



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	January 16, 2024	Presiding:	Rick Rossi, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

CEREMONIAL: None

OLD BUSINESS

REPORTS:

- **MAYOR'S REPORT**
- **SUPERVISOR'S REPORT**
- **CITY MANAGER'S REPORT**

Approval of the Minutes: January 2, 2024

Approval of Warrant: 2

Item	Title	Facilitator
1.	MONTHLY REPORTS: receive and place on file the Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks & Recreation Department, Planning Department and Police Department	CITY CLERK
2.	AMUSEMENT DEVICE LICENSE: approve the 2024 Amusement Device License Application from Neil's Vending LLC for machines located within the City of Oneida	LAPERA
3.	ORDER OF SUCCESSION: approve the order of succession for the members of the Common Council pursuant to Section 3.0 (2.10) of the City Charter	LAPERA
4.	AGREEMENT: authorize the City Manager to sign an Agreement with Bridges (a/k/a Madison County Council on Alcoholism and Substance Abuse, Inc.) for the 2024 Employee Assistance Program	WELLS
5.	MEMORANDUM OF UNDERSTANDING: authorize the City Manager to sign a Memorandum of Understanding with Nadine C. Bell for service and compensation as City Attorney	MAYOR

Item	Title	Facilitator
6.	AMUSEMENT DEVICE LICENSE: approve the 2024 Amusement Device License Application from Pepi's Pizza Inc. for machines located at 228 Genesee St. Oneida	LAPERA
7.	BOARD APPOINTMENT: approve the Mayor's appointment of Brian Bortree to the Traffic Safety Board for a 3-year term	MAYOR
8.	BUDGET TRANSFERS/AMENDMENTS: approve the Budget Transfers and Amendments as outlined by the Comptroller	WELLS
9.	CELLULAR PHONE POLICY: receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Fire Marshal Brian Burkle and further approve the Cellular Telephone Request Form from said employee	WELLS

NEW BUSINESS

PUBLIC COMMENT (Limited to 3 minutes)

EXECUTIVE SESSION: To discuss a personnel matter

**MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
JANUARY 16, 2024**

A meeting of the Common Council of the City of Oneida, NY was held on the sixteenth day of January 2024 at 6:30 p.m. at the Common Council Chambers, 109 N. Main, Oneida, NY 13421.

The meeting was called to order by Mayor Rick Rossi.

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
City Manager Selby	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Winchell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Supervisors

Matt Roberts	<input type="checkbox"/>	<input type="checkbox"/>
Mary Cavanagh	<input type="checkbox"/>	<input type="checkbox"/>
Brandee DuBois	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Kinville	<input type="checkbox"/>	<input type="checkbox"/>

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Scott Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Dan Jones	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

CEREMONIAL: None

OLD BUSINESS:

- **MAYOR'S REPORT**
- **SUPERVISOR'S REPORT**
- **CITY MANAGER'S REPORT**

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of January 2, 2024, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED

APPROVAL OF WARRANT

Moved by Councilor
Seconded by Councilor

RESOLVED, that Warrant No. 2, checks and ACH payments in the amount of \$569,363.65 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

MOTION CARRIED

WARRANT	2
DATE:	January 16, 2024

FUND		PAYMENT NUMBER (S)	AMOUNT
Capital		4839	\$ 430.50
DRI Fund	031	1003	\$ 4,212.50
Fund	027		
ARPA Fund	030	1297-1298	\$ 51,186.10
Current Funds		73512-73598	\$ 481,109.18
ACH			\$ 32,425.37

WARRANT #1 TOTAL	\$ 569,363.65
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Oneida, NY

Expense Approval Report

By Fund

Payment Dates 1/9/2024 - 1/16/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
VISTA PRINT	DFT0004389	01/16/2024	BUSINESS CARDS MANAGER	001.1989.0400.0000	24.82
MICHAEL HOKE	73566	01/16/2024	HOOP MONSTERS	001.7140.0403.2003	126.00
LOWE'S HOME IMPROVEMEN...	73559	01/16/2024	Running PO	001.3120.0300.0000	11.34
SCOTT CARROLL	73583	01/16/2024	CO-ED VOLLEYBALL	001.7140.0403.2021	100.00
MATTHEW RASH	73564	01/16/2024	CO -ED VOLLEYBALL	001.7140.0403.2021	75.00
VISTA PRINT	DFT0004389	01/16/2024	BUSINESS CARDS HITCHINGS	001.1989.0400.0000	29.98
RYAN LUSHER	73582	01/16/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
JERRY BUTLER	73549	01/16/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
BETHANY HONNESS	73521	01/16/2024	SKILLS & DDRILLS	001.7140.0403.2003	25.00
JUSTIS BROWN	73552	01/16/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
TRE SINNOTT-WYNN	73591	01/16/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
AMAZON WEB SERVICES, LLC.	DFT0004390	01/16/2024	REAR TRAILER HITCH	001.7140.0300.0000	35.14
UNITED AUTO SALES	73593	01/16/2024	PARTS	001.5132.0300.0000	26.28
ROME SENTINEL COMPANY	73581	12/31/2023	LEGAL NOTICE	001.1989.0400.0000	33.24
NATIONAL GRID	73569	12/31/2023	ELECTRIC	001.1620.0401.0000	11,475.85
Fire-Dex, GW, LLC	73542	12/31/2023	turn out gear repair	001.3410.0318.0000	1,527.73
MADISON COUNTY TREASURER	73560	12/31/2023	SPECIAL PRINTING	001.1989.0400.0000	165.66
MADISON COUNTY TREASURER	73560	01/16/2024	POSTAGE FOR 2024 C/C TAXE ...	001.1620.0404.0000	1,802.72
SPECTROTEL, INC.	73585	01/16/2024	LONG DISTANCE	001.1680.0403.0000	130.78
ROME SENTINEL COMPANY	73581	12/31/2023	LEGAL NOTICES	001.1989.0400.0000	34.45
ROME SENTINEL COMPANY	73581	12/31/2023	LEGAL NOTICES	001.8020.0400.0000	18.41
AIDAN HUNZINGER	73512	12/31/2023	HOOP MONSTERS	001.7140.0403.2003	42.00
ATLAS FENCE	73519	12/31/2023	TEMP FENCE ONEIDA ST	001.3650.0400.0000	250.00
TOTAL SOLUTIONS	73588	01/16/2024	MONTHLY	001.1680.0403.0000	2,747.50
TOTAL SOLUTIONS	73588	01/16/2024	FEB 2024	001.1680.0403.0000	2,756.25
TOTAL SOLUTIONS	73588	12/31/2023	4 Monitors, Cables, and Install...	001.1680.0403.0000	784.38
MADISON COUNTY TREASURER	73561	12/31/2023	OVER PAYMENT	001.0025.3390.0000	802.28
CITY OF SHERRILL	73532	01/16/2024	KENWOOD HYDRANT TAX	001.0001.0631.0000	6,160.00
NEW YORK STATE CONFEREN...	73570	01/16/2024	MEMBERSHIP DUES 2024	001.1920.0400.0000	4,553.00
MADISON COUNTY TREASURER	73560	01/16/2024	2024 SCHOOL REVELY	001.0001.0631.0000	23,840.32
GE SOFTWARE	73543	01/16/2024	GASBOY SOFTWARE	001.5132.0403.0000	80.00
LOMBARDI & ASSOCIATES, LLC	73558	12/31/2023	Inner Vest Carrier	001.3120.0317.0000	113.00
UDIG NY,INC	73592	12/31/2023	SERVICES	001.1620.0403.0001	381.68
EDMUNDS GOVTECH	73539	01/16/2024	ANNUAL SUPPORT MAINTEN...	001.1680.0403.0000	2,418.78
LEWIS UNIFORM CO., LLC	73557	12/31/2023	Streamlight Stinger Flashlights	001.3120.0300.0000	899.95
LEWIS UNIFORM CO., LLC	73557	12/31/2023	Streamlight Stinger Flashlight	001.3120.0317.0000	359.98
CIVICPLUS	73533	01/16/2024	Monsldo Economy Package - ...	001.1680.0403.0000	1,589.38
CARGILL SALT	73526	12/31/2023	road salt	001.5142.0315.0000	9,637.66
CARGILL SALT	73526	12/31/2023	road salt	001.5142.0315.0000	7,185.91
CARGILL SALT	73526	12/31/2023	road salt	001.5142.0315.0000	7,425.56
AMERICAN BANKERS INSURA...	73515	01/16/2024	FLOOD INSURANCE	001.0001.0481.0000	1,572.17
AMERICAN BANKERS INSURA...	73515	01/16/2024	FLOOD INSURANCE	001.1910.0400.0000	7,860.83
TKE CORPORATION	73587	01/16/2024	ANNUAL CONTRACT - ELEVAT...	001.7140.0403.0000	2,541.37
MITCHELL 1	73568	01/16/2024	SHOP KEY ONLINE MANUALS	001.5132.0403.0000	1,908.00
CANON FIANCIAL SERVICES	DFT0004386	12/31/2023	COPIER LEASE	001.1620.0406.0000	1,183.60
QUILL CORPORATION	73578	12/31/2023	OFFICE SUPPLIES	001.1660.0300.0000	591.19
QUILL CORPORATION	73578	12/31/2023	OFFICE SUPPLIES	001.1660.0300.0000	5.24
CINTAS CORP	73530	01/16/2024	UNIFORM	001.3310.0300.0000	261.47
BUELL FUEL LLC	73525	01/16/2024	DIESEL	001.1640.0402.0000	2,460.97
AMERICAN ELECTRIC POWER	73516	12/31/2023	SOLAR	001.1620.0401.0000	5,542.78
MGM PARTS DISTRIBUTORS, I...	73565	12/31/2023	MISC AS NEEDED	001.3410.0409.0000	2.30
MGM PARTS DISTRIBUTORS, I...	73565	12/31/2023	MISC AS NEEDED	001.3410.0409.0000	9.39
BLISS ENVIRONMENTAL SERVI...	73522	01/16/2024	109 N MAIN ST	001.1620.0403.0003	246.50

Expense Approval Report

Payment Dates: 1/9/2024 - 1/16/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BLISS ENVIRONMENTAL SERVI...	73522	01/16/2024	403 SCONONDOA ST	001.1620.0403.0003	109.00
BLISS ENVIRONMENTAL SERVI...	73522	01/16/2024	217 CEDAR ST	001.1620.0403.0003	119.90
NORTHLAND COMMUNICATI...	73571	01/16/2024	PHONE & INTERNET	001.1680.0403.0000	1,126.91
BUELL FUEL LLC	73525	01/16/2024	GASOLINE	001.1640.0401.0000	4,632.85
HAUN WELDING SUPPLY INC	73545	01/16/2024	CYLINDER LEASES	001.5132.0403.0000	306.00
PATRICIA BARNELLO	73574	12/31/2023	REFUND	001.0017.2031.0000	130.00
LAWSON PRODUCTS, INC	73556	12/31/2023	supplies	001.5132.0303.0000	163.89
ED & ED	73538	01/16/2024	INK CARTRIDGE FOR POSTAGE...	001.1620.0404.0000	397.27
ONEIDA OFFICE SUPPLY	73573	12/31/2023	SUPPLIES	001.1410.0300.0000	37.47
ONEIDA OFFICE SUPPLY	73573	12/31/2023	SUPPLIES	001.1410.0300.0000	20.21
ONEIDA OFFICE SUPPLY	73573	12/31/2023	SUPPLES	001.1410.0300.0000	16.98
HOWLAND PUMP AND SUPPLY..	73546	01/16/2024	URINAL REPAIR KIT	001.7521.0404.0000	26.99
ONEIDA OFFICE SUPPLY	73573	01/16/2024	OFFICE SUPPLIES	001.1660.0300.0000	56.60
HOWLAND PUMP AND SUPPLY..	73546	01/16/2024	CAP	001.7521.0404.0000	2.85
CCI COMPANIES INC	73527	12/31/2023	BUILD DEMOLITION	001.3650.0400.0000	25,000.00
BME	73523	12/31/2023	COPIES	001.1620.0406.0000	162.19
BME	73523	01/16/2024	COPIES	001.1620.0406.0000	63.00
ONEIDA CITY SCHOOL DIST	DFT0004388	12/31/2023	DEC 2023-2024	001.0001.0661.0010	29,468.29
ONEIDA CITY SCHOOL DIST	DFT0004388	12/31/2023	DEC 2023-2024	001.0001.0661.0011	1,158.54
AXON ENTERPRISES LLC	73520	12/31/2023	22185 - Smart Cartridges	001.3120.0410.0000	360.00
AXON ENTERPRISES LLC	73520	12/31/2023	22012 - Battery Packs	001.3120.0410.0000	1,744.00
AXON ENTERPRISES LLC	73520	12/31/2023	22157 - Training Cartridges	001.3120.0419.0000	2,405.70
AXON ENTERPRISES LLC	73520	12/31/2023	22185 - Smart Cartridges	001.3120.0419.0000	120.00
CHARTER COMMUNICATIONS	73528	01/16/2024	INTERNET & PHONE	001.1680.0403.0000	730.65
POWER & CONSTRUCTION G...	73577	12/31/2023	adding 2 new street lights	001.3310.0200.0000	3,100.00
ALTA/VANTAGE	73514	12/31/2023	LIFT RESET BRAK	001.5132.0300.0000	255.26
ALTA/VANTAGE	73514	12/31/2023	GAS STRUTS DIESEL FILER	001.5132.0300.0000	825.01
ALTA/VANTAGE	73514	12/31/2023	KIT SEALS	001.5132.0300.0000	92.37
ALTA/VANTAGE	73514	12/31/2023	KIT SEAL	001.5132.0300.0000	33.28
Fund 001 - GENERAL FUND Total:					184,680.05

Fund: 002 - WATER

MILLS ELECTRICAL SUPPLY INC	73567	12/31/2023	EMERGENCY REPAIR	002.8300.0319.0000	696.00
UTICA MACK INC	73594	01/16/2024	AIR BRAKE HOSE	002.8300.0302.0000	24.00
WAL-MART, INC.	73598	01/16/2024	WAL-MART	002.8300.0319.0000	29.97
ROBERT HOUSER	73579	12/31/2023	MEALS	002.8300.0416.0000	130.00
ALLEN H BROSKI	73513	12/31/2023	MEALS	002.8300.0416.0000	60.00
NATIONAL GRID	73569	12/31/2023	ELECTRIC	002.8300.0401.0000	177.12
VINCENT WATERMAN	73596	12/31/2023	MEALS	002.8300.0416.0000	30.00
LAURENCE TRAVIS MEHL	73555	12/31/2023	MEALS	002.8300.0416.0000	150.00
KAMERON BABCOCK	73553	12/31/2023	MEALS	002.8300.0416.0000	70.00
ROBERT MUMFORD	73580	12/31/2023	MEAL	002.8300.0416.0000	10.00
ANTHONY CARINCI	73518	12/31/2023	MEALS	002.8300.0416.0000	10.00
PAUL HUMMEL	73575	12/31/2023	MEAL	002.8300.0416.0000	10.00
ROME SENTINEL COMPANY	73581	12/31/2023	LEGAL NOTICES	002.8300.0319.0000	42.53
TIMOTHY HORODNICK	73586	12/31/2023	MEALS	002.8300.0416.0000	30.00
ANDREW SHELDON	73517	12/31/2023	MEALS	002.8300.0416.0000	20.00
MARK W BUSS	73563	12/31/2023	MEALS	002.8300.0416.0000	60.00
JOSEPH STOFFLE	73551	12/31/2023	MEALS	002.8300.0416.0000	60.00
JACOB LEACH	73547	12/31/2023	MEALS	002.8300.0416.0000	100.00
VERIZON	73595	01/16/2024	Verizon	002.8300.0403.0000	29.32
TOTAL SOLUTIONS	73588	01/16/2024	MONTHLY	002.8300.0444.0000	1,099.00
TOTAL SOLUTIONS	73588	01/16/2024	FEB 2024	002.8300.0444.0000	1,102.50
ONEIDA CO FINANCE DEPT.	73572	01/16/2024	TOWN AND COUNTY TAXES V...	002.8300.0431.0000	9,156.78
TOWN OF FLORENCE	73590	01/16/2024	TOWN & COUNTY TAX 2024	002.8300.0431.0000	5,265.99
TOWN OF ANNSVILLE	73589	01/16/2024	TOWN & COUNTY TAXES	002.8300.0431.0000	174,956.20
ONEIDA CO FINANCE DEPT.	73572	01/16/2024	TOWN AND COUNTY TAXE VE...	002.8300.0431.0000	4,373.07
CIVICPLUS	73533	01/16/2024	Monsido Economy Package - ...	002.8300.0444.0000	635.75
AMERICAN BANKERS INSURA...	73515	01/16/2024	FLOOD INSURANCE	002.0002.0481.0000	921.83
AMERICAN BANKERS INSURA...	73515	01/16/2024	FLOOD INSURANCE	002.8300.0441.0000	4,609.17
MGM PARTS DISTRIBUTORS, I...	73565	01/16/2024	MGM AUTO PARTS (NAPA)	002.8300.0302.0000	84.58

Expense Approval Report

Payment Dates: 1/9/2024 - 1/16/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BUELL FUEL LLC	73525	12/31/2023	Buell Fuel	002.8300.0401.0000	4,085.93
GRAINGER INC	73544	01/16/2024	DISINFECTING WIPES	002.8300.0319.0000	26.14
BME	73523	12/31/2023	COPIES	002.8300.0403.0000	14.87
CORE & MAIN	73535	12/31/2023	CORE AND MAIN	002.8300.0324.0000	2,060.05
Fund 002 - WATER Total:					210,130.80
Fund: 003 - SEWER					
MGM PARTS DISTRIBUTORS, I...	73565	01/09/2024	PARTS	003.8110.0300.0000	3.50
CHRISTOPHER CARNEY	73529	12/31/2023	MEAL	003.8110.0418.0000	20.00
MARK ARMSTRONG	73562	12/31/2023	MEALS	003.8110.0413.0000	70.00
CHRISTOPHER CARNEY	73529	12/31/2023	TRAINING REIMBURSEMENT	003.8110.0413.0000	265.00
NATIONAL GRID	73569	12/31/2023	ELECTRIC	003.8110.0401.0000	6,577.39
JAMES CULLEN	73548	12/31/2023	MILEAGE AND MEALS	003.8110.0413.0000	327.94
JAMES CULLEN	73548	12/31/2023	MEALS	003.8110.0418.0000	60.00
JESSE DOTY	73550	12/31/2023	MEALS	003.8110.0413.0000	10.00
JESSE DOTY	73550	12/31/2023	MEALS	003.8110.0418.0000	110.00
TOTAL SOLUTIONS	73588	01/16/2024	MONTHLY	003.8110.0444.0000	549.50
TOTAL SOLUTIONS	73588	01/16/2024	FEB 2024	003.8110.0444.0000	551.25
FASTENAL CO. INC.	73541	12/31/2023	hardware supplies	003.8110.0200.0000	500.00
POLYDYNE INC	73576	12/31/2023	polymer	003.8110.0312.0000	14,720.00
EASTERN CROWN INC	73537	01/31/2023	RECLAIM	003.8110.0200.0000	234.50
AMERICAN BANKERS INSURA...	73515	01/16/2024	FLOOD INSURANCE HARD ST	003.0003.0481.0000	1,520.50
AMERICAN BANKERS INSURA...	73515	01/16/2024	FLOOD INSURANCE HARD ST	003.8110.0441.0000	7,602.50
VULCAN INDUSTRIES INC	73597	12/31/2023	BEARINGS	003.8110.0200.0000	395.00
SENECA PLUMBING AND HEAT...	73584	12/31/2023	supplies	003.8110.0200.0000	19.60
CIVICPLUS	73533	01/16/2024	Monsido Economy Package - ...	003.8110.0444.0000	317.87
MORRISVILLE STATE COLLEGE	DFT0004387	12/31/2023	training James Cullen	003.8110.0413.0000	525.00
COOPER ELECTRIC	73534	12/31/2023	security lighting	003.8110.0200.0000	95.41
NORTHLAND COMMUNICATI...	73571	01/16/2024	PHONE & INTERNET	003.8110.0401.0000	454.57
BR JOHNSON INC	73524	12/31/2023	BLANK KEY	003.8110.0300.0000	61.25
KEMIRA WATER SOLUTIONS, I...	73554	01/16/2024	IRON SALTS	003.8110.0329.0000	5,747.31
CITY OF SHERRILL	73531	12/31/2023	SEPT & OCT 2023	003.8110.0435.0000	1,883.51
ENERGY SYSTEMS GROUP	73540	01/16/2024	ESG	003.8110.0400.0001	75,000.00
BME	73523	12/31/2023	COPIES	003.8110.0445.0000	2.02
CHARTER COMMUNICATIONS	73528	01/16/2024	MODUM BROADWAY PUMP S...	003.8110.0401.0000	119.98
DAVID COOK	73536	12/31/2023	REIMBURSE SEWER CHARGES	003.8110.0443.0000	980.10
Fund 003 - SEWER Total:					118,723.70
Fund: 005 - CAPITAL					
BARTON & LOGUIDICE,DPC	4839	12/31/2023	BARTON & LOGUIDICE DPC	005.8300.0401.0022	430.50
Fund 005 - CAPITAL Total:					430.50
Fund: 030 - Federal ARPA					
HELMER'S COMPLETE TREE SE...	1297	12/31/2023	tree contract	030.5110.0402.0000	2,712.50
ZOLL MEDICAL CORP	1298	12/31/2023	12-lead X serles monitor/defib...	030.3410.0203.0000	46,911.10
HELMER'S COMPLETE TREE SE...	1297	12/31/2023	tree contract	030.5110.0402.0000	1,562.50
Fund 030 - Federal ARPA Total:					51,186.10
Fund: 031 - DRI					
MRB GROUP	1003	12/31/2023	PROFESSIONAL SERVICE	031.8020.0400.0000	1,297.50
MRB GROUP	1003	12/31/2023	PROFESSIONAL SERVICE	031.8020.0400.0000	2,915.00
Fund 031 - DRI Total:					4,212.50
Grand Total:					569,363.65

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	184,680.05
002 - WATER	210,130.80
003 - SEWER	118,723.70
005 - CAPITAL	430.50
030 - Federal ARPA	51,186.10
031 - DRI	4,212.50
Grand Total:	569,363.65

Account Summary

Account Number	Account Name	Payment Amount
001.0001.0481.0000	PREPAIDS, INSURANCE, ...	1,572.17
001.0001.0631.0000	DUE TO OTHER GOVER...	30,000.32
001.0001.0661.0010	Due to School 2023-2024	29,468.29
001.0001.0661.0011	Due to School 2023-2024..	1,158.54
001.0017.2031.0000	REC CENTER REVENUE	130.00
001.0025.3390.0000	SADWI	802.28
001.1410.0300.0000	MAT SUPPLIES	74.66
001.1620.0401.0000	ELECTRIC AND GAS	17,018.63
001.1620.0403.0001	CONTRACTS MB/FD	381.68
001.1620.0403.0003	CONTRACTS COMBINED	475.40
001.1620.0404.0000	POSTAGE	2,199.99
001.1620.0406.0000	COPIER CONTRACTS	1,408.79
001.1640.0401.0000	CENTRAL GASOLINE	4,632.85
001.1640.0402.0000	CENTRAL DIESEL	2,460.97
001.1660.0300.0000	Central Office Supplies	653.03
001.1680.0403.0000	CONTRACTS	12,284.63
001.1910.0400.0000	INSURANCE	7,860.83
001.1920.0400.0000	NYCOM DUES	4,553.00
001.1989.0400.0000	PRINTING	288.15
001.3120.0300.0000	MAT SUPPLIES	911.29
001.3120.0317.0000	CLOTHING	472.98
001.3120.0410.0000	RADIO MAINTENANCE &...	2,104.00
001.3120.0419.0000	Equipment Maintenance	2,525.70
001.3310.0200.0000	EQUIPMENT	3,100.00
001.3310.0300.0000	MAT SUPPLIES	261.47
001.3410.0318.0000	TURNOUT GEAR - MAIN...	1,527.73
001.3410.0409.0000	EQUIPMENT REPAIR & ...	11.69
001.3650.0400.0000	DEMOLITION	25,250.00
001.5132.0300.0000	DPW MAINTENANCE- RE...	1,232.20
001.5132.0303.0000	GENERAL MATERIALS	163.89
001.5132.0403.0000	CONTRACTS	2,294.00
001.5142.0315.0000	SALT AND SAND	24,249.13
001.7140.0300.0000	MAT SUPPLIES	35.14
001.7140.0403.0000	CONTRACTS	2,541.37
001.7140.0403.2003	CONTRACTS YOUTH BB	352.00
001.7140.0403.2021	CONTRACTS.ADULT VB	175.00
001.7521.0404.0000	KALLET BUILDING REPAI...	29.84
001.8020.0400.0000	OTHER EXPENSE	18.41
002.0002.0481.0000	PREPAIDS, INSURANCE, ...	921.83
002.8300.0302.0000	EQUIPMENT MAINTENA...	108.58
002.8300.0319.0000	GENERAL MAINTENANCE	794.64
002.8300.0324.0000	METERS & PARTS	2,060.05
002.8300.0401.0000	UTILITIES	4,263.05
002.8300.0403.0000	CONTRACTS	44.19
002.8300.0416.0000	TRAVEL-MEALS	740.00
002.8300.0431.0000	TAXES	193,752.04
002.8300.0441.0000	INSURANCE	4,609.17

Account Summary

Account Number	Account Name	Payment Amount
002.8300.0444.0000	OFFICE TECHNOLOGY EX...	2,837.25
003.0003.0481.0000	PREPAIDS, INSURANCE, ...	1,520.50
003.8110.0200.0000	EQUIPMENT	1,244.51
003.8110.0300.0000	MAT SUPPLIES	64.75
003.8110.0312.0000	POLYMER	14,720.00
003.8110.0329.0000	LIQUID IRON SALTS	5,747.31
003.8110.0400.0001	OTHER EXPENSE-PROFES...	75,000.00
003.8110.0401.0000	UTILITIES	7,151.94
003.8110.0413.0000	TRAINING	1,197.94
003.8110.0418.0000	MEALS	190.00
003.8110.0435.0000	PAYMENTS OTHER CO...	1,883.51
003.8110.0441.0000	INSURANCE	7,602.50
003.8110.0443.0000	SANITARY SEWER MATE...	980.10
003.8110.0444.0000	OFFICE TECHNOLOGY EX...	1,418.62
003.8110.0445.0000	TECHNOLOGY/INTERNET...	2.02
005.8300.0401.0022	2022 Lake Street Pump S...	430.50
030.3410.0203.0000	Fire-Cardiac Monitor	46,911.10
030.5110.0402.0000	Tree Contract	4,275.00
031.8020.0400.0000	DRI-HCR	4,212.50
Grand Total:		569,363.65

Project Account Summary

Project Account Key	Payment Amount
None	569,363.65
Grand Total:	569,363.65

1. MONTHLY REPORTS

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, that Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks and Recreation Department, Planning Department and Police Department are hereby received and placed on file.

Ayes:

Nays:

MOTION CARRIED

2. AMUSEMENT DEVICE LICENSE-NEILS VENDING, LLC

RESOLUTION 24-

Moved by Councilor

Seconded by Councilor

RESOLVED, to approve the 2024 Amusement Device License Application from Neils Vending, LLC, 6734 Strain Rd., Munnsville, NY 13409 for machines located at the following locations:

- Owl's Club
- Elks Club
- Oneida American Legion

Ayes:

Nays:

MOTION CARRIED

OFFICE OF THE CITY CLERK

LICENSE APPLICATION

TYPE: AMUSEMENT DEVICE LICENSE

YEAR: 2024

FEES: 1-5 MACHINES \$200 6 OR MORE \$300

DUE: January 1, 2024

Late fee assessed after January 31 \$50

Late fee assessed after February 28 \$100

BUSINESS NAME: Neil's Vending LLC

OWNER/APPLICANT: Abbie L Deraway

ADDRESS: 6734 Strain Rd - Munnsville N.Y

PHONE NUMBER: 315-495 6408 13409

The above referenced business does hereby apply for a license in the City of Oneida for the purpose of owning and operating amusement device machines.

LOCATION	TYPE OF MACHINE	NUMBER OF MACHINES
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLICANT SIGNATURE: Abbie L Deraway **DATE:** _____

.....

FOR OFFICE USE ONLY

APPROVED BY THE COMMON COUNCIL

MAYOR City Manager

POLICE CHIEF

LICENSE #: 3414

ONEIDA CITY CLERK

EXPIRES: December 31, 2024

ONEIDA LOCATIONS

OWLS CLUB

POOL TABLE
FOOZE BALL
TOUCH TUNES JUKE BOX
3 SILVER STRIKE BOWLING GAMES

ELKS CLUB

2 TOUCH TUNES JUKE BOX

ONEIDA AMERICAN LEGION

TOUCH TUNES JUKE BOX
FOOZE BALL
DART MACHINE
VIDEO GOLF GAME

3. ORDER OF SUCCESSION

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to approve the order of succession for the members of the Common Council pursuant to Section 3.0 (2.10) of the Oneida City Charter.

Mayor Rick Rossi
Deputy Mayor Steve Laureti
Councilor Tom Simchik
Councilor Bill Pagano
Councilor Jim Szczerba
Councilor Andrea Hitchings **
Councilor Rob Winchell**

** Under the terms of the Charter, if two or more Councilors have the same length of service, the one to act as Mayor is selected by lot.

Ayes:

Nays:

MOTION CARRIED

Section 3.0. [2.10] Procedure in the event of an extraordinary emergency.

A.

If, as a result of an attack, actual or imminent, or series of attacks by an enemy or a foreign nation upon the United States causing or which may cause substantial damage or injury to civilian property or persons in the City of Oneida in any manner by sabotage or the use of bombs, shellfire or atomic, radiological, chemical, bacteriological or biological means or other weapons or processes, or if as a result of natural or peacetime disaster the office of the Mayor becomes vacant or the Mayor, by reason of disability or absence from the City, shall be prevented from attending to the duties of the office of the Mayor, and the Deputy Mayor is unable to discharge the powers and duties of the office of Mayor or be absent from the City, and there shall not be a majority of the members of the Common Council able, because of disability or absence from the City, to select one of their number to act as Mayor, or as for any other reason they are unable to select one of their number to act as Mayor, then the Councilor longest in service as such Councilor shall act as Mayor during such vacancy, disability or absence. Should such Councilor longest in service be unable to discharge the powers and duties of the office of Mayor or be absent from the City, the Councilor next longest in service shall so act as Mayor during such disability or absence, and if he is unable to discharge such powers and duties or is absent from the City, the Councilor next longest in service shall so act as Mayor during such disability or absence, and such progression shall continue so long as such disability or absence continues and there are Councilors to act as Mayor.


[Amended 7-2-2013 by L.L. No. 3-2013]

B.

Such person shall have for such period the same powers and be subject to the same limitations as are hereinafter specified for the Deputy Mayor acting as Mayor.

[Amended 12-19-2000 by L.L. No. 6-2000]

C.

 Should two or more Councilors able to so act have the same length of service as such Councilors, the one to act as Mayor shall be selected by lot.

D.

If a vacancy shall occur in any elective office of the City in the event of such extraordinary emergency, the Mayor, or person filling that position, shall appoint a person to fill such vacancy until the commencement of the political year next succeeding the first annual election after the happening of the vacancy.

E.

If any City officer except the Mayor, Councilor or Supervisor shall, from sickness, absence, suspension from office by the Common Council or from any other cause, be unable to discharge the duties of his office, in the event of or during such extraordinary emergency, the Common Council or if vacancies have reduced its membership to less than a majority then a majority of the remaining members of the Common Council shall appoint some suitable person to discharge such duties during such disability, and the person so appointed shall have and exercise all the powers and discharge all the duties and be subject to all the provisions of law applicable to the officer whose place he shall supply or to the officer or the duties of the office at which he is appointed and shall receive such salary as shall be fixed by the members of the Common Council making such appointment.

[Amended 7-2-2013 by L.L. No. 3-2013]

F.

If the office of the Mayor and of all the Councilors shall from sickness, absence, suspension from office or from any other cause be vacated and there is no one to discharge the duties of the office of Mayor, in the event of and during such extraordinary emergency, it is hereby established the continuity of leadership which requires the office of Mayor to be filled at all times. Next in order of succession to the last Councilor for the purpose of acting as Mayor shall descend in the following order upon the following City officials dependent on their availability and presence in the City in the order named: City Comptroller, City Judge, City Attorney, City Engineer, Acting City Judge, City Clerk, Police Chief and Fire Chief.

[Amended 12-19-2000 by L.L. No. 6-2000; 7-2-2013 by L.L. No. 3-2013]

4. AGREEMENT-BRIDGES

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Manager to sign an agreement with BRIDGES, a/k/a Madison County Council on Alcoholism and Substance Abuse, Inc., P.O. Box 389, Oneida, NY 13421, for the 2024 Employee Assistance Program.

Ayes:

Nays:

MOTION CARRIED

CONTRACT

This contract made January 1, 2024 between BRiDGES, a/k/a/ Madison County Council on Alcoholism and Substance Abuse, Inc. (hereinafter BRiDGES), and City of Oneida, shall govern the terms of the agreement between the parties whereby BRiDGES shall provide an Employee Assistance Program (hereinafter EAP) to all active regular full and part-time employees of City of Oneida, including those on disability and those receiving Workers' Compensation.

TERM: This agreement shall last for twelve months beginning January 1, 2024 and ending December 31, 2024.

RENEWAL: BRiDGES agrees that at the end of the term of this agreement, it will renew annually for another one-year term. Updated employee count, terms, and price levels will be negotiated at that time.

PRICE: The total twelve month cost of the EAP will be \$2,200.00 payable annually. Payments will be due upon receipt of invoice. City of Oneida agrees to make payment within thirty days of the due date. Payment is to be made to the order of the Madison County Council on Alcoholism and Substance Abuse, Inc. Mailing address is PO Box 389, Oneida, NY 13421.

It is understood that this price is determined on the basis of \$ 20.00 per covered employee per year. City of Oneida hereby warrants that its current work force number is 110, and agrees to give documentary evidence of this fact on request by BRiDGES. City of Oneida further agrees to give written notice to BRiDGES of every change, either reduction or increase, in the number of persons in its work force which exceeds five persons. In the event the number of covered employees changes by more than five persons, the price of the service provided will be adjusted and pro-rated to the date BRiDGES receives a notice of change.

CANCELLATION AND REFUND: This agreement may be canceled on sixty (60) days written notice by either of the parties. If the agreement is canceled by BRiDGES at any time during its term, the amount due will be prorated to the effective date of cancellation and any excess amount paid BRiDGES will be refunded in full. If the agreement is canceled by City of Oneida effective prior to October 1, 2024 the amount due will be prorated to the effective date of cancellation and any excess amount paid BRiDGES will be refunded. If the agreement is canceled by City of Oneida effective after October 1, 2024 the full annual amount will become immediately due and payable.

EAP OPERATIONS:

A. BRiDGES will provide the following EAP services:

1. Upon contract signature for new and existing contracts, contracts will be given an on-site (or virtual if requested) orientation for supervisors, management and employees.

2. Up to 10 hours on-site or virtual service, each contract year, including but not limited to: training/wellness workshops, tabling events, critical incident debriefs, and other employee and supervisor trainings as identified by need. Additional trainings above and beyond the 10 hours contracted can be requested for a flat rate per training.
3. Problem assessment and referral services for a wide range of employee concerns including, but not limited to: marital problems, alcoholism and substance abuse, financial difficulties, separation and divorce issues, depression and other concerns which interfere with job performance.
4. Follow-up consultations for employees who have returned from inpatient treatment.
5. Consultation on workplace intervention including, but not limited to: workplace violence, drug free workplace policy, and critical incident stress management.
6. Literature, including but not limited to a monthly flyer, and posters/ other materials for employees on EAP services.
7. Utilization reports on a quarterly basis with demographic information as requested by City of Oneida. Reports will be provided within 30 days of the end of each quarter.

B. BRiDGES will limit its services in the following ways:

1. BRiDGES staff will be available from 8:00 am until 5:00 pm Monday through Friday with evening hours available on Tuesday. A 24-hour answering machine will be available to provide callers with the numbers for crisis services, or to take messages after hours. BRiDGES will be closed on all Federal holidays and reserves the right to close based on the decision of management and the Board of Directors.
2. All EAP services may be provided via the following methods: Telephone or Face to Face which includes onsite and virtual.
3. BRiDGES will not provide long term counseling. BRiDGES will limit its provision of services for any one employee on any one problem to no more than five sessions in which BRiDGES will perform only assessment, identification, stabilization, intervention and referral services. BRiDGES does not self-refer.

C. BRiDGES will limit its services in the following ways:

1. BRiDGES staff will be available from 8:00 am until 5:00 pm Monday through Friday with evening hours available on Tuesday. BRiDGES will be closed on all Federal holidays and reserves the right to close based on the decision of management and the Board of Directors.
2. All EAP services may be provided via the following methods: Telephone or Face to Face which includes onsite and virtual.

3. BRiDGES will not provide long term counseling. BRiDGES will limit its provision of services for any one employee on any one problem to no more than five sessions in which BRiDGES will perform only assessment, identification, stabilization, intervention and referral services. BRiDGES does not self-refer.

C. City of Oneida will be responsible for the following:

1. A central location where employees and supervisors will have access to EAP announcements and literature.
2. Adequate space for EAP program activities held at the City of Oneida facilities at no cost to BRiDGES.
3. Attendance at EAP programs is solely City of Oneida responsibility.

LIABILITY: BRiDGES will maintain a professional liability insurance policy with an aggregate limit of \$1,000,000. And an each claim limit of \$500,000 during the entire term of this agreement. BRiDGES will indemnify City of Oneida for any and all claims and actions arising out of BRiDGES service provided under this contract.

ENTIRE AGREEMENT: The parties stipulate that this is the entire agreement and that any other written or oral agreements are not binding on the parties unless made a part of this agreement in writing signed by both parties.

CHOICE OF LAWS: This agreement will be interpreted according to the laws of the State of New York.

AGREED this February 1, 2024.

BRiDGES/Madison County Council on Alcoholism & Substance Abuse, Inc.
PO Box 389, 1507 Upper Lennox Ave., Oneida, NY 13421

Maureen Campanie, Executive Director
Signature & Date

City of Oneida
Signature & Date

5. MEMORANDUM OF UNDERSTANDING-NADINE C. BELL

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Manager to sign a Memorandum of Understanding with Nadine C. Bell for service and compensation as City Attorney.

Ayes:

Nays:

MOTION CARRIED

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF ONEIDA AND NADINE C. BELL

In his capacity as City Manager of the City of Oneida, Douglas Selby shall appoint the City Attorney. The City Manager has determined that he desires to appoint Nadine C. Bell to serve as City Attorney effective January 1, 2024.

Nadine C. Bell, Attorney at Law, is duly qualified to serve as City Attorney in accordance with the requirements of Section 8.1 of the City Charter of the City of Oneida ("City Charter"); and she is willing to serve in the capacity of City Attorney upon the terms and conditions summarized in this Memorandum of Understanding ("MOU").

Accordingly, the parties agree to the following:

- I. **Purpose.** The objective of this MOU is to establish an agreement between the City and Nadine C. Bell regarding the appointment, service, and compensation of Nadine C. Bell as the Attorney for the City ("City Attorney").
- II. **Authority.** Subject to all the applicable terms and provisions of the City Charter, and particularly pursuant to Section 8.1 of the City Charter, the City Attorney is appointed by and serves at the pleasure of the City Manager.
- III. **Responsibilities and Obligations.** The City Attorney shall be the official legal advisor of all offices, departments, boards, bureaus, commissions, and agencies of the City. She shall appear for and represent the City in all actions, suits or proceedings, administrative hearings and proceedings unless otherwise provided by the Common Council. The Common Council of the City, upon request of the City Attorney, or upon its own motion, may retain the City Attorney and/or special counsel for legal services beyond the scope of the City Attorney's employment as defined in Section IV.A, and may authorize the City Attorney to retain experts to assist the City Attorney or to represent the City in any action, proceeding or other matter that it deems advisable.
- IV. **Scope of Employment Services, Salary and Expenses.**
 - A. Scope of Employment Services. In consideration of the salary described in Section IV.B, the City Attorney shall provide legal services as directed by the City Manager and as requested by Mayor, City Departments, and City Planning Commission/ Zoning Board of Appeals, including attendance at regularly scheduled or special meetings of the Common Council. Planning Commission/ Zoning Board of Appeals as needed, and also including, as needed, uncontested proceedings for prosecutions of violations of City Ordinances, including but not limited to, the State Uniform Fire and Building Codes, cases in City Court, legal representation for the Community Development Department, Downtown Improvement Committee, Revolving Loan Committee, and other similar bodies of the City. She shall also prepare all local laws, ordinances, resolutions, and contracts for the City unless otherwise provided.
 - B. Compensation. The position of City Attorney is part-time. The City Attorney will provide an average of twenty hours of legal services per week, in performance of tasks described in Section IV.A. In consideration of said services, the City Attorney

will receive an annual sum of \$58,400.00 (City Budget Line 001.1420.0400). Said Contract Agreement Reimbursement shall be payable in twelve equal monthly payments of \$4,866.67 and each such payment shall be disbursed to the City Attorney upon submission of a voucher, on or before the 15th day of each month, except that the payment due for January shall be disbursed on or before the 20th day of that month.

C. Expenses. The City Attorney shall receive expense payments as follows:

1. Reimbursement in the annual sum of \$15,600.00 for calendar year 2024 ("Contract Agreement" City Budget Line 001.1420.0403) for legal secretarial services attributable to the City's legal work and other general law office overhead associated with maintaining an office for the practice of law from which she provides a portion of her services as City Attorney. Said Contract Agreement Reimbursement shall be payable in twelve equal monthly payments of \$1,300.00, and each such payment shall be disbursed to the City Attorney upon submission of a voucher, on or before the 15th day of each month, except that the payment due for January shall be disbursed on or before the 20th day of that month.
2. Reimbursement for other expense, such as updates to municipal law books and codes, and other reasonable and necessary expenses incurred by the City Attorney in her representation of the City of Oneida, including but not limited to, stenographer expenses, photocopying, postage, mileage, service of process, reimbursements for recording costs, continuing professional education in municipal law, membership in municipal attorney associations, etc., shall be paid on a voucher basis from City Budget line 001.1420.0419 (\$1,000.00 for calendar year 2024).

V. **Litigation and Labor**

- A. Litigation. In addition to the Compensation for Employment Services described in Section IV.A and B, the City Attorney shall be separately compensated for anticipated litigation matters which she handles on behalf of the City, including but not limited to legal services involved in defending the City with respect to Notices of Claim, complaints, petitions, and other proceedings served or filed in Court of administrative proceedings (e.g. Department of Environmental Conservation proceedings), tax assessment review cases filed in Supreme Court, real estate and land use court cases, State Environmental Quality Review Act (SEQRA) procedures which are part of the municipal approval process, all legal services provided in an attempt to settle threatened or actual litigation, and in providing assistance to any outside counsel in the prosecution/defense in any of the above, including consulting regarding strategy and information helpful to the case, and other proceedings and cases (cumulatively "Litigation"). For the purposes of this MOU, Litigation services shall be deemed to commence upon the provision of legal services provided in attempting to settle threatened Litigation, or upon the intervention of the City Attorney or outside counsel on behalf of the City, its offices, departments, boards, bureaus, commissions and agencies, and shall also include, but not be limited to, the preparation of pleadings, correspondence,

disclosure/discovery proceedings, motions, settlement conferences, pretrial or pre-hearing conferences, or contested trials or hearing to enforce City codes.

- B. Litigation Compensation. The City Attorney shall be compensated for Litigation services at the rate of \$165.00 per hour, and shall be paid from City Budget Line 001.1420.0410 (\$30,000.00 for calendar year 2024), and if necessary, from budget transfers from City Budget line 001.1420.0419, or transfers from contingency funds, as approved by the City's Common Council.
- C. Labor. In addition to the Compensation for Employment Services described in Section IV.A and B and Litigation in Section V.A and B, the City Attorney shall be separately compensated for anticipated labor matters which she handles on behalf of the City, including but not limited to legal services involved in defending the City with respect to Civil Service Law Section 75 proceedings or contract proceedings, labor negotiations and collective bargaining matters, grievances, all legal services provided in an attempt to settle threatened or actual labor disputes, and in providing assistance to any outside counsel in the prosecution/defense in any of the above, including consulting regarding strategy and information helpful to the case, and other proceedings and cases (cumulatively "Labor"). For the purposes of this MOU, Labor services shall be deemed to commence upon the provision of legal services provided in attempting to settle Labor disputes and grievances, or upon the intervention of the City Attorney or outside counsel on behalf of the City, its offices, departments, boards, bureaus, commissions and agencies, and shall also include, but not be limited to, the preparation of pleadings, correspondence, disclosure/discovery proceedings, motions, settlement conferences, pretrial or pre-hearing conferences, negotiations or hearings. Such Labor services shall be paid from City Budget line 001.1420.0411 (\$30,000.00 for calendar year 2024).
- D. Labor compensation paid to the City Attorney, as described in Section V.C, shall be payable in monthly payments, and each such payment shall be disbursed to the City Attorney upon submission of a voucher, on or before the 15th day of each month, except that the payment due for January shall be disbursed on or before the 20th day of that month.

VI. Miscellaneous Legal Services. In the event that the City Attorney represents the City of Oneida, or offices, departments, boards, bureaus, commissions and agencies of the City, in any type of real estate closings, loan or grant closings, or similar transactions with third parties, the purchaser, borrower or other party to the transaction with the City shall pay, as part of said party's transaction costs, the reasonable and necessary legal fees and expenses as invoiced by the City Attorney, by reimbursing same to the City. The City shall remit payment of said legal fees and expenses, on a voucher basis, to the City Attorney. Said payments shall not be treated as Salary for purposes of retirement plan contributions, Worker's Compensation premiums, Social Security, FICA, or any similar mandatory benefits or expenses; and the City shall not withhold any State and Federal income taxes thereon.

VII. Documentation of Litigation, Miscellaneous Legal Services and Expenses. In connection with any vouchers submitted by the City Attorney for payment of compensation for Litigation, Additional Litigation and Miscellaneous Legal Services, the City Attorney

will provide reasonable documentation of the time expended for such services by means of a recognized time recording system. In connection with any vouchers submitted for any reasonable necessary expenses that are to be paid or reimbursed by the City, the City Attorney will provide reasonable documentation of such expense.

VIII. Miscellaneous. This Memorandum of Understanding is intended to supplement, not supersede, the provisions of New York State statutes, Court Rules, common law, and ethical rules and opinions promulgated by New York State Courts or the New York State Bar Association applicable to the relationship between client and attorney, and their respective rights and responsibilities.

IX. Endorsements. We have read the foregoing, and by signing this MOU, agree to the terms outlined above.

DATED: January 1, 2024

Douglas Selby, City Manager, City of Oneida

Nadine C. Bell, Esq.

6. AMUSEMENT DEVICE LICENSE-PEPI'S PIZZA INC.

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to approve the Amusement Device License Application for 2024 from Pepi's Pizza, Inc. 228 Genesee Street, Oneida, NY 13421 for machines located at said address.

Ayes:

Nays:

MOTION CARRIED

OFFICE OF THE CITY CLERK

LICENSE APPLICATION

TYPE: AMUSEMENT DEVICE LICENSE
 YEAR: 2024
 FEES: 1-5 MACHINES \$200 6 OR MORE \$300
 DUE: January 1, 2024
 Late fee assessed after January 31 \$50
 Late fee assessed after February 28 \$100

RECEIVED
 JAN 08 2024
 CITY CLERK

BUSINESS NAME: Pepi's Pizza Inc
 OWNER/APPLICANT: CYRUS NOBLE
 ADDRESS: 228 Genesee St, Oneida NY 13421
 PHONE NUMBER: 315 303 8367

The above referenced business does hereby apply for a license in the City of Oneida for the purpose of owning and operating amusement device machines.

LOCATION	TYPE OF MACHINE	NUMBER OF MACHINES
<u>228 Genesee ST,</u>	<u>Video Games/Cranes</u>	<u>18</u>
<u> </u>	<u>Kid Rides</u>	<u>5</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLICANT SIGNATURE:  DATE: 1/6/2024

FOR OFFICE USE ONLY

APPROVED BY THE COMMON COUNCIL

 MAYOR POLICE CHIEF
 LICENSE #: _____ EXPIRES: December 31, 2024

7. **BOARD APPOINTMENT-TRAFFIC SAFETY BOARD**

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to approve the Mayor's appointment of Brian Bortree, 444 Leonard St., Oneida, NY to the Traffic Safety Board for a 3-year term.

Ayes:
Nays:

MOTION CARRIED

8. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 24-

Moved by Councilor
 Seconded by Councilor

	<u>To</u>	<u>From</u>
2024 Budget Adjustments		
\$ 1,000.00	001.1989.0400.0000 Printing	001.8020.0400.0000 Planning Contracts
<i>To re-allocate funds to consolidate legal notice expense to one GL line for the General Fund</i>		
\$ 500.00	001.7522.0400.0000 City Historian	001.0001.0912.0000 General Fund Balance
<i>To allocate funds to the City Historian as the position was approved on 1/2/24 Common Council meeting</i>		
\$ 2,040.00	001.0001.0885.0000 Kallet Capital Improvement Reserve	001.0019.2413.0000 Kallet Revenue
<i>To re-allocate funds from the ticket sales to the capital improvement reserves as per the contract</i>		
2023 Budget Adjustments		
\$ 19,600.00	001.3120.0101.0000 Police Salaries	001.5110.0101.0000 DPW Salaries
\$ 6,000.00	001.5132.0101.0000 Central Garage Salaries	001.5110.0101.0000 DPW Salaries
\$ 74.00	001.8020.0101.0000 Planning Salaries	001.5110.0101.0000 DPW Salaries
<i>To re-allocate funds to cover payroll accrual for 12/19-12/31/23.</i>		
\$ 1,550.00	001.1410.0101.0000 Clerk Salaries	001.5110.0101.0000 DPW Salaries
<i>To re-allocate funds to cover short budget due to benefit payout.</i>		

Ayes:

Nays:

MOTION CARRIED

9. CELLULAR TELEPHONE ADMINISTRATIVE POLICY

RESOLUTION 24-

Moved by Councilor

Seconded by Councilor

RESOLVED, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Fire Marshal Brian Burkle, be hereby received and placed on file.

RESOLVED, that the Telephone Request Form from Fire Marshal Brian Burkle, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

MOTION CARRIED

Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA
DEPARTMENT AUTHORIZATION
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S
PERSONAL SMART PHONE**

Employee Name: Brian Burke

Department: Fire

Employee's Personal Smart Phone Number: 315-264-7929

Base Monthly Plan Amount: \$ 80.00 (Attach copy of Bill)

Reimbursement Amount Requested \$ 50.00

Payroll account to be charged _____

Employee Signed by: [Signature] Date: 1/6/24

Department Head: [Signature] Phone No.: _____

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: _____

***Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost), and submit it to Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.



Account: 789289800-00001

Invoice: 4597856822

Billing period: Nov 30 - Dec 29, 2023

Charges by line details

Account-wide charges & credits **-\$10.00**

Plan **-\$10.00**

\$10 1ST RESPONDERS DISCOUNT
Dec 30 - Jan 29 **-\$10.00**

Brian Burkle **\$103.36**

Smartphone
315-264-7929

Plan **\$73.00**

Plan rate adjustment
Dec 30 - Jan 29 **\$3.00**

5G Start 1.0
Dec 30 - Jan 29 **\$80.00**

Auto Pay and paper-free billing discount
Dec 30 - Jan 29 **-\$10.00**

Devices **\$5.69**

GALAXY S23 PLUS 256 BLK
Payment 5 of 36 (\$865.21 remaining) **\$27.91**

Agreement 1787900088
Trade-In Device Promo Credit
Credit 5 of 36 **-\$22.22**

Services & perks **\$17.00**

Verizon Mobile Protect
Dec 30 - Jan 29 **\$17.00**

Surcharges **\$4.64**

Fed Universal Service Charge **\$0.89**

Regulatory Charge **\$0.16**

Admin & Telco Recovery Charge **\$3.30**

Gross Receipts Surchg **\$0.29**

Plan

Plans are billed a month in advance.

Plan rate adjustment

The rate for your current unlimited plan is subject to a Plan Rate Adjustment increase. For more information please visit <https://www.verizon.com/support/legacy-411/limited-plan-change/>.

Includes the \$10/month discount on your 5G START 1.0 plan for being enrolled in Auto Pay and paper-free billing.

Services & Perks

Taxes for Services & Perks purchases and "Purchases from other vendors" are billed in "Taxes and gov fees." For a breakout of tax details visit go.vzw.com/mybill.

