



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	June 20, 2023	Presiding:	Helen B. Acker, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

PUBLIC COMMENT: Limited to 3 minutes

OLD BUSINESS:

SUPERVISOR'S REPORT:

Approval of the Minutes: June 6, 2023

Approval of Warrant: 12

Item	Title	Facilitator
1.	MONTHLY REPORTS: receive and place on file the Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks & Recreation Department, Planning Department and Police Department	CITY CLERK
2.	RESCHEDULE MEETING: reschedule the Regular July 4, 2023, Common Council Meeting to Wednesday, July 5, 2023, due to the Fourth of July Holiday	LAPERA
3.	CELLULAR PHONE POLICY: receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Robert Mumford, Water Maintenance Worker/Meter Reader, and further approve the Cellular Telephone Request Form from said employee	WELLS
4.	RESCHEDULE MEETING: reschedule the Regular November 7, 2023, Common Council Meeting to Wednesday, November 8, 2023, due to Election Day	LAPERA
5.	INTRODUCE LOCAL LAW: introduce a Local Law amending the Oneida City Charter to create the office of City Manager and amending the Code of the City of Oneida to accurately reflect the duties and responsibilities of the City Manager, and schedule a Public Hearing for Wednesday, July 5, 2023, at 6:30pm in Common Council Chambers, 109 N. Main St., Oneida	MAYOR

Item	Title	Facilitator
6.	INTRODUCE LOCAL LAW: introduce a Local Law amending the Code of the City of Oneida regarding Appearance Tickets and issuing and service of the same, and schedule a Public Hearing for Wednesday, July 5, 2023, at 6:30pm in Common Council Chambers, 109 N. Main St., Oneida	MAYOR

NEW BUSINESS

**MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
JUNE 20, 2023**

A meeting of the Common Council of the City of Oneida, NY was held on the twentieth day of June 2023 at 6:30 p.m. at the Common Council Chambers, 109 N. Main, Oneida, NY 13421.

The meeting was called to order by Mayor Helen Acker

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Acker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Kinville	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Supervisors

Matt Roberts	<input type="checkbox"/>	<input type="checkbox"/>
Mary Cavanagh	<input type="checkbox"/>	<input type="checkbox"/>
Joe Magliocca	<input type="checkbox"/>	<input type="checkbox"/>
Brandee DuBois	<input type="checkbox"/>	<input type="checkbox"/>

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Scott Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Kevin Salerno	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

**PUBLIC COMMENT
OLD BUSINESS
SUPERVISOR'S REPORT**

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of June 6, 2023, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED

APPROVAL OF WARRANT

Moved by Councilor
Seconded by Councilor

RESOLVED, that Warrant No. 12, checks, and ACH payments in the amount of \$677,329.30, as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

MOTION CARRIED

WARRANT	12
DATE:	June 20, 2023

FUND		PAYMENT NUMBER (S)	AMOUNT
Capital		4803-4805	\$ 439,884.10
Library Fund	025		
Fund	027		
ARPA Fund	030		\$ 9,800.00
Current Funds		72159-72222	\$ 166,223.84
ACH			\$ 61,421.36

WARRANT #1 TOTAL	\$ 677,329.30
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Oneida, NY

Expense Approval Report

By Fund

Payment Dates 6/8/2023 - 6/20/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	BLANKET PO	001.7140.0409.0000	59.97
ATLAS FENCE	72164	06/20/2023	FENCE RENTAL 140 MADISON ...	001.3650.0400.0000	300.00
LINSTAR, INC.	DFT0003779	06/20/2023	EMPLOYEE ID BABCOCK	001.1989.0400.0000	12.80
SPECTROTEL, INC.	72212	06/20/2023	LONG DISTANCE	001.1680.0403.0000	122.04
KIEFER	72191	06/20/2023	SWIMSUITS	001.7140.0418.2025	70.00
KIEFER	72191	06/20/2023	SUPPLIES FOR CHAPMAN POOL	001.7140.0418.2025	480.29
KIEFER	72191	06/20/2023	swim suits	001.7140.0418.2025	537.00
TOTAL SOLUTIONS	72215	06/20/2023	JULY SERVICE	001.1680.0403.0000	2,747.48
RENTALS TO GO	72207	06/20/2023	PORT-A-JOHNS FOR THE PARK...	001.7140.0403.0000	185.00
RENTALS TO GO	72207	06/20/2023	PORT-A-JOHNS FOR THE PARK...	001.7140.0403.0000	370.00
RENTALS TO GO	72207	06/20/2023	PORT-A-JOHNS FOR THE PARK...	001.7140.0403.0000	185.00
HUMMELS OFFICE EQUIPMEN...	72189	06/20/2023	Building supplies	001.1620.0300.0000	354.00
B & B BATTERY GROUP	DFT0003775	06/20/2023	BATTERIES FOR EXIT SIGNS	001.1620.0401.0000	48.00
GE SOFTWARE	72184	06/20/2023	EKOS fule site module software	001.5132.0403.0000	80.00
STEEL SALES INC	72213	06/20/2023	steel	001.7140.0409.0000	530.10
SILVER CITY TIRE INC	72211	06/20/2023	tires and labor	001.5132.0300.0000	230.99
GALLS INCORPORATED	72183	06/20/2023	UNIFORM ITEMS GOUGH	001.3120.0317.0000	29.93
GALLS INCORPORATED	72183	06/20/2023	Viktos Wartorn Tactical Gloves	001.3120.0317.0000	45.50
GALLS INCORPORATED	72183	06/20/2023	Easy Wedge	001.3120.0419.0000	34.20
GALLS INCORPORATED	72183	06/20/2023	Hobble Restraint	001.3120.0419.0000	58.23
GALLS INCORPORATED	72183	06/20/2023	Shipping	001.3120.0419.0000	5.00
QUILL CORPORATION	72205	06/20/2023	OFFICE SUPPLIES	001.1660.0300.0000	65.39
PRECOURT PLUMBING AND H...	72204	06/20/2023	EMERGENCY HOT WATER TA...	001.1620.0405.0000	2,999.00
NATIONAL GRID	72198	06/20/2023	ELECTRIC	001.1620.0401.0000	1,758.04
CINTAS CORP	72173	06/20/2023	UNIFORM	001.5132.0403.0000	195.25
CINTAS CORP	72173	06/20/2023	UNIFORM	001.5132.0403.0000	194.36
CINTAS CORP	72173	06/20/2023	UNIFORM	001.5132.0403.0000	202.25
AMERICAN ELECTRIC POWER	72162	06/20/2023	SOLAR POWER	001.1620.0401.0000	31,749.32
Richard Dropp	72208	06/20/2023	REC DEPT SHIRTS	001.7140.0300.0000	597.00
ONEIDA AMERICAN LEGION	72201	06/20/2023	FLAGS	001.3310.0200.0000	500.00
BARBARA HENDERSON	72165	06/20/2023	MILEAGE	001.8020.0400.0000	44.71
DENNIS KOWALSKI	72179	06/20/2023	Shirts for Drug Investigations	001.3120.0317.0000	123.80
WAL-MART, INC.	72219	06/20/2023	Running Supplies	001.3120.0300.0000	187.58
DENNIS KOWALSKI	72179	06/20/2023	Dress Shirt	001.3120.0317.0000	20.00
DENNIS KOWALSKI	72179	06/20/2023	Chino Dress Pants	001.3120.0317.0000	37.96
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	BLANKET PO	001.7140.0409.0000	11.10
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	BLANKET PO	001.7140.0409.0000	138.53
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	cement	001.5110.0314.0000	230.57
BUELL FUEL LLC	72169	06/20/2023	GASOLINE	001.1640.0401.0000	5,268.10
HONEYWELL INC.	72187	06/20/2023	charges for electrical and mec...	001.1620.0403.0001	17,134.02
BLISS ENVIRONMENTAL SERVI...	72167	06/20/2023	409 SCNONDOA	001.1620.0403.0003	246.50
BLISS ENVIRONMENTAL SERVI...	72167	06/20/2023	403 SCNONDOA	001.1620.0403.0003	109.00
BLISS ENVIRONMENTAL SERVI...	72167	06/20/2023	217 CEDAR ST	001.1620.0403.0003	119.90
BLISS ENVIRONMENTAL SERVI...	72167	06/20/2023	360 N MAIN ST	001.1620.0403.0003	153.00
REM FIRE SYSTEMS INC	72206	06/20/2023	INSPECT 8 FIRE EXTINGUISHERS	001.5110.0300.0000	48.00
MGM PARTS DISTRIBUTORS, I...	72196	06/20/2023	parts	001.5132.0300.0000	61.66
MGM PARTS DISTRIBUTORS, I...	72196	06/20/2023	parts	001.5132.0300.0000	70.99
MGM PARTS DISTRIBUTORS, I...	72196	06/20/2023	parts	001.5132.0300.0000	31.94
MGM PARTS DISTRIBUTORS, I...	72196	06/20/2023	BLANKET PO	001.7140.0409.0000	139.95
MGM PARTS DISTRIBUTORS, I...	72196	06/20/2023	parts	001.5132.0300.0000	19.48
WAL-MART, INC.	72219	06/20/2023	SUPPLIES	001.3410.0409.0000	19.98
AMAZON WEB SERVICES, LLC.	DFT0003774	06/20/2023	FUSE PANELS	001.3410.0409.0000	46.47
DOUG LIPPETT	72181	06/20/2023	GRIEVANCE DAY	001.1355.0403.0000	125.00

Expense Approval Report

Payment Dates: 6/8/2023 - 6/20/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
PATRICIA M THORPE	72203	06/20/2023	GRIEVANE DAY	001.1355.0403.0000	150.00
JAMES CHAMBERLAIN	72190	06/20/2023	GRIEVANCE DAY	001.1355.0403.0000	125.00
VISTA PRINT	DFT0003783	06/20/2023	BUSINESS CARDS BEADLE	001.1989.0400.0000	26.99
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	BLANKET PO	001.7140.0409.0000	98.52
AMAZON WEB SERVICES, LLC.	DFT0003774	06/20/2023	Nike Men's Running Shoe	001.3120.0317.0000	88.64
TASHA GRIMSLEY	72214	06/20/2023	REFUND	001.0017.2031.0000	105.00
AMAZON WEB SERVICES, LLC.	DFT0003774	06/20/2023	PORTFOLIO AND BATTERIES	001.1660.0300.0000	14.30
SCOTT CARROLL	72209	06/20/2023	SCORE KEEPER	001.7140.0403.2022	120.00
VERN HOWE	72216	06/20/2023	UMPIRE	001.7140.0403.2022	270.00
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	BLANKET PO	001.7140.0409.0000	174.02
CITY OF SHERRILL	72174	06/20/2023	KENWOOD STREET LIGHT	001.1620.0403.0001	229.37
MATTHEW GACEK	72195	06/20/2023	Black Sneakers	001.3120.0317.0000	49.66
MATTHEW GACEK	72195	06/20/2023	Suit Pants	001.3120.0317.0000	76.00
MATTHEW GACEK	72195	06/20/2023	Mens Shoes	001.3120.0317.0000	45.00
MATTHEW GACEK	72195	06/20/2023	Suit Jacket	001.3120.0317.0000	180.00
MATTHEW GACEK	72195	06/20/2023	Dress Shirt	001.3120.0317.0000	60.00
MATTHEW GACEK	72195	06/20/2023	Dress Shirt	001.3120.0317.0000	26.00
NORTHLAND COMMUNICATI...	72200	06/20/2023	PHONE & INTERNET	001.1680.0403.0000	1,110.32
NYS ASSOCIATION OF CHIEF O...	DFT0003780	06/20/2023	NYS Chief's Conference	001.3120.0407.0000	325.00
BLOCKS & ROCKS	72168	06/20/2023	SUPPLIES FOR ROADS AND SI...	001.5110.0314.0000	375.00
NATIONAL FIRE PROTECTION ...	72197	06/20/2023	Fire Investigation set	001.3410.0438.0000	166.10
NORTHERN SAFETY CO., INC.	72199	06/20/2023	MEDICAL SUPPLIES - CHAPM...	001.7140.0300.0000	186.11
NORTHERN SAFETY CO., INC.	72199	06/20/2023	MEDICAL SUPPLIES - CHAPM...	001.7140.0300.0000	34.20
HOWLAND PUMP AND SUPPLY..	72188	06/20/2023	BLANKET PO	001.7140.0409.0000	37.23
HOWLAND PUMP AND SUPPLY..	72188	06/20/2023	BLANKET PO	001.7140.0409.0000	100.41
HOWLAND PUMP AND SUPPLY..	72188	06/20/2023	BLANKET PO	001.7140.0409.0000	82.75
WELLNOW UC - CANAL STREET	72220	06/20/2023	ANNUAL FF	001.3410.0418.0000	1,890.00
WELLNOW UC - CANAL STREET	72220	06/20/2023	ANNUAL PHYSICALS	001.1430.0403.0000	250.00
WELLNOW UC - CANAL STREET	72220	06/20/2023	ANNUAL PHYSICALS	001.3120.0413.0000	482.00
WELLNOW UC - CANAL STREET	72220	06/20/2023	ANNUAL PHYSICALS	001.3410.0418.0000	857.00
ONEIDA OFFICE SUPPLY	72202	06/20/2023	OFFICE SUPPLIES	001.1410.0300.0000	26.97
ONEIDA OFFICE SUPPLY	72202	06/20/2023	BLANKET PO	001.7140.0300.0000	126.89
ONEIDA OFFICE SUPPLY	72202	06/20/2023	BLANKET PO	001.7140.0300.0000	68.94
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	building supplies	001.1620.0300.0000	20.07
KIME HARDWARE	72192	06/20/2023	BLANKET PO	001.7140.0409.0000	83.49
KIME HARDWARE	72192	06/20/2023	BLANKET PO	001.7140.0409.0000	65.25
KIME HARDWARE	72192	06/20/2023	QUARTERLY SUPPLIES	001.1620.0300.0000	14.18
Bryx Inc.	DFT0003776	06/20/2023	SERVICE CHARGE	001.3410.0403.0000	2,300.00
WHITE FARM SUPPLY INC	72221	06/20/2023	BLANKET PO	001.7140.0409.0000	340.81
WHITE FARM SUPPLY INC	72221	06/20/2023	supplies, parts	001.5132.0300.0000	236.58
DAVIS-ULMER SPRINKLER CO., ..	72178	06/20/2023	SPRINKLER INSP	001.1620.0403.0001	363.00
DAVIS-ULMER SPRINKLER CO., ..	72178	06/20/2023	SPRINKLER INSP	001.1620.0403.0002	350.00
CLINTON TRACTOR & IMPLEM...	72175	06/20/2023	tractor parts	001.5132.0300.0000	210.00
ONEIDA CITY SCHOOL DIST	DFT0003782	06/20/2023	MAY COLLECTION	001.0001.0661.0008	55,203.71
ONEIDA CITY SCHOOL DIST	DFT0003782	06/20/2023	MAY COLLECTION	001.0001.0661.0009	2,760.20
MADISON COUNTY TREASURER	72194	06/20/2023	MAY COLLECTION	001.0001.0663.0000	57,800.97
ALTA/VANTAGE	72161	06/20/2023	parts and labor	001.5132.0300.0000	75.58
ALTA CONSTRUCTION EQUIP...	72160	06/20/2023	FIX MACHINERY	001.5110.0314.0000	917.50
Fund 001 - GENERAL FUND Total:					197,833.14

Fund: 002 - WATER

BLISS ENVIRONMENTAL SERVI...	72167	06/20/2023	RUNNING PO	002.8300.0319.0000	29.43
CALLANAN INDUST. INC.	72170	06/20/2023	RUNNING PO	002.8300.0319.0000	705.92
TOTAL SOLUTIONS	72215	06/20/2023	JULY SERVICE	002.8300.0403.0000	1,098.99
VILLAGE OF ONEIDA CASTLE	72217	06/20/2023	VILLAGE TAX 2023	002.0002.0481.0000	173.99
VILLAGE OF ONEIDA CASTLE	72217	06/20/2023	VILLAGE TAX 2023	002.8300.0431.0000	173.99
HOLLAND CO. INC.	72186	06/20/2023	LIQUID ALUM	002.8300.0310.0000	5,940.00
BENEFACOR FUNDING CORP	72166	06/20/2023	Life Science	002.8300.0415.0000	1,055.16
BENEFACOR FUNDING CORP	72166	06/20/2023	Running PO- Carried over from..	002.8300.0415.0000	64.80
BENEFACOR FUNDING CORP	72166	06/20/2023	Running PO- Carried over from..	002.8300.0415.0000	22.68
XYLEM INC	72222	06/20/2023	XYLEM INC.	002.8300.0319.0000	192.42

Expense Approval Report

Payment Dates: 6/8/2023 - 6/20/2023

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
CARAHSOFT	72171	06/20/2023	WATERCAD	002.8300.0403.0000	1,928.00
NATIONAL GRID	72198	06/20/2023	ELECTRIC	002.8300.0401.0000	32.39
CUTTER DRILL & MACHINE	72177	06/20/2023	Cutter, Drill & Machine, INC	002.8300.0302.0000	7,194.51
CUTTER DRILL & MACHINE	72177	06/20/2023	Cutter, Drill & Machine, INC	002.8300.0302.0000	2,565.40
COOPER ELECTRIC	72176	06/20/2023	RUNNING PO	002.8300.0319.0000	36.06
W2 OPERATOR TRAINING GR...	DFT0003784	06/20/2023	TRAINING	002.8300.0413.0000	200.00
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	TOOLS	002.8300.0200.0000	17.04
AMAZON WEB SERVICES, LLC.	DFT0003774	06/20/2023	PORTFOLIO AND BATTERIES	002.8300.0300.0000	27.99
OLD DOMINION FREIGHT LINE	DFT0003781	06/20/2023	OLD DOMINION FREIGHT	002.8300.0319.0000	315.02
AMERICAN WATER WORKS AS...	72163	06/20/2023	Membership renewal Notice	002.8300.0413.0000	400.00
SENECA PLUMBING AND HEAT...	72210	06/20/2023	L GIANT 6 CIA ML	002.8300.0302.0000	199.00
GRAINGER INC	72185	06/20/2023	DISINFECTING WIPES	002.8300.0200.0000	26.14
KIME HARDWARE	72192	06/20/2023	RUNNING PO	002.8300.0319.0000	71.48
WHITE FARM SUPPLY INC	72221	06/20/2023	Whites Farm Supply	002.8300.0302.0000	43.89
Fund 002 - WATER Total:					22,514.30
Fund: 003 - SEWER					
TOTAL SOLUTIONS	72215	06/20/2023	JULY SERVICE	003.8110.0445.0000	549.50
CHARTER COMMUNICATIONS	72172	06/20/2023	MODUM FOR BROADWAY P...	003.8110.0401.0000	119.98
EZ PASS	DFT0003777	06/20/2023	TOLLS	003.8110.0411.0000	8.55
LOWE'S HOME IMPROVEMEN...	72193	06/20/2023	SUPPLIES	003.8110.0300.0000	33.39
EASTERN CROWN INC	72182	06/20/2023	SUPERCHLOR	003.8110.0446.0000	568.00
EASTERN CROWN INC	72182	06/20/2023	PPE-GLOVES	003.8110.0300.0000	105.00
ADIRONDACK ENVIRONMENT...	72159	06/20/2023	SPEDES PERMIT SAMPLING	003.8110.0415.0000	632.40
CITY OF SHERRILL	72174	06/20/2023	SKINNER RD	003.8110.0435.0000	19.87
NATIONAL GRID	72198	06/20/2023	ELECTRIC	003.8110.0401.0000	3,625.63
VP SUPPLY CORP	72218	06/20/2023	IGNITION MOD	003.8110.0200.0000	123.60
MGM PARTS DISTRIBUTORS, I...	72196	06/20/2023	PARTS	003.8110.0411.0000	26.84
MGM PARTS DISTRIBUTORS, I...	72196	06/20/2023	PARTS	003.8110.0411.0000	23.22
NORTHLAND COMMUNICATI...	72200	06/20/2023	PHONE & INTERNET	003.8110.0401.0000	461.46
HOWLAND PUMP AND SUPPLY...	72188	06/20/2023	PLUMBING PARTS AND SUPPL...	003.8110.0300.0000	4.02
SENECA PLUMBING AND HEAT...	72210	06/20/2023	hoses	003.8110.0200.0000	450.80
KIME HARDWARE	72192	06/20/2023	SUPPLIES	003.8110.0300.0000	38.98
CITY OF SHERRILL	72174	06/20/2023	KENWOOD PUMP	003.8110.0435.0000	192.84
Fund 003 - SEWER Total:					6,984.08
Fund: 005 - CAPITAL					
GODADDY	DFT0003778	06/20/2023	YEARLY SUBSCRIPTION	005.3120.0201.0022	99.99
LOWE'S HOME IMPROVEMEN...	4804	06/20/2023	CAT 5 AND 6	005.3120.0201.0022	233.53
LOWE'S HOME IMPROVEMEN...	4804	06/20/2023	CAT 5 AND 6	005.3120.0201.0022	61.72
ENERGY SYSTEMS GROUP	4803	06/20/2023	APP 26	005.8110.0401.0019	438,520.00
Fund 005 - CAPITAL Total:					438,915.24
Fund: 006 - EXPENDABLE TRUST					
DOG WASTE DEPOT	72180	06/20/2023	DOG STATION FOR DOG PARK	006.0006.0093.0003	269.99
AMAZON WEB SERVICES, LLC.	DFT0003774	06/20/2023	SIGN BRACKET	006.0006.0093.0003	43.69
Fund 006 - EXPENDABLE TRUST Total:					313.68
Fund: 030 - Federal ARPA					
FACILITIES EQUIPMENT AND S...	1280	06/20/2023	NEW SCOREBOARD REC CENT...	030.7140.0202.0000	9,800.00
Fund 030 - Federal ARPA Total:					9,800.00
Fund: 201 - 2010 GLENMORE DAM REHABILITATION					
RAMBOLL AMERICAS ENGINE...	4805	06/20/2023	GLENMORE DAM	201.8300.0405.0000	968.86
Fund 201 - 2010 GLENMORE DAM REHABILITATION Total:					968.86
Grand Total:					677,329.30

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	197,833.14
002 - WATER	22,514.30
003 - SEWER	6,984.08
005 - CAPITAL	438,915.24
006 - EXPENDABLE TRUST	313.68
030 - Federal ARPA	9,800.00
201 - 2010 GLENMORE DAM REHABILITATION	968.86
Grand Total:	677,329.30

Account Summary

Account Number	Account Name	Payment Amount
001.0001.0661.0008	Due to School 2022-2023	55,203.71
001.0001.0661.0009	Due to School 2022-2023..	2,760.20
001.0001.0663.0000	DUE TO COUNTY-TAX LE...	57,800.97
001.0017.2031.0000	REC CENTER REVENUE	105.00
001.1355.0403.0000	CONTRACTS	400.00
001.1410.0300.0000	MAT SUPPLIES	26.97
001.1430.0403.0000	CONTRACTS	250.00
001.1620.0300.0000	MAT SUPPLIES	388.25
001.1620.0401.0000	ELECTRIC AND GAS	33,555.36
001.1620.0403.0001	CONTRACTS MB/FD	17,726.39
001.1620.0403.0002	CONTRACTS JC	350.00
001.1620.0403.0003	CONTRACTS COMBINED	628.40
001.1620.0405.0000	BUILDING MAINTENANC...	2,999.00
001.1640.0401.0000	CENTRAL GASOLINE	5,268.10
001.1660.0300.0000	Central Office Supplies	79.69
001.1680.0403.0000	CONTRACTS	3,979.84
001.1989.0400.0000	PRINTING	39.79
001.3120.0300.0000	MAT SUPPLIES	187.58
001.3120.0317.0000	CLOTHING	782.49
001.3120.0407.0000	CHIEF'S EXPENSE	325.00
001.3120.0413.0000	TRAINING	482.00
001.3120.0419.0000	Equipment Maintenance	97.43
001.3310.0200.0000	EQUIPMENT	500.00
001.3410.0403.0000	CONTRACTS	2,300.00
001.3410.0409.0000	EQUIPMENT REPAIR & ...	66.45
001.3410.0418.0000	ANNUAL PHYSICALS	2,747.00
001.3410.0438.0000	FIRE MARSHALL ACCOU...	166.10
001.3650.0400.0000	DEMOLITION	300.00
001.5110.0300.0000	MAT SUPPLIES	48.00
001.5110.0314.0000	ROAD MATERIALS	1,523.07
001.5132.0300.0000	DPW MAINTENANCE- RE...	937.22
001.5132.0403.0000	CONTRACTS	671.86
001.7140.0300.0000	MAT SUPPLIES	1,013.14
001.7140.0403.0000	CONTRACTS	740.00
001.7140.0403.2022	CONTRACTS.ADULT SOF...	390.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	1,862.13
001.7140.0418.2025	POOL.SWIM REC/INST/S...	1,087.29
001.8020.0400.0000	OTHER EXPENSE	44.71
002.0002.0481.0000	PREPAIDS, INSURANCE, ...	173.99
002.8300.0200.0000	EQUIPMENT	43.18
002.8300.0300.0000	MAT SUPPLIES	27.99
002.8300.0302.0000	EQUIPMENT MAINTENA...	10,002.80
002.8300.0310.0000	LIQUID ALUM	5,940.00
002.8300.0319.0000	GENERAL MAINTENANCE	1,350.33
002.8300.0401.0000	UTILITIES	32.39
002.8300.0403.0000	CONTRACTS	3,026.99

Account Summary

Account Number	Account Name	Payment Amount
002.8300.0413.0000	TRAINING	600.00
002.8300.0415.0000	LAB TESTING	1,142.64
002.8300.0431.0000	TAXES	173.99
003.8110.0200.0000	EQUIPMENT	574.40
003.8110.0300.0000	MAT SUPPLIES	181.39
003.8110.0401.0000	UTILITIES	4,207.07
003.8110.0411.0000	VEHICLE MAINTENANCE	58.61
003.8110.0415.0000	LAB TESTING	632.40
003.8110.0435.0000	PAYMENTS OTHER CO...	212.71
003.8110.0445.0000	TECHNOLOGY/INTERNET...	549.50
003.8110.0446.0000	RECLAIM WATER PS	568.00
005.3120.0201.0022	CY20-1065-E00 FY2020 ...	395.24
005.8110.0401.0019	2019 WWTP EXPANSION	438,520.00
006.0006.0093.0003	Dog Park Donatlons	313.68
030.7140.0202.0000	Scoreboard for Rec Dept	9,800.00
201.8300.0405.0000	GLENMORE DAM REHAB...	<u>968.86</u>
	Grand Total:	677,329.30

Project Account Summary

Project Account Key	Payment Amount
None	238,809.30
005811004010019	<u>438,520.00</u>
	Grand Total:
	677,329.30

1. MONTHLY REPORTS

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks and Recreation Department, Planning Department and Police Department are hereby received and placed on file.

Ayes:

Nays:

MOTION CARRIED

2. RESCHEDULE MEETING-COMMON COUNCIL

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

WHEREAS, the Fourth of July holiday is observed on Tuesday, July 4, 2023, which is a regularly scheduled Common Council meeting time, **now therefore be it**

RESOLVED, that the first Common Council meeting in July shall be scheduled for Wednesday, July 5, 2023, at 6:30p.m.

Ayes:

Nays:

MOTION CARRIED

3. **CELLULAR TELEPHONE ADMINISTRATIVE POLICY**

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Water Maintenance Worker/Meter Reader, Robert Mumford, be hereby received and placed on file.

RESOLVED, that the Telephone Request Form from Robert Mumford, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

MOTION CARRIED

Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA
DEPARTMENT AUTHORIZATION
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S
PERSONAL SMART PHONE**

Employee Name: Robert Mumford

Department: Water

Employee's Personal Smart Phone Number: 315-264-1785

Base Monthly Plan Amount: \$ 66.35 (Attach copy of Bill)

Reimbursement Amount Requested \$ 50.00

Payroll account to be charged \$50.00

Employee Signed by: [Signature] Date: 6/9/23

Department Head: [Signature] Phone No.: 363-1490

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: _____

***Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost) and submit it to the Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.

(No Subject)

From: Bobbie Mumford (r.mumford2@yahoo.com)

To: r.mumford2@yahoo.com

Date: Friday, June 9, 2023 at 06:07 AM EDT



Charges by line details

Account: 289543498-00001

Invoice: 4509496433

Billing period: Apr 30 - May 29, 2023

Robert 1785 **\$66.35**
Smartphone
315-264-1785

Plan **\$60.00**

5G Start \$70.00
May 30 - Jun 29

Auto Pay and paper-free billing discount \$10.00
May 30 - Jun 29

Includes the \$10/month discount on your 5G START plan for being enrolled in Auto Pay and paper-free billing

Surcharges **\$4.21**

Fed Universal Service Charge \$0.59

Regulatory Charge \$0.00

Admin & Telco Recovery Charge \$3.30

Gross Receipt Surchg \$0.23

Taxes & gov fees **\$2.14**

NY Public Safety Comm Surchg \$1.20

NY Local Pub Safety Com Surchg \$0.30

NY State Sales Tax-Telecom \$0.32

Monroe Cnty Sales Tax-Telecom \$0.32

Sent from Yahoo Mail for iPhone

Attachment B

Telephone Request Form

Request is here by made to the Common Council for the approval for the Issuance of a cellular telephone to: Water Department

Robert Mumford
Name

Water Maintenance Worker/ Meter reader
Title

Yearly Cost Estimate \$50.00*12 = \$600.00

Budget Account: 002.8300.0402

The reason for the request is: Employee presently spend time in the field and utilize their personnel cell phone without reimbursement. Cell phones work best as they are on the person and allowed at the jobsite communication among employees.

Why is the present system of communication inadequate: Employees currently use personnel cell phones. Car 50 does not have radio. Radios are expensive to install and maintain.

How will this enhance emergency response, employee safety or work efficiency: Coordination between employees is enhanced as immediate contact is made with employees enroute and at job sites.

How much time the user spends in the field each day: 5-10 %

How frequently the telephone will be used: 2 10
of calls/day min. per day

What special features are necessary and purpose of these features: Smart phones allow onsite photos and email of important information to the office.

Can telephone be shared with other users: YES NO

If Yes with whom? _____

Signed by: _____ Date: _____

4. RESCHEDULE MEETING-COMMON COUNCIL

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

WHEREAS, Election Day is scheduled for Tuesday, November 7, 2023, which is a regularly scheduled Common Council meeting time, **now therefore be it**

RESOLVED, that the first Common Council meeting in November shall be scheduled for Wednesday, November 8, 2023, at 6:30p.m.

Ayes:

Nays:

MOTION CARRIED

5. INTRODUCE A LOCAL LAW AMENDING THE ONEIDA CITY CHARTER TO CREATE THE OFFICE OF CITY MANAGER AND AMENDING THE CODE OF THE CITY OF ONEIDA SO AS TO ACCURATELY REFLECT THE DUTIES AND RESPONSIBILITIES OF THE CITY MANAGER AND SCHEDULE PUBLIC HEARING

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

WHEREAS, the City of Oneida Common Council introduces this Local Law to revise the Oneida City Charter and the Code of the City of Oneida to create the office of city manager and to delegate certain powers and duties to the city manager; and

WHEREAS, the proposed Local Law has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the City of Oneida, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Common Council shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA and the Common Council has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Common Council; and

WHEREAS, the Common Council has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria; and

WHEREAS, the enactment of said Local Law is subject to a mandatory referendum pursuant to Municipal Home Rule Law § 23.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that there are no other involved agencies, that the Common Council shall act as lead agency and that the enactment of the proposed Local Law is an unlisted action for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, that the Common Council has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED, that the Common Council shall conduct a public hearing as to the enactment of the proposed Local Law at the Oneida City Hall located at 109 North Main Street, Oneida, New York on July 5, 2023, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the City of Oneida; and it is further

RESOLVED, that this Local Law shall be submitted for approval to the electors of the City of Oneida at the next general City election to be held on November 7, 2023.

Ayes:

Nays:

MOTION CARRIED

"A LOCAL LAW AMENDING THE ONEIDA CITY CHARTER TO CREATE THE OFFICE OF CITY MANAGER AND
AMENDING THE CODE OF THE CITY OF ONEIDA SO AS TO ACCURATELY REFLECT THE DUTIES AND
RESPONSIBILITIES OF THE CITY MANAGER

Be it enacted by the Common Council of the City of Oneida, as follows:

Section 1. AUTHORITY.

This local law is enacted pursuant to New York State Constitution and New York Municipal Home Rule Law § 10.

Section 2. PURPOSE.

A full-time city manager has the education and experience required to administer the City of Oneida's operations and has expertise in managing departments and preparing budgets. A professional manager who understands how to motivate and evaluate staff will make the City of Oneida more responsive to citizens and better enable the City to hire and maintain qualified individuals.

Section 3. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE XII

So that a new Article XII of the Oneida City Charter, titled "City Manager," shall be created to read, in its entirety, as follows:

"Section 12.1 City Manager; Appointment and qualifications.

The City Council by a majority vote of its total membership shall appoint a City Manager for an indefinite term and fix the City Manager's compensation periodically. The City Manager shall be an employee of the City. The City Manager shall be appointed solely on the basis of executive and administrative qualifications for the duties of the office.

Prior to the appointment, the City Manager shall be qualified by at least five (5) years' management experience and must have a Bachelor's degree in business and/or public administration and/or substantially similar field. The City Manager need not be a resident of the City, but it is preferred.

Section 12.2 Removal.

The City Manager may be suspended or removed by a resolution approved by a majority of the whole number of the City Council which shall set forth the reasons for the proposed suspension or proposed removal. A copy of such resolution shall be served immediately upon the City Manager. The City Manager shall have fifteen (15) days in which to reply thereto in writing, and upon request, shall be afforded a public hearing, which shall occur no less than ten (10) days nor more than fifteen (15) days after such hearing is requested. After the public hearing, if one be requested, and after full consideration, the City Council by a majority vote of the whole number of the City Council may adopt a final resolution of suspension or removal.

Section 12.3 Acting City Manager.

By letter addressed and forwarded to the City Council and filed within thirty (30) days of their appointment and maintained on file or replaced from time to time with the City Clerk, the City Manager shall designate a City officer or employee to exercise the powers and perform the duties of the City Manager during the City Manager's temporary absence or disability.

The City Council may revoke such designation at any time and appoint another qualified individual to serve until the City Manager returns.

In the event of removal of the City Manager, the Acting City Manager shall serve in the role as City Manager until the City Council has appointed a new City Manager.

The Acting City Manager, when serving as City Manager, shall hold the same powers and duties of the City Manager.

Section 12.4 Powers and duties of the City Manager.

The City Manager shall be the chief executive officer and chief administrative officer of the City, and shall be responsible to the City Council for the administration of all City affairs placed in the City Manager's charge by or under this Charter and the Code of the City of Oneida. The City Manager shall:

- A. See that all laws, provisions of this Charter and the Code of the City of Oneida, acts of City Council, and all State laws subject to enforcement by City action, are faithfully enforced and executed;
- B. When necessary for the good of the service, suspend or remove any City employees and appointive administrative officers provided for, by or under this Charter, excepts as otherwise provided for by law, this Charter, or personnel rules adopted pursuant to this

Charter. The City Manager may authorize any administrative officer subject to the City Manager's direction and supervision to exercise these powers with respect to subordinates in that officer's department, office or agency;

- C. Appoint, with the approval of the City Council, all officers of the City, including the City Engineer, a City Comptroller, the Deputy City Comptroller, the City Clerk, Deputy City Clerk, Deputy City Chamberlain, the City Attorney, the Assessor, the Acting City Judge, the Director of Parks and Recreation, the Recreation Commission, the Board of Water Commissioners, the Park and Playground Commissioners, the Commissioner of Public Safety and as many patrolmen and special patrolmen as may be determined by the Commissioner of Public Safety subject to the approval of the Common Council, the members of the Joint Zoning Board of Appeals/Planning Commission, and all other boards, commissioners, agencies, officers and employees of the City except as otherwise provided in this Charter or other provision of law.
- D. Have, exercise and perform all functions, powers and duties vested by state or local law or ordinance in the Chief Executive Officer and/or Chief Administrative Officer of the City, except as may be otherwise specifically provided by this Charter;
- E. Attend all meetings of the City Council with the right to take part in the discussions, including all Executive Sessions excepting discussions pertaining to the City Manager, but without the right to vote;
- F. Serve as Chief Financial Officer of the City;
- G. Serve as the Personnel Officer of the City;
- H. Serve as the Director of Public Safety;
- I. Develop and implement a program of annual evaluation of all City employees for the purpose of maintaining and improving employee performance;
- J. Provide for the exercise of budgetary control for each separate appropriation account; establish procedures and practices for the pre-auditing and control of all City revenues and expenditures; provide for the safety and investment of all City funds; provide for the management of the City debt; develop policies to safeguard the City's financial interest in the fullest extent;
- K. Designate any qualified person to be the acting head of any department, office, board, bureau, commission or agency appointed by the City Manager during the period of any vacancy, absence or disability until a permanent appointment can be made or the disability of the permanent head is removed;
- L. Whenever the interest of the City requires, temporarily assign any officer or employee of any department, agency, board, bureau, commission or office to perform similar duties in another department, agency, board, bureau, commission or office;

- M. Prepare the current expense and revenue estimates for the annual budget in cooperation with department heads;
- N. Compile the capital expenditures estimates for the annual budget;
- O. Study the governmental and administrative operations and needs of the City government and prepare and recommend to the City Council necessary and desirable plans and programs to meet present and foreseeable needs;
- P. Assign and transfer administrative functions, powers and duties among and within departments, as the best interest of the City may appear subject to the Charter and local law;
- Q. Delegate to department heads such power as may be deemed necessary for efficient administration;
- R. Hear and entertain any complaint against any of their appointees for misconduct or neglect of duty and to suspend such appointee until the next regular meeting of the City Council, when such complaint shall be investigated by it, and the appointee reinstated, removed or suspended for such additional time as it may deem just or proper;
- S. Submit to the City Council and make available to the public a complete report on the finances and administrative activities of the City as of the end of each fiscal year;
- T. Communicate to the City Council, not later than its second regularly scheduled meeting after the beginning of his/her term of office, a general statement of the affairs of the City in relation to its finances, government and improvements, with such recommendations as they may deem proper;
- U. Sign all warrants ordered by the City Council for the payment of moneys and when authorized by the City Council to do so, they shall execute on behalf of the City, all contracts and other such papers to be executed as an act of the City;
- V. The City Manager or their designee shall be responsible for ensuring that all public records are kept by the appropriate department in accordance with New York State laws;
- W. Investigate and to conduct hearings into the official conduct of all the City officers, department, boards, bureaus, commissions and agencies and have access to all records and papers kept by every City officer, department, board, bureau, commission and agency and have the power to compel the attendance of witnesses and the production of books, papers or other evidence to any such hearings and for that purpose may issue subpoenas signed by them;
- X. Perform such other duties as are specified in this Charter or may be required by the City Council."

So that Section 2.6 of the Oneida City Charter, titled "Vacancies," is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 5. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE II, SECTION 3.0
[2.10]

So that Section 3.0 [2.10], titled "Procedure in the event of an extraordinary emergency," Subsections E and F, of the Oneida City Charter are hereby amended to read, in their entirety, as follows:

"E. If any City officer except the Mayor, Councilor or Supervisor shall, from sickness, absence, suspension from office by the Common Council or from any other cause, be unable to discharge the duties of his office, in the event of or during such extraordinary emergency, the Common Council or if vacancies have reduced its membership to less than a majority then a majority of the remaining members of the Common Council shall appoint some suitable person to discharge such duties during such disability, and the person so appointed shall have and exercise all the powers and discharge all the duties and be subject to all of the provisions of law applicable to the officer whose place they shall supply or to the officer or the duties of the office at which they are appointed and shall receive such salary as shall be fixed by the members of the Common Council making such appointment."

F. If the office of the Mayor and of all the Councilors shall from sickness, absence, suspension from office or from any other cause be vacated and there is no one to discharge the duties of the office of Mayor, in the event of and during such extraordinary emergency, it is hereby established the continuity of leadership which requires the office of Mayor to be filled at all times. Next in order of succession to the last Councilor for the purpose of acting as Mayor shall descend in the following order upon the following City officials dependent on their availability and presence in the City in the order named: City Manager, City Comptroller, City Judge, City Attorney, City Engineer, Acting City Judge, City Clerk, Police Chief and Fire Chief."

Section 6. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE IV

So that Article IV, titled "Executive Department: City Mayor" shall be renamed "City Mayor" and shall be amended to read in its entirety as follows:

"Section 4.1. Mayor.

At each regular election a Mayor shall be elected for a term of two years. The Mayor shall be a member of the City Council and shall preside at meetings of the City Council, represent the City in intergovernmental relationships, appoint with the advice and consent of the City Council the members of citizen advisory boards and commissions, and perform other duties specified by the City Council. The Mayor shall be recognized as head of the city government for all ceremonial purposes and by the Governor for purposes of military law but shall have no administrative duties.

Section 4.2. Election and term of office.

The Mayor shall be elected and serve as specified in Article II.

Section 4.3. Duties of the Mayor, Deputy Mayor.

- A. The Mayor shall have the power to hear and entertain any complaint against any of his/her appointees for misconduct or neglect of duty and to suspend such appointee until the next regular meeting of the City Council, when such complaint shall be investigated by it, and the appointee reinstated, removed or suspended for such additional time as it may deem just or proper.
- B. The Mayor shall recommend to the City Council and to the City Manager, from time to time, such measures as he/she may deem necessary or expedient for the City Council to adopt in order to expedite or carry into effect any order, resolution, ordinance or act which it shall have passed.
- C. The Mayor shall nominate, with the approval of the City Council, in a nonpartisan manner, the Board of Assessment Review and City Health Officer(s).
- D. The Mayor shall sign, when authorized by the City Council, all deeds to be executed as an act of the city, and shall sign appointments made to office by the City Council.
- E. In case the Mayor shall be unable to perform the duties of the office in consequence of sickness, absence from the City or other cause, the Deputy Mayor shall preside at meetings and be vested with the powers and duties of the Mayor until the Mayor shall resume office or until the vacancy is filled.

Section 4.4. Powers of the Mayor.

- A. The Mayor shall have the power within the City to administer oaths and take affidavits. Upon filing with the Clerk of Madison County a certificate under the seal of the City, signed by the City Clerk, of his/her election and filing of oath, the Mayor may take proof and acknowledgment of deeds and other instruments.
- B. The Mayor shall possess all the powers and authority conferred upon mayors of cities by any general statute of this state."

Section 7. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE V

So that Article V, titled "Budget and Financial Administration," is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 8. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE VII

So that Article VII, titled "City Clerk," is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 9. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE VIII

So that Article VIII, titled "City Attorney," is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 10. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE IX

So that Article IX, titled "Department of Public Works," is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 11. AMENDMENT OF THE ONEIDA CITY CHARTER ARTICLE XI

So that Article XI, titled "Youth and Recreation," is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 12. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 13

So that Chapter 13, titled "Amusement Devices," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 13. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 17

So that Chapter 17, titled "Animals," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 14. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 33

So that Chapter 33, titled "Building Code Administration and Enforcement," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 15. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 34

So that Chapter 34, titled "Buildings, Vacant, Abandoned, Unsafe and Collapsed," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 16. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 40

So that Chapter 40, titled "Curfew," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 17. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 49

So that Chapter 49, titled "Ethics, Code of," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 18. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 85

So that Chapter 85, titled "Junkyards," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 19. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 92

So that Chapter 92, titled "Mobile Homes and Mobile Home Parks," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 20. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 104

So that Chapter 104, titled "Officers and Employees," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 21. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 110

So that Chapter 110, titled "Parades," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 22. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 112

So that Chapter 112, titled "Special Events," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 23. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 122

So that Chapter 122, titled "Public Nuisance Abatement," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 24. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 169

So that Chapter 169, titled "Taxicabs," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 25. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 174

So that Chapter 174, titled "Trees," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 26. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 180

So that Chapter 180, titled "Vehicles and Traffic," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 27. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA CHAPTER 190

So that Chapter 190, titled "Zoning," of the Code of the City of Oneida is hereby amended such that the reference to "Mayor" shall be replaced with the term "City Manager."

Section 28. MANDATORY REFERENDUM

Pursuant to Municipal Home Rule Law § 23(2)(e), this Local Law shall be submitted for approval to the electors of the City of Oneida at the next general City election to be held on November 7, 2023.

Section 29. VALIDITY & SEVERABILITY

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 30. EFFECTIVE DATE

This Local Law shall be effective upon filing with the office of the Secretary of State. Pursuant to Municipal Home Rule Law § 23, this Local Law is subject to a mandatory referendum, and this may not be filed with the Secretary of State until a referendum has been conducted approving this Local Law."

Short Environmental Assessment Form
Part 1 - Project Information

**A LOCAL LAW AMENDING THE ONEIDA CITY CHARTER TO CREATE THE
OFFICE OF CITY MANAGER AND AMENDING THE CODE OF THE CITY OF
ONEIDA SO AS TO ACCURATELY REFLECT THE DUTIES AND
RESPONSIBILITIES OF THE CITY MANAGER**

Part 1 - Question 1: Narrative Description

To enact a Local Law amending the Oneida City Charter and the Code of the City of Oneida to create the office of city manager and delegate certain powers and duties to the city manager.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
City of Oneida			
Name of Action or Project: A Local Law Amending the Oneida City Charter and Code of the City of Oneida to Create the Office of City Manager			
Project Location (describe, and attach a location map): City-wide			
Brief Description of Proposed Action: The proposed local law will amend the Oneida City Charter to create the office of city manager and will amend the Code of the City of Oneida so as to accurately reflect the duties and responsibilities of the city manager.			
Name of Applicant or Sponsor: City of Oneida Common Council		Telephone: (315) 363-7378	
Address: 109 North Main Street		E-Mail: slapera@noeidacity.com	
City/PO: Oneida		State: NY	Zip Code: 13421
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>City of Oneida Common Council</u> Date: <u>June 20, 2023</u> Signature: _____ Helen Acker Title: <u>Mayor</u>		

Project:	Amend Charter/Code re City Manager
Date:	June 20, 2023

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	

Project: Amend Charter/Code re

Date: June 20, 2023

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Oneida Common Council	June 20, 2023
Name of Lead Agency	Date
Helen Acker	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

6. **INTRODUCE A LOCAL LAW AMENDING THE CODE OF THE CITY OF ONEIDA REGARDING APPEARANCE TICKETS AND ISSUING AND SERVICE OF THE SAME AND SCHEDULE PUBLIC HEARING**

RESOLUTION 23-

Moved by Councilor
Seconded by Councilor

WHEREAS, the City of Oneida Common Council introduces this Local Law to revise Code of the City of Oneida to ensure public servants are appropriately authorized with the power to issue and serve appearance tickets; and

WHEREAS, the proposed Local Law has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the City of Oneida, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Common Council shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA and the Common Council has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Common Council; and

WHEREAS, the Common Council has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that there are no other involved agencies, that the Common Council shall act as lead agency and that the enactment of the proposed Local Law is an unlisted action for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, that the Common Council has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

RESOLVED AND DETERMINED, that the Common Council shall conduct a public hearing as to the enactment of the proposed Local Law at the Oneida City Hall located at 109 North Main Street, Oneida, New York on July 5, 2023, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the City of Oneida.

Ayes:

Nays:

MOTION CARRIED

A LOCAL LAW AMENDING THE CODE OF THE CITY OF ONEIDA REGARDING
APPEARANCE TICKETS AND ISSUING AND SERVICE OF THE SAME

Be it enacted by the Common Council of the City of Oneida, as follows:

Section 1. AUTHORITY.

This local law is enacted pursuant to New York State Constitution and New York Municipal Home Rule Law § 10.

Section 2. PURPOSE.

The purpose of this local law is to promote the public safety and welfare of the City and its residents by ensuring that public servants are appropriately authorized with the power to issue and serve appearance tickets.

Section 3. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA SECTION 21-1, TITLED "APPEARANCE TICKETS TO ENFORCE ORDINANCES."

So that Section 21-1, titled "Appearance tickets to enforce ordinances," is hereby amended to read in its entirety as follows:

"The officer charged by ordinance or other provision of law with enforcement of the provisions of the City of Oneida health and sanitation, solid waste and recycling, subdivision regulations and zoning regulations ordinances is hereby authorized to issue and serve an appearance ticket, as defined in the New York State Criminal Procedure Law, for violation of any of the provisions of such ordinances or any lawful orders or directions issued pursuant thereto, after providing any required notice and period of time for correction or compliance."

Section 4. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA SECTION 17-15, TITLED "PENALTIES FOR OFFENSES; VIOLATIONS; APPEARANCE TICKETS"

So that Subsection C of Section 17-15, titled "Penalties for offenses; violations; appearance tickets" is hereby repealed in its entirety.

Section 29. VALIDITY & SEVERABILITY

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the

court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 30. EFFECTIVE DATE

This Local Law shall be effective upon filing with the office of the Secretary of State.

Short Environmental Assessment Form
Part 1 - Project Information

**A LOCAL LAW AMENDING THE CODE OF THE CITY OF ONEIDA REGARDING
APPEARANCE TICKETS AND ISSUING AND SERVICE OF THE SAME**

Part 1 - Question 1: Narrative Description

To enact a Local Law amending the Code of the City of Oneida to ensure that public servants are appropriately authorized with the power to issue and serve appearance tickets.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
City of Oneida			
Name of Action or Project: A Local Law Amending the Code of the City of Oneida Regarding Appearance Tickets and Issuing and Service of the Same			
Project Location (describe, and attach a location map): City-wide			
Brief Description of Proposed Action: The proposed Local Law will amend the Code of the City of Oneida to ensure that public servants are appropriately authorized with the power to issue and serve appearance tickets.			
Name of Applicant or Sponsor: City of Oneida Common Council		Telephone: (315) 363-7378	
Address: 109 North Main Street		E-Mail: slapera@noeidacity.com	
City/PO: Oneida		State: NY	Zip Code: 13421
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			NO <input type="checkbox"/>
b. Total acreage to be physically disturbed? _____ acres			YES <input type="checkbox"/>
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <ul style="list-style-type: none"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <hr/> <hr/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <hr/> <hr/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <hr/> <hr/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <hr/> <hr/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>City of Oneida Common Council</u> Date: <u>June 20, 2023</u></p> <p>Signature: _____ <u>Helen Acker</u> Title: <u>Mayor</u></p>		

Project: Amend City Code re appearance ticket

Date: June 20, 2023

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	

Project: Amend City Code re app

Date: June 20, 2023

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Oneida Common Council

June 20, 2023

Name of Lead Agency

Date

Helen Acker

Mayor

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM

NEW BUSINESS:

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:

Nays:

MOTION CARRIED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk