



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	February 6, 2024	Presiding:	Rick Rossi, Mayor
Time:	6:30 p.m.	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

CEREMONIAL: None

OLD BUSINESS:

Approval of the Minutes: January 16, 2024

Approval of Warrant: 3

Item	Title	Facilitator
1.	BUDGET TRANSFER/WATER FUND: authorize the Comptroller to transfer \$113,856.21 from the Water Fund to the Water Reserve Fund	MONAGHAN
2.	BOARD APPOINTMENT: approve the Mayor's appointment of Gary Laureti to the Traffic Safety Board for a 3-year term	MAYOR
3.	CELLULAR PHONE POLICY: receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Assistant Police Chief Matthew Colella and further approve the Cellular Telephone Request Form from said employee	WELLS
4.	CELLULAR PHONE POLICY: receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Water Maintenance Worker Timothy Horodnick and further approve the Cellular Telephone Request Form from said employee	WELLS
5.	AGREEMENT: authorize the City Manager to sign a service agreement with NY Urgent Care Practice P.C. (WellNow) to provide occupational health services for the City's drug and alcohol testing and annual physicals for 2024	WELLS
6.	CELLULAR PHONE POLICY: receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Fire Department Deputy Chief Scott Burbidge	WELLS

Item	Title	Facilitator
	and further approve the Cellular Telephone Request Form from said employee	
7.	AUTHORIZATION: authorize the City Manager to retain survey and appraisal services to subdivide the City owned parking lot at the intersection of Cedar St. and Lenox Ave. and take related actions necessary to facilitate the conveyance of parking spaces to the Madison County IDA for the Hotel Oneida Redevelopment Project	HENRY
8.	RECOMMENDATION OF AWARD: approve the Recommendation of Award for Higinbotham Brook Culvert Replacement (Phase I) to Maple Ridge Organics as the apparent low bidder meeting specifications for said project	ROWE
9.	ADVERTISE FOR BIDS: authorize the Purchasing Agent to advertise for bids for Sensus Water Meters for the Water Department for 2024	MONAGHAN
10.	ADVERTISE FOR BIDS: authorize the Purchasing Agent to advertise for bids for Neptune Meters for the Water Department	MONAGHAN
11.	CLOSE OUT CAPITAL PROJECTS: authorize the Comptroller to close out Capital Project 23-7 Water Pole Barn Concrete Floor; 18-3 Preliminary Engineering for the 2 nd Clearwell; and 20-08 SCADA System Preliminary Engineering, and authorize the Comptroller to transfer the remaining funds back to the Water Fund	WELLS
12.	BUDGET TRANSFERS/AMENDMENTS: approve the Budget Transfers and Amendments as outlined by the Comptroller	WELLS
13.	INTRODUCE LOCAL LAW: introduce a Local Law amending Chapter 17 (§17-1) of the Oneida City Code and establishing a new chapter regulating the harboring of hens within the City of Oneida and schedule a Public Hearing for Tuesday, February 20, 2024, at 6:30pm in Council Chambers, 109 N. Main St.	MAYOR/ COUNCIL

NEW BUSINESS:

PUBLIC COMMENT: Limited to 3 minutes

EXECUTIVE SESSION: Discuss a Personnel Matter

**MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
FEBRUARY 6, 2024**

A meeting of the Common Council of the City of Oneida, NY was held on the sixth day of February 2024 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Rick Rossi.

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
City Manager Selby	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Winchell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Scott Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Dave Jones	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

CEREMONIAL: None

OLD BUSINESS:

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of January 16, 2024, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED

APPROVAL OF WARRANT

Moved by Councilor
Seconded by Councilor

RESOLVED, that Warrant No. 3, checks and ACH payments in the amount of \$765,816.15 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

MOTION CARRIED

WARRANT	3
DATE:	February 6, 2024

FUND		PAYMENT NUMBER (S)	AMOUNT
Capital		4840	\$ 213.00
DRI Fund	031		
Fund	027		
ARPA Fund	030	1299-1301	\$ 14,112.86
Current Funds		73613-73748	\$ 744,233.76
ACH			\$ 7,256.53

WARRANT #1 TOTAL	\$ 765,816.15
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Oneida, NY

Expense Approval Report By Fund

Payment Dates 2/6/2024 - 2/6/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
QUILL CORPORATION	73712	01/17/2024	OFFICE SUPPLES	001.1660.0300.0000	100.00
HAR-ROB FIRE APPARATUS SE...	73661	12/29/2023	292 valve repair	001.3410.0409.0000	1,700.00
HAR-ROB FIRE APPARATUS SE...	73661	12/29/2023	misc repairs	001.3410.0409.0000	627.50
AT & T MOBILITY	73621	02/06/2024	WIRELESS	001.1680.0403.0000	1,227.19
TYLER TECHNOLOGIES	73736	12/29/2023	TRANSACTION FEES	001.1680.0403.0000	436.25
CENTRAL NEW YORK ASSOCIA...	73640	02/06/2024	2024 Membership Dues for L...	001.3120.0407.0000	200.00
JON SNYDER	73674	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	42.00
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	BUILDING SUPPLIES	001.1620.0300.0000	42.41
WAL-MART, INC.	73747	02/06/2024	Running PO	001.3120.0300.0000	44.84
WAL-MART, INC.	73747	02/06/2024	Wavlink USB Splitter	001.3120.0317.0000	44.52
WAL-MART, INC.	73747	02/06/2024	Acer 24" Monitor - 2	001.3120.0317.0000	178.00
WAL-MART, INC.	73747	02/06/2024	Dual Monitor Desk Mount	001.3120.0317.0000	88.00
WAL-MART, INC.	73747	02/06/2024	XL Desktop Mouse Mat	001.3120.0317.0000	16.64
WAL-MART, INC.	73747	02/06/2024	Logitech Keyboard & Mouse	001.3120.0317.0000	29.88
NBT BANK	33	02/06/2024	DEPOSIT SLIPS SAVINGS ACC...	001.0023.2770.0000	116.74
TRE SINNOTT-WYNN	73735	02/06/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
AUSTIN DEGROAT	73622	02/06/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
LANCE WEHRLE	73681	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	BUILDING SUPPLIES	001.1620.0300.0000	88.99
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Resqme Escape Tool	001.3120.0317.0000	9.83
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Rite in the Rain Black Pen	001.3120.0317.0000	46.06
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Rite in the Rain Index Cards	001.3120.0317.0000	44.99
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Leatherman Bond Multitool	001.3120.0317.0000	32.71
AMAZON WEB SERVICES, LLC.	27	02/06/2024	5.11 Tactical Utliti-T 3 pack	001.3120.0317.0000	44.99
ANGELO FARO	73620	02/06/2024	SCORE KEEPER	001.7140.0403.2020	90.00
AIDAN HUNZINGER	73615	02/06/2024	SCORE KEEPER	001.7140.0403.2020	90.00
BOB GIRUZZI	73632	02/06/2024	SCORE KEEPER	001.7140.0403.2020	90.00
SANDRA LAPERA	73721	02/06/2024	CLERK STAMP,POST ITS, LANY...	001.1410.0300.0000	83.31
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Propper Tactical Duty Belt - C...	001.3120.0317.0000	13.19
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Propper Tactical Duty Belt - Ol...	001.3120.0317.0000	13.19
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Propper Tactical Duty Belt - Bl...	001.3120.0317.0000	13.19
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
AMAZON WEB SERVICES, LLC.	27	02/06/2024	LA Police Gear Tactical Pants - ...	001.3120.0317.0000	37.80
TRACTOR SUPPLY CO	73734	02/06/2024	GEAR BELT	001.7521.0404.0000	16.99
LUCAS GRIFF	73686	02/06/2024	REIMBURSEMENT GYM RENT...	001.0017.2030.0000	110.00
JIM SMITH	73672	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
VERIZON	73743	02/06/2024	JAN 16 - FEB 15	001.1680.0403.0000	215.71
AMAZON WEB SERVICES, LLC.	27	02/06/2024	STORAGE BOX	001.1660.0300.0000	21.40
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	Running PO	001.3120.0300.0000	30.36
PGI	35	02/06/2024	Canla - Training NYS Cannabis ...	001.3120.0413.0000	75.00
PGI	35	02/06/2024	Hluska - Training NYS Cannabis...	001.3120.0413.0000	75.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	Haix mens boots DC Relyea 10...	001.3410.0317.0000	348.49
SCOTT JONES	73723	02/06/2024	CHIEF'S MEETING	001.3410.0407.0000	40.00
ROBERT VARANO	73718	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	42.00
JERRY BUTLER	73671	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	45.00
DOUG ST HILAIRE	73651	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
MIKE COPPERNHEAT	73699	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00

Expense Approval Report

Payment Dates: 2/6/2024 - 2/6/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
FRANK FARNACH, JR	73658	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	135.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	1099 ENVELOPES	001.1660.0300.0000	20.98
MATTHEW BURKS	73693	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
STEFAN NEMECEK	73728	02/06/2024	SCORE KEEPER	001.7140.0403.2020	90.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	NO PUBLIC RESTROOM SIGNS	001.1620.0300.0000	22.97
WAL-MART, INC.	73747	02/06/2024	BLANKET PO - FOR SUPPLIES, ...	001.7140.0300.0000	109.97
HILTON SARATOGA SPRINGS	31	02/06/2024	HOTEL FOR JKAISER TO ATTE...	001.1430.0403.0000	1,170.00
NBT BANK	33	02/06/2024	DEPOSIT TICKETS	001.1989.0400.0000	148.99
SHAWN SCHMELCHER	73724	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	1 3/8"x15' air hose	001.3410.0405.0000	16.60
AMAZON WEB SERVICES, LLC.	27	02/06/2024	2 3/8"x25' air hose	001.3410.0405.0000	49.76
UPSCALE EXOTICS	73740	02/06/2024	1 HOUR OF ANIMAL ENCOUN...	001.7140.0403.2032	150.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	STORAGE BOXES	001.1660.0300.0000	64.34
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	BUILDING SUPPLIES	001.1620.0300.0000	13.74
LONNIEL GUILÉ	73684	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	SHW 36-Inch Over Desk Height...	001.1660.0300.0000	139.52
SCOTT CARROLL	73722	02/06/2024	SCORE KEEPER	001.7140.0403.2020	195.00
TODD WORDEN	73730	02/06/2024	CO-ED VOLLEYBALL	001.7140.0403.2021	225.00
SCOTT CARROLL	73722	02/06/2024	SCORE KEEPER	001.7140.0403.2021	300.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	4 Pack Faraday Bags - GTSA Sa...	001.3120.0420.0000	1,210.61
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	PLUMBING SUPPLIES	001.7521.0404.0000	36.59
DAVID KARWOWSKI	73648	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
CARTER URTZ	73639	02/06/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
BETHANY HONNESS	73627	02/06/2024	SKILLS & DRILLS	001.7140.0403.2003	75.00
RYAN LUSHER	73720	02/06/2024	SKILLS & DRILLS	001.7140.0403.2003	75.00
JUSTIS BROWN	73675	02/06/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
MARIO VODANOVIC	73690	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
MICHAEL HOKE	73698	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
KEVIN WATERS	73679	02/06/2024	SCORE KEEPER	001.7140.0403.2020	90.00
JON SNYDER	73674	02/06/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
AMAZON WEB SERVICES, LLC.	27	02/06/2024	ALL GENDER BATHROOM SIG...	001.1620.0300.0000	51.52
BUD HUBBARD SIGNS	73636	02/06/2024	decals for truck identification	001.3410.0407.0000	250.00
TOM WRIGHT	73731	02/06/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
UNITED AUTO SALES	73738	02/06/2024	Running Central Garage PO	001.1640.0403.0001	26.68
UNITED AUTO SALES	73738	02/06/2024	PARTS	001.5132.0300.0000	77.69
UNITED AUTO SALES	73738	02/06/2024	PARTS	001.5132.0300.0000	137.49
T.REX ARMS	36	02/06/2024	T.Rex AC1 - Plate Carrier	001.3120.0317.0000	205.00
T.REX ARMS	36	02/06/2024	Shipping	001.3120.0317.0000	8.00
LOWE'S HOME IMPROVEMEN...	73685	12/29/2023	Supplies for training prop	001.3410.0413.0000	57.65
GORUCK	30	02/06/2024	MACV-2 Mid Top Black Boot	001.3120.0317.0000	170.00
GORUCK	30	02/06/2024	Ballistic Trainers	001.3120.0317.0000	140.00
HAR-ROB FIRE APPARATUS SE...	73661	12/29/2023	Pump service w/ drafting E293	001.3410.0409.0000	141.00
LINSTAR, INC.	32	02/06/2024	ID PUBLIC SAFETY JONES	001.1989.0400.0000	12.80
LINSTAR, INC.	32	02/06/2024	ID CARD MANAGER SELBY	001.1989.0400.0000	12.80
AT & T MOBILITY	73621	12/29/2023	WIRELESS	001.1680.0403.0000	1,227.20
MADISON COUNTY TREASURER	73689	12/29/2023	ENVELOPES	001.1660.0300.0000	448.15
MELISSA LUCK	73696	12/29/2023	MILEAGE	001.3120.0416.0000	18.01
KEITH J HUDSON	73677	12/29/2023	MEAL	001.3120.0416.0000	12.00
WILLIAM R CLARK	73748	12/29/2023	MEAL	001.3120.0416.0000	12.00
MATTHEW COLELLA	73694	12/29/2023	MEAL	001.3120.0416.0000	12.00
TYLER WITCHLEY	73737	12/29/2023	MEAL	001.3120.0416.0000	12.00
PETER CANIA	73709	12/29/2023	MEAL	001.3120.0416.0000	12.00
DAVID R MEEKER JR	73649	12/29/2023	MEAL	001.3120.0416.0000	12.00
MATTHEW MOSACK	73695	12/29/2023	MEAL	001.3120.0416.0000	12.00
NATIONAL GRID	73704	02/06/2024	ELECTRIC	001.1620.0401.0000	18,682.48
HELMER'S COMPLETE TREE SE...	73663	02/06/2024	TREE REMOVAL	001.5110.0402.0000	240.00
TRACEY ROAD EQUIPMENT INC	73733	02/06/2024	TRUCK PARTS AND LABOR	001.5132.0300.0000	187.71
SILVER CITY TIRE INC	73725	02/06/2024	Running Central Garage PO	001.1640.0403.0001	1,684.72
SILVER CITY TIRE INC	73725	02/06/2024	F-150 tires and 291tire mount...	001.3410.0409.0000	714.76
SILVER CITY TIRE INC	73725	02/06/2024	F-150 tires and 291tire mount...	001.3410.0409.0000	145.00

Expense Approval Report

Payment Dates: 2/6/2024 - 2/6/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
EAGLE POINT GUN / TJ MORRI...	73652	12/29/2023	Training Pistol Ammo	001.3120.0413.0000	538.24
TOTAL SOLUTIONS	73732	02/06/2024	SERVER	001.1680.0403.0000	301.30
BOONDOCKER EQUIPMENT	73633	02/06/2024	PLOW PARTS	001.5132.0300.0000	699.80
ABDOO SECURITY & AUTOMA...	73613	02/06/2024	ALARM SERVICES CITY HALL	001.1620.0403.0001	1,680.00
TALLMADGE TIRE SERVICE	73729	12/29/2023	tires for 291	001.3410.0409.0000	1,608.28
MATRIX ENTERTAINMENT	73692	02/06/2024	Save A Life Tour B 2/15/24 at ...	001.3120.0422.0000	3,200.00
REBECCA LENNON	73713	12/29/2023	MILEAGE	001.1355.0416.0000	32.95
ALLIED AMERICAN ABSTRACT ...	73617	12/29/2023	ABSTRACTS	001.1420.0412.0000	675.00
CAREER FIRE CHIEFS OF NYS S...	73638	02/06/2024	ANNUAL MEMBERSHIP	001.3410.0407.0000	100.00
MADISON COUNTY HIGHWAY ...	73687	02/06/2024	HOFFMEISTER MEMBERSHIP	001.5110.0413.0000	100.00
NYSBOC CENTRAL CHAPTER I...	73707	02/06/2024	CODES DEPT TRAINING	001.8664.0413.0000	1,380.00
MADISON COUNTY TREASURER	73688	02/06/2024	WORKERS COMP 2024	001.9040.0804.0000	229,005.26
FABWOX LLC	73656	12/29/2023	FIX BROKEN LIGHT POLE	001.3310.0200.0000	600.00
FIRSTTWO INC	73657	02/06/2024	Full Agency License 1/1/24 - 1...	001.1680.0403.0000	3,600.00
LOMBARDI & ASSOCIATES, LLC	73683	12/29/2023	New Hire Initial Issue Vest	001.3120.0317.0000	1,210.22
HIWAYTRAC LLC	73664	02/06/2024	GPS TRACKERS	001.5110.0403.0000	352.00
STEEL SALES INC	73727	02/06/2024	STEEL FABRICATION	001.5132.0303.0000	312.00
AMERICAN PLANNING ASSN.	73619	02/06/2024	MEMBERSHIP	001.8020.0400.0000	404.00
IMAGE NOW, INC.	73668	02/06/2024	CITY PERMIT	001.1989.0400.0000	101.60
NADINE BELL, ESQ	73703	12/29/2023	LEGAL SERVICES	001.1420.0400.0000	4,000.00
NADINE BELL, ESQ	73703	12/29/2023	LEGAL SERVICES	001.1420.0403.0000	1,300.00
NADINE BELL, ESQ	73703	12/29/2023	LEGAL SERVICES	001.1420.0411.0000	627.00
RELIABLE PRODUCTS	73715	02/06/2024	CAR SOAP	001.3410.0200.0000	48.00
Aladtec	73616	02/06/2024	ONLINE SCHEDULING SUBSCR...	001.1680.0403.0000	3,555.00
CANON FIANCIAL SERVICES	28	02/06/2024	COPIER LEASE	001.1620.0406.0000	370.00
CANON FIANCIAL SERVICES	28	02/06/2024	COPIER LEASE	001.1620.0406.0000	499.60
INTERNATIONAL ASSOC OF PO...	73669	02/06/2024	2024 Annual Membership	001.3120.0407.0000	190.00
STEEL SALES INC	73727	02/06/2024	STEEL FABRICATION	001.5132.0303.0000	108.00
QUILL CORPORATION	73712	02/06/2024	OFFICE SUPPLES	001.1660.0300.0000	298.75
QUILL CORPORATION	73712	02/06/2024	OFFICE SUPPLES	001.1660.0300.0000	68.51
QUILL CORPORATION	73712	02/06/2024	OFFICE SUPPLES	001.1660.0300.0000	51.53
CINTAS CORP	73644	12/29/2023	UNIFORMS	001.5110.0403.0000	261.47
CINTAS CORP	73644	02/06/2024	uniforms	001.5132.0403.0000	261.47
CINTAS CORP	73644	02/06/2024	uniforms	001.5132.0403.0000	261.47
CINTAS CORP	73644	02/06/2024	uniforms	001.5132.0403.0000	261.47
JOE JOHNSON EQUIPMENT INC	73673	02/06/2024	PLOW PARTS	001.5132.0300.0000	364.63
HONEYWELL INC.	73665	02/06/2024	MAINT AGREEMENT JUSTICE ...	001.1620.0403.0002	5,664.37
MGM PARTS DISTRIBUTORS, I...	73697	12/29/2023	BELTS	001.5132.0300.0000	33.61
COOPER ELECTRIC	73646	02/06/2024	16 LED conversion kits for truc...	001.3410.0405.0000	502.40
COOPER ELECTRIC	73646	02/06/2024	PLUG CONNECTOR	001.3410.0405.0000	44.70
COOPER ELECTRIC	73646	02/06/2024	ELECTRCAL SUPPLIES	001.1620.0300.0000	61.07
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	44.52
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	Running Central Garage PO	001.1640.0403.0001	31.98
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	8.88
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	Running Central Garage PO	001.1640.0403.0001	79.24
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	Running Central Garage PO	001.1640.0403.0001	94.03
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	Running Central Garage PO	001.1640.0403.0001	149.99
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	89.99
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	47.54
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	160.00
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	6.74
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	13.70
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	13.48
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	8.09
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	11.61
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	9.90
NYS ASSOCIATION OF CHIEF O...	73706	02/06/2024	2024 Dues for Lowell	001.3120.0407.0000	250.00
NYE AUTOMOTIVE GROUP INC.	73705	02/06/2024	Running Central Garage PO	001.1640.0403.0001	351.72
BUELL FUEL LLC	73637	02/06/2024	DIESEL	001.1640.0402.0000	2,130.91
BUELL FUEL LLC	73637	02/06/2024	666129	001.1640.0401.0000	6,577.83

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Payment Dates: 2/6/2024 - 2/6/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BLOCKS & ROCKS	73630	12/29/2023	SUPPLIES FOR ROADS AND SI...	001.5110.0314.0000	168.00
BOUND TREE MEDICAL, LLC.	73634	12/29/2023	medical supplies	001.3410.0300.0000	12.79
BOUND TREE MEDICAL, LLC.	73634	02/06/2024	ARS NEEDLE DECOMPRESSION	001.3410.0300.0000	38.37
BOUND TREE MEDICAL, LLC.	73634	12/29/2023	medical supplies	001.3410.0300.0000	12.79
CHEM-AQUA, INC.	73643	02/06/2024	BUILDING MAINT	001.1620.0403.0003	461.61
STATE INDUSTRIAL PRODUCTS...	73726	02/06/2024	BUILDING SUPPLIES	001.1620.0300.0000	346.57
EMERSON OIL CO.	73654	02/06/2024	OIL	001.5132.0303.0000	1,753.51
BSN SPORTS, INC	73635	02/06/2024	BATTING CAGE EQUIPMENT	001.7140.0300.0000	429.50
LAWSON PRODUCTS, INC	73682	02/06/2024	HARDWARE	001.5132.0303.0000	312.12
ONEIDA OFFICE SUPPLY	73708	02/06/2024	OFFICE SUPPLIES	001.1660.0300.0000	27.60
ONEIDA OFFICE SUPPLY	73708	02/06/2024	BLANKET PO - FOR SUPPLIES, ...	001.7140.0300.0000	102.27
ONEIDA OFFICE SUPPLY	73708	02/06/2024	Office Supplies	001.3120.0300.0000	138.00
ONEIDA OFFICE SUPPLY	73708	02/06/2024	name plate magnets	001.3410.0407.0000	100.00
ONEIDA OFFICE SUPPLY	73708	02/06/2024	OFFICE SUPPLIES	001.3310.0300.0000	30.17
HOWLAND PUMP AND SUPPLY..	73666	02/06/2024	plumbing supplies	001.5110.0300.0000	38.84
VERIZON WIRELESS	73744	12/29/2023	MODEMS	001.3120.0410.0000	76.25
HAUN WELDING SUPPLY INC	73662	02/06/2024	WELDING MATERIALS	001.5132.0300.0000	300.62
KIME HARDWARE	73680	02/06/2024	PATROL CAR KEY RINGS	001.3120.0300.0000	14.80
KIME HARDWARE	73680	02/06/2024	BUILDING SUPPLIES	001.1620.0300.0000	52.94
KIME HARDWARE	73680	02/06/2024	BUILDING SUPPLIES	001.1620.0300.0000	23.78
BME	73631	02/06/2024	LEASE	001.1620.0406.0000	295.52
MITCHELL DRYER JR	73701	02/06/2024	FEB 2024	001.3410.0401.0000	3,123.42
MITCHELL DRYER JR	73701	02/06/2024	FEB 2024	001.9060.0805.0000	-150.80
CHARTER COMMUNICATIONS	73642	02/06/2024	FEB 24	001.1680.0403.0000	730.65
EXCELLUS BLUECROSS BLUESH...	73655	02/06/2024	FEB 24	001.9060.0805.0000	219,481.54
HUMANA INS CO OF NY	73667	02/06/2024	FEB 2024	001.9060.0805.0000	23,678.38
DLG	73650	02/06/2024	Clark - Internal Affairs Class	001.3120.0413.0000	650.00
DLG	73650	02/06/2024	Hudson - Internal Affairs Train...	001.3120.0413.0000	650.00
AXON ENTERPRISES LLC	73623	02/06/2024	25ft Non-Conductive Training ...	001.1680.0403.0000	217.84
AXON ENTERPRISES LLC	73623	02/06/2024	15ft Smart Cartridges	001.1680.0403.0000	264.87
AXON ENTERPRISES LLC	73623	02/06/2024	25ft Smart Cartridges	001.1680.0403.0000	37.30
AXON ENTERPRISES LLC	73623	02/06/2024	2021 Taser Basic Package	001.1680.0403.0000	2,675.43
AXON ENTERPRISES LLC	73623	02/06/2024	Inert Simulation Cartridges	001.1680.0403.0000	49.01
REC DESK SOFTWARE	73714	02/06/2024	REC DESK ANNUAL SERVICE C...	001.7140.0216.0000	4,500.00
UPSTATE WHOLESALE SUPPLY,..	73741	12/29/2023	TG3 Keyboard	001.1640.0403.0001	450.00
POWERDMS	73711	02/06/2024	PowerTime Subscription 2/23...	001.1680.0403.0000	2,650.00
VILLAGE OF WAMPSVILLE	73745	02/06/2024	SNOW REMOVAL	001.5142.0315.0000	1,000.00
ALTA/VANTAGE	73618	02/06/2024	LOADER PARTS AND LABOR	001.5132.0300.0000	267.20
CITY OF SHERRILL	73645	02/06/2024	WATER RELEVY	001.0001.0631.0000	566.38
Fund 001 - GENERAL FUND Total:					577,473.62

Fund: 002 - WATER

VERIZON	73743	02/06/2024	VERIZON	002.8300.0401.0000	29.73
AT & T MOBILITY	73621	02/06/2024	WIRELESS	002.8300.0402.0000	382.30
VERIZON	73743	02/06/2024	JAN 16 - FEB 15	002.8300.0402.0000	100.31
NEW YORK SECTION AWWA	34	02/06/2024	AWWA	002.8300.0413.0000	654.00
HILTON SARATOGA SPRINGS...	31	02/06/2024	AWWA SARATOGA HILTON	002.8300.0413.0000	477.00
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	LOWES	002.8300.0319.0000	44.10
KAMERON BABCOCK	73676	02/06/2024	CDL ROAD TEST	002.8300.0413.0000	40.00
POSTMASTER	73710	02/06/2024	POSTAGE	002.8300.0404.0000	10,313.45
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	LOWES	002.8300.0319.0000	51.25
VERIZON	37	02/06/2024	FIOS TABERG	002.8300.0401.0000	75.99
AT & T MOBILITY	73621	12/29/2023	WIRELESS	002.8300.0300.0000	348.28
AT & T MOBILITY	73621	12/29/2023	WIRELESS	002.8300.0403.0000	34.02
NATIONAL GRID	73704	02/06/2024	ELECTRIC	002.8300.0401.0000	825.94
BLAIR SUPPLY CORP	73628	12/29/2023	BLAIR SUPPLY CORP	002.8300.0302.0000	797.20
UNIVERSITY OF TEXAS AT DAL...	73739	02/06/2024	E-PLAN	002.8300.0401.0000	25.00
ROME CITY TREASURER	73719	02/06/2024	2024 PROPERTY TAXES	002.8300.0431.0000	3,793.22
MADISON COUNTY TREASURER	73688	02/06/2024	WORKERS COMP 2024	002.9040.0804.0000	43,613.06
GARTNER EQUIPMENT CO INC	73659	12/29/2023	GARTNER	002.8300.0200.0000	7,328.20
BENEFACOR FUNDING CORP	73625	12/29/2023	SAMPLES	002.8300.0415.0000	111.24

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Payment Dates: 2/6/2024 - 2/6/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BENEFACOR FUNDING CORP	73625	12/29/2023	SAMPLES	002.8300.0415.0000	64.80
BENEFACOR FUNDING CORP	73625	02/06/2024	LIFE SCIENCE LABORATORIES	002.8300.0415.0000	22.68
BENEFACOR FUNDING CORP	73625	12/29/2023	SAMPLES	002.8300.0415.0000	1,512.00
BENEFACOR FUNDING CORP	73625	02/06/2024	LIFE SCIENCE LABS (WTP)	002.8300.0415.0000	111.24
BENEFACOR FUNDING CORP	73625	02/06/2024	LIFE SCIENCE LABORATORIES	002.8300.0415.0000	23.76
CANON FIANCIAL SERVICES	28	02/06/2024	COPIER LEASE	002.8300.0444.0000	174.00
MOHAWK VALLEY WATER AU...	73702	12/29/2023	BACT TESTING	002.8300.0415.0000	1,275.00
BENTLEY SYSTEMS, INC.	73626	02/06/2024	BENTLEY	002.8300.0444.0000	3,497.00
RL Stone Syracuse	73717	02/06/2024	RL STONE	002.8300.0319.0000	707.70
ONEIDA OFFICE SUPPLY	73708	02/06/2024	BINDERS AND INDEX CARDS	002.8300.0300.0000	51.42
HOWLAND PUMP AND SUPPLY..	73666	02/06/2024	HOWLAND PUMP AND SUPPLY..	002.8300.0319.0000	16.10
GRAINGER INC	73660	02/06/2024	GRAINGER	002.8300.0302.0000	108.57
GRAINGER INC	73660	02/06/2024	GRAINGER	002.8300.0302.0000	23.12
BME	73631	02/06/2024	COPIER LEASE	002.8300.0403.0000	32.46
HUMANA INS CO OF NY	73667	02/06/2024	FEB 2024	002.9060.0805.0000	2,202.64
EXCELLUS BLUECROSS BLUESH...	73655	02/06/2024	FEB 24	002.9060.0805.0000	23,408.81
BLISS ENVIRONMENTAL SERVI...	73629	02/06/2024	BLISS ENVIRONMENTAL SERVI...	002.8300.0319.0000	29.43
CORE & MAIN	73647	12/31/2023	CORE AND MAIN	002.8300.0200.0000	1,736.74
CORE & MAIN	73647	12/31/2023	CORE AND MAIN	002.8300.0324.0000	188.26
CORE & MAIN	73647	02/06/2024	CORE AND MAIN	002.8300.0444.0000	2,437.43
Fund 002 - WATER Total:					106,667.45

Fund: 003 - SEWER

AT & T MOBILITY	73621	02/06/2024	WIRELESS	003.8110.0400.0000	160.24
JAMES CULLEN	73670	02/06/2024	MEALS AND MILEAGE	003.8110.0413.0000	133.26
VERIZON	73743	02/06/2024	JAN 16 - FEB 15	003.8110.0400.0000	194.09
LOWE'S HOME IMPROVEMEN...	73685	02/06/2024	SUPPLIES	003.8110.0405.0000	124.70
EBAY.COM	29	02/06/2024	Modutrol Motor	003.8110.0200.0000	264.87
AT & T MOBILITY	73621	12/29/2023	WIRELESS	003.8110.0400.0000	160.24
NATIONAL GRID	73704	02/06/2024	ELECTRIC	003.8110.0401.0000	7,470.81
BARTON & LOGUIDICE,DPC	73624	12/29/2023	CAST OPTIMIZATION	003.8110.0400.0002	2,500.00
EASTERN CROWN INC	73653	02/06/2024	SUPERCHLOR	003.8110.0308.0000	243.00
EASTERN CROWN INC	73653	02/06/2024	PPE	003.8110.0300.0000	338.60
MADISON COUNTY TREASURER	73688	02/06/2024	WORKERS COMP 2024	003.9040.0804.0000	14,197.68
ADIRONACK ENVIRONMENT...	73614	02/06/2024	wastewater analysis	003.8110.0415.0000	683.40
USA BLUE BOOK	73742	02/06/2024	LAB SUPPLIES	003.8110.0330.0000	1,274.69
VULCAN INDUSTRIES INC	73746	02/06/2024	power cable and parts for circ...	003.8110.0200.0000	1,486.00
CANON FIANCIAL SERVICES	28	02/06/2024	COPIER LEASE	003.8110.0445.0000	140.00
MGM PARTS DISTRIBUTORS, I...	73697	12/29/2023	POWERATED BELT	003.8110.0300.0000	12.85
MGM PARTS DISTRIBUTORS, I...	73697	12/29/2023	HAND CLEANER	003.8110.0300.0000	8.93
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	AUTO PARTS	003.8110.0411.0000	127.40
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	AUTO PARTS	003.8110.0411.0000	131.79
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	AUTO PARTS	003.8110.0411.0000	25.98
MGM PARTS DISTRIBUTORS, I...	73697	02/06/2024	AUTO PARTS	003.8110.0411.0000	26.24
RICK'S RAGS, INC.	73716	02/06/2024	WASH RAGS	003.8110.0405.0000	250.00
CERTIFIED ENVIRONMENTAL S...	73641	12/29/2023	LAB SERVICES	003.8110.0400.0002	2,048.00
MARK REHBEIN II	73691	12/29/2023	MEALS	003.8110.0413.0000	20.00
KEMIRA WATER SOLUTIONS, I...	73678	02/06/2024	IRON SALTS	003.8110.0329.0000	5,579.12
MILLS ELECTRICAL SUPPLY INC	73700	12/29/2023	EXPLOSIVE PREVENTION LIGH...	003.8110.0200.0000	2,190.00
ONEIDA OFFICE SUPPLY	73708	02/06/2024	time cards, office supplies	003.8110.0300.0000	103.60
HOWLAND PUMP AND SUPPLY..	73666	02/06/2024	PLUMBING SUPPLIES	003.8110.0300.0000	29.74
HOWLAND PUMP AND SUPPLY..	73666	02/06/2024	PLUMBING SUPPLIES	003.8110.0300.0000	130.47
GRAINGER INC	73660	02/06/2024	manhole cover hook, probe	003.8110.0300.0000	89.59
GRAINGER INC	73660	02/06/2024	BUILDING SUPPLIES, PARTS A...	003.8110.0200.0000	421.44
GRAINGER INC	73660	02/06/2024	BUILDING SUPPLIES, PARTS A...	003.8110.0200.0000	352.66
GRAINGER INC	73660	02/06/2024	BUILDING SUPPLIES, PARTS A...	003.8110.0200.0000	113.06
KIME HARDWARE	73680	02/06/2024	SUPPLIES	003.8110.0300.0000	18.26
BME	73631	02/06/2024	COPIER LEASE	003.8110.0445.0000	5.54
KIME HARDWARE	73680	02/06/2024	SUPPLIES	003.8110.0300.0000	104.85
MADISON COUNTY TREASURER	73689	12/29/2023	DEC BIOSOLIDS	003.8110.0412.0000	2,775.72
HUMANA INS CO OF NY	73667	02/06/2024	FEB 2024	003.9060.0805.0000	550.66

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Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
EXCELLUS BLUECROSS BLUESH...	73655	02/06/2024	FEB 24	003.9060.0805.0000	22,861.74
Fund 003 - SEWER Total:					67,349.22
Fund: 005 - CAPITAL					
BARTON & LOGUIDICE,DPC	4840	02/06/2024	BARTON & LOGUIDICE DPC	005.8300.0401.0022	213.00
Fund 005 - CAPITAL Total:					213.00
Fund: 030 - Federal ARPA					
HELMER'S COMPLETE TREE SE...	1299	02/06/2024	LINCOLN AVE TREE	030.5110.0402.0000	10,760.00
United Radio	1301	12/29/2023	REPAIR ALARM SYSTEM	030.3410.0402.0000	525.00
ONEIDA CARPETS, INC.	1300	12/29/2023	CARPET	030.1620.0401.0000	2,827.86
Fund 030 - Federal ARPA Total:					14,112.86
Grand Total:					765,816.15

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	577,473.62
002 - WATER	106,667.45
003 - SEWER	67,349.22
005 - CAPITAL	213.00
030 - Federal ARPA	14,112.86
Grand Total:	765,816.15

Account Summary

Account Number	Account Name	Payment Amount
001.0001.0631.0000	DUE TO OTHER GOVER...	566.38
001.0017.2030.0000	FIELD/PARK/POOL RENT...	110.00
001.0023.2770.0000	MISCELLANEOUS	116.74
001.1355.0416.0000	TRAVEL-MEALS	32.95
001.1410.0300.0000	MAT SUPPLIES	83.31
001.1420.0400.0000	MOU -\$3668.75	4,000.00
001.1420.0403.0000	STAFF SERVICES	1,300.00
001.1420.0411.0000	LABOR SERVICES AND N...	627.00
001.1420.0412.0000	ATTORNEY EXPENSE AC...	675.00
001.1430.0403.0000	CONTRACTS	1,170.00
001.1620.0300.0000	MAT SUPPLIES	703.99
001.1620.0401.0000	ELECTRIC AND GAS	18,682.48
001.1620.0403.0001	CONTRACTS MB/FD	1,680.00
001.1620.0403.0002	CONTRACTS JC	5,664.37
001.1620.0403.0003	CONTRACTS COMBINED	461.61
001.1620.0406.0000	COPIER CONTRACTS	1,165.12
001.1640.0401.0000	CENTRAL GASOLINE	6,577.83
001.1640.0402.0000	CENTRAL DIESEL	2,130.91
001.1640.0403.0001	CENTRAL VEHICLE -POLI...	2,868.36
001.1660.0300.0000	Central Office Supplies	1,240.78
001.1680.0403.0000	CONTRACTS	17,187.75
001.1989.0400.0000	PRINTING	276.19
001.3120.0300.0000	MAT SUPPLIES	228.00
001.3120.0317.0000	CLOTHING	2,610.81
001.3120.0407.0000	CHIEF'S EXPENSE	640.00
001.3120.0410.0000	RADIO MAINTENANCE &...	76.25
001.3120.0413.0000	TRAINING	1,988.24
001.3120.0416.0000	TRAVEL-MEALS	102.01
001.3120.0420.0000	Crime Prevention	1,210.61
001.3120.0422.0000	Save a Life tour	3,200.00
001.3310.0200.0000	EQUIPMENT	600.00
001.3310.0300.0000	MAT SUPPLIES	30.17
001.3410.0200.0000	FIRE EQUIPMENT	48.00
001.3410.0300.0000	MEDICAL SUPPLIES	63.95
001.3410.0317.0000	CLOTHING	348.49
001.3410.0401.0000	207A	3,123.42
001.3410.0405.0000	BUILDING MAINTENANC...	613.46
001.3410.0407.0000	CHIEF'S EXPENSE	490.00
001.3410.0409.0000	EQUIPMENT REPAIR & ...	4,936.54
001.3410.0413.0000	TRAINING	57.65
001.5110.0300.0000	MAT SUPPLIES	38.84
001.5110.0314.0000	ROAD MATERIALS	168.00
001.5110.0402.0000	Emergency Tree Removal	240.00
001.5110.0403.0000	CONTRACTS	613.47
001.5110.0413.0000	TRAINING	100.00
001.5132.0300.0000	DPW MAINTENANCE- RE...	2,483.20
001.5132.0303.0000	GENERAL MATERIALS	2,485.63
001.5132.0403.0000	CONTRACTS	784.41

Account Summary

Account Number	Account Name	Payment Amount
001.5142.0315.0000	SALT AND SAND	1,000.00
001.7140.0216.0000	REC SOFTWARE	4,500.00
001.7140.0300.0000	MAT SUPPLIES	641.74
001.7140.0403.2003	CONTRACTS YOUTH BB	838.00
001.7140.0403.2020	CONTRACTS.MUNY BB	1,365.00
001.7140.0403.2021	CONTRACTS.ADULT VB	525.00
001.7140.0403.2032	CONTRACTS.CONCERTS/...	150.00
001.7521.0404.0000	KALLET BUILDING REPAI...	53.58
001.8020.0400.0000	OTHER EXPENSE	404.00
001.8664.0413.0000	TRAINING	1,380.00
001.9040.0804.0000	WORKERS COMP	229,005.26
001.9060.0805.0000	HEALTH INSURANCE	243,009.12
002.8300.0200.0000	EQUIPMENT	9,064.94
002.8300.0300.0000	MAT SUPPLIES	399.70
002.8300.0302.0000	EQUIPMENT MAINTENA...	928.89
002.8300.0319.0000	GENERAL MAINTENANCE	848.58
002.8300.0324.0000	METERS & PARTS	188.26
002.8300.0401.0000	UTILITIES	956.66
002.8300.0402.0000	TELEPHONE	482.61
002.8300.0403.0000	CONTRACTS	66.48
002.8300.0404.0000	POSTAGE	10,313.45
002.8300.0413.0000	TRAINING	1,171.00
002.8300.0415.0000	LAB TESTING	3,120.72
002.8300.0431.0000	TAXES	3,793.22
002.8300.0444.0000	OFFICE TECHNOLOGY EX...	6,108.43
002.9040.0804.0000	WORKERS COMP	43,613.06
002.9060.0805.0000	HEALTH INSURANCE	25,611.45
003.8110.0200.0000	EQUIPMENT	4,828.03
003.8110.0300.0000	MAT SUPPLIES	836.89
003.8110.0308.0000	CHLORINE	243.00
003.8110.0329.0000	LIQUID IRON SALTS	5,579.12
003.8110.0330.0000	LAB SUPPLIES	1,274.69
003.8110.0400.0000	CONTRACTUAL SERVICES	514.57
003.8110.0400.0002	OTHER EXPENSE-SEWER...	4,548.00
003.8110.0401.0000	UTILITIES	7,470.81
003.8110.0405.0000	BUILDING MAINTENANC...	374.70
003.8110.0411.0000	VEHICLE MAINTENANCE	311.41
003.8110.0412.0000	MADISON COUNTY LAN...	2,775.72
003.8110.0413.0000	TRAINING	153.26
003.8110.0415.0000	LAB TESTING	683.40
003.8110.0445.0000	TECHNOLOGY/INTERNET...	145.54
003.9040.0804.0000	WORKERS COMP	14,197.68
003.9060.0805.0000	HEALTH INSURANCE	23,412.40
005.8300.0401.0022	2022 Lake Street Pump S...	213.00
030.1620.0401.0000	Building/Office Improve...	2,827.86
030.3410.0402.0000	Fire Equipment Repair	525.00
030.5110.0402.0000	Tree Contract	10,760.00
	Grand Total:	765,816.15

Project Account Summary

Project Account Key	Payment Amount
None	765,816.15
Grand Total:	765,816.15

1. BUDGET TRANSFER/WATER FUND

RESOLUTION 24-

Moved by Councilor

Seconded by Councilor

WHEREAS, by Resolution duly adopted on April 7, 1992, the City has established a Capital Reserve Fund to finance the cost of construction or reconstruction of water treatment and transmission facilities, pursuant to General Municipal Law, Section 6-c, **and**

WHEREAS, pursuant to said Resolution, the City Comptroller has deposited monies of this reserve fund in a separate bank account known as the Water Reserve Fund, **now therefore be it**

RESOLVED, that the City Comptroller is hereby authorized to transfer \$113,856.21 from the Water Fund to the Water Reserve Fund.

Ayes:

Nays:

MOTION CARRIED

2. BOARD APPOINTMENT-TRAFFIC SAFETY BOARD

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to approve the Mayor's appointment of Gary Laureti, 613 Birchwood Drive, Oneida, NY 13421 to the Traffic Safety Board for a three-year term.

Ayes:

Nays:

MOTION CARRIED

3. CELLULAR TELEPHONE ADMINISTRATIVE POLICY

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Assistant Police Chief Matthew Colella, be hereby received and placed on file.

RESOLVED, that the Telephone Request Form from Assistant Police Chief Matthew Colella, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

MOTION CARRIED

Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA
DEPARTMENT AUTHORIZATION
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S
PERSONAL SMART PHONE**

Employee Name: MATTHEW COLELLA
Department: ONEIDA CITY POLICE DEPARTMENT
Employee's Personal Smart Phone Number: (315) 264-6950
Base Monthly Plan Amount: \$ 83.64 (Attach copy of Bill)
Reimbursement Amount Requested \$ 50.00
Payroll account to be charged 241
Employee Signed by: [Signature] Date: 01/18/24
Department Head: [Signature] Phone No.: _____

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: _____

***Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost), and submit it to Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.

Attachment A

**CITY OF ONEIDA
EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT AND
UNDERSTANDING OF CELLULAR TELEPHONE
ADMINISTRATIVE POLICY**

By signing below, I acknowledge that I have received a copy of the City of Oneida Administrative Policy and Procedure regarding Cellular Telephones. I also acknowledge that I have had the opportunity to read the policy and have any questions answered, and that I understand the provisions contained in the policy.

Signed by:  Date: 01/18/24

Witnessed by  Date: 1/18/24

Place original in employee's official personnel file.

Note: This request form is to be signed prior to issuance of Cellular telephone



MATTHEW COLELLA
404 E HAMILTON AVE
SHERRILL, NY 13461-1306

Page: 1 of 4
Issue Date: Dec 14, 2023
Account Number: 319061486070
Foundation Account: 60712373

AutoPay: Set up automatic payments that you can update whenever you want. Go to att.com/autopay today.

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



Total due
\$83.64
Please pay by:
Jan 05, 2024

Account summary

Your last bill	\$83.64
Payment, Dec 09 - Thank you!	-\$83.64
Remaining balance	\$0.00

Service summary

Account charges <small>Page 2</small>	\$7.21
Wireless <small>Page 2</small>	\$76.43
Total services	\$83.64

Total due **\$83.64**
Please pay by Jan 05, 2024

Ways to pay and manage your account:



Call 611 or
800.574.7000
TTY: 866.241.6567

Scan to pay



Return this portion with your check in the enclosed envelope. Payments may take 7 days to post.

MATTHEW COLELLA
404 E HAMILTON AVE
SHERRILL, NY 13461-1306

Please pay \$83.64 by Jan 05, 2024

Account number: 319061486070
Please include account number on your check
Make check payable to:
AT&T MOBILITY
PO Box 0410
Carol Stream, IL 60197-0410

CHECK FOR AUTOPAY
(SEE REVERSE)

9680031906148607000000000000836400000008364007

4. **CELLULAR TELEPHONE ADMINISTRATIVE POLICY**

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Water Maintenance Worker Timothy Horodnick, be hereby received and placed on file.

RESOLVED, that the Telephone Request Form from Water Maintenance Worker Timothy Horodnick, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

MOTION CARRIED

Attachment B

Telephone Request Form

Request is here by made to the Common Council for the approval for the issuance of a cellular telephone to Water Department

LINDSEY MORDENICK
Name

Water Maintenance Worker/METER READER
Title

Yearly Cost Estimate \$50.00 * 12 = \$600.00

Budget Account: 002 83100.0402

The reason for the request is: Employee presently spend time in the field and utilize their personal cell phone without reimbursement. Cell phones work best as they are on the person and allowed at the jobsite communication among employees.

Why is the present system of communication inadequate: Employees currently use personal cell phones. Car 50 does not have radio. Radios are expensive to install and maintain.

How will this enhance emergency response, employee safety or work efficiency: Coordination between employees is enhanced as immediate contact is made with employees enroute and at job sites.

How much time the user spends in the field each day: 5-10 %

How frequently the telephone will be used: 2 times per day 10 min per day

What special features are necessary and purpose of these features: Smart phones allow onsite photos and email of important information to the office.

Can telephone be shared with other users: YES NO
if Yes with whom?

Signed by: Lindsay Mordenick Date: 1/27/13

Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA
DEPARTMENT AUTHORIZATION
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S
PERSONAL SMART PHONE**

Employee Name: TIMOTHY HORDDNICK

Department: Water

Employee's Personal Smart Phone Number: (315) 233-1598

Base Monthly Plan Amount: \$ (Attach copy of Bill)

Reimbursement Amount Requested: \$550.00

Payroll account to be charged: \$50.00

Employee Signed by: *[Signature]* Date: 11/22/23

Department Head: *[Signature]* Phone No.: 363-1490

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: _____

***Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost) and submit it to the Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.

NOVEMBER 9 - DECEMBER 8
Mobile

AMOUNT DUE

\$23.03

Your Auto Pay is scheduled for **December 29**.

[Account Holder Information](#) ▼

Previous Account Activity

Previous Balance

\$23.03 ▲

Credits and Payments

-\$23.03 ▲

Auto Pay Payment -
Visa ending in 3296
Paid on November 29

-\$23.03

Remaining Balance

\$0.00 ▲

Services

\$0.00

Unlimited Line

\$0.00 ▲

As a Spectrum Internet customer, you're getting the best deal on our Unlimited plan.

TJ - Phone (315) 725-1598	\$0.00
Unlimited December 9 - January 8	\$29.99
Internet Promotional Discount <i>You'll receive this discount through June 8, 2024.</i>	-\$29.99

Devices \$23.03

TJ - Phone (315) 725-1598	\$23.03
iPhone 14 Pro Max 256GB Space Black	\$33.33
iPhone 14 Pro Max 256GB Space Black Payment 7 of 36 (Remaining Balance: \$966.68)	
Trade-in Promo Discount	-\$2.85
Trade In Installments	-\$7.45

TJ - Phone (315) 725-1598	\$0.00
--	---------------

Additional Charges \$0.00

Credits \$0.00

Amount Due \$23.03

Your Auto Pay is scheduled for
December 29.

Included Taxes, Fees & Charges

Taxes, fees, and other charges are paid by Spectrum.

E911 Surcharge	\$1.50
Federal Universal Service Fund	\$0.00
State And Local Sales Tax	\$0.00
State Excise Tax	\$0.00

5. AGREEMENT – NY URGENT CARE PRACTICE P.C. (WELLOW)

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Manager to sign a service agreement with NY Urgent Care Practice P.C., 7375 Oswego Road, Liverpool NY 13090 (WellNow Occupational Medicine) to provide occupational health services for the City's drug and alcohol testing and annual physicals for 2024.

Ayes:

Nays:

MOTION CARRIED

This Occupational Medicine Service Agreement (the "Agreement") is entered into with an effective date of February 1, 2024 by and between **WellNow Urgent Care P.C.** (hereinafter referred to as "Provider"), a New York professional services corporation with a principal place of business located at 281 Sanders Creek Pkwy E Syracuse NY 13057

and _____ (hereinafter referred to as "Client"), a New York Company with a principal place of business located at _____.

WHEREAS, Provider provides occupational health services through its duly licensed providers; and

WHEREAS, Client desires to engage Provider to provide occupational health services; and

WHEREAS, Provider and Client agree that Client will retain Provider to provide occupational health services as more fully set forth herein; and

NOW, THEREFORE, in consideration of the mutual agreement, covenants, terms and conditions in this Agreement, the parties agree as follows:

1.0 RESPONSIBILITIES OF PROVIDER

1.1 Services- As requested by Client, Provider will provide occupational health services at the rates set forth in Exhibit "A" (the "Services"), which is attached hereto and made a part hereof.

1.2 Billing- Provider will submit invoices promptly to Client for Services rendered in monthly arrears. Provider shall be entitled to the fees listed on the Fee Schedule on Exhibit "A".

2.0 RESPONSIBILITIES OF CLIENT

2.1 Payment- Client will pay Provider within thirty (30) days of the invoice date in accordance with the terms and rates expressed herein. After thirty (30) days, interest be governed by Section 179g of New York State Finance Law.

2.2 Other Responsibilities- Client's other responsibilities (if any) are set forth in Exhibit "B", which is attached hereto and made a part hereof.

3.0 TERM AND TERMINATION

3.1 Term- The term of this Agreement shall be for a period of one (1) year from the effective date as set forth in the introductory paragraph and renew each subsequent year for an additional one-year period, with written mutual consent of both parties.

3.2 Termination- Either party may terminate this Agreement without cause with thirty (30) days advance written notice.



4.0 MISCELLANEOUS

4.1 Relationship of Parties- Provider agrees to provide the Services to Client as an independent contractor. Client shall not have and shall not exercise any control or direction over the means, manner or method by which the Services are carried out and performed pursuant to this Agreement. Nothing herein shall be construed to create a relationship of employer/employee, partner, joint venture, or principal/agent between Provider and Client.

4.2 Ownership of Records- All records concerning the Services provided hereunder shall belong to and remain the property of Provider. Provider will provide Client with reasonable access to such records as necessary for Client's legal or regulatory compliance purposes, or in the case of litigation against Client, unless such access is prohibited by applicable law or regulations. The provisions contained in this Section 4.2 shall survive the expiration or termination of this Agreement.

4.3 Entire Agreement- This Agreement contains the entire agreement between the parties relating to the subject matter hereof and it supersedes any prior Agreement or understandings, whether oral or written, between the parties or with respect to the subject matter hereof. This Agreement may not be modified or amended orally or by any course of conduct or usage of trade but only by an Agreement in writing duly executed by the parties hereto. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto, their legal representatives, heirs, successors and assigns.

4.4 Governing Law- This Agreement shall be understood to be in accordance with, and governed by, the laws of the State of New York without regard to its conflicts of law provisions, and all actions to enforce any rights under this Agreement shall be brought and enforced in the federal or state courts located in Onondaga County and each party hereby irrevocably submits to the venue and jurisdiction of such courts. In addition, in the event litigation is commenced to interpret or enforce this Agreement, the prevailing party shall be entitled to recover reasonable attorney fees and litigation expenses.

4.5 Limitation of Liability- IN NO EVENT WILL PROVIDER'S LIABILITY UNDER THIS AGREEMENT OR IN CONNECTION WITH THE SERVICES PROVIDED BY PROVIDER OR THE WELLNOW PROFESSIONALS, INCLUDE ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES OR CLAIMS FOR LOSS OF BUSINESS OR PROFITS, UNDER CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHER LEGAL THEORY, REGARDLESS OF THE CAUSE OF ACTION AND EVEN IF CLIENT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE. PROVIDER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE FEES RECEIVED BY PROVIDER FROM CLIENT UNDER THIS AGREEMENT. THE ABOVE LIMITATIONS WILL APPLY WHETHER AN ACTION IS IN CONTRACT OR TORT AND REGARDLESS OF THE THEORY OF LIABILITY. The Parties acknowledge that the limitations in this Section 4.5 have been negotiated by them and reflect a fair allocation of risk and form an essential basis of the bargain and will survive and continue in full force and effect despite any failure of consideration or of an exclusive remedy.

4.6 Acts of God- Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement (other than payment obligations) or other interruption of service deemed to result, directly or indirectly, from Acts of God or any similar or dissimilar cause beyond the reasonable control of any party.

4.7 Notices- Any notice required or desired to be given in respect to this Agreement shall be deemed to be given upon the earlier of (i) actual delivery to the intended recipient or its agent, or (ii) upon the third business day following deposit in the United States mail, postage prepaid, certified or registered mail, return receipt requested. Any such notice shall be delivered to the respective addresses set forth in the introductory paragraph.

4.8 Confidentiality; Intellectual Property; HIPAA-



4.8.1. Each party understands that the other party (the “Disclosing Party”) may disclose business, technical or financial information to it relating to the Disclosing Party’s business that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure, including the terms and conditions of this Agreement and any other agreement between the Parties (“Confidential Information”). The party receiving such information (the “Receiving Party”) agrees: (a) to take precautions to protect Confidential Information of the Disclosing Party consistent with the precautions that it takes for its own Confidential Information of a similar nature, but in no case less than reasonable precautions, and (b) not to use (except in performance of this Agreement or as otherwise permitted herein) or divulge to any third person any Confidential Information of the Disclosing Party. Confidential Information excludes information that: (a) is or becomes generally available to the public; (b) was in the Receiving Party’s possession or known by the Receiving Party prior to receipt from the Disclosing Party; or (c) was independently developed without use of any Confidential Information of the Disclosing Party. The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided that the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party’s cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party’s Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information. Each party may disclose Confidential Information to its subcontractors, agents and other representatives, so long as such persons are subject to confidentiality terms consistent with or more stringent than this Section.

4.8.2. Each party owns certain logos, trademarks, service marks, and tradenames (collectively the “Marks”), trade secrets, proprietary information, software, applications, inventions, or modifications and improvements of such intellectual property (collectively, with respect to a party, the “IP”). All proprietary rights, ownership and goodwill in a party’s IP will inure and belong to such party. Except as explicitly provided, nothing in this Agreement involves the transfer of any intellectual property rights of a party’s IP.

4.8.3. Each party will comply with the provisions of the Health Insurance Portability and Accountability Act (“HIPAA”) including the effective dates of regulations adopted to implement HIPAA and HITECH or other such amendments. Specifically, each party will protect the privacy, integrity, security, confidentiality and availability of the protected health information (as that term is defined in 45 C.F.R. § 160.103) disclosed to, used by, or exchanged by the parties by implementing appropriate privacy and security policies, procedures, and practices and physical and technological safeguards and security mechanisms, all as required by, and set forth more specifically in, the HIPAA Privacy Regulations and the HIPAA Security Regulations, codified at 45 C.F.R. Part 164. No results or Protected Health Information (as such term is defined by HIPAA) will be shared with Client, unless a signed HIPAA authorization is signed and on file with Provider. Notwithstanding any other provisions of this Agreement to the contrary, either party may notify the other of any modifications it believes necessary to bring this Agreement into compliance with any new HIPAA regulations and/or HIPAA. If agreed by the parties, such modifications will be incorporated as an addendum to this Agreement. The provisions contained in this Section 4.2 shall survive the expiration or termination of this Agreement.

4.9 Assignment- Neither this Agreement nor any interest herein may be assigned in whole or in part by either party without obtaining the prior written consent of the other party; *provided, however*, that Provider may assign, delegate, transfer or convey its rights, benefits and/or obligations hereunder (whether by merger, consolidation, operation or otherwise) to an entity into which Provider is merged or with which Provider is consolidated or to a purchaser of all or substantially all of its assets or capital stock or as part of a corporate reorganization.



4.10 Waiver of Breach- The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

4.11 Severability- If any provision of this Agreement is held to be unenforceable for any reason, its unenforceability shall not affect the remainder of this Agreement, which shall remain in full force and effect and enforceable in accordance with its terms.

4.12 Construction- The parties understand, agree, and acknowledge that this Agreement has been freely negotiated by the parties and that should any controversy arise over the meaning, interpretation, validity or enforceability of this Agreement or of its terms and conditions, there shall be no inference, presumption or conclusion drawn against either party by virtue of that party having drafted this Agreement or any part of it.

4.13 No Exclusions- Neither party will be liable or deemed to be in default for any delay or failure to perform any act under this Agreement resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquake, flood, strikes or other work stoppages by either party's employees, or any other similar cause beyond the reasonable control of such party.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the date written above.

WellNow Urgent Care, P.C.

Client: _____

By: _____

By: _____

Print: _____

Print: _____

Title: _____

Title: _____

Date: _____

Date: _____



ATTACHMENT A

URINE DRUG SCREEN: \$65.00
BREATH ALCOHOL TESTING WITH CONFIRMATION:\$45.00
PHYSICAL EXAM: FIRE FIGHTER PHYSICAL: \$115.00
PHYSICAL EXAM: POLICE OFFICER: \$90.00
EKG WITH INTERPRETATION: \$65.00
PULMONARY FUNCTION TEST: \$45.00
CBC:\$55.00
CMP: \$55.00
LIPID PANEL: \$45.00
PSA: \$65.00
CHEST X-RAY (2 VIEW): \$105.00
HEP B TITER: \$100.00
PPD W/READ: \$35.00
AUDIOGRAM: \$5T.00
TITMUS: \$25.00
ON-SITE FEE: \$750.00



ATTACHMENT B



6. CELLULAR TELEPHONE ADMINISTRATIVE POLICY

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Fire Department Deputy Chief Scott Burbidge, be hereby received and placed on file.

RESOLVED, that the Telephone Request Form from Fire Department Deputy Chief Scott Burbidge, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

MOTION CARRIED

Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA
DEPARTMENT AUTHORIZATION
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S
PERSONAL SMART PHONE**

Employee Name: Scott B. Bridge Jr.

Department: Fire Department

Employee's Personal Smart Phone Number: (315) 345-1460

Base Monthly Plan Amount: \$ 79.28 (Attach copy of Bill)

Reimbursement Amount Requested \$ 50.00

Payroll account to be charged _____

Employee Signed by: [Signature] Date: 1/17/24

Department Head: [Signature] Phone No.: _____

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: _____


***Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost), and submit it to Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.

Account summary

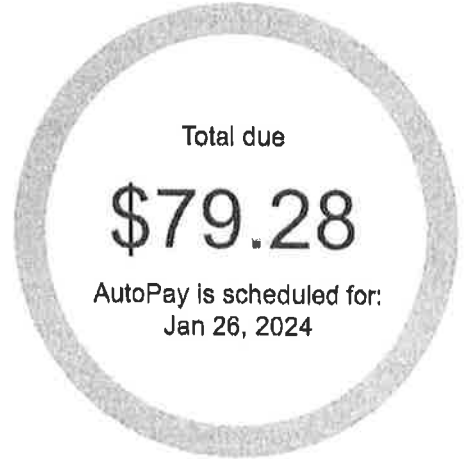
Your last bill	\$79.27
Payment, Dec 26 - Thank you!	-\$79.27
Remaining balance	\$0.00

Service summary

 Wireless	Page 2	\$79.28
Total services		\$79.28

Total due **\$79.28**

AutoPay is scheduled to charge your card on Jan 26, 2024



Total due
\$79.28
AutoPay is scheduled for:
Jan 26, 2024

Ways to pay and manage your account:

 firstnetcentral.firstnet.com

 **Call 611**
from FirstNet device

800.574.7000
TTY: 866.241.8567
from any other phone

Service activity

Wireless

Number	User	Page	Monthly charges	Company fees & surcharges	Government fees & taxes	Total
315.345.1460	SCOTT BURBIDGE	2	\$40.00	\$4.39	\$2.68	\$47.07
315.762.3498	SCOTT E JR BURBIDGE	2	\$25.00	\$4.45	\$2.76	\$32.21
Total			\$65.00	\$8.84	\$5.44	\$79.28

Phone, 315.345.1460
SCOTT BURBIDGE

Monthly charges

Jan 08 - Feb 07

1. FirstNet Mbl Resp Unl w/Teth for 4G iPhone	\$44.99
2. Discount for Phone and Wearable Disc	-\$4.99
3. FirstNet Messaging	\$0.00

Company fees & surcharges

4. Administrative Fee	\$1.99
5. Federal Universal Service Charge	\$0.70
6. Regulatory Cost Recovery Charge	\$1.50
7. State Telecommunications Excise Surcharge	\$0.20

Government fees & taxes

8. City Sales Tax - Telecom	\$0.13
9. County Public Safety Communications Surcharge	\$0.95
10. County Sales Tax - Telecom	\$0.13
11. NY State Sales Tax - Telecom	\$0.27
12. State Public Safety Communications Surcharge	\$1.20

Total for 315.345.1460

\$47.07

Usage summary

Talk	Used
Daytime minutes (unlimited)	419
Night & Weekend minutes (unlimited)	124
Call over WIFI on FirstNet Core	145
Text	Used
Unlimited Domestic Messaging (unlimited)	1010
Data	Used
FN Mbl Resp Unl w/Teth for 4G iPhone (unlimited MB)	15,012
<i>1 Gigabyte (GB) = 1024MB, 1 Megabyte (MB) = 1024KB</i>	

Wearable, 315.762.3498
SCOTT E JR BURBIDGE

Monthly charges

Jan 08 - Feb 07

1. FirstNet Mbl Resp Unl Apple Watch Wearable	\$25.00
2. FirstNet Messaging	\$0.00

Company fees & surcharges

3. Administrative Fee	\$1.99
-----------------------	--------

...315.762.3498 continued

4. Federal Universal Service Charge	\$0.73
5. Regulatory Cost Recovery Charge	\$1.50
6. State Telecommunications Excise Surcharge	\$0.23

Government fees & taxes

7. City Sales Tax - Telecom	\$0.15
8. County Public Safety Communications Surcharge	\$0.95
9. County Sales Tax - Telecom	\$0.15
10. NY State Sales Tax - Telecom	\$0.31
11. State Public Safety Communications Surcharge	\$1.20

Total for 315.762.3498 **\$32.21**

Total for Wireless **\$79.28****News you can use****FirstNet Social Media**

YouTube: youtube.com/firstnet
LinkedIn: linkedin.com/showcase/firstnet
Twitter: twitter.com/firstnet
Facebook: facebook.com/firstnet

Important information**Late payment fee**

The late payment fee for consumer and Signature bills not paid in full by the payment due date is up to \$7.00.

Electronic check conversion

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically.

Company fees & surcharges

AT&T imposes additional charges on a per line basis, including federal and state universal service charges, an Administrative Fee (to defray certain expenses including charges AT&T or its agents pay to interconnect with other carriers to deliver calls from AT&T customers to their customers, and charges associated with cell site rents and maintenance), and a Regulatory Cost Recovery Charge (to recover costs of compliance with certain government imposed regulatory requirements, including Wireless Number Portability and Number Pooling, and E911). These fees are not taxes or charges that the government requires AT&T to collect from its customers. See atandt.com/mobilityfees for details.

AT&T Mobility Center for customers with disabilities

Questions on accessibility by persons with disabilities: 866.241.6568.

Wireless DirectBill charges

Detail of DirectBill charges can be viewed at atandt.com/db. The direct billing option offers you the ability to purchase content, goods and features such as apps, games, donations, and services from AT&T and other companies by applying charges to your wireless account.

Tax ID

AT&T Mobility Tax ID 84-1659970

Wireless Services provided by AT&T Mobility, LLC.

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7. AUTHORIZATION-HOTEL ONEIDA REDEVELOPMENT PROJECT

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Manager to retain survey and appraisal services to subdivide the City owned parking lot at the intersection of Cedar Street and Lenox Avenue and take related actions necessary to facilitate the conveyance of parking spaces to the Madison County IDA for the Hotel Oneida Redevelopment Project.

Ayes:

Nays:

MOTION CARRIED

8. RECOMMENDATION OF AWARD-HIGINBOTHAM BROOK CULVERT REPLACEMENT (PHASE I)

RESOLUTION 24-

Moved by Councilor

Seconded by Councilor

RESOLVED, to approve the Recommendation of Award for Higinbotham Brook Culvert Replacement (Phase I) to Maple Ridge Organics, 741 County Rd. 29, Richfield Springs, NY 13439, as the apparent low bidder meeting specifications for said project.

Ayes:

Nays:

MOTION CARRIED

CITY OF ONEIDA

LEE ANN WELLS
City Comptroller

JESSICA KAISER
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
Fax: 315-363-9558
Email: lwells@oneidacityny.gov

OFFICE OF THE COMPTROLLER

Higinbotham Brook Culvert Replacement-Phase1 January 10, 2024 10:00am

<u>BIDDER</u>	<u>AMOUNT</u>	<u>SECURITY</u>
Maple Ridge Organics 741 Co Road 29 Richfield Springs, NY 13439	\$559,363.00	Bid Bond
BP Excavation, LLC 764 Burt Road Little Falls, NY 13365	\$585,000.00	Bid Bond
Carver Construction, Inc. 2170 River Road Coeyman, NY 12045	\$639,145.00	Bid Bond
Jablonski Excavating 71 N. Mains Street Dolgeville, NY 13329	\$667,989.00	Bid Bond
CCI Companies PO Box 186 Canastota, NY 13032	\$797,979.00	Bid Bond
Bothar Constructions 170 East Service Rd Binghamton, NY 13901	\$846,627.00	Bid Bond
James Bray Paving 9048 Bray Road, Bldg 2 Sauquoit, NY 13456	\$882,000.00	Bid Bond
Marcy Excavation 5835 Route 5 Herkimer, NY 13350	\$948,232.00	Bid Bond

CITY OF ONEIDA

LEE ANN WELLS
City Comptroller

JESSICA KAISER
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OFFICE OF THE COMPTROLLER

BIDDER

AMOUNT

SECURITY

Slate Hill Construction
6573 Herman Road
Warners, NY 13164

\$990,000.00

Bid Bond

DH Smith Company
2190 Oneida St.
Clayville, NY 13322

\$1,124,347.20

Bid Bond

Apparent low bidder: Maple Ridge Organics

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lee Ann Wells".

Lee Ann Wells
Comptroller/Purchasing Agent



January 26, 2024

Mr. Jeffery Rowe, P.E., City Engineer
City of Oneida – Engineering & Public Works
109 North Main Street
Oneida, New York 13421

Subj: Bid Results and Award Recommendation
Re: Higinbotham Brook Culvert Replacement (Phase 1)
City of Oneida, Madison County, New York
File: 288.035

Dear Jeff:

Included with this letter is a summary of the bids received on January 10, 2024 for the Higinbotham Brook Culvert Replacement (Phase 1) project and a recommendation of award.

The following Record of Bids have been tabulated for the Higinbotham Brook (Phase 1) project. This project was bid as a lump sum project with a fixed field change payment (contingency). The following summary is what was received from the contractors:

CONTRACT NO. 1 – HIGINBOTHAM BROOK CULVERT REPLACEMENT (PHASE 1)

<u>Contractor</u>	<u>Total Bid</u>
Maple Ridge Organics	\$559,363.00
BP Excavation, LLC	\$585,000.00
Carver Construction Inc.	\$639,145.00
Jablonski Excavating	\$667,989.00
CCI Companies	\$797,979.00
Bothar Construction	\$846,627.00
James Bray Paving	\$882,000.00
Marcy Excavation	\$948,232.00
Slate Hill Constructors	\$990,000.00
DH Smith Company	\$1,124,347.20

All bids listed above were accompanied by a 5% bid bond and all bidders completed the bid submittal paperwork.

Mr. Jeffery Rowe
City of Oneida – Engineering & Public Works
January 26, 2024
Page 2



We have completed inquiries with the following agencies regarding Maple Ridge Organics and found no abnormalities:

- General Services Administration
- NYS Department of State
- NYS Department of Labor
- Occupational Safety and Health Administration

B&L has no past experience with this Contractor but has completed a post bid interview with Jeremy Loucks who is the proposed Project Manager in charge of this project. Jeremy has been in the industry of heavy highway construction for the past 20 years working mostly in downstate NY for various County and State agencies. Project range from \$500,000 to \$20 Million. The proposed Project Superintendent, Greg Angler has 40+ years in the industry and his most recent experience has been with CCI companies who have done several projects under B&L's supervision over the years, most recently the Middle Settlement Road reconstruction for Oneida County. Based on this research we believe that Maple Ridge Organics is a qualified Contractor and have identified no areas of concern with regard to the project scope, the contract documents, or the schedule at this time.

We recommend awarding the contract, Contract No. 1 – Higinbotham Brook Culvert Replacement (Phase 1), to Maple Ridge Organics.

Please call should you have any questions regarding this information. We look forward to assisting your office with the construction phase of this project.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in cursive script, appearing to read 'Matthew J. Schooley', is written over a faint horizontal line.

Matthew J. Schooley, P.E.
Principal

MJS/eam/jjb

9. ADVERTISE FOR BIDS-WATER DEPARTMENT-SENSUS WATER METERS

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Purchasing Agent to advertise for bids for Sensus Water Meters for the Water Department for 2024.

Ayes:

Nays:

MOTION CARRIED

10. ADVERTISE FOR BIDS-WATER DEPARTMENT-NEPTUNE METERS

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Purchasing Agent to advertise for bids for Neptune Meters for the Water Department for 2024.

Ayes:

Nays:

MOTION CARRIED

11. CLOSEOUT CAPITAL PROJECTS

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the Comptroller to close out the following Capital Projects and to further authorize the Comptroller to transfer the remaining funds back to the Water Fund.

- Capital Project 23-7 Water Pole Barn Concrete Floor \$7,500.00
- Capital Project 18-3 Preliminary Engineering for the 2nd Clearwell \$31,176.92
- Capital Project 20-08 SCADA System Preliminary Engineering \$69,199.13

Ayes:

Nays:

MOTION CARRIED

CITY OF ONEIDA

Capital Project Estimate-2023

Capital Project# 23-7

Department: *Department of Public Works – Water Fund*

Project Title: Water Pole Barn Concrete Floor

Project Location: Harden Street

Purpose of Project: Place concrete floor in newly constructed pole barn

Anticipated Completion: Summer 2023

Total Project Cost: \$60,000

Funding Source

Fund Balance: \$60,000

Serial Bond:

State/Federal Aid:

Grant:

CITY OF ONEIDA

Capital Project Estimate-2023

Capital Project# 18-3 Revision

Department: *Department of Public Works – Water Fund*

Project Title: WTP Second Clearwell

Project Location: WTP

Purpose of Project: To provide additional clearwell volume in order to improve reliability of WTP operation and improve disinfection CT.

Anticipated Completion: Fall 2024

Total Project Cost: \$2,300,000

Funding Source

Fund Balance:

Serial Bond: \$2,300,000 (*Requires Public Referendum*)

State/Federal Aid:

Grant:

CITY OF ONEIDA

Capital Project Estimate-2020

Capital Project# 20-8

Department: *Department of Public Works – Water Fund*

Project Title: *SCADA System Preliminary Engineering*

Project Location: *Various*

Purpose of Project: *Engineering design of a Supervisory Command And Data Acquisition (SCADA) system to monitor behavior of the water distribution system, and to automate data collection.*

Anticipated Completion: *Fall 2020*

Total Project Cost: \$100,000

Funding Source

Fund Balance: \$100,000

Reserve Account:

Serial Bond:

State/Federal Aid:

Grant:

12. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 24-

Moved by Councilor
 Seconded by Councilor

	To	From
2024 Budget Adjustments		
\$ 1,000.00	001.3650.0400.0002 Demolition-Protective Measures	001.0001.0912.0000 General Fund Balance
<i>To allocate funds to cover costs associated with public protection of unsafe structures</i>		
\$ 376.00	001.0001.0885.0000 Kallet Capital Improvement Reserve	001.0019.2413.0000 Kallet Revenue
<i>To re-allocate funds from the ticket sales to the capital improvement reserves as per the contract</i>		
2023 Budget Adjustments		
\$ 951.00	001.1210.0101.0000 Mayor Salaries	001.5110.0101.0000 DPW Salaries
<i>To re-allocate funds to cover short budget due to benefit payout.</i>		
\$ 1,216.00	001.1420.0410.0000 Legal Expenses for litigation	001.1430.0101.0000 Civil Service Salaries
<i>To re-allocate funds to cover legal expenses on litigation</i>		

Ayes:

Nays:

MOTION CARRIED

13. INTRODUCE A LOCAL LAW AMENDING SECTION 17-1 OF THE CODE OF THE CITY OF ONEIDA AND ESTABLISHING A NEW CHAPTER REGULATING THE HARBORING OF HENS WITHIN THE CITY OF ONEIDA-SCHEDULE PUBLIC HEARING

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

WHEREAS, the proposed Local Law will amend Section 17-1 of the Oneida City Code and establish a new chapter regulating the harboring of hens within the City of Oneida; and

WHEREAS, the proposed Local Law has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the City of Oneida, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Common Council shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA and a Short Environmental Assessment Form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Common Council; and

WHEREAS, the Common Council has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that there are no other involved agencies, that the Common Council shall act as lead agency and that the enactment of the proposed Local Law is an unlisted action for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, that the Common Council has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED, that the Common Council shall conduct a public hearing as to the enactment of the proposed Local Law at the Oneida City Hall located at 109 North Main Street, Oneida, New York on February 20, 2024, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the City of Oneida.

Ayes:

Nays:

MOTION CARRIED

A LOCAL LAW AMENDING SECTION 17-1 OF THE CODE OF THE CITY OF ONEIDA AND ESTABLISHING A NEW CHAPTER REGULATING THE HARBORING OF HENS WITHIN THE CITY OF ONEIDA

BE IT ENACTED by the Common Council of the City of Oneida as follows:

Section 1.

So that the definition of "Domestic Animal" set forth in Section 17-1 of Chapter 17 of the City Code, titled "Animals," is hereby amended so as to read, in its entirety, as follows:

"DOMESTIC ANIMAL – Includes domesticated sheep, horses, cattle, goats, swine, ducks, geese, turkeys, and game birds raised in confinement under permit or license from the State Department of Environmental Conservation; "fowl" are specifically excluded from the definition of "domestic animal" and are subject to regulation pursuant to Chapter 17."

Section 2.

The Code of the City of Oneida is hereby amended to include a new Chapter 71, titled "Harboring of Hens," which shall read as follows:

"Chapter 71. Harboring of Hens

§71-1 Legislative Findings and Intent.

The Common Council of the City of Oneida hereby finds that the keeping of hens can play a role in ensuring a source of local food and a sustainable environment, but that the improper maintenance of hens in residential neighborhoods may cause nuisances to nearby residential properties and can create conditions which are unsanitary and unsafe. Therefore, it is the intent of the Common Council, pursuant to Article IX of the New York State Constitution, Article 18 of the General Municipal Law and Sections 10 and 20 of the Municipal Home Rule Law of New York State, to permit and regulate the keeping of hens within the City of Oneida. This Local Law shall allow the harboring of small flocks of hens subject to permit, by residents of single-family dwellings, which are not otherwise defined as or used for agricultural farming uses. The conditions imposed by this Local Law are intended to facilitate the harboring of hens in a manner that is consistent with the residential character of the City and so as to not cause or contribute to nuisances, pollution or otherwise adversely impact neighboring property owners in any way.

§71-2 Definitions.

COMMUNITY SERVICE OFFICER – City of Oneida Community Service Officer, or his/her duly authorized representative.

COOP – A permanent or mobile structure that is designed to shelter hens from the weather and predators and has a maximum size of 30 square feet.

HEN – Any female chicken also scientifically known as a female Gallus domesticus.

NEIGHBOR – Any property owner or resident contiguous of the property to be affected by said appeal.

RUN – An enclosed, covered area for chickens to roam and eat.

CITY – City of Oneida.

§71-3 Permit required.

It shall be unlawful for any person, association, group, or organization within the limits of the City to harbor hens without first having obtained, paid for and having in force and affect, a valid, current permit. Roosters (male chickens) are prohibited within the City.

§71-4 Permit application and approval process.

- A. Any person, association, group, or organization, interested in harboring hens within the City limits must submit a completed “Harboring of Hens Permit Application” to the Police Department
- B. With the “Harboring of Hens Permit Application,” the applicant shall submit: (1) A site plan that includes the location of the proposed Coop and Run along with identifying a minimum of 10-foot setbacks from the rear and side yards; An application fee, as prescribed by resolution of the Common Council, shall be charged. Upon payment of the application fee, by either personal check or money order, the completed application shall be provided to the Community Service Officer, who shall arrange for a site inspection of the property.
- C. A permit allowing hens to be harbored may be issued by the Police Department upon confirmation by the Community Service Officer that a site inspection of the property was performed, and adequate space exists for the proposed Coop and Run. Upon issuance of a permit and payment of the permit fee, as prescribed by resolution of the Common Council, a follow-up inspection of the Coop and Run shall be performed by the Community Safety Officer to confirm compliance with this Local Law.
- D. The permit shall initially be valid for a period of one year. Subsequent renewals of the permit shall be valid for a period of three (3) years. Every permit application shall require an inspection.

§71-5 Permit conditions.

- A. The harboring of hens shall only be permitted on an owner-occupied parcel with a single-family dwelling unit situated thereon, which parcel is not otherwise defined as or used for agricultural farming purposes. If the property for which the

permit is requested cannot adhere to all coop and run requirements and restrictions, as outlined in §71-6 of this Law, or if the property's lot size does not permit compliance with the dimensional requirements for the Coop and Run, then a permit shall not be granted.

- B. Hens must be kept in a Coop and a Run that complies with the requirements set forth in §71-6 of this Law. Chickens are not allowed to run free or at large anytime, from the Coop or Run.
- C. The maximum number of hens to be harbored shall, at no time, exceed six (6).
- D. Commercial operations are prohibited. This includes but is not limited to the sale and advertisement of eggs and hens on the property.
- E. The outdoor slaughtering of hens is prohibited.
- F. Feed for the hens must be kept in covered, fastened containers that cannot be accessed by rodents or pests.
- G. Hen manure and bedding must be managed so as to minimize odors and not attract rodents and pests. The on-site accumulation of treated or untreated hen manure and bedding is prohibited.

§71-6 Coop and Run requirements and restrictions.

- A. The Coop shall be enclosed on all sides with walls (with or without windows), a roof and an entrance.
- B. The Coop shall be well ventilated. The minimum Coop size shall be 4 square feet of space for each hen. The run is not included in this calculation.
- C. A Run shall provide 10 square feet of space for each hen. Runs shall be fenced and covered.
- D. Coops and Runs may only be located in the rear yard of the property and 10 feet away from property lines.
- E. The Coop and Run shall be kept clean, dry and sanitary. Hen manure and soiled bedding shall be removed at a minimum of once a week. The accumulation of hen manure and bedding may result in noncompliance and the revocation of the permit. Chicken waste shall not be composted or mulched on site.
- F. The Coop and Run must be maintained and be kept structurally sound and in good repair. Only one Coop and one Run are allowed on any parcel.

§71-7 Enforcement and permit revocation.

- A. The receipt of a neighbor's written complaint shall result in a site visit by the Community Service Officer and an inspection of the property to determine if there exists a violation(s) of the permit. If the Community Service Officer determines that a violation exists, the permit holder shall be notified of the nature of the violation(s) and shall have 30 days to correct the violation(s). Failure to correct the violation(s) in the time provided may result in the revocation of the permit and the removal of the hens.
- B. In addition to a determination that the terms and conditions of a permit have been violated, a permit may be revoked for any of the following reasons:

1. hens are found outside of the Coop and/or Run;
 2. the Community Service Officer determines that a public nuisance exists or there is a violation of this Chapter;
 3. predators or pests have become a nuisance to the property or surrounding area; and
 4. the Community Service Officer determines that the hens have been abandoned.
- C. Any person or persons who violate or cause to be violated any provision of this Chapter shall, upon conviction for such violation, be subject to a fine not to exceed \$250, imprisonment not to exceed 15 days, or both, for each such violation; and every week (seven days) that said violation continues shall constitute a separate and additional violation."

Section 3. Validity and Severability

Should any section or provision of this Law be deemed invalid or unconstitutional, such decision shall not be held to invalidate or impair the validity, force, or affect any other provision of this Law.

Section 4. Effective Date

This Local Law shall be effective upon filing with the office of the Secretary of State.

Short Environmental Assessment Form
Part 1-Project Information

**A LOCAL LAW AMENDING SECTION 17-1 OF THE CODE OF THE CITY OF ONEIDA AND
ESTABLISHING A NEW CHAPTER REGULATING THE HARBORING OF HENS WITHIN
THE CITY OF ONEIDA**

Part 1-Question 1: Narrative Description

To enact a Local Law amending the Code of the City of Oneida and establishing a new chapter to allow the harboring of hens within the City of Oneida and regulating the same.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
City of Oneida			
Name of Action or Project: A Local Law Amending Section 17-1 of the Oneida City Code and Establishing a new Chapter regulating the harboring of hens in the City of Oneida			
Project Location (describe, and attach a location map): City-wide			
Brief Description of Proposed Action: The proposed Local Law will amend Section 17-1 of the Oneida City Code and establish a new chapter regulating the harboring of hens within the City of Oneida.			
Name of Applicant or Sponsor: City of Oneida Common Council		Telephone: 315-363-7378	
		E-Mail: slapera@oneidacityny.gov	
Address: 109 N. Main Street			
City/PO: Oneida		State: NY	Zip Code: 13421
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input checked="" type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are public transportation services available at or near the site of the proposed action?			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Douglas Selby</u> Date: <u>February 7, 2024</u>		
Signature: _____ Title: <u>City Manager</u>		

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:	
Date:	

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Oneida Common Council

 Name of Lead Agency

February 7, 2024

 Date

Douglas Selby

 Print or Type Name of Responsible Officer in Lead Agency

City Manager

 Title of Responsible Officer

 Signature of Responsible Officer in Lead Agency

Christopher Henry, Director of Planning and Development

 Signature of Preparer (if different from Responsible Officer)

PRINT FORM

NEW BUSINESS

PUBLIC COMMENT:

EXECUTIVE SESSION

RESOLUTION 24-

Motioned by Councilor
Seconded by Councilor

RESOLVED, that the meeting is hereby adjourned to Executive Session at _____p.m. to
 Seek advice of Counsel Discuss a personnel matter

Ayes:
Nays:

MOTION CARRIED

PRESENT: Mayor City Manager Council Other _____

1. Discussion was held to: Seek advice of Counsel
 Discuss a personnel matter

Motioned by Councilor
Seconded by Councilor

RESOLVED, that Executive Session is hereby adjourned to the regular meeting at _____
p.m.

Ayes:
Nays:

MOTION CARRIED

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:
Nays:

MOTION CARRIED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk