



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	June 6, 2023	Presiding:	Helen B. Acker, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PUBLIC COMMENT: Limited to 3 minutes

OLD BUSINESS:

Approval of the Minutes: May 16, 2023

Approval of Warrant: 11

Item	Title	Facilitator
1.	ADOPT LOCAL LAW: adopt a Local Law amending Article VI, Section 6.1 (B)(1) of the Oneida City Charter (Roll Call Vote)	MAYOR
2.	ADVERTISE FOR BIDS: authorize the Purchasing Agent to advertise for bids for concrete flooring for the Water Department Pole Barn	MONAGHAN
3.	ADVERTISE FOR BIDS: authorize the Purchasing Agent to advertise for bids for Liquid Caustic Soda for the Water Department	MONAGHAN
4.	AUTHORIZATION: authorize the Deputy Mayor, on behalf of the City of Oneida, to apply for, accept, and expend grant funds from the Northern Borders Regional Commission for the Lake Street Pump Station	ROWE
5.	AUTHORIZATION: authorize the Mayor, on behalf of the City of Oneida, to apply for, accept, and expend grant funds from the Northern Borders Regional Commission for the Glenmore Clear Well Project	ROWE
6.	CELLULAR PHONE POLICY: receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Fire Chief, Scott Jones, and further approve the Cellular Telephone Request Form from said employee	WELLS/JONES
7.	RECEIVE/FILE: receive and place on file the 2022 Audited Financial Statements from Bonadio & Co., LLP	WELLS

Item	Title	Facilitator
8.	BOND RESOLUTION: authorizing the purchase of a street sweeper, in and for the City of Oneida, Madison County, NY, at a maximum estimated cost of \$263,046, and authorizing the issuance of not exceeding \$263,046 bonds of said City to pay the cost thereof (Roll Call Vote)	WELLS
9.	CAPITAL PROJECT 23-10: authorize the City Engineer to proceed with Capital Project 23-10 for the purchase of a new street sweeper with a maximum not to exceed \$263,046	WELLS/ROWE
10.	CELLULAR PHONE POLICY: receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Mark Buss, Water Maintenance Supervisor, and further approve the Cellular Telephone Request Form from said employee	WELLS
11.	AGREEMENT: authorize the Mayor to sign an agreement with Kristie Morris, who is an Independent Contractor, to provide Lifeguarding, CPR, AED and First Aid certification and recertification classes to the City of Oneida pool recreation staff and offer the same to the public for the Howard T. Chapman Pool for the months of June, July, and August in 2023	GRIFF

NEW BUSINESS

**MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
JUNE 6, 2023**

A meeting of the Common Council of the City of Oneida, NY was held on the sixth day of June 2023 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Helen Acker

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Acker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Kinville	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Scott Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Kevin Salerno	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PUBLIC COMMENT:

OLD BUSINESS:

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of May 16, 2023, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED

APPROVAL OF WARRANT

Moved by Councilor
Seconded by Councilor

RESOLVED, that Warrant No. 11, checks and ACH payments in the amount of \$648,823.24 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

MOTION CARRIED

WARRANT	11
DATE:	June 6, 2023

FUND		PAYMENT NUMBER (S)	AMOUNT
Capital		4800-4802	\$ 115,313.76
Library Fund	025		
Fund	027		
ARPA Fund	030		
Current Funds		72063-72150	\$ 530,386.82
ACH			\$ 3,122.66

WARRANT #1 TOTAL	\$ 648,823.24
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Oneida, NY

Expense Approval Report

By Fund

Payment Dates 5/17/2023 - 6/6/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
LINSTAR, INC.	DFT0003743	06/02/2023	REPLACEMENT MEYERS RETIRED	001.1989.0400.0000	12.80
AMCHAR WHOLESALE INC	72066	06/06/2023	REPLACEMENT CHECK	001.3120.0300.0000	469.78
AMCHAR WHOLESALE INC	72066	06/06/2023	REPLACEMENT CHECK	001.3120.0300.0000	939.56
SIRCHIE ACQUISITION COMPAN...	72133	06/06/2023	20015 Methamphetamine Testi...	001.3120.0300.0000	46.54
SIRCHIE ACQUISITION COMPAN...	72133	06/06/2023	Shipping	001.3120.0300.0000	16.80
SIRCHIE ACQUISITION COMPAN...	72133	06/06/2023	Preprinted Evidence Bags (100/...	001.3120.0300.0000	47.38
SIRCHIE ACQUISITION COMPAN...	72133	06/06/2023	NArk 20033 Fentanyl Testing Kits	001.3120.0300.0000	46.54
UNITED AUTO SALES	72142	06/06/2023	parts	001.5132.0300.0000	319.95
MARCY HYDRAULICS	72110	06/06/2023	hydraulic parts	001.5132.0300.0000	558.04
LINSTAR, INC.	DFT0003743	06/06/2023	ID FOR THOMPSON	001.1989.0400.0000	12.80
LINSTAR, INC.	DFT0003743	06/06/2023	ID FOR O'HERIEN	001.1989.0400.0000	12.80
LINSTAR, INC.	DFT0003743	06/06/2023	ID HERZOG	001.1989.0400.0000	12.80
LINSTAR, INC.	DFT0003743	06/06/2023	ID TAG LEROY	001.1989.0400.0000	12.80
HAR-ROB FIRE APPARATUS SERV..	72089	06/06/2023	Promotional Badges	001.3410.0417.0000	677.00
HAR-ROB FIRE APPARATUS SERV..	72089	06/06/2023	Fire Helmet(yellow)	001.3410.0318.0000	429.00
INTERSTATE BATTERY SYSTEM I...	72095	06/06/2023	battery for Chief Tahoe	001.3410.0409.0000	279.90
JC SMITH, INC.	72097	06/06/2023	supplies for green waste and ro...	001.5110.0314.0000	518.33
STEPHEN MATHE	72137	06/06/2023	CORRECTION OF ERROR ON TA...	001.0001.0250.0000	594.14
STEPHEN MATHE	72137	06/06/2023	CORRECTION OF ERROR ON TA...	001.0001.0250.0000	565.31
JESSICA KAISER	72099	06/06/2023	MILEAGE FOR TRAINING	001.1430.0400.0000	146.72
ONONDAGA COUNTY SHERRIFF'S	72124	06/06/2023	Live Scan Maintenance 1/1/23 -...	001.3120.0403.0000	1,000.00
DAVIS MECHANICAL SERV INC	72083	06/06/2023	REC CENTER BOILER - MAINTEN...	001.7140.0409.0000	312.50
LOMBARDI & ASSOCIATES, LLC	72106	06/06/2023	Slator - Carrier, Vest and Plate	001.3120.0317.0000	182.22
MYERS AND COMPANY, LLC	72117	06/06/2023	1 Service Fire Extinguisher	001.3120.0300.0000	35.00
MYERS AND COMPANY, LLC	72117	06/06/2023	1 New Fire Extinguisher	001.3120.0300.0000	76.00
LOMBARDI & ASSOCIATES, LLC	72106	06/06/2023	Gacek - Carrier and Plate	001.3120.0317.0000	43.32
JEROME FIRE EQUIPMENT CO, I...	72098	06/06/2023	hip boots	001.3410.0408.0000	449.60
JEROME FIRE EQUIPMENT CO, I...	72098	06/06/2023	Globe supreme leather boot	001.3410.0318.0000	1,202.12
JEROME FIRE EQUIPMENT CO, I...	72098	06/06/2023	Thermal Imaging Cameras	001.3410.0202.0000	44,500.00
MYERS AND COMPANY, LLC	72117	06/06/2023	HYDRO TEST	001.3410.0405.0000	134.00
RELIABLE PRODUCTS	72127	06/06/2023	CLEANER	001.3410.0409.0000	90.00
RELIABLE PRODUCTS	72128	06/06/2023	BUILDING SUPPLIES	001.1620.0300.0000	55.00
LEWIS UNIFORM CO., LLC	72105	06/06/2023	Embroidery	001.3120.0317.0000	10.00
LEWIS UNIFORM CO., LLC	72105	06/06/2023	UA TAC CGI Leggings	001.3120.0317.0000	109.98
LEWIS UNIFORM CO., LLC	72105	06/06/2023	TAC Mock CGI Base	001.3120.0317.0000	120.00
LEWIS UNIFORM CO., LLC	72105	06/06/2023	New Officer Uniform - Przybyla	001.3120.0317.0000	1,998.54
LEWIS UNIFORM CO., LLC	72105	06/06/2023	New Hire Initial Issue Uniform	001.3120.0317.0000	938.84
AT & T MOBILITY	72067	06/06/2023	WIRELESS SERVICE	001.1680.0403.0000	1,159.47
MITCHELL 1	72114	06/06/2023	online repair software for CG	001.5132.0403.0000	2,000.00
MITCHELL 1	72114	06/06/2023	repair software	001.5132.0403.0000	1,300.00
CANON FIANCIAL SERVICES	DFT0003737	06/06/2023	COPIER LEASE	001.1620.0406.0000	684.00
CANON FIANCIAL SERVICES	DFT0003737	06/06/2023	COPIER LEASE	001.1620.0406.0000	463.00
LAWSON PRODUCTS, INC	72104	06/06/2023	tool allowance- Steve Meyers	001.5132.0322.0000	389.34
QUILL CORPORATION	72126	06/06/2023	OFFICE SUPPLIES	001.1660.0300.0000	12.67
QUILL CORPORATION	72126	06/06/2023	OFFICE SUPPLIES	001.1660.0300.0000	3.16
QUILL CORPORATION	72126	06/06/2023	OFFICE SUPPLIES	001.1660.0300.0000	20.51
QUILL CORPORATION	72126	06/06/2023	OFFICE SUPPLIES	001.1660.0300.0000	190.75
WILCOX PAPER CO	72150	06/06/2023	BUILDING SUPPLIES	001.1620.0300.0000	206.54
BUELL FUEL LLC	72073	06/06/2023	DIESEL	001.1640.0402.0000	1,858.36
TYLER WITCHLEY	72141	06/06/2023	MEAL	001.3120.0416.0000	12.00
NATIONAL GRID	72118	06/06/2023	ELECTRIC	001.1620.0401.0000	3,455.50
MATTHEW GACEK	72111	06/06/2023	MEALS	001.3120.0416.0000	36.00
TYLER ILES	72140	06/06/2023	MEALS	001.3120.0416.0000	36.00

Expense Approval Report

Payment Dates: 5/17/2023 - 6/6/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
DAVID R MEEKER JR	72082	06/06/2023	MEALS	001.3120.0416.0000	36.00
CINTAS CORP	72078	06/06/2023	UNIFORM	001.5132.0403.0000	202.25
CINTAS CORP	72078	06/06/2023	UNIFORM	001.5132.0403.0000	202.25
CINTAS CORP	72078	06/06/2023	UNIFORM	001.5132.0403.0000	202.25
Richard Dropp	72129	06/06/2023	SCREEN PRINT FOR T-BALL SHIR...	001.7140.0403.2009	1,785.00
V & J GRAPHICS INC	72143	06/06/2023	1500 PR-1's	001.3120.0300.0000	800.00
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	Supplies for training prop	001.3410.0413.0000	94.99
ROME SENTINEL COMPANY	72130	06/06/2023	LEGAL NOTICES	001.1989.0400.0000	113.76
ROME SENTINEL COMPANY	72130	06/06/2023	LEGAL NOTICES	001.8020.0400.0000	94.35
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	96.78
VERIZON	72144	06/06/2023	MAY 16- JUNE 15	001.1680.0403.0000	222.24
AMANDA YOUNG	72065	06/06/2023	REFUND OF DEPOSIT	001.0017.2031.0000	190.00
SCOTT JONES	72132	06/06/2023	CHIEF'S MEETING	001.3410.0407.0000	40.00
EXXON	DFT0003739	06/06/2023	GAS	001.3410.0418.0000	70.28
ONEIDA IMPROVEMENT COMM...	72122	06/06/2023	CAT COMMITTEE	001.3520.0400.0000	1,000.00
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	53.56
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	laptop backpack	001.3410.0407.0000	111.37
SWEEPSCRUB.COM	DFT0003745	06/06/2023	FLOOR CLEANER	001.1620.0300.0000	62.37
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	Light Bar	001.3120.0419.0000	109.99
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	14.24
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	leaf blower	001.3310.0200.0000	473.10
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	SHREDDER	001.3410.0407.0000	60.60
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	label maker	001.3410.0438.0000	116.39
SCOTT CARROLL	72131	06/06/2023	SOFTBALL	001.7140.0403.2022	180.00
VERN HOWE	72146	06/06/2023	SOFTBALL	001.7140.0403.2022	405.00
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	12.32
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	BINS AND HANGERS	001.1660.0300.0000	60.06
ONEIDA PUBLIC LIBRARY DISTRI...	72123	06/06/2023	Tim Collins - Safety Week Perfo...	001.3120.0413.0000	300.00
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	DOOR KNOCKERS FOR THE FALL...	001.7140.0403.2013	28.73
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	building supplies	001.1620.0300.0000	28.45
VISTA PRINT	DFT0003746	06/06/2023	BUSINESS CARDS ACKERMAN	001.1989.0400.0000	31.99
CORNELL UNIVERSITY	DFT0003738	06/06/2023	PETICIDE MANUAL	001.4068.0300.0000	47.28
NYSDEC	DFT0003744	06/06/2023	PESTICIDE EXAM LEROY	001.4068.0413.0000	100.00
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	FLAGS	001.3410.0409.0000	26.57
JORDAN ARMSTRONG	72100	06/06/2023	REFUND ON DEPOSIT	001.0017.2031.0000	110.00
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	Oakley SI light patrol boots	001.3120.0317.0000	108.99
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	Streamlight 69424 TLR-7A	001.3120.0317.0000	121.63
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	WATER TOYS - CHAPMAN POOL	001.7140.0300.0000	112.37
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	PARKING MARKERS	001.7140.0403.2013	29.98
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	21.35
HAMPTON INN	DFT0003741	06/06/2023	CHIEF'S MEETING	001.3410.0413.0000	201.52
ONEIDA PUBLIC LIBRARY DISTRI...	72123	06/06/2023	ENTERTAINMENT	001.7140.0403.2032	300.00
TRACTOR SUPPLY CO	72139	06/06/2023	grass seed	001.5110.0300.0000	189.95
LOWE'S HOME IMPROVEMENT, ..	72107	06/06/2023	supplies for road maint	001.5110.0314.0000	209.35
COOPER ELECTRIC	72080	06/06/2023	BLANKET PO	001.7140.0409.0000	28.87
COOPER ELECTRIC	72080	06/06/2023	BULBS	001.3410.0405.0000	28.89
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	Columbia Sneakers	001.3120.0317.0000	89.95
DYNA-VAC EQUIPMENT, INC.	72084	06/06/2023	vac	001.5132.0303.0000	648.00
MGM PARTS DISTRIBUTORS, INC	72113	06/06/2023	misc as needed	001.3410.0409.0000	157.54
MGM PARTS DISTRIBUTORS, INC	72113	06/06/2023	parts	001.5132.0300.0000	19.55
MGM PARTS DISTRIBUTORS, INC	72113	06/06/2023	parts	001.5132.0300.0000	72.78
MGM PARTS DISTRIBUTORS, INC	72113	06/06/2023	parts	001.5132.0300.0000	19.38
BUELL FUEL LLC	72073	06/06/2023	DIESEL	001.1640.0402.0000	1,368.90
STONE BROS	72138	06/06/2023	FLOWERS FOR PARKS AND CITY...	001.7140.0421.0000	1,494.50
HIWAYTRAC LLC	72091	06/06/2023	GPS SERVICE	001.5132.0403.0000	176.00
INDUSTRIAL TIRE	72094	06/06/2023	tires for Dpw	001.5132.0303.0000	2,439.48
MAZZULLO & SONS	72112	06/06/2023	AREA RUG FOR CONFERENCE R...	001.7140.0300.0000	527.00
CHEM-AQUA, INC.	72077	06/06/2023	water treatment for MB	001.1620.0403.0001	461.61
BUELL FUEL LLC	72073	06/06/2023	GASOLINE	001.1640.0401.0000	6,346.09
WARNER SALES & SERVICE IN	72148	06/06/2023	bobcat parts	001.5132.0300.0000	425.69

Expense Approval Report

Payment Dates: 5/17/2023 - 6/6/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BOUND TREE MEDICAL, LLC.	72072	06/06/2023	medical supplies	001.3410.0300.0000	618.35
HAUN WELDING SUPPLY INC	72090	06/06/2023	welding supplies	001.5132.0300.0000	68.25
STATE INDUSTRIAL PRODUCTS ...	72135	06/06/2023	CLEANING SUPPLIES	001.7140.0300.0000	313.87
EMERSON OIL CO.	72086	06/06/2023	oil	001.5132.0300.0000	1,553.66
HOWLAND PUMP AND SUPPLY ...	72092	06/06/2023	BLANKET PO	001.7140.0409.0000	37.23
HOWLAND PUMP AND SUPPLY ...	72092	06/06/2023	SUPPLIES FOR FIRST QUARTER	001.5110.0300.0000	6.21
LAWSON PRODUCTS, INC	72104	06/06/2023	supplies	001.5132.0303.0000	79.64
LAWSON PRODUCTS, INC	72104	06/06/2023	supplies	001.5132.0303.0000	202.48
JAKE'S GREENHOUSE	72096	06/06/2023	mulch	001.1620.0300.0000	42.00
JAKE'S GREENHOUSE	72096	06/06/2023	mulch	001.1620.0300.0000	30.00
VERIZON WIRELESS	72145	06/06/2023	MODEMS	001.3120.0410.0000	76.44
STATE OF NY PERB	72136	06/06/2023	PROCESSING FEE	001.1430.0400.0000	50.00
KIME HARDWARE	72102	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	25.78
KIME HARDWARE	72102	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	13.49
KIME HARDWARE	72102	06/06/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	29.48
KIME HARDWARE	72102	06/06/2023	BLANKET PO	001.7140.0409.0000	58.93
KIME HARDWARE	72102	06/06/2023	LOCKS	001.7140.0300.0000	245.88
WHITE FARM SUPPLY INC	72149	06/06/2023	BLANKET PO	001.7140.0409.0000	25.93
WHITE FARM SUPPLY INC	72149	06/06/2023	supplies, parts	001.5132.0300.0000	27.03
BME	72071	06/06/2023	COPIER CONTRACT	001.1620.0406.0000	238.17
AXON ENTERPRISE, INC	72068	06/06/2023	BODY CAMERAS	001.0001.0481.0000	23,233.33
AXON ENTERPRISE, INC	72068	06/06/2023	Body Camera's	001.3120.0421.0000	32,666.69
MITCHELL DRYER JR	72115	06/06/2023	JUNE 2023	001.3410.0401.0000	2,975.52
MITCHELL DRYER JR	72115	06/06/2023	JUNE 2023	001.9060.0805.0000	-137.48
CHARTER COMMUNICATIONS	72076	06/06/2023	INTERNET & PHONE JUNE	001.1680.0403.0000	729.55
HUMANA INS CO OF NY	72093	06/06/2023	JUNE 2023	001.9060.0805.0000	22,577.06
EXCELLUS BLUECROSS BLUESHI...	72087	06/06/2023	JUNE 2023	001.9060.0805.0000	220,535.75
POWER & CONSTRUCTION GR...	72125	06/06/2023	EMERGENCY LIGHT TRAFFIC	001.3310.0200.0000	1,105.95
POWER & CONSTRUCTION GR...	72125	06/06/2023	EMERGENCY LIGHT POLE ON M...	001.3310.0200.0000	3,600.00
POWER & CONSTRUCTION GR...	72125	06/06/2023	LIGHT POLE MAIN AND LENOX	001.3310.0200.0000	116.75
ALTA/VANTAGE	72064	06/06/2023	parts and labor	001.5132.0300.0000	231.49
Fund 001 - GENERAL FUND Total:					403,262.38

Fund: 002 - WATER

VERIZON	72144	06/06/2023	TREATMENT PLANT	002.8300.0403.0000	28.28
BENEFACOR FUNDING CORP	72070	06/06/2023	Running PO- Carried over from ...	002.8300.0415.0000	111.24
AT & T MOBILITY	72067	06/06/2023	WIRELESS SERVICE	002.8300.0403.0000	191.15
SLACK CHEMICAL CO	72134	06/06/2023	LIQUID CHLORINE AND BLEACH	002.8300.0308.0000	3,650.84
SLACK CHEMICAL CO	72134	06/06/2023	LIQUID CHLORINE AND BLEACH	002.8300.0308.0000	899.00
SLACK CHEMICAL CO	72134	06/06/2023	LIQUID CHLORINE AND BLEACH	002.8300.0308.0000	7,970.62
LIBERTY ELECTRIC PRODUCTS	DFT0003742	06/06/2023	TWO STAGE HEATER	002.8300.0200.0000	227.48
ROME SENTINEL COMPANY	72130	06/06/2023	LEGAL NOTICES	002.8300.0319.0000	46.95
VERIZON	72144	06/06/2023	MAY 16- JUNE 15	002.8300.0402.0000	98.77
CENTRAL NEW YORK WATER W...	72074	06/06/2023	CLAM BAKE	002.8300.0408.0000	495.00
LOWE'S HOME IMPROVEMENT, ...	72107	06/06/2023	BINS AND HANGERS	002.8300.0300.0000	16.28
AMAZON WEB SERVICES, LLC.	DFT0003736	06/06/2023	Amazon	002.8300.0200.0000	276.98
GRAINGER INC	72088	06/06/2023	SAFETY SIGN	002.8300.0200.0000	2.32
GRAINGER INC	72088	06/06/2023	FOR MUNSVILLE	002.8300.0200.0000	186.67
GRAINGER INC	72088	06/06/2023	BATTERIES	002.8300.0200.0000	17.90
EXCELLUS BLUECROSS BLUESHI...	72087	06/06/2023	JUNE 2023	002.9060.0805.0000	23,168.94
HUMANA INS CO OF NY	72093	06/06/2023	JUNE 2023	002.9060.0805.0000	2,477.97
MTS SYRACUSE	72116	06/06/2023	smart antenna	002.8300.0200.0000	5,670.00
CORE & MAIN	72081	06/06/2023	Sensus Water Meters	002.8300.0324.0000	11,122.00
Fund 002 - WATER Total:					56,658.39

Fund: 003 - SEWER

ONEIDA CITY CHAMBERLAIN	72121	06/06/2023	WATER BILL	003.8110.0435.0000	1,968.40
ONEIDA CITY CHAMBERLAIN	72121	06/06/2023	WATER BILL	003.8110.0435.0000	2,770.31
BARTON & LOGUIDICE,DPC	72069	06/06/2023	Inflow and infiltration Study - C...	003.8110.0400.0000	130.64
BARTON & LOGUIDICE,DPC	72069	06/06/2023	Inflow and infiltration Study - C...	003.8110.0400.0002	249.36
EZ PASS	DFT0003740	06/06/2023	WWTP	003.8110.0411.0000	3.76
KOESTER ASSOCIATES, INC	72103	06/06/2023	check valve	003.8110.0331.0000	449.94

Expense Approval Report

Payment Dates: 5/17/2023 - 6/6/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
EASTERN CROWN INC	72085	06/06/2023	PPE-GLOVES	003.8110.0300.0000	169.30
EASTERN CROWN INC	72085	06/06/2023	CL2	003.8110.0308.0000	723.00
EASTERN CROWN INC	72085	06/06/2023	SUPERCHLOR	003.8110.0446.0000	1,128.00
ADIRONDACK ENVIRONMENTAL..	72063	06/06/2023	permit sampling	003.8110.0415.0000	683.40
VULCAN INDUSTRIES INC	72147	06/06/2023	SCREW WITH BRUSH, SEAL KIT	003.8110.0300.0000	10,225.19
AT & T MOBILITY	72067	06/06/2023	WIRELESS SERVICE	003.8110.0400.0000	74.38
CITY OF SHERRILL	72079	06/06/2023	SEWER MARCH AND APRIL	003.8110.0435.0000	2,908.30
NATIONAL GRID	72118	06/06/2023	ELECTRIC	003.8110.0401.0000	3,262.43
SLACK CHEMICAL CO	72134	06/06/2023	CL2	003.8110.0308.0000	2,605.92
SLACK CHEMICAL CO	72134	06/06/2023	CL2	003.8110.0308.0000	9,019.55
COOPER ELECTRIC	72080	06/06/2023	ELECTRICAL SUPPLIES	003.8110.0300.0000	83.10
VERIZON	72144	06/06/2023	MAY 16- JUNE 15	003.8110.0400.0000	181.44
MGM PARTS DISTRIBUTORS, INC	72113	06/06/2023	PARTS	003.8110.0411.0000	64.25
CERTIFIED ENVIRONMENTAL SE...	72075	06/06/2023	permit sampling	003.8110.0415.0000	1,929.00
HOWLAND PUMP AND SUPPLY ...	72092	06/06/2023	PLUMBING PARTS AND SUPPLIES	003.8110.0300.0000	1,530.00
KEMIRA WATER SOLUTIONS, IN...	72101	06/06/2023	IRON SALTS	003.8110.0329.0000	6,158.38
HOWLAND PUMP AND SUPPLY ...	72092	06/06/2023	PLUMBING PARTS AND SUPPLIES	003.8110.0300.0000	37.45
KIME HARDWARE	72102	06/06/2023	SUPPLIES	003.8110.0300.0000	30.52
MADISON COUNTY TREASURER	72109	06/06/2023	BIOSOLIDS APRIL	003.8110.0412.0000	3,678.35
EXCELLUS BLUECROSS BLUESHI...	72087	06/06/2023	JUNE 2023	003.9060.0805.0000	21,479.60
HUMANA INS CO OF NY	72093	06/06/2023	JUNE 2023	003.9060.0805.0000	550.66
NYS DEC	72119	06/06/2023	BULK STORAGE WWTP	003.8110.0490.0000	300.00
LUBRICATION ENGINEERS	72108	06/06/2023	gear oil	003.8110.0300.0000	769.08
Fund 003 - SEWER Total:					73,163.71
Fund: 005 - CAPITAL					
BARTON & LOGUIDICE,DPC	4800	06/06/2023	Lake Street Pump Station Projec...	005.8300.0401.0022	2,000.00
TOTAL SOLUTIONS	4802	06/06/2023	ASSIST IN INSTALL FLO-LOGIC	005.8110.0401.0019	99.95
SUIT-KOTE CORP	4801	06/06/2023	2023 CHPS	005.5110.0402.0023	25,804.14
SUIT-KOTE CORP	4801	06/06/2023	2023 CHPS PAVING PROGRAM	005.5110.0402.0023	12,200.00
SUIT-KOTE CORP	4801	06/06/2023	2023 CHPS PAVING PROGRAM	005.5110.0402.0023	34,543.23
SUIT-KOTE CORP	4801	06/06/2023	2023 CHPS PAVING PROGRAM	005.5110.0402.0023	20,320.87
SUIT-KOTE CORP	4801	06/06/2023	2023 CHPS	005.5110.0402.0023	20,226.26
SUIT-KOTE CORP	4801	06/06/2023	TYPE 11	005.5110.0402.0023	119.31
Fund 005 - CAPITAL Total:					115,313.76
Fund: 008 - TRUST & AGENCY					
NYS DEPT OF CIVIL SVC	72120	06/06/2023	2022 CIVIL SERVICE EXAM CHA...	008.0008.0095.0000	425.00
Fund 008 - TRUST & AGENCY Total:					425.00
Grand Total:					648,823.24

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	403,262.38
002 - WATER	56,658.39
003 - SEWER	73,163.71
005 - CAPITAL	115,313.76
008 - TRUST & AGENCY	425.00
Grand Total:	648,823.24

Account Summary

Account Number	Account Name	Payment Amount
001.0001.0250.0000	TAXES, RECEIVABLE CURR...	1,159.45
001.0001.0481.0000	PREPAIDS, INSURANCE, S...	23,233.33
001.0017.2031.0000	REC CENTER REVENUE	300.00
001.1430.0400.0000	OTHER EXPENSE	196.72
001.1620.0300.0000	MAT SUPPLIES	691.36
001.1620.0401.0000	ELECTRIC AND GAS	3,455.50
001.1620.0403.0001	CONTRACTS MB/FD	461.61
001.1620.0406.0000	COPIER CONTRACTS	1,385.17
001.1640.0401.0000	CENTRAL GASOLINE	6,346.09
001.1640.0402.0000	CENTRAL DIESEL	3,227.26
001.1660.0300.0000	Central Office Supplies	287.15
001.1680.0403.0000	CONTRACTS	2,111.26
001.1989.0400.0000	PRINTING	209.75
001.3120.0300.0000	MAT SUPPLIES	2,477.60
001.3120.0317.0000	CLOTHING	3,723.47
001.3120.0403.0000	CONTRACTS	1,000.00
001.3120.0410.0000	RADIO MAINTENANCE & ...	76.44
001.3120.0413.0000	TRAINING	300.00
001.3120.0416.0000	TRAVEL-MEALS	120.00
001.3120.0419.0000	Equipment Maintenance	109.99
001.3120.0421.0000	Body Worn Cameras	32,666.69
001.3310.0200.0000	EQUIPMENT	5,295.80
001.3410.0202.0000	Thermal Imaging Camera ...	44,500.00
001.3410.0300.0000	MEDICAL SUPPLIES	618.35
001.3410.0318.0000	TURNOUT GEAR - MAINT...	1,631.12
001.3410.0401.0000	207A	2,975.52
001.3410.0405.0000	BUILDING MAINTENANCE...	162.89
001.3410.0407.0000	CHIEF'S EXPENSE	211.97
001.3410.0408.0000	NEW HIRE EXPENSE	449.60
001.3410.0409.0000	EQUIPMENT REPAIR & MA..	554.01
001.3410.0413.0000	TRAINING	296.51
001.3410.0417.0000	PROMOTIONAL CLOTHING..	677.00
001.3410.0418.0000	ANNUAL PHYSICALS	70.28
001.3410.0438.0000	FIRE MARSHALL ACCOUNT	116.39
001.3520.0400.0000	ANIMAL CONTROL OTHER...	1,000.00
001.4068.0300.0000	MAT SUPPLIES	47.28
001.4068.0413.0000	TRAINING	100.00
001.5110.0300.0000	MAT SUPPLIES	196.16
001.5110.0314.0000	ROAD MATERIALS	727.68
001.5132.0300.0000	DPW MAINTENANCE- RE...	3,295.82
001.5132.0303.0000	GENERAL MATERIALS	3,369.60
001.5132.0322.0000	TOOLS	389.34
001.5132.0403.0000	CONTRACTS	4,082.75
001.7140.0300.0000	MAT SUPPLIES	1,199.12
001.7140.0403.2009	CONTRACTS.T-BALL	1,785.00
001.7140.0403.2013	Fall Fest	58.71
001.7140.0403.2022	CONTRACTS.ADULT SOFT...	585.00
001.7140.0403.2032	CONTRACTS.CONCERTS/E...	300.00

Account Summary

Account Number	Account Name	Payment Amount
001.7140.0409.0000	EQUIP REPAIR & MAINT.	463.46
001.7140.0421.0000	PARK BEAUTIFICATION	1,494.50
001.8020.0400.0000	OTHER EXPENSE	94.35
001.9060.0805.0000	HEALTH INSURANCE	242,975.33
002.8300.0200.0000	EQUIPMENT	6,381.35
002.8300.0300.0000	MAT SUPPLIES	16.28
002.8300.0308.0000	CHLORINE	12,520.46
002.8300.0319.0000	GENERAL MAINTENANCE	46.95
002.8300.0324.0000	METERS & PARTS	11,122.00
002.8300.0402.0000	TELEPHONE	98.77
002.8300.0403.0000	CONTRACTS	219.43
002.8300.0408.0000	COMMITTEES	495.00
002.8300.0415.0000	LAB TESTING	111.24
002.9060.0805.0000	HEALTH INSURANCE	25,646.91
003.8110.0300.0000	MAT SUPPLIES	12,844.64
003.8110.0308.0000	CHLORINE	12,348.47
003.8110.0329.0000	LIQUID IRON SALTS	6,158.38
003.8110.0331.0000	PUMP STATIONS	449.94
003.8110.0400.0000	CONTRACTUAL SERVICES	386.46
003.8110.0400.0002	OTHER EXPENSE-SEWER R...	249.36
003.8110.0401.0000	UTILITIES	3,262.43
003.8110.0411.0000	VEHICLE MAINTENANCE	68.01
003.8110.0412.0000	MADISON COUNTY LANDF..	3,678.35
003.8110.0415.0000	LAB TESTING	2,612.40
003.8110.0435.0000	PAYMENTS OTHER COM...	7,647.01
003.8110.0446.0000	RECLAIM WATER PS	1,128.00
003.8110.0490.0000	PERMITS AND FINES	300.00
003.9060.0805.0000	HEALTH INSURANCE	22,030.26
005.5110.0402.0023	2023 Annual Paving CHIPS...	113,213.81
005.8110.0401.0019	2019 WWTP EXPANSION	99.95
005.8300.0401.0022	2022 Lake Street Pump St...	2,000.00
008.0008.0095.0000	CIVIL SERVICE TRUST	425.00
	Grand Total:	648,823.24

Project Account Summary

Project Account Key	Payment Amount
None	648,723.29
005811004010019	99.95
	Grand Total:
	648,823.24

1. ADOPT LOCAL LAW-AMENDING ARTICLE VI, SECTION 6.1 (B)(1) OF THE ONEIDA CITY CHARTER

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled "A Local Law Amending Article VI, Section 6.1(B)(1) of the Oneida City Charter" was presented and introduced at a Regular Meeting of the Common Council of the City of Oneida held on May 2, 2023; and

WHEREAS, a public hearing was held on such proposed local law on May 16, 2023 by the Common Council of the City of Oneida and proofs of publication of notices of such public hearings, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Common Council of the City of Oneida in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the enactment of the Proposed Local Law has previously been determined to be an unlisted action for purposes of environmental review under the State Environmental Quality Review Act (SEQRA), an environmental impact statement (EIS) was not required, and a negative declaration was issued on May 2, 2023 pursuant to SEQRA determining that this action will have no significant effect on the environment thus concluding the SEQRA review process; and

WHEREAS, the enactment of the Proposed Local Law is subject to a permissive referendum pursuant to Municipal Home Rule Law § 24; and

WHEREAS, it is in the public interest to enact said Proposed Local Law.

NOW, THEREFORE, it is

RESOLVED that the Common Council of the City of Oneida, Madison County, New York, does hereby enact a Local Law as follows:

**"A LOCAL LAW AMENDING ARTICLE VI, SECTION 6.1(B)(1)
OF THE ONEIDA CITY CHARTER**

Be it enacted by the Common Council of the City of Oneida, that this Local Law amends Article VI, Section 6.1(B)(1) of the Oneida City Charter in the following manner:

SECTION 1. LEGISLATIVE INTENT

The City of Oneida currently imposes different sidewalk assessments based upon the circumstances of replacement. Accordingly, at times, either the full cost, fifty percent (50%) of the full cost, or none of the costs of sidewalk construction and repair is assessed against the abutting property owner; such deviations in assessments results in unpredictable, and sometimes lump-sum, charges

against property owners and/ or unanticipated reconstruction costs by the City that have not been budgeted for. As a result, the construction and repair of sidewalks throughout the City has been discouraged and neglected. It has been determined by the City of Oneida that: a comprehensive and high-quality network of sidewalks is beneficial to residents, businesses, organizations and individual property owners beyond the abutting property; and City of Oneida residents are better served by paying an annual assessment for the construction and repair of sidewalks rather than face unpredictable, large, lump-sum assessments for construction and repair of abutting sidewalks.

SECTION 2. **AUTHORITY**

Pursuant to Municipal Home Rule Law § 10, the City of Oneida is authorized to adopt a local law relating to the authorization, making, confirmation and correction of benefit assessments for local improvement.

SECTION 3. **AMENDING ARTICLE VI, SECTION 6.1(B)(1) OF THE ONEIDA CITY CHARTER**

So that Subsection 1, "Assessment for sidewalks," of Subsection B, titled "Sidewalks" of Section 6.1, titled "Local improvements," of the Oneida City Charter, shall be amended so as to read, in its entirety, as follows:

- "1. Assessment for sidewalks.
 - a. The Common Council may, by a 2/3 vote of all the Council persons in office, authorize or direct the construction or reconstruction of public sidewalks anywhere in the City, and said Common Council shall determine the type of materials to be used therein and the specifications therefor.
 - b. In the event said Common Council mandates the reconstruction of a public sidewalk that has been uplifted or damaged by the root structure of a tree located within the City of Oneida highway or street right-of-way, the cost thereof for said sidewalks shall be borne 100% by the City as a whole.
 - c. In all other cases, the payment for the cost of construction or reconstruction of a public sidewalk shall be paid for by the collection of an annual assessment fee levied against each real property lot or parcel located within the City of Oneida.
 - i. Such annual assessment fee shall be established by resolution of the Common Council which may be thereafter amended from time to time by like resolution.
 - ii. Such annual assessment fee shall be a lien upon the real property so assessed. Such annual assessment fee shall be collected in the manner provided in this Charter and the Code of the City of Oneida for the enforcement, levy, and collection of City taxes."

SECTION 4. **VALIDITY & SEVERABILITY**

If a court determines that any clause, sentence, paragraph, subdivision or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or

unconstitutional, the court's order or judgment shall not affect, impair or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5. **PERMISSIVE REFERENDUM**

Pursuant to Municipal Home Rule Law § 24, this Local Law is subject to a permissive referendum and thus may not be filed with the Secretary of State until the applicable time period has elapsed to file a petition or a referendum has been conducted approving this Local Law.

SECTION 6. **EFFECTIVE DATE**

This Local Law shall take effect immediately upon filing with the New York State Department of State.”

Councilor Szczerba _____
Councilor Laureti _____
Councilor Rossi _____
Councilor Kinville _____
Councilor Pagano _____
Councilor Simchik _____
MOTION CARRIED

2. ADVERTISE FOR BIDS-CONCRETE FLOOR-WATER DEPARTMENT POLE BARN

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Purchasing Agent to advertise for bids for concrete flooring for the Water Department Pole Barn (50 ft. wide by 80 ft. long by 6 inches thick).

Ayes:

Nays:

MOTION CARRIED

3. ADVERTISE FOR BIDS-LIQUID CAUSTIC SODA (WATER DEPARTMENT)

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Purchasing Agent to advertise for bids for Liquid Caustic Soda for the second half of 2023 and an Option for the first half of 2024.

Ayes:

Nays:

MOTION CARRIED

4. AUTHORIZATION-LAKE STREET PUMP STATION

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

A Resolution authorizing that Michelle Kinville, who is the Deputy Mayor, is empowered to act on behalf of The City of Oneida as the Authorized Official.

Resolved by the City Common Council of the City of Oneida as follows:

WHEREAS, the City requires the Common Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, the City of Oneida has been awarded \$1,000,000 for the Lake Street Pump Station Project;

NOW THEREFORE, Michelle Kinville, Deputy Mayor, is hereby authorized, on behalf of the City of Oneida, to apply for, accept, and expend grant funds from the Northern Borders Regional Commission. The named authorized official has permission to sign all NBRC investment documents that bind the applicant.

Ayes:

Nays:

MOTION CARRIED

**Certification Regarding
Debarment, Suspension, and Other Responsibility Matters
Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549 and 12688, 2 CFR part 180.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its Board:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Organization Name:

City of Oneida

Date

By

Michelle Kinville, Deputy Mayor

Name and Title of Authorized Representative

Signature of Authorized Representative

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Appendix A – NBRC NEPA Intake Form

The National Environmental Policy Act (NEPA) requires that federal agencies consider potential environmental impacts of their actions before implementation or spending funds on the proposed action. You must complete this initial NEPA Intake Form as part of your NBRC application to provide NBRC Staff with project information relevant to the NEPA process. NBRC will use this information to determine the appropriate level of NEPA analysis that will be required if your proposed project is funded. Please provide attachments to support the information provided on this form, as needed.

Note: Completion of this form does not satisfy NEPA, but it does help NBRC to determine what NEPA analysis will be required. If your project is funded, the NEPA process must be complete before NBRC will issue a Notice to Proceed.

Entity applying for funding: City of Oneida	
Point of contact: Michelle Kinville	
Signature:	Date:
Project / NEPA Status Overview	
Does this project anticipate receiving other federal funding? <i>If yes, please list the other federal funders here (include attachment if the space provided below is not sufficient):</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is a NEPA process currently underway or complete as required by other federal funding? <i>If yes, what federal agency is currently undertaking the NEPA process and what is the current status:</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there any other ongoing or planned projects in the proposed project area? <i>If yes, please provide a description of these projects:</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has any public outreach or engagement work been done for this project? <i>If yes, please provide a brief description of this work:</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What is the anticipated timeline for the start of the proposed project? Please note, NBRC does not allow projects to begin before October 1 of the award year and a Notice to Proceed will not be issued by NBRC until NEPA obligations have been satisfied. October 1, 2023 - October 1, 2024	

Appendix A – NBRC NEPA Intake Form

Project Description
Location of the proposed action (address and/or GPS coordinates): Lake St. Oneida, NY. 43.109115, -75.656789
<p>The project description provided here should be different from the description provided previously in the NBRC Grant Application. For the purposes of NEPA, the project description should focus on what will physically be taking place in order to carry out the proposed project. If applicable and available, please provide site photos as an attachment to this form.</p> <p><i>For example, if your project involves the renovation of an existing facility to repurpose the space to be used as a business incubator space you should provide details of what renovation activities will be taking place (ex. demolition of walls to update the existing layout, installing new equipment, electrical upgrades, and any exterior/landscaping that may be part of the scope of work, including if any vegetation will be removed), the amount of square footage that will be renovated, and the anticipated timeframe of construction. If your project does not involve construction, you should detail specifically what the NBRC funds would be paying for and what will take place as a result. For example, if your project is providing technical assistance to small dairy farmers to support the transition to organic products you would note that NBRC funds would pay for consultants and that technical assistance would consist of performing site visits to dairy farms, developing recommendation reports for farmers, and performing associated administrative tasks.</i></p>
<p>The Lake Street Pump Station Improvements project is to replace the process and electrical components that have exceeded their useful design and service lives: pumps, motors, and electrical gear. There is anticipated to be no clearing on site.</p>

Appendix A - NBRC NEPA Intake Form

Resource	Present in or near the project area?	Additional explanation <i>Note consultation, analysis, or permitting in this column.</i>
Floodplains <i>If any flood hazard studies and/or if a Hazard Mitigation Plan has been developed for the area, please note this, and attach the documents.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	The existing PS is located in an area of minimal flood hazard, or "Zone "X" flood zone. Therefore, there appear to be no concerns regarding storm and flood resiliency in regards to the Pump Station.
Water bodies (rivers, wetlands, intermittent streams, etc.)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Oneida Creek is located about 200' east of the project area. No impacts to the stream will result from the project.
Groundwater resources	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
State or federally threatened or endangered species	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	<small>The NYSDEC Environmental Resource Mapper did not report any records of state-listed threatened or endangered species, or species of special concern, within the vicinity of the project site. The USFWS reported the monarch butterfly (<i>Danaus plexippus</i>, candidate) and northern long-eared bat (<i>Myotis septentrionalis</i>, endangered). Suitable habitat for these species is not present in the project area. No adverse impacts to these species will result from the project.</small>
Wildlife habitat and/or vegetation	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	The project is limited to the existing pump station building. No impacts to wildlife habitat or vegetation will result from the project.
Historic structures or landmarks <i>If the project involves work to existing structure(s), provide the age of the structure(s) in the right-hand column.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	

Appendix A - NBRC NEPA Intake Form

Resource	Present in or near the project area?	Additional explanation <i>Note consultation, analysis, or permitting in this column.</i>
Archeological resources	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	SHPO issued a No Effect letter for the project on 8/22/2022.
Farmland (<i>prime, unique, or of statewide or local importance</i>)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
Brownfields and/or superfund sites	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
Non-attainment area (<i>as defined by the Clean Air Act</i>)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
Noise sensitive receptors (<i>including but not limited to schools, residences, libraries, hospitals, and other care facilities</i>)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
Environmental justice populations (<i>minority or low-income populations as defined by Executive Order 12898</i>)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	The Pump Station is located in an environmental justice area.

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Oneida

* b. Employer/Taxpayer Identification Number (EIN/TIN):

15-6000411

* c. Organizational DUNS:

KU52RM63GQ76

d. Address:

* Street1:

109 Main St.

Street2:

* City:

Oneida

County/Parish:

* State:

New York

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

13421

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Michelle

Middle Name:

* Last Name:

Kinville

Suffix:

Title:

Deputy Mayor

Organizational Affiliation:

* Telephone Number:

315-361-1921

Fax Number:

* Email:

mkinville@oneidacityny.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Local Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Northern Border Regional Commission

11. Catalog of Federal Domestic Assistance Number:

90.601

CFDA Title:

Catalyst Program

*** 12. Funding Opportunity Number:**

* Title:

Catalyst Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

The outcome of the Lake Street Pump Station Improvements project is to replace the process and electrical components that have exceeded their useful design and service lives: pumps, motors, and electrical gear. On completion, the City will be able to reliably provide water to its users more efficiently and at a lower operating cost.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	1,000,000
* b. Applicant	917,000
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	1,917,000

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Deputy Mayor
APPLICANT ORGANIZATION City of Oneida	DATE SUBMITTED

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input checked="" type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: City of Oneida 109 North Main St. Oneida, NY 13421 Congressional District, if known: 22	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: Northern Border Regional Commission	7. Federal Program Name/Description: State Economic & Infrastructure Development Program CFDA Number, if applicable: 90.601	
8. Federal Action Number, if known: N/A	9. Award Amount, if known: \$ Unknown	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> N/A - The Grantee will no be engaging in lobbying.	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: Michelle Kinville Title: Deputy Mayor Telephone No.: 315-264-1973 Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

5. AUTHORIZATION-GLENMORE CLEAR WELL PROJECT

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

A Resolution authorizing that Helen B. Acker, who is the Mayor, is empowered to act on behalf of The City of Oneida as the Authorized Official.

Resolved by the City Common Council of the City of Oneida as follows:

WHEREAS, the City requires the Common Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, the City of Oneida has been awarded \$1,000,000 for the Glenmore Clear Well Project;

NOW THEREFORE, Helen B. Acker, Mayor, is hereby authorized, on behalf of the City of Oneida, to apply for, accept, and expend grant funds from the Northern Borders Regional Commission. The named authorized official has permission to sign all NBRC investment documents that bind the applicant.

Ayes:

Nays:

MOTION CARRIED

**Certification Regarding
Debarment, Suspension, and Other Responsibility Matters
Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549 and 1268, 2 CFR part 180.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its Board:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Organization Name:

Date

By

Name and Title of Authorized Representative

Signature of Authorized Representative

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Appendix A – NBRC NEPA Intake Form

The National Environmental Policy Act (NEPA) requires that federal agencies consider potential environmental impacts of their actions before implementation or spending funds on the proposed action. You must complete this initial NEPA Intake Form as part of your NBRC application to provide NBRC Staff with project information relevant to the NEPA process. NBRC will use this information to determine the appropriate level of NEPA analysis that will be required if your proposed project is funded. Please provide attachments to support the information provided on this form, as needed.

Note: Completion of this form does not satisfy NEPA, but it does help NBRC to determine what NEPA analysis will be required. If your project is funded, the NEPA process must be complete before NBRC will issue a Notice to Proceed.

Entity applying for funding: City of Oneida	
Point of contact: Helen B. Acker	
Signature:	Date:
Project / NEPA Status Overview	
Does this project anticipate receiving other federal funding? <i>If yes, please list the other federal funders here (include attachment if the space provided below is not sufficient):</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is a NEPA process currently underway or complete as required by other federal funding? <i>If yes, what federal agency is currently undertaking the NEPA process and what is the current status:</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there any other ongoing or planned projects in the proposed project area? <i>If yes, please provide a description of these projects:</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has any public outreach or engagement work been done for this project? <i>If yes, please provide a brief description of this work:</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What is the anticipated timeline for the start of the proposed project? Please note, NBRC does not allow projects to begin before October 1 of the award year and a Notice to Proceed will not be issued by NBRC until NEPA obligations have been satisfied. October 1, 2023 through May 1, 2025	

Appendix A – NBRC NEPA Intake Form

Project Description
Location of the proposed action (address and/or GPS coordinates): 10176 Glenmore Road Taberg, NY 13471
<p>The project description provided here should be different from the description provided previously in the NBRC Grant Application. For the purposes of NEPA, the project description should focus on what will physically be taking place in order to carry out the proposed project. If applicable and available, please provide site photos as an attachment to this form.</p> <p><i>For example, if your project involves the renovation of an existing facility to repurpose the space to be used as a business incubator space you should provide details of what renovation activities will be taking place (ex. demolition of walls to update the existing layout, installing new equipment, electrical upgrades, and any exterior/landscaping that may be part of the scope of work, including if any vegetation will be removed), the amount of square footage that will be renovated, and the anticipated timeframe of construction. If your project does not involve construction, you should detail specifically what the NBRC funds would be paying for and what will take place as a result. For example, if your project is providing technical assistance to small dairy farmers to support the transition to organic products you would note that NBRC funds would pay for consultants and that technical assistance would consist of performing site visits to dairy farms, developing recommendation reports for farmers, and performing associated administrative tasks.</i></p>
<p>The Glenmore Water Treatment Plant (WTP) Clear Well Improvements project involves the construction of a new 0.5 MG AWWA D110, Type 3 clear well tank. The facility's existing clear well is 40 years old and although structurally sound, the clear well is in need of comprehensive rehabilitation in order to provide continued service. Furthermore, the Recommended Standards for Water Works requires redundant clear wells. Once the new clear well tank is constructed, the City will be able to remove the existing clear well from service for comprehensive rehabilitation. The new clear well tank will include a tank level for reporting to SCADA. Tank level will be measured with a pressure transducer installed in the outlet piping of the new tank.</p> <p>The future drainage patterns on site will remain relatively unchanged from existing, with drainage flowing primarily to the southeast via overland flow and the existing ditch. A dry swale will be installed that will capture and treat a portion of runoff from the proposed clear well prior to discharge via overland flow to the existing ditch.</p> <p>The majority of the project site consists primarily of well-maintained/mowed grass and there are mature hardwood trees adjacent to the limits of disturbance. Disturbed pervious areas of the project site not being converted to impervious area will be restored like cover. Construction activities will generally take place in areas with grass cover, and no tree removal is anticipated for this project.</p>

Appendix A – NBRC NEPA Intake Form

Resource	Present in or near the project area?	Additional explanation <i>Note consultation, analysis, or permitting in this column.</i>
Floodplains <i>If any flood hazard studies and/or if a Hazard Mitigation Plan has been developed for the area, please note this, and attach the documents.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	The Glenmore Water Treatment Plant is located in "Zone X", or an area of minimal an area of minimal flood hazard. Therefore, there is no concern regarding storm and flood resiliency for the proposed clear well location.
Water bodies (rivers, wetlands, intermittent streams, etc.)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Florence Creek is located about 200' east of the existing clear well. Trib. 1a of Florence Creek and NYSDEC Wetland LC-13 are located about 450' south of the new clear well. No impacts to these resources will result from the project.
Groundwater resources	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
State or federally threatened or endangered species	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	<small>No NYS species records were reported for the project area. The USFWS reported the northern long-eared bat (<i>Myotis septentrionalis</i>, endangered) and monarch butterfly (<i>Danaus plexippus</i>, candidate). Candidate species do not need to be considered for impact evaluations under Section 7. No tree clearing is proposed, therefore no adverse impacts to the northern long-eared bat are expected to result from the project.</small>
Wildlife habitat and/or vegetation	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Undeveloped areas within the limits of disturbance include open herbaceous cover. Temporarily disturbed areas will be stabilized and re-seeded after construction to restore herbaceous cover.
Historic structures or landmarks <i>If the project involves work to existing structure(s), provide the age of the structure(s) in the right-hand column.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	

Appendix A - NBRC NEPA Intake Form

Resource	Present in or near the project area?	Additional explanation <i>Note consultation, analysis, or permitting in this column.</i>
Archeological resources	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	The Glenmore Water Treatment Plant is not located in an archaeological sensitive area according to the New York State Preservation Office's (SHPO) Cultural Resource Information System. SHPO issued a No Effect letter for the project on April 27, 2021.
Farmland (<i>prime, unique, or of statewide or local importance</i>)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
Brownfields and/or superfund sites	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
Non-attainment area (<i>as defined by the Clean Air Act</i>)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	
Noise sensitive receptors (<i>including but not limited to schools, residences, libraries, hospitals, and other care facilities</i>)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unsure	The Glenmore Water Treatment Plant is located in a rural area.
Environmental justice populations (<i>minority or low-income populations as defined by Executive Order 12898</i>)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unsure	Although the Glenmore Water Treatment Plant (WTP) is not located within a potential environmental justice area, the WTP does treat drinking water that serves several environmental justice populations.

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Oneida

* b. Employer/Taxpayer Identification Number (EIN/TIN):

15-6000411

* c. Organizational DUNS:

KU52RM63GQ76

d. Address:

* Street1:

109 North Main St.

Street2:

* City:

Oneida

County/Parish:

* State:

New York

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

13421

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Helen

Middle Name:

B.

* Last Name:

Acker

Suffix:

Title: Mayor

Organizational Affiliation:

* Telephone Number:

315-361-1921

Fax Number:

* Email:

hacker@oneidacityny.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Local Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Northern Border Regional Commission

11. Catalog of Federal Domestic Assistance Number:

90.601

CFDA Title:

Catalyst Program

*** 12. Funding Opportunity Number:**

* Title:

Catalyst Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Construction of a new clear well to provide the City with redundancy and adequate disinfection to protect public health.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,000,000"/>
* b. Applicant	<input type="text" value="1,110,000"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="2,110,000"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Oneida	DATE SUBMITTED

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: City of Oneida 109 North Main St. Oneida, NY 13421 Congressional District, if known: 22	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known: 22	
6. Federal Department/Agency: Northern Border Regional Commission	7. Federal Program Name/Description: State Economic & Infrastructure Development Program CFDA Number, if applicable: 90.601	
8. Federal Action Number, if known: N/A	9. Award Amount, if known: \$ Unknown	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> N/A - The Grantee will no be engaging in lobbying.	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: Helen B. Acker Title: Mayor Telephone No.: 315-361-1921 Date: _____	
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

6. CELLULAR TELEPHONE ADMINISTRATIVE POLICY

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Fire Chief, Scott Jones, be hereby received and placed on file.

RESOLVED, that the Telephone Request Form from Scott Jones, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

MOTION CARRIED

Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA
DEPARTMENT AUTHORIZATION
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S
PERSONAL SMART PHONE**

Employee Name: SCOTT A JONES

Department: Fire

Employee's Personal Smart Phone Number: (315) 335-2318

Base Monthly Plan Amount: \$ _____ (Attach copy of Bill)

Reimbursement Amount Requested \$ 50.00

Payroll account to be charged 001.3410.0101.0000

Employee Signed by: [Signature] Date: 5/19/23

Department Head: [Signature] Phone No.: _____

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: _____

***Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost), and submit it to Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.



Estimated Next Bill

Mobile

YOUR TOTAL SO FAR

\$66.81

Your Auto Pay is scheduled for **June 23**.

Your cycle ends in **15 days** on **June 2**.

Scott Jones

5900 Valley Mills Rd Munnsville, NY 13409

Account Number: 1019612884

[View Security Code](#) ▾

Services **\$59.98**

Unlimited Lines (2) **\$59.98** ^

As a Spectrum Internet customer, you're getting the best deal on our Unlimited plan.

Kaitlin - Phone **\$29.99**

(315) 264-8478

Unlimited **\$29.99**

Buy One Promotional Credit **-\$29.99**

Your Total So Far **\$66.81**

Your Auto Pay is scheduled for **June 23**.

Included Taxes, Fees & Charges ^

Sales taxes and regulatory fees attributable to the service are included in the monthly recurring charge. Applicable taxes on equipment sales are billed separately.

7. RECEIVE/FILE 2022 AUDITED FINANCIAL STATEMENTS

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to receive and place on file the 2022 Audited Financial Statements from Bonadio & Co., LLP, 432 North Franklin Street #60, Syracuse, NY 13204.

Ayes:

Nays:

MOTION CARRIED

8. A BOND RESOLUTION AUTHORIZING THE PURCHASE OF A STREET SWEEPER, IN AND FOR THE CITY OF ONEIDA, MADISON COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$263,046, AND AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$263,046 BONDS OF SAID CITY TO PAY THE COST THEREOF

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

BE IT RESOLVED by the affirmative vote of not less than two thirds of the total voting strength of the Common Council of the City of Oneida, Madison County, New York (the "City"), as follows:

Section 1. The purchase of a street sweeper in and for the City of Oneida, Madison County, New York, is hereby authorized at a maximum estimated cost of \$263,046.

Section 2. The plan for the financing of such maximum estimated cost is by the issuance of not to exceed \$263,046 bonds of said City hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purposes is fifteen years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said City of Oneida, Madison County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal

officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the City Comptroller, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the City Comptroller shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately upon the final passage thereof,

shall be published in summary form in the official newspaper of said City for such purpose, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Councilor Szczerba	VOTING	_____
Councilor Laureti	VOTING	_____
Councilor Rossi	VOTING	_____
Councilor Kinville	VOTING	_____
Councilor Pagano	VOTING	_____
Councilor Simchik	VOTING	_____
MOTION CARRIED		

9. CAPITAL PROJECT 23-10 STREET SWEEPER

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Engineer to proceed with Capital Project 23-10 for the purchase of a new street sweeper with a maximum not to exceed \$263,046.

Ayes:

Nays:

MOTION CARRIED

10. CELLULAR TELEPHONE ADMINISTRATIVE POLICY

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Mark Buss, Water Maintenance Supervisor, be hereby received and placed on file.

RESOLVED, that the Telephone Request Form from Mark Buss, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

MOTION CARRIED

Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA
DEPARTMENT AUTHORIZATION
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S
PERSONAL SMART PHONE**

Employee Name: Mark Buss

Department: Water Dept.

Employee's Personal Smart Phone Number: (315) 761-8820

Base Monthly Plan Amount: \$ 113.43 (Attach copy of Bill)

Reimbursement Amount Requested \$ 50.00

Payroll account to be charged 002, 8300, 0101, 0000

Employee Signed by: M.W. Buss Date: 10-18-22

Department Head: [Signature] Phone No.: (315) 363-7222

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: _____

***Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost), and submit it to Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.

* Employee turned in City issued phone *

Attachment A

**CITY OF ONEIDA
EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT AND
UNDERSTANDING OF CELLULAR TELEPHONE
ADMINISTRATIVE POLICY**

By signing below, I acknowledge that I have received a copy of the City of Oneida Administrative Policy and Procedure regarding Cellular Telephones. I also acknowledge that I have had the opportunity to read the policy and have any questions answered, and that I understand the provisions contained in the policy.

Signed by: Mark W. Buse Date: 10-18-22

Witnessed by Jessica S. Kain Date: 10/18/22

Place original in employee's official personnel file.

Note: This request form is to be signed prior to issuance of Cellular telephone



PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE



ANDREA BUSS
427 STONE ST
ONEIDA, NY 13421-1933

Pay your bill online, fast and easy

For convenience and peace of mind you can pay your bill online or enroll in Auto Pay and Paper-free Billing. Visit go.vzw.com/paybill



Your September bill is \$76.08 higher than last month's. You can see a full breakdown of all this month's charges on go.vzw.com/mybill.

Your September bill is \$371.93

It's due on Oct 19, 2022.

Good to know

Check your online bill for all surcharges, taxes and gov fees

The total amount due for this month includes surcharges of \$15.37 and taxes and gov fees of \$15.11. For an itemized list of taxes, fees and surcharges visit go.vzw.com/mybill.

Account charges	\$0.00
Andrea Stratton 315-225-4163	\$105.36
Andrea Stratton 315-276-4608	\$153.14
Andrea Stratton 315-761-8820	\$113.43
	\$371.93

Balance forward from last bill

Previous balance (through Aug 27)	\$295.85
Device payment buyout (Agreement 1723823261) - paid (Sep 16)	-\$29.16
Payment received - Thank you (Sep 19)	-\$266.69
Total balance forward	\$0.00

11. AGREEMENT-KRISTIE MORRIS (PARKS AND RECREATION/POOL)

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Mayor to sign an Agreement with Kristie Morris, an Independent Contractor, 7171 Old County Rd., Canastota, NY 13032, to provide discounted Lifeguarding, CPR, AED and First Aid certification and recertification classes to the City of Oneida pool recreation staff; **and be it further**

RESOLVED, that Kristie Morris does further agree to offer Lifeguarding, CPR, AED and First Aid certification and recertification classes and instruction to the public at the Howard T. Chapman Pool, located at 360 North Main Street in the City of Oneida during the months of June, July, and August in 2023, on such days and times as are established by the Director of Parks and Recreation.

Ayes:

Nays:

MOTION CARRIED

AGREEMENT

THIS AGREEMENT, made and entered into as of _____, 2023, by and between the City of Oneida (the "City"), a municipal corporation organized and existing under and by virtue of the laws of the State of New York and with offices and principal place of business at 105 North Main Street, City of Oneida, and Kristie Morris (the "Contractor"), now residing at 7171 Old County Rd. Canastota NY, 13032

WITNESSETH, that the City and Contractor, in consideration of the promises and the mutual covenants and agreements contained herein, do hereby mutually agree as follows:

1. Contractor agrees to provide discounted rates to the City of Oneida pool recreation staff for certification and/or recertification classes for Lifeguarding, CPR, AED and/or First Aid to City of Oneida pool recreation staff at the Howard T. Chapman Pool, located at 360 North Main Street, in the City of Oneida during the months of June, July and August in 2023, on such days and times as are established by the Director of Parks and Recreation. Contractor does further agree to offer certification and/or recertification classes for Lifeguarding, CPR, AED and First Aid to the public at the Howard T. Chapman Pool at standard, non-discounted rates, Oneida during the months of June, July and August in 2023, on such days and times as are established by the Director of Parks and Recreation.

2. In connection with the performance of her work hereunder, Contractor shall consult with Lucas Griff, the City of Oneida Director of Parks and Recreation.

3. For her services hereunder, Contractor shall reimburse the City the cost of a lifeguard for any such classes which require participants to enter the pool/water. The rate of reimbursement shall not exceed 15.25 per hour. The Contractor will not be required to cover the cost of a lifeguard for training that takes place at the facility but does not utilize the pool/water. The City does further agree to waive the pool rental fee for a non-resident for the Contractor's use of the pool facilities.

4. Contractor is an independent contractor and shall not be considered an employee or agent for the City.

5. Contractor is hereby prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this Agreement or her right, title or interest herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written. City of Oneida:

By: _____

Name: Helen B. Acker

Title: Mayor

By: _____

Name: Kristie Morris

NEW BUSINESS

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:

Nays:

MOTION CARRIED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk