2023	PHONE	003.8110.0401.0000	461.46
KIME HARDWARE	71837	04/18/2023	QUARTERLY SUPPLIES	003.8110.0300.0000	32.54
BONADIO & CO LLP	71808	04/18/2023	2022 AUDIT	003.8110.0403.0000	1,125.00
BONADIO & CO LLP	71808	04/18/2023	2022 GASB 87	003.8110.0403.0000	328.50
Fund 003 - SEWER Total:					12,260.48
Fund: 005 - CAPITAL					
BARTON & LOGUIDICE,DPC	4792	04/18/2023	Lake Street Pump Station Projec...	005.8300.0401.0022	17,319.91
PREMIER PRINTING, INC	4794	04/18/2023	WWTP EXPANSION BAN	005.8110.0401.0019	2,850.00
ENERGY SYSTEMS GROUP	4793	04/18/2023	APP 24	005.8110.0401.0019	383,617.87
ORRICK, HERRINGTON & SUTCLI...	DFT0003614	04/18/2023	SERVICES	005.8110.0401.0019	7,500.00
Fund 005 - CAPITAL Total:					411,287.78
Fund: 030 - Federal ARPA					
SGARLATA CONCRET INC	1278	04/18/2023	2022 Sidewalk Replacement - O...	030.5110.0408.0000	8,955.73
Lexipol	1277	04/18/2023	Lexipol	030.3120.0400.0022	13,852.23
Fund 030 - Federal ARPA Total:					22,807.96
Grand Total:					532,876.83

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	74,830.65
002 - WATER	11,689.96
003 - SEWER	12,260.48
005 - CAPITAL	411,287.78
030 - Federal ARPA	22,807.96
Grand Total:	532,876.83

Account Summary

Account Number	Account Name	Payment Amount
001.0023.2770.0000	MISCELLANEOUS	163.17
001.0023.2770.0001	E-CHECK CONVENIENCE F...	542.50
001.1315.0403.0000	CITY AUDIT	6,783.00
001.1410.0300.0000	MAT SUPPLIES	33.54
001.1420.0400.0000	MOU -\$3668.75	4,000.00
001.1420.0403.0000	STAFF SERVICES	1,300.00
001.1420.0410.0000	LAW LITIGATION	3,976.50
001.1420.0411.0000	LABOR SERVICES AND NE...	1,559.25
001.1620.0300.0000	MAT SUPPLIES	527.68
001.1620.0401.0000	ELECTRIC AND GAS	23,869.79
001.1620.0403.0003	CONTRACTS COMBINED	475.40
001.1620.0405.0000	BUILDING MAINTENANCE...	325.00
001.1640.0401.0000	CENTRAL GASOLINE	4,167.32
001.1640.0402.0000	CENTRAL DIESEL	2,232.21
001.1660.0300.0000	Central Office Supplies	583.15
001.1680.0403.0000	CONTRACTS	8,057.68
001.1989.0400.0000	PRINTING	638.55
001.3120.0202.0000	CAMERAS/EQUIPMENT ...	1,147.98
001.3120.0300.0000	MAT SUPPLIES	1,561.16
001.3120.0317.0000	CLOTHING	4,702.89
001.3120.0410.0000	RADIO MAINTENANCE & ...	76.13
001.3120.0416.0000	TRAVEL-MEALS	36.38
001.5110.0314.0000	ROAD MATERIALS	228.50
001.5132.0300.0000	DPW MAINTENANCE- RE...	5,160.72
001.5132.0303.0000	GENERAL MATERIALS	339.78
001.5132.0403.0000	CONTRACTS	483.70
001.7140.0300.0000	MAT SUPPLIES	97.33
001.7140.0403.2020	CONTRACTS.MUNY BB	795.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	465.64
001.7521.0404.0000	KALLET BUILDING REPAIRS	500.70
002.8300.0200.0000	EQUIPMENT	411.88
002.8300.0300.0000	MAT SUPPLIES	26.99
002.8300.0319.0000	GENERAL MAINTENANCE	72.15
002.8300.0324.0000	METERS & PARTS	7,110.60
002.8300.0401.0000	UTILITIES	331.44
002.8300.0403.0000	CONTRACTS	1,453.78
002.8300.0415.0000	LAB TESTING	2,283.12
003.8110.0200.0000	EQUIPMENT	6,336.00
003.8110.0300.0000	MAT SUPPLIES	32.54
003.8110.0330.0000	LAB SUPPLIES	2,727.95
003.8110.0401.0000	UTILITIES	932.40
003.8110.0403.0000	AUDIT CONTRACTS	1,453.50
003.8110.0418.0000	MEALS	280.00
003.8110.0435.0000	PAYMENTS OTHER COM...	498.09
005.8110.0401.0019	2019 WWTP EXPANSION	393,967.87
005.8300.0401.0022	2022 Lake Street Pump St...	17,319.91
030.3120.0400.0022	Police Lexipole	13,852.23

Account Summary

Account Number	Account Name	Payment Amount
030.5110.0408.0000	Sidewalk Maintenance	8,955.73
	Grand Total:	532,876.83

Project Account Summary

Project Account Key	Payment Amount	
None	138,908.96	
005811004010019	393,967.87	
	Grand Total:	532,876.83

1. **MONTHLY REPORTS**

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks and Recreation Department, Planning Department and Police Department are hereby received and placed on file.

Ayes:

Nays:

MOTION CARRIED

2. ADOPT FEE SCHEDULE-PLANNING AND DEVELOPMENT

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

WHEREAS, on March 21, 2022, Resolution 23-48, Fee Schedule-Department of Planning and Development, was presented to Common Council that contained a typographical error; **and**

	Current	Proposed	Difference
Zoning Amendment	\$200	\$200	\$0

WHEREAS, Common Council voted unanimously to amend Resolution 23-48 Fee Schedule-Department of Planning and Development, to reflect a change in "Zoning Amendment" as described in the revised Fee Schedule below by Resolution 23-49 and to schedule a public hearing to allow for public comment; **and**

	Current	Proposed	Difference
Zoning Amendment	\$100	\$200	\$100

WHEREAS, a public hearing was held on such proposed amendment on April 4, 2023 and by the Common Council of the City of Oneida and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed amendment having been heard; now therefore be it

RESOLVED, to approve the amended Fee Schedule as presented in Resolution 23-49 on March 21, 2023.

Ayes:
Nays:

MOTION CARRIED

3. A RESOLUTION AUTHORIZING PHASE ONE OF THE HIGINBOTHAM BROOK CULVERT REPLACEMENT, IN AND FOR THE CITY OF ONEIDA, MADISON COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$840,000, AND AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$840,000 BONDS OF SAID CITY TO PAY THE COST THEREOF.

RESOLUTION 23-

BE IT RESOLVED by the affirmative vote of not less than two thirds of the total voting strength of the Common Council of the City of Oneida, Madison County, New York (the "City"), as follows:

Section 1. Phase I of the Higinbotham Brook Culvert replacement, including improvements and costs incidental thereto, in and for the City of Oneida, Madison County, New York, is hereby authorized at a maximum estimated cost of \$840,000.

Section 2. The plan for the financing of such maximum estimated cost is by the issuance of not to exceed \$840,000 bonds of said City hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said City of Oneida, Madison County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal

officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the City Comptroller, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the City Comptroller shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately upon the final passage thereof,

shall be published in summary form in the official newspaper of said City for such purpose, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilor James Szczerba	VOTING	_____
Councilor Stephen Laureti	VOTING	_____
Councilor Richard Rossi	VOTING	_____
Councilor Michelle Kinville	VOTING	_____
Councilor William Pagano	VOTING	_____
Councilor Thomas Simchik	VOTING	_____

The resolution was thereupon declared duly adopted.

4. FEE SCHEDULE-CODES DEPARTMENT

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to approve the revised Fee Schedule for the Codes Department as attached hereto.

Ayes:

Nays:

MOTION CARRIED

CITY OF ONEIDA UNIT BASED BUILDING PERMIT FEE SCHEDULE

New Commercial Construction	\$0.40/square foot
Commercial Building Renovation (light)*	0.25/square foot
Commercial Building Renovation (Complete)**	0.40/square foot
New Residential 1 Story Construction	0.40/square foot
New Residential 2 Story Construction	0.35/square foot
New garage Construction	0.25/square foot
Interior residential Renovation	0.25/square foot
Bathroom/kitchen Renovation	0.40/square foot
Sheds over 120 Sq. feet	0.25/square foot
New Storage Bldg. Construction	0.25/square foot
New Open Decks	0.30/square foot
New Open Porches with Roof	0.35/square foot
Refurbish/ Rebuild Existing Porches	0.20/square foot
New Enclosed Porches	0.40/square foot
In Ground Pool	0.30/square foot
Above Ground Pool	0.20/square foot
Solar and Wind Projects	1% of total cost
Miscellaneous (Facades etc.)	1% of total cost

The building permit Fee will be based on the actual floor area to be renovated.

*This classification is to be used where there is no plumbing changes or modifications and the only electrical work being done is light switches and receptacles.

**This classification is to be used when plumbing, electrical, structural, or additional HVAC work is to be done.

External dimensions shall be used for Unit Based Permit Fees.

Minimum Charge for any Building Permit is \$25.00.

Building Permit Renewal fees/extensions shall be 50% of original fee but not less than \$25.00.

Building Permits expire in 6 months, 1 free extension of 90 days may be given, and extensions beyond that are 50% of the original fee but not less than \$25.00, for a time of 90 days.

Flat fee schedule for City of Oneida

Residential Plumbing Repair	\$50.00
Commercial Plumbing Repair	\$150.00
Residential Electric	\$25.00
Certificate of Occupancy/Compliance	\$25.00

(Flat fees only apply when Unit Based Permit Fees are not being Used)

UNIT BASED DEMOLITION PERMIT FEE SCHEDULE

Commercial Building	\$0.20/square foot
Residential 1 Story Building	0.20/square foot
Residential 2 Story Building	0.175/square foot
Garage and Sheds over 120 Sq Ft	0.125/square foot
Interior Residential Renovation	0.125/square foot
Bathroom/Kitchen	0.20/square foot
In Ground Pool	0.15/square foot
Miscellaneous (Facades, etc..)	1% of total cost

External dimensions will be used for the Unit Bases Permit Fees
Minimum charge for any Demolition Permit is \$25.00

5. APPROVE BID-POTASSIUM PERMANGANATE

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the lowest bid meeting specifications for Potassium Permanganate from Carus Chemical LLC. 315 5th Street, Peru, IL 61354, as the apparent low bidder, is hereby approved.

Ayes:

Nays:

MOTION CARRIED

**CITY OF ONEIDA
OFFICE OF THE COMPTROLLER**

LEE ANN WELLS
City Comptroller

JESSICA KAISER
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
Fax: 315-363-9558
Email: lwells@oneidacityny.gov

**Potassium Permanganate
Bid opening Wednesday, April 12, 2023**

<u>BIDDER</u>	<u>AMOUNT</u>	<u>SECURITY</u>
Surpass Chemical Co., Inc 1254 Broadway Albany, NY 12204	\$24,120.80	Certified Check
Slack Chemical Co., Inc. PO Box 30 465 South Clinton Street Carthage, NY 13619	\$32,670.00	Certified Check
Carus Chemical, LLC 315 5 th St Peru, IL 61354	\$18,389.70	Bid Bond

Apparent low bidder: Carus Chemical LLC

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lee Ann Wells".

Lee Ann Wells
Comptroller/Purchasing Agent

6. ADD JOB DESCRIPTION-SEWER MAINTENANCE WORKER GRADE II

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to add a new job description for Sewer Maintenance Worker Grade II to the City of Oneida approved CSEA positions with a base wage of \$25.00 per hour, as approved by the Civil Service Commission on March 28, 2023.

Ayes:

Nays:

MOTION CARRIED

Jurisdiction: City of Oneida
Class: Non-Competitive
Revised/Adopted:

Sewer Maintenance Worker Grade II

DISTINGUISHING FEATURES OF THE CLASS:

This is a technical and manual work position in the City of Oneida *Public Works Department* involving the performance of moderately complex duties such as making semi-skilled plumbing installations in the extension, maintenance and repair of the City's sewer system. Duties may include servicing, replacing, and maintaining pump stations, and inspecting and maintaining pipes. Work may be reviewed in progress or upon completion by visual observation or through submission of forms indicating job performed. Incumbent normally works as a team member under the general supervision of a supervisor or chief operator.

TYPICAL WORK ACTIVITIES:

- Operates a dump truck, truck or truck and trailer combination;
- Inspects / cleans pipes and makes other emergency repairs;
- Installs, maintains, repairs and resets sewer main, hydrants, valves, meters, pumps and related sewer equipment;
- Locates breaks, sewer mains and services;
- Fuels up motor vehicles;
- May act as flag person and load or unload trucks;
- Cleans and maintains tools, shop and sewer facilities;
- May do preventative maintenance on department equipment;
- May assist with snow removal operations.
- **Assist WWTP operators with daily duties (**
- **Assist plant maintenance workers with large repairs/rebuilds**
- **Daily checks and maintenance on 11 wastewater pump stations**

FULL PERFORMANCE, KNOWLEDGES, SKILLS AND ABILITIES:

- Good knowledge of the common practices, principals, terminology and safety precautions used in the maintenance and extension of the City's sewer system;
- Ability to properly use the tools, equipment and procedures required in the construction, maintenance and repair of the City's sewer system;
- Ability and willingness to perform routine manual labor which may include extended hours during emergency situations;
- Ability to understand and carry out oral and written instructions;
- Physical condition commensurate with the demands of the position;
- Must be capable of lifting up to fifty (50) pounds, and be able to move within physically restrictive areas.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a general equivalency diploma, and at least one year of experience in the maintenance of a public or private sewer system.

SPECIAL REQUIREMENT:

Employee must possess a valid CDL, Class A with Air Brake Endorsement for Truck-Trailer combination, as required by the NYS Department of Motor Vehicles within six (6) months of initial appointment.

END



CITY OF ONEIDA CIVIL SERVICE COMMISSION

Meeting Minutes

March 28, 2023 1:00pm Common Council Chambers

- Dave Cimpi- Chairperson
- Bruce Ironside-Commissioner
- Wendy Matters -Commissioner

- Other Attendees: Jessica Kaiser-Deputy Comptroller
Lee Ann Wells-Comptroller

New Business

Discussion was had regarding the history of the civil service department and lack of fulfillment of the job responsibilities. The goal is for the Finance/Personnel team to determine the needs and responsibilities of Civil Service and implement a strong foundation for the department to grow on.

Approval of the minutes from the prior meeting held in January 2023

Resolution 23-1

Moved by: Commissioner Cimpi
Seconded by: Commissioner Matters

WHEREAS, The City of Oneida Civil Service is charged with administering Civil Service Law and related functions, and

WHEREAS, The City of Oneida deems it necessary to appoint a Civil Service Executive Secretary to carry out Civil Service duties as instructed by the Civil Service Commission

RESOLVED, The City of Oneida Civil Service Commission approves to appoint Jessica Kaiser as the Civil Service Executive Secretary.

Cimpi: Yes
Ironside: Yes
Matters: Yes

Motion: Carried



CITY OF ONEIDA CIVIL SERVICE COMMISSION

Resolution 23-2

Moved by: Commissioner Cimpi
Seconded by: Commissioner Matters

WHEREAS, The City of Oneida Civil Service is charged with administering Civil Service Law and approval of job titles and descriptions

WHEREAS, The City of Oneida City Engineer deems it necessary to increase the job responsibilities for the Sewer Maintenance Worker

RESOLVED, The City of Oneida Civil Service Commission approves to adopt the job description for Sewer Maintenance Worker Grade II as proposed

Cimpi: Yes
Ironside: Yes
Matters: Yes

Motion: Carried

Discussion was had on the process to add a new position to the city. Once the Civil Service Commission approves a position, if the department head would like it to be filled, they will need to bring it to the Common Council to approve the position and to establish the hourly rate for such position. If the position is owned by the union, an MOU is necessary to be signed by both the union and the city.

Motion to adjourn by Commissioner Cimpi
Seconded by Commissioner Matters

Ayes: 2
Nays: 0

MOTION CARRIED

The regular meeting is hereby adjourned at 1:30 p.m.

CITY OF ONEIDA

Jessica Kaiser/Executive Secretary to the Civil Service Commission

7. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

	<u>To</u>	<u>From</u>
2023 Budget Adjustments		
\$		
9,880.00	001.9785.0600.0001 Police Leased Vehicles	001.0022.2665.0001 Sale of Vehicles-Enterprise

To re-allocate funds for the sale of a Police vehicle to cover 2023 costs on newly leased vehicle

Ayes:

Nays:

MOTION CARRIED

NEW BUSINESS:

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:

Nays:

MOTION CARRIED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk