



**CITY OF ONEIDA**  
**MEETING OF THE COMMON COUNCIL**  
109 N. MAIN ST., ONEIDA, NY 13421

**AGENDA**

<b>Date:</b>	February 20, 2024	<b>Presiding:</b>	Rick Rossi, Mayor
<b>Time:</b>	6:30 p.m.	<b>Clerk:</b>	Sandy LaPera, City Clerk
<b>Location:</b>	Common Council Chambers	<b>Meeting Type:</b>	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

**PUBLIC HEARING:** Amend Chapter 17- §17-1 of the Code of the City of Oneida and establish a new chapter regulating the harboring of hens within the City of Oneida

**CEREMONIAL:** None

**OLD BUSINESS:**

**REPORTS:**

- **MAYOR'S REPORT**
- **SUPERVISOR'S REPORT**
- **CITY MANAGER'S REPORT**

Approval of the Minutes: February 6, 2024

Approval of Warrant: 4

Item	Title	Facilitator
1.	<b>MONTHLY REPORTS:</b> receive and place on file the Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks & Recreation Department, Planning Department and Police Department	CITY CLERK
2.	<b>BUDGET TRANSFERS/AMENDMENTS:</b> approve the Budget Transfers and Amendments as outlined by the Comptroller	WELLS
3.	<b>CELLULAR PHONE POLICY:</b> receive and place on file the Employees Acknowledgement and Understanding of the Cellular Telephone Administrative Policy from Firefighter Travis Krol and further approve the Cellular Telephone Request Form from said employee	WELLS
4.	<b>APPROVE POSITION:</b> approve to amend the 2024 Salary Schedule and approve the position of Assistant Water Maintenance Supervisor and to	ROWE

Item	Title	Facilitator
	add a new job description for said position to the City of Oneida approved CSEA positions with a base wage of \$32 per hour	
5.	<b>APPROVE REFUND:</b> approve the recommendation from the Water Board to refund Derrick Buell-Rocky Road Trailer Park, Rocky Rd., Oneida-Account No. 01-044002-00 the amount of \$1,541.40, to be paid by voucher, for bills overestimated during the period between December 1, 2021, and December 1, 2022	MONAGHAN
6.	<b>AGREEMENT:</b> authorize the City Manager to sign an Agreement with Civic Plus for \$5,500.75 for the annual City website platform maintenance and Municode subscription	LAPERA
7.	<b>GRANT APPLICATION:</b> approve for the Director of Parks and Recreation to submit a grant application through Madison County Youth Bureau, Youth Sports and Education Opportunity Funding for the City of Oneida Parks and Recreation Parks Passport Program	GRIFF

**NEW BUSINESS:** Presentation by Planning Director, Chris Henry-Proposed changes to Zoning Code

**PUBLIC COMMENT:** Limited to 3 minutes

**EXECUTIVE SESSION:** Discuss a Personnel Matter

**MINUTES OF THE COMMON COUNCIL  
REGULAR MEETING  
FEBRUARY 20, 2024**

A meeting of the Common Council of the City of Oneida, NY was held on the twentieth day of February 2024 at 6:30 p.m. at the Common Council Chambers, 109 N. Main, Oneida, NY 13421.

The meeting was called to order by Mayor Rick Rossi.

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Cit Manager Selby	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Winchell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
 <u>Supervisors</u>			
Matt Roberts	<input type="checkbox"/>	<input type="checkbox"/>	
Mary Cavanagh	<input type="checkbox"/>	<input type="checkbox"/>	
Brandee DuBois	<input type="checkbox"/>	<input type="checkbox"/>	
Michelle Kinville	<input type="checkbox"/>	<input type="checkbox"/>	
 <u>Also Present</u>			
City Attorney Nadine Bell	<input type="checkbox"/>	Fire Chief Scott Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Police Chief Steve Lowell	<input type="checkbox"/>
City Engineer Jeff Rowe	<input type="checkbox"/>	Public Safety Com. Dave Jones	<input type="checkbox"/>
Codes Director Bob Burnett	<input type="checkbox"/>	Other _____	<input type="checkbox"/>
Comptroller Lee Ann Wells	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

**PUBLIC HEARING:** Amend Chapter 17- §17-1 of the Code of the City of Oneida and establish a new chapter regulating the harboring of hens within the City of Oneida

**OPEN PUBLIC HEARING**

**A LOCAL LAW TO AMEND CHAPTER 17, §17-1 OF THE ONEIDA CITY CODE AND TO ESTABLISH A NEW  
CHAPTER REGULATING THE HARBORING OF HENS WITHIN THE CITY OF ONEIDA**

**RESOLUTION 24-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Public Hearing on a proposed Local Law to amend Chapter 17, § 17-1 of the Oneida City Code and to establish a new chapter regulating the harboring of hens within the City of Oneida be hereby opened at \_\_\_\_\_ p.m.

Ayes:

Nays:

**MOTION CARRIED**

**APPEARANCES**

**CLOSE PUBLIC HEARING**

**A LOCAL LAW TO AMEND CHAPTER 17, §17-1 OF THE ONEIDA CITY CODE AND TO ESTABLISH A NEW  
CHAPTER REGULATING THE HARBORING OF HENS WITHIN THE CITY OF ONEIDA**

**RESOLUTION 24**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Public Hearing on a proposed Local Law to amend Chapter 17, § 17-1 of the Oneida City Code and to establish a new chapter regulating the harboring of hens within the City of Oneida be hereby closed at \_\_\_\_\_ p.m.

Ayes:

Nays:

**MOTION CARRIED**

**CEREMONIAL:** None

**OLD BUSINESS:**

**REPORTS:**

- **MAYOR'S REPORT**
- **SUPERVISOR'S REPORT**
- **CITY MANAGER'S REPORT**

## APPROVAL OF MINUTES

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the minutes of the regular meeting of February 6, 2024, are hereby approved as presented.

Ayes:

Nays:

**MOTION CARRIED**

**APPROVAL OF WARRANT**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that Warrant No. 4, checks and ACH payments in the amount of \$2,433,409.65 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

**MOTION CARRIED**

<b>WARRANT</b>	<b>4</b>
<b>DATE:</b>	<b>February 20, 2024</b>

<b>FUND</b>		<b>PAYMENT NUMBER (S)</b>	<b>AMOUNT</b>
Capital			
DRI Fund	031	1004	\$ 1,127.50
Liberty Operating Fund	025	1013	\$ 44,569.68
ARPA Fund	030		
Current Funds		73749-73834	\$ 2,356,885.49
ACH			\$ 30,826.98

<b>WARRANT #1 TOTAL</b>	<b>\$ 2,433,409.65</b>
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Oneida, NY

# Expense Approval Report

## By Fund

Payment Dates 2/7/2024 - 2/20/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
STEVE LOWELL	73749	02/09/2024	POLICE FORFEITURE FUNDS	001.3120.0407.0000	800.00
MARK GRIFFITH	73799	02/20/2024	MUNY BASETBALL	001.7140.0403.2020	90.00
STEVE LOWELL	73823	02/20/2024	3 CERTIFICATE HOLDERS	001.3120.0300.0000	41.97
WILLIAM METZ	73834	02/20/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
RUSSELL ABRAHAM	73816	02/20/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
MIKE DECK	73802	02/20/2024	MUNY BASETBALL	001.7140.0403.2020	90.00
KEVIN ENCA	73793	02/20/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
HAL MATTHEWS	73783	02/20/2024	HOOP MONSTERS	001.7140.0403.2003	42.00
VERIZON	73830	02/20/2024	TRAFFIC PHONE	001.1680.0403.0000	65.74
EZ PASS	DFT0004515	12/29/2023	EZ PASS TOLLS	001.1680.0403.0000	5.52
NORTHERN SAFETY CO., INC.	73807	02/20/2024	ICE PACKS	001.7140.0300.0000	44.40
SCANLON TRAFFIC SYSTEMS	73818	02/20/2024	repair non working push bott...	001.3310.0300.0000	80.00
NORTHERN SAFETY CO., INC.	73807	02/20/2024	TRASH CAN LINERS	001.7140.0300.0000	83.44
UNITED AUTO SALES	73829	02/20/2024	PARTS	001.5132.0300.0000	24.88
SPECTROTEL, INC.	73821	02/20/2024	LONG DISTANCE	001.1680.0403.0000	125.56
ATLAS FENCE	73759	02/20/2024	Temp Fence for Vanderbilt	001.3650.0400.0002	250.00
SERVICE MASTER BY HAPPY2A...	73820	12/30/2023	CLEAN FLOORS AT PD	001.1620.0300.0000	2,650.00
TOTAL SOLUTIONS	73826	02/20/2024	MARCH SERVICE	001.1680.0403.0000	2,750.63
ABDOO SECURITY & AUTOMA...	73756	02/20/2024	Video Intercom/Door Security...	001.1680.0403.0000	1,600.00
JC SMITH, INC.	73788	02/20/2024	Sign Blanks	001.3310.0300.0000	823.20
FASTENAL CO. INC.	73777	02/20/2024	HARDWARE AND SUPPLIES	001.5132.0303.0000	563.64
BARRY VANDREASON	73760	02/20/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
LOWE'S HOME IMPROVEMEN...	73797	02/20/2024	SUPPLIES, PPE	001.5110.0300.0000	31.19
AMAZON WEB SERVICES, LLC.	DFT0004514	02/20/2024	CORN HUSKS	001.7140.0300.0000	40.97
LOWE'S HOME IMPROVEMEN...	73797	02/20/2024	BLANKET PO - FOR SUPPLIES, ...	001.7140.0409.0000	116.09
LERETA LLC	73795	02/20/2024	OVERPAYMENT ON TAXES	001.0023.2770.0000	2,384.09
CORELOGIC TAX SERVICES, LLC	73772	02/20/2024	REFUND ON OVERPAYMENT	001.0023.2770.0000	2,338.68
LOWE'S HOME IMPROVEMEN...	73797	02/20/2024	BUILDING SUPPLIES	001.1620.0300.0000	85.86
NATIONAL GRID	73805	02/20/2024	ELECTRIC	001.1620.0401.0000	28.04
TRE SINNOTT-WYNN	73828	02/20/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
FRANK SPINA	73778	02/20/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
RYAN LUSHER	73817	02/20/2024	SKILLS & DRILLS	001.7140.0403.2003	25.00
KAYLEE FRENCH	73791	02/20/2024	SKILLS & DRILLS	001.7140.0403.2003	50.00
BETHANY HONNESS	73763	02/20/2024	SKILLS & D RILLS	001.7140.0403.2003	25.00
LOWE'S HOME IMPROVEMEN...	73797	02/20/2024	BUILDING SUPPLIES	001.1620.0300.0000	51.72
DON KANE	73774	02/20/2024	MUNY BASETBALL	001.7140.0403.2020	90.00
RICHARD SENTS	73815	02/20/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
JON SNYDER	73790	02/20/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
JIM IRONSIDE	73789	02/20/2024	MUNY BASKETBALL	001.7140.0403.2020	90.00
MARK LOWRY	73800	02/20/2024	REFUND GYM RENTAL	001.0017.2031.0000	90.00
DAVID KARWOWSKI	73773	02/20/2024	HOOP MONSTERS	001.7140.0403.2003	84.00
CITY OF SHERRILL	73769	02/20/2024	STREET LIGHTS	001.1620.0401.0000	207.06
AMAZON WEB SERVICES, LLC.	DFT0004514	02/20/2024	STORAGE BOXES	001.1660.0300.0000	48.67
AMAZON WEB SERVICES, LLC.	DFT0004514	02/20/2024	PICKLEBALL SETS	001.7140.0300.0000	42.72
SCOTT CARROLL	73819	02/20/2024	SCORE KEEPER	001.7140.0403.2020	120.00
SCOTT CARROLL	73819	02/20/2024	SCORE KEEPER	001.7140.0403.2021	200.00
TODD WORDEN	73824	02/20/2024	CO-ED VOLLEYBALL	001.7140.0403.2021	150.00
AMAZON WEB SERVICES, LLC.	DFT0004514	02/20/2024	STORAGE BOXES	001.1660.0300.0000	62.99
MARK LOWRY	73800	02/20/2024	REFUND ON GYM RENTAL	001.0017.2031.0000	120.00
INTERSTATE BATTERY SYSTEM ..	73786	02/20/2024	VEHICLE BATTERIES	001.5132.0300.0000	398.85
CITY OF SHERRILL	73769	12/29/2023	STREET LIGHT REPAIR	001.3310.0200.0000	2,475.00
ONEIDA PUBLIC LIBRARY DISTR..	73812	02/20/2024	2024 TAX LEVY	001.0001.0632.0002	254,416.48
JANET AGUILERA	73787	02/20/2024	OVERPAYMENT ON 2024 TAX...	001.0023.2770.0000	136.52

Expense Approval Report

Payment Dates: 2/7/2024 - 2/20/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
NYSAPCSO	73810	02/20/2024	MEMBERSHIP	001.1430.0403.0000	100.00
NYS PUBLIC EMPLOYMENT RE...	73809	02/20/2024	CASE A-2023-207	001.1430.0403.0000	50.00
ZOOM VIDEO CONFERENCE	DFT0004519	02/20/2024	2024 SUBSCRIPTION	001.1680.0403.0000	159.90
CODY STAPLE	73770	02/20/2024	TOOL ALLOWANCE	001.5132.0322.0000	934.52
ONONDAGA COUNTY PLANNI...	73813	02/20/2024	SYMPOSIUM	001.8020.0400.0000	425.00
GE SOFTWARE	73780	02/20/2024	GASBOY SOFTWARE	001.5132.0403.0000	80.00
NADINE BELL, ESQ	73804	12/29/2023	LEGAL SERVICES	001.1420.0410.0000	8,835.75
MGM PARTS DISTRIBUTORS, I...	73801	02/20/2024	Running Central Garage PO	001.1640.0403.0001	160.00
GALLS INCORPORATED	73779	12/29/2023	Key Ring	001.3120.0317.0000	20.53
GALLS INCORPORATED	73779	02/20/2024	Bates GX X2 Mens Tall Side Zip...	001.3120.0317.0000	162.00
GALLS INCORPORATED	73779	02/20/2024	Gerber Fast Draw Tanto Knife	001.3120.0317.0000	45.90
GALLS INCORPORATED	73779	02/20/2024	Shipping	001.3120.0317.0000	2.27
GALLS INCORPORATED	73779	02/20/2024	HWI Gear Cut Resistant Touch...	001.3120.0317.0000	40.94
GALLS INCORPORATED	73779	02/20/2024	Shipping	001.3120.0317.0000	0.31
GALLS INCORPORATED	73779	02/20/2024	North American Rescue CAT T...	001.3120.0317.0000	28.80
GALLS INCORPORATED	73779	02/20/2024	Benchmade Shoutout Knife	001.3120.0317.0000	268.70
AT & T MOBILITY	73758	02/20/2024	AIR CARDS POLICE	001.1680.0403.0000	51.54
QUILL CORPORATION	73814	02/20/2024	OFFICE SUPPLES	001.1660.0300.0000	57.84
QUILL CORPORATION	73814	02/20/2024	OFFICE SUPPLES	001.1660.0300.0000	29.44
QUILL CORPORATION	73814	02/20/2024	OFFICE SUPPLES	001.1660.0300.0000	40.96
QUILL CORPORATION	73814	02/20/2024	OFFICE SUPPLES	001.1660.0300.0000	140.40
CINTAS CORP	73768	02/20/2024	uniforms	001.5132.0403.0000	261.47
CINTAS CORP	73768	02/20/2024	uniforms	001.5132.0403.0000	261.47
WAYNE DALTON OF SYRACUSE	73833	02/20/2024	door repair	001.5132.0300.0000	420.00
ESCREEN FTA CONSORTIU,	73776	02/20/2024	MEMBERSHIP	001.1430.0403.0000	100.00
COOPER ELECTRIC	73771	02/20/2024	electrical supplies for traffic a...	001.3310.0300.0000	13.92
COOPER ELECTRIC	73771	02/20/2024	electrical supplies for traffic a...	001.3310.0300.0000	3.10
MGM PARTS DISTRIBUTORS, I...	73801	02/20/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	6.90
MGM PARTS DISTRIBUTORS, I...	73801	02/20/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	13.48
MGM PARTS DISTRIBUTORS, I...	73801	02/20/2024	PARTS FOR CITY VEHICLES	001.5132.0300.0000	39.60
BUELL FUEL LLC	73766	02/20/2024	DIESEL	001.1640.0402.0000	561.56
BLISS ENVIRONMENTAL SERVI...	73764	02/20/2024	109 N MAIN ST	001.1620.0403.0003	246.50
BLISS ENVIRONMENTAL SERVI...	73764	02/20/2024	403 SCONONODOA ST	001.1620.0403.0003	109.00
BLISS ENVIRONMENTAL SERVI...	73764	02/20/2024	214 CEDAR ST	001.1620.0403.0003	119.90
BUELL FUEL LLC	73766	02/20/2024	DIESEL	001.1640.0402.0000	1,379.84
BUELL FUEL LLC	73766	02/20/2024	DIESEL	001.1640.0402.0000	852.19
NORTHLAND COMMUNICATI...	73808	02/20/2024	PHONE & INTERNET	001.1680.0403.0000	1,097.50
ST GERMAIN & AUPPERLE CO...	73822	02/20/2024	136 MADISON ST	001.3650.0400.0000	2,827.50
BUELL FUEL LLC	73766	02/20/2024	GASOLINE	001.1640.0401.0000	4,869.55
LAWSON PRODUCTS, INC	73794	02/20/2024	hardware	001.3310.0300.0000	213.20
ONEIDA OFFICE SUPPLY	73811	02/20/2024	Office Supplies	001.3120.0300.0000	19.99
VERIZON WIRELESS	73831	02/20/2024	POLICE MODEMS	001.1680.0403.0000	76.25
HOWLAND PUMP AND SUPPLY..	73785	02/20/2024	plumbing supplies	001.5110.0300.0000	116.52
BONADIO & CO LLP	73765	12/29/2023	To move funds to cover the co...	001.1315.0403.0000	2,000.00
Lexipol	73796	02/20/2024	PoliceOne Academy Annual Ra...	001.1680.0403.0000	2,200.80
Lexipol	73796	02/20/2024	Annual Law Enforcement Proc...	001.1680.0403.0000	569.43
Lexipol	73796	02/20/2024	Annual Law Enforcemtne Polic...	001.1680.0403.0000	10,726.41
Lexipol	73796	02/20/2024	Annual Law Enforcement Supp...	001.1680.0403.0000	1,122.65
ONEIDA CITY SCHOOL DIST	DFT0004517	02/20/2024	JAN COLLECTION	001.0001.0661.0010	28,534.76
ONEIDA CITY SCHOOL DIST	DFT0004517	02/20/2024	JAN COLLECTION	001.0001.0661.0011	1,280.46
MADISON COUNTY TREASURER	73798	02/20/2024	JANUARY COLLECTION	001.0001.0663.0000	1,956,762.18
AMERICAN ELECTRIC POWER	73757	02/20/2024	SOLAR	001.1620.0401.0000	4,322.57
21st Century Media, LLC	73755	02/20/2024	LEGAL NOTICES	001.1989.0400.0000	83.20
GILBARCO INC	73781	12/29/2023	GASBOY	001.5132.0403.0000	884.00
				<b>Fund 001 - GENERAL FUND Total:</b>	<b>2,308,407.61</b>
<b>Fund: 002 - WATER</b>					
TOTAL SOLUTIONS	73826	02/20/2024	MARCH SERVICE	002.8300.0444.0000	1,100.25
VERIZON	DFT0004518	02/20/2024	TABERG	002.8300.0401.0000	75.99
LOWE'S HOME IMPROVEMEN...	73797	02/20/2024	LOWES	002.8300.0319.0000	150.64
CITY OF SHERRILL	73769	12/29/2023	2023	002.8300.0415.0000	2,307.19

Expense Approval Report

Payment Dates: 2/7/2024 - 2/20/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BENEFACOR FUNDING CORP	73762	02/20/2024	LIFE SCIENCE LABS	002.8300.0415.0000	64.80
MGM PARTS DISTRIBUTORS, I...	73801	02/20/2024	MGM AUTO PARTS (NAPA)	002.8300.0319.0000	15.07
BUELL FUEL LLC	73766	02/20/2024	BUELL FUEL LLC	002.8300.0401.0000	4,323.90
BONADIO & CO LLP	73765	12/29/2023	To move funds to cover the co...	002.8300.0403.0000	1,000.00
BLISS ENVIRONMENTAL SERVI...	73764	02/20/2024	BLISS ENVIRONMENTAL SERVI...	002.8300.0319.0000	29.43
HOLLAND CO. INC.	73784	02/20/2024	LIQUID ALUM	002.8300.0310.0000	6,360.23
<b>Fund 002 - WATER Total:</b>					<b>15,427.50</b>
<b>Fund: 003 - SEWER</b>					
CITY OF SHERRILL	73769	02/20/2024	KENWOOD	003.8110.0435.0000	220.50
CITY OF SHERRILL	73769	02/20/2024	LIFT STATION	003.8110.0435.0000	18.68
MILLS ELECTRICAL SUPPLY INC	73803	02/20/2024	EXPLOSIVE PROOF LIGHTING	003.8110.0200.0000	2,190.00
BARTON & LOGUIDICE,DPC	73761	02/20/2024	CAST OPTIMIZATION	003.8110.0400.0002	1,075.00
BARTON & LOGUIDICE,DPC	73761	02/20/2024	Engineering Services for WWT...	003.8110.0400.0001	200.00
TOTAL SOLUTIONS	73826	02/20/2024	MARCH SERVICE	003.8110.0444.0000	550.12
CHARTER COMMUNICATIONS	73767	02/20/2024	MODUM FOR BROADWAY P...	003.8110.0401.0000	119.98
NATIONAL GRID	73805	02/20/2024	ELECTRIC	003.8110.0401.0000	15,379.20
WAL-MART, INC.	73832	02/20/2024	30 BAGS OF ICE	003.8110.0300.0000	56.40
TOPSTITCH	73825	02/20/2024	SUPPLIES	003.8110.0300.0000	576.00
ENERGY SYSTEMS GROUP	73775	02/20/2024	SUPPORT	003.8110.0400.0002	25,650.00
WAL-MART, INC.	73832	02/20/2024	30 BAGS OF ICE	003.8110.0300.0000	56.40
MORRISVILLE STATE COLLEGE	DFT0004516	02/20/2024	JAMES CULLEN TRAINING	003.8110.0413.0000	575.00
NEW PIG	73806	02/20/2024	emergency generator parts	003.8110.0200.0000	1,806.51
TRACEY ROAD EQUIPMENT INC	73827	02/20/2024	Filters for truck maintenance	003.8110.0411.0000	128.75
NORTHLAND COMMUNICATI...	73808	02/20/2024	PHONE & INTERNET	003.8110.0401.0000	376.35
GRAINGER INC	73782	02/20/2024	BUILDING SUPPLIES, PARTS A...	003.8110.0200.0000	63.04
GRAINGER INC	73782	02/20/2024	BUILDING SUPPLIES, PARTS A...	003.8110.0200.0000	284.13
KEMIRA WATER SOLUTIONS, I...	73792	02/20/2024	IRON SALTS	003.8110.0329.0000	5,918.19
BONADIO & CO LLP	73765	12/29/2023	To move funds to cover the co...	003.8110.0403.0000	1,000.00
CITY OF SHERRILL	73769	12/29/2023	NOV AND DEC SEWER	003.8110.0435.0000	7,633.11
<b>Fund 003 - SEWER Total:</b>					<b>63,877.36</b>
<b>Fund: 025 - LIBRARY CONSTRUCTION</b>					
ONEIDA PUBLIC LIBRARY DISTR...	1013	02/20/2024	VERNON OPERATING TAX	025.0025.0632.0005	44,569.68
<b>Fund 025 - LIBRARY CONSTRUCTION Total:</b>					<b>44,569.68</b>
<b>Fund: 031 - DRI</b>					
MRB GROUP	1004	02/20/2024	PROFESSIONAL SERVICE	031.8020.0400.0000	1,127.50
<b>Fund 031 - DRI Total:</b>					<b>1,127.50</b>
<b>Grand Total:</b>					<b>2,433,409.65</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	2,308,407.61
002 - WATER	15,427.50
003 - SEWER	63,877.36
025 - LIBRARY CONSTRUCTION	44,569.68
031 - DRI	1,127.50
<b>Grand Total:</b>	<b>2,433,409.65</b>

## Account Summary

Account Number	Account Name	Payment Amount
001.0001.0632.0002	DUE TO LIBRARY OPERAT..	254,416.48
001.0001.0661.0010	Due to School 2023-2024	28,534.76
001.0001.0661.0011	Due to School 2023-2024..	1,280.46
001.0001.0663.0000	DUE TO COUNTY-TAX LE...	1,956,762.18
001.0017.2031.0000	REC CENTER REVENUE	210.00
001.0023.2770.0000	MISCELLANEOUS	4,859.29
001.1315.0403.0000	CITY AUDIT	2,000.00
001.1420.0410.0000	LAW LITIGATION	8,835.75
001.1430.0403.0000	CONTRACTS	250.00
001.1620.0300.0000	MAT SUPPLIES	2,787.58
001.1620.0401.0000	ELECTRIC AND GAS	4,557.67
001.1620.0403.0003	CONTRACTS COMBINED	475.40
001.1640.0401.0000	CENTRAL GASOLINE	4,869.55
001.1640.0402.0000	CENTRAL DIESEL	2,793.59
001.1640.0403.0001	CENTRAL VEHICLE -POLI...	160.00
001.1660.0300.0000	Central Office Supples	380.30
001.1680.0403.0000	CONTRACTS	20,551.93
001.1989.0400.0000	PRINTING	83.20
001.3120.0300.0000	MAT SUPPLIES	61.96
001.3120.0317.0000	CLOTHING	569.45
001.3120.0407.0000	CHIEF'S EXPENSE	800.00
001.3310.0200.0000	EQUIPMENT	2,475.00
001.3310.0300.0000	MAT SUPPLIES	1,133.42
001.3650.0400.0000	DEMOLITION	2,827.50
001.3650.0400.0002	Demolition-Protective ...	250.00
001.5110.0300.0000	MAT SUPPLIES	147.71
001.5132.0300.0000	DPW MAINTENANCE- RE...	903.71
001.5132.0303.0000	GENERAL MATERIALS	563.64
001.5132.0322.0000	TOOLS	934.52
001.5132.0403.0000	CONTRACTS	1,486.94
001.7140.0300.0000	MAT SUPPLIES	211.53
001.7140.0403.2003	CONTRACTS YOUTH BB	503.00
001.7140.0403.2020	CONTRACTS.MUNY BB	840.00
001.7140.0403.2021	CONTRACTS.ADULT VB	350.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	116.09
001.8020.0400.0000	OTHER EXPENSE	425.00
002.8300.0310.0000	LIQUID ALUM	6,360.23
002.8300.0319.0000	GENERAL MAINTENANCE	195.14
002.8300.0401.0000	UTILITIES	4,399.89
002.8300.0403.0000	CONTRACTS	1,000.00
002.8300.0415.0000	LAB TESTING	2,371.99
002.8300.0444.0000	OFFICE TECHNOLOGY EX...	1,100.25
003.8110.0200.0000	EQUIPMENT	4,343.68
003.8110.0300.0000	MAT SUPPLIES	688.80
003.8110.0329.0000	LIQUID IRON SALTS	5,918.19
003.8110.0400.0001	OTHER EXPENSE-PROFES...	200.00
003.8110.0400.0002	OTHER EXPENSE-SEWER...	26,725.00
003.8110.0401.0000	UTILITIES	15,875.53

**Account Summary**

Account Number	Account Name	Payment Amount
003.8110.0403.0000	AUDIT CONTRACTS	1,000.00
003.8110.0411.0000	VEHICLE MAINTENANCE	128.75
003.8110.0413.0000	TRAINING	575.00
003.8110.0435.0000	PAYMENTS OTHER CO...	7,872.29
003.8110.0444.0000	OFFICE TECHNOLOGY EX...	550.12
025.0025.0632.0005	VERNON DUE TO LIBRAR...	44,569.68
031.8020.0400.0000	DRI-HCR BAF - Consultan...	1,127.50
	<b>Grand Total:</b>	<b>2,433,409.65</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	2,433,409.65
<b>Grand Total:</b>	<b>2,433,409.65</b>

1. MONTHLY REPORTS

**RESOLUTION 24-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that Monthly Reports from the City Clerk, City Engineer, Codes Department, Comptroller, Fire Department, Parks and Recreation Department, Planning Department and Police Department are hereby received and placed on file.

Ayes:

Nays:

**MOTION CARRIED**

**2. BUDGET TRANSFERS/AMENDMENTS**

**RESOLUTION 24-**

Moved by Councilor  
 Seconded by Councilor

	<u>To</u>		<u>From</u>
<b>2024 Budget Adjustments</b>			
\$ 180.00	001.0001.0885.0000		001.0019.2413.0000
	Kallet Capital Improvement Reserve		Kallet Revenue
<b><i>To re-allocate funds from the ticket sales to the capital improvement reserves as per the contract</i></b>			
\$ 2,875.00	001.8020.0403.0000		001.0001.0912.0000
	Planning Contracts		General Fund Balance
<b><i>To allocate funds for the survey contract approved on 2/6/24 resolution #24-25</i></b>			
\$ 3,000.00	001.3410.0116.0000		001.0025.3401.0000
	Fire Healthcare Worker Bonus Reimbursements		State Healthcare Worker Bonus Issuance
\$ 186.00	001.9030.0801.0000		001.0025.3401.0000
	Social Security		State Healthcare Worker Bonus Issuance
\$ 43.50	001.9035.0802.0000		001.0025.3401.0000
	Medicare		State Healthcare Worker Bonus Issuance
<b><i>To re-allocate funds from revenue received as a pass through for NY State. We are mandated by New York State to pay out the Healthcare Worker Bonus to the state approved Firefighters in their salary and FICA expenses</i></b>			
\$ 2,100.00	002.8300.0403.0000		002.0022.2650.0000
	Water-Contracts		Water Sale of Scrap
<b><i>To re-allocate funds for the purchase of shirts and sweatshirts for the water dept.</i></b>			

Ayes:

Nays:

**MOTION CARRIED**

**3. CELLULAR TELEPHONE ADMINISTRATIVE POLICY**

**RESOLUTION 24-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the Employee Acknowledgement of Receipt and Understanding of the Cellular Telephone Administrative Policy from Firefighter Travis Krol, be hereby received and placed on file.

**RESOLVED**, that the Telephone Request Form from Firefighter Travis Krol, pursuant to the City of Oneida Cellular Telephone Policy adopted June 15, 2010, Resolution 10-153 and reaffirmed on May 17, 2016, be hereby approved.

Ayes:

Nays:

**MOTION CARRIED**



Attach to Voucher along with Copy of Invoice

Attachment D

**CITY OF ONEIDA  
DEPARTMENT AUTHORIZATION  
FOR MONTHLY BUSINESS USE OF EMPLOYEE'S  
PERSONAL SMART PHONE**

Employee Name: Travis C. Krol  
Department: Fire Department - Firefighter  
Employee's Personal Smart Phone Number: 315-264-4221  
Base Monthly Plan Amount: \$ 47.94 (Attach copy of Bill)  
Reimbursement Amount Requested \$ 50.00  
Payroll account to be charged \_\_\_\_\_  
Employee Signed by: Travis Krol Date: 2/5/24  
Department Head: [Signature] Phone No.: \_\_\_\_\_

As Department Head, I verify that the employee listed above is required, due to legitimate business need, to maintain a smart phone to conduct official City of Oneida business. I hereby authorize the employee listed above to use his/her personal smart phone for conducting official City of Oneida business. The Department will pay the employee a smart phone requirement allowance for using his/her personal smart phone in accordance with the City of Oneida's "Cellular Telephone Use Policy".

Common Council Approval:

Date: \_\_\_\_\_

\*\*\*Please attach a copy of the first page of your cell phone bill to this form, (to document that you have a cell phone and your monthly plan cost), and submit it to Comptroller's Office. The approval and this form need to be done annually.

Both the employee and the Department should retain a copy.

Attachment A

**CITY OF ONEIDA  
EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT AND  
UNDERSTANDING OF CELLULAR TELEPHONE  
ADMINISTRATIVE POLICY**

By signing below, I acknowledge that I have received a copy of the City of Oneida Administrative Policy and Procedure regarding Cellular Telephones. I also acknowledge that I have had the opportunity to read the policy and have any questions answered, and that I understand the provisions contained in the policy.

Signed by:  Date: 2/5/24

Witnessed by \_\_\_\_\_ Date: \_\_\_\_\_

Place original in employee's official personnel file.

**Note: This request form is to be signed prior to issuance of Cellular telephone**



TRAVIS CHRISTOPHER C. KROL  
543 MAIN ST  
ONEIDA, NY 13421-2441

Page: 1 of 4  
Issue Date: Jan 24, 2024  
Account Number: 319042366338  
Foundation Account: 57650318

**Account summary**

Your last bill	\$87.08
Payment, Jan 01 - Thank you!	-\$87.08
<b>Remaining balance</b>	<b>\$0.00</b>

**Service summary**

Wireless	\$87.10
<b>Total services</b>	<b>\$87.10</b>

**Total due**

**\$87.10**

AutoPay is scheduled to charge your card on Feb 01, 2024



**Ways to pay and manage your account:**

[firstnetcentral.firstnet.com](http://firstnetcentral.firstnet.com)

**Call 811**  
from FirstNet device

**800.574.7000**  
TTY: 886.241.6567  
from any other phone



TRAVIS CHRISTOPHER C. KROL  
543 MAIN ST  
ONEIDA, NY 13421-2441

**AutoPay of \$87.10 is scheduled for  
Feb 01, 2024**

Account number: 319042366338

AT&T MOBILITY  
PO Box 6416  
Carol Stream, IL 60197-6416

968003190423663380000000000871000000008710008

**Service activity**

**Wireless**

Number	User	Page	Activity since last bill	Monthly charges			Company fees & surcharges	Government fees & taxes	Total
				Plan	Equipment	Add-ons			
315.264.4221	TRAVIS CHRIST...	2	-\$22.23	\$35.00	\$22.23	\$5.00	\$4.63	\$3.31	\$47.94
315.761.1995	TRAVIS WATCH	3	-\$7.78	\$25.00	\$14.73	-	\$4.45	\$2.76	\$39.16
<b>Total</b>			<b>-\$30.01</b>	<b>\$60.00</b>	<b>\$36.96</b>	<b>\$5.00</b>	<b>\$9.08</b>	<b>\$6.07</b>	<b>\$87.10</b>

**Phone, 315.264.4221**  
TRAVIS CHRISTOPHER KROL

Activity since last bill		Dec 25 - Jan 24		
1.	Smartphone Promo 27 of 36	Jan 01	-\$22.23	< One-time credit
<b>Monthly charges</b>		Jan 25 - Feb 24		
2.	FirstNet Mbl Resp Uni iPhone on 4G LTE VVM		\$50.00	<b>Usage summary</b>  <b>Talk</b> Daytime minutes (unlimited) 211 Night & Weekend minutes (unlimited) 70  <b>Text</b> Unlimited Domestic Messaging (unlimited) 256  <b>Data</b> FirstNet Unlimited iPhone on 4G LTE VVM (unlimited MB) 29,917 1 Gigabyte (GB) = 1024MB, 1 Megabyte (MB) = 1024KB
3.	Credit for FirstNet Mbl Resp Uni iPhone on 4G LTE VVM		-\$10.01	
4.	Discount for Phone and Wearable Disc		-\$4.99	
5.	FirstNet Messaging		\$0.00	
6.	APPLE 128GB - Installment 27 of 36		\$22.23	
7.	AT&T Next Up(SM) - phone upgrade feature		\$5.00	
<b>Company fees &amp; surcharges</b>				
8.	Administrative Fee		\$1.99	
9.	Federal Universal Service Charge		\$0.87	
10.	Regulatory Cost Recovery Charge		\$1.50	
11.	State Telecommunications Excise Surcharge		\$0.27	
<b>Government fees &amp; taxes</b>				
12.	City Sales Tax		\$0.10	
13.	City Sales Tax - Telecom		\$0.19	
14.	County Public Safety Communications Surcharge		\$0.95	
15.	County Sales Tax		\$0.10	
16.	County Sales Tax - Telecom		\$0.19	
17.	NY State Sales Tax		\$0.21	
18.	NY State Sales Tax - Telecom		\$0.37	

...315.264.4221 continued

19. State Public Safety Communications Surcharge \$1.20

**Total for 315.264.4221 \$47.94**

**APPLE 128GB 310000005393230**

Established on Nov 01, 2021  
Amount financed \$799.99  
Installment 27 of 36 (Jan 01, 2024) \$22.23  
Balance remaining after current installment \$199.78

*To pay off your installment plan early, please visit [firstnetcentral.firstnet.com](http://firstnetcentral.firstnet.com) for details.*



**Wearable, 315.761.1995**  
TRAVIS WATCH

**Activity since last bill**

Dec 25 - Jan 24

1. Smartphone Promo 13 of 36 Installment ID: 310000006205232 Jan 06 -\$7.78 < One-time credit

**Monthly charges**

Jan 25 - Feb 24

2. FirstNet Mbl Resp Unl Apple Watch Wearable \$25.00  
3. FirstNet Messaging \$0.00  
4. WRB APL SR8 ML 45 MDN A BSB - Installment 14 of 36 \$14.73

**WRB APL SR8 ML 45 MDN A BSB 310000006205232**

Established on Dec 06, 2022  
Amount financed \$529.99  
Installment 14 of 36 (Jan 06, 2024) \$14.73  
Balance remaining after current installment \$323.77

*To pay off your installment plan early, please visit [firstnetcentral.firstnet.com](http://firstnetcentral.firstnet.com) for details.*

**Company fees & surcharges**

5. Administrative Fee \$1.99  
6. Federal Universal Service Charge \$0.73  
7. Regulatory Cost Recovery Charge \$1.50  
8. State Telecommunications Excise Surcharge \$0.23

**Government fees & taxes**

9. City Sales Tax - Telecom \$0.15  
10. County Public Safety Communications Surcharge \$0.95  
11. County Sales Tax - Telecom \$0.15  
12. NY State Sales Tax - Telecom \$0.31  
13. State Public Safety Communications Surcharge \$1.20

**Total for 315.761.1995 \$39.16**

**Total for Wireless \$87.10**

**News you can use**

**FirstNet Social Media**

YouTube: [youtube.com/firstnet](https://youtube.com/firstnet)  
LinkedIn: [linkedin.com/showcase/firstnet](https://linkedin.com/showcase/firstnet)  
Twitter: [twitter.com/firstnet](https://twitter.com/firstnet)  
Facebook: [facebook.com/firstnet](https://facebook.com/firstnet)

**Important information**

**Late payment fee**

The late payment fee for consumer and Signature bills not paid in full by the payment due date is up to \$7.00.

**Electronic check conversion**

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may

Important information continues...

*...Important information continued*

be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically.

**Company fees & surcharges**

AT&T imposes additional charges on a per line basis, including federal and state universal service charges, an Administrative Fee (to defray certain expenses including charges AT&T or its agents pay to interconnect with other carriers to deliver calls from AT&T customers to their customers, and charges associated with cell site rents and maintenance), and a Regulatory Cost Recovery Charge (to recover costs of compliance with certain government imposed regulatory requirements, including Wireless Number Portability and Number Pooling, and E911). These fees are not taxes or charges that the government requires AT&T to collect from its customers. See [att.com/mobilityfees](http://att.com/mobilityfees) for details.

**AT&T Mobility Center for customers with disabilities**

Questions on accessibility by persons with disabilities: 866.241.6568.

**Wireless DirectBill charges**

Detail of DirectBill charges can be viewed at [att.com/db](http://att.com/db). The direct billing option offers you the ability to purchase content, goods and features such as apps, games, donations, and services from AT&T and other companies by applying charges to your wireless account.

**Tax ID**

AT&T Mobility Tax ID 84-1659970

Wireless Services provided by AT&T Mobility, LLC.

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4. APPROVE POSITION-ASSISTANT WATER MAINTENANCE SUPERVISOR

**RESOLUTION 24-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to amend the 2024 Salary Schedule and approve the position of Assistant Water Maintenance Supervisor; and

**RESOLVED**, to add a new job description for Assistant Water Maintenance Supervisor to the City of Oneida approved CSEA positions with a base wage of \$32.00 per hour.

Ayes:

Nays:

**MOTION CARRIED**

5. APPROVE REFUND- WATER BOARD RECOMMENDATION

**RESOLUTION 24-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to approve the recommendation from the Water Board to refund Derrick Buell-Rocky Road Trailer Park, Rocky Road, Oneida, NY 13421, Account No. 01-044002-00, the amount of \$1,541.40, to be paid by voucher, for bills overestimated during the period between December 1, 2021, and December 1, 2022.

Ayes:

Nays:

**MOTION CARRIED**





CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	3,934	4,278	344	1,123.40

Account Number	Amount Due
01-044002-00	\$1,123.40
Due Date	After Due Date Pay
3/31/2022	\$1,235.74
Service From	Service To
10/13/2021	1/12/2022
Service Address	
Rocky Rd.	

Water Bills can be paid online at [www.oneidacity.com](http://www.oneidacity.com)  
 Sign up for E-News to receive email alerts for city news and announcements.  
 Please call the Water Department at 315-363-1490 with any questions.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$1,235.74	3/31/2022	\$1,123.40
Status	Account Number	
Active	01-044002-00	

Service From
10/13/2021
Service To
1/12/2022

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

**UTILITY BILL**

PRESORTED  
 FIRST CLASS MAIL  
 US POSTAGE  
 PAID  
 PERMIT NO. 182

Derrick A. Buell  
 54 E. Fifth St.  
 Oneida, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	4,278	4,622	344	1,123.40

Account Number	Amount Due
01-044002-00	\$1,123.40
Due Date	After Due Date Pay
6/30/2022	\$1,235.74
Service From	Service To
1/12/2022	4/14/2022
Service Address	
Rocky Rd.	

Water Bills can be paid online at [www.oneidacity.com](http://www.oneidacity.com)  
 Sign up for E-News to receive email alerts for city news and announcements.  
 Please call the Water Department at 315-363-1490 with any questions.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$1,235.74	6/30/2022	\$1,123.40
Status	Account Number	
Active	01-044002-00	

Service From
1/12/2022
Service To
4/14/2022

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

**UTILITY BILL**

PRESORTED  
 FIRST CLASS MAIL  
 US POSTAGE  
 PAID  
 PERMIT NO. 182

Derrick A. Buell  
 54 E. Fifth St.  
 Oneida, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	4,622	4,966	344	1,123.40

Account Number	Amount Due
01-044002-00	<b>\$1,123.40</b>
Due Date	After Due Date Pay
9/30/2022	\$1,235.74
Service From	Service To
4/14/2022	7/19/2022
Service Address	
Rocky Rd.	

Online payments can be made by visiting the city's website [www.oneidacityny.gov](http://www.oneidacityny.gov)  
 If paying from your banks payment service please note that it takes 2 to 3 business days before it is deposited in the City's bank account.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$1,235.74	9/30/2022	<b>\$1,123.40</b>
Status	Account Number	
Active	01-044002-00	

Service From
4/14/2022
Service To
7/19/2022

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

**UTILITY BILL**

PRESORTED  
 FIRST CLASS MAIL  
 US POSTAGE  
 PAID  
 PERMIT NO. 182

Derrick A. Buell  
 54 E. Fifth St.  
 Oneida, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	4,966	E 5,310	344	1,123.40

Account Number	Amount Due
01-044002-00	\$1,123.40
Due Date	After Due Date Pay
12/30/2022	\$1,235.74
Service From	Service To
7/19/2022	10/19/2022
Service Address	
Rocky Rd.	

Online Payments can be made by visiting the city's website [www.oneidacityny.gov](http://www.oneidacityny.gov)  
 If paying from your banks payment service please note that it takes 2 to 3 business days before it is deposited in the City's bank account.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$1,235.74	12/30/2022	\$1,123.40
Status	Account Number	
Active	01-044002-00	

Service From
7/19/2022
Service To
10/19/2022

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

**UTILITY BILL**

PRESORTED  
 FIRST CLASS MAIL  
 US POSTAGE  
 PAID  
 PERMIT NO. 182

Derrick A. Buell  
 54 E. Fifth St.  
 Oneida, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
METER SWAP	5,310	5,390	80	0.00
WATER 100 cu ft		125	205	762.00

Account Number	Amount Due
01-044002-00	\$762.00
Due Date	After Due Date Pay
3/31/2023	\$838.20
Service From	Service To
10/19/2022	1/17/2023
Service Address	
Rocky Rd.	

Please note there has been an increase in the sewer rates this year of 35%.  
 Bills can be paid online by visiting [www.oneidacityny.gov](http://www.oneidacityny.gov)  
 If paying from your banks online service please allow 2 to 3 business days.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$838.20	3/31/2023	\$762.00
Status	Account Number	
Active	01-044002-00	

Service From
10/19/2022
Service To
1/17/2023

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

**UTILITY BILL**

PRESORTED  
 FIRST CLASS MAIL  
 US POSTAGE  
 PAID  
 PERMIT NO. 182

Derrick A. Buell  
 54 E. Fifth St.  
 Oneida, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	125	303	178	668.70

Account Number	Amount Due
01-044002-00	\$668.70
Due Date	After Due Date Pay
6/30/2023	\$735.57
Service From	Service To
1/17/2023	4/13/2023
Service Address	
Rocky Rd.	

Bills can be paid online by visiting [www.oneidacityny.gov](http://www.oneidacityny.gov)  
 If paying from your banks online service please note  
 it takes 2 to 3 business days for us to receive payment.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$735.57	6/30/2023	\$668.70
Status	Account Number	
Active	01-044002-00	

Service From
1/17/2023
Service To
4/13/2023

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
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CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	303	495	192	719.80

Account Number	Amount Due
01-044002-00	\$719.80
Due Date	After Due Date Pay
9/30/2023	\$791.78
Service From	Service To
4/13/2023	7/18/2023
Service Address	
Rocky Rd.	

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Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$791.78	9/30/2023	\$719.80
Status	Account Number	
Active	01-044002-00	

Service From
4/13/2023
Service To
7/18/2023

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

**UTILITY BILL**

PRESORTED  
 FIRST CLASS MAIL  
 US POSTAGE  
 PAID  
 PERMIT NO. 182

Derrick A. Buell  
 54 E. Fifth St.  
 Oneida, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421  
 (315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	495	706	211	777.60

Account Number	Amount Due
01-044002-00	\$777.60
Due Date	After Due Date Pay
12/29/2023	\$855.36
Service From	Service To
7/18/2023	10/17/2023
Service Address	
Rocky Rd.	

Bills can be paid online by visiting [www.oneidacityny.gov](http://www.oneidacityny.gov)  
 If paying from your banks online service please note  
 it takes 2 to 3 business days for us to receive payment.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$855.36	12/29/2023	\$777.60
Status	Account Number	
Active	01-044002-00	

Service From
7/18/2023
Service To
10/17/2023

Service Address
Rocky Rd.
Name
Derrick A. Buell

CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421



CITY OF ONEIDA  
 WATER DEPARTMENT  
 109 N MAIN ST  
 ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

**UTILITY BILL**

PRESORTED  
 FIRST CLASS MAIL  
 US POSTAGE  
 PAID  
 PERMIT NO. 182

Derrick A. Buell  
 54 E. Fifth St.  
 Oneida, NY 13421





Oneida, NY

# Consumption History Report

DIFF 197 UNITS  
ALL OF 2022

197 UNITS X (4) X RATE  
OF 2022

RATE DURING  
2022

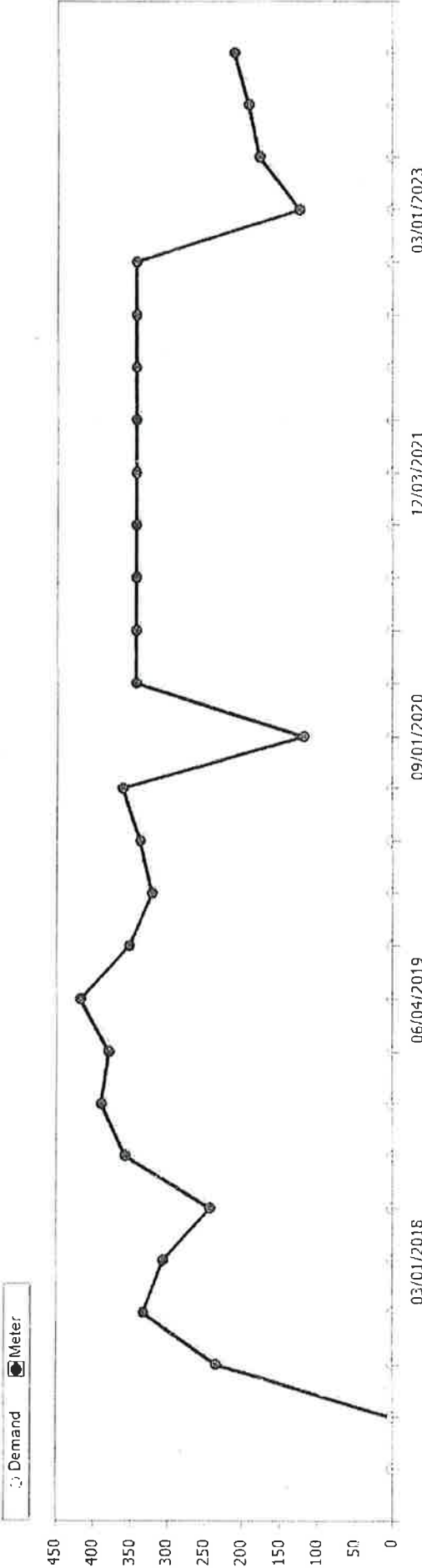
Service Category: W - Water

Service Address: Rocky Rd.

Name: Derrick A. Buell

Account: 01-044002-00

Meter Number: 90513484



Year	Month	Bill Date	Begin Read	End Read	Billed Consumption	Metered Consumption	Demand
2023	12	12/1/2023	495	706	211	211	0
	9	9/1/2023	303	495	192	192	0
	6	6/1/2023	125	303	178	178	0
	3	3/1/2023	0	125	205	205	0
2022	12	12/1/2022	4,966	5,310	344	344	0
	9	9/2/2022	4,622	4,966	344	344	0
	6	6/2/2022	4,278	4,622	344	344	0
	3	3/4/2022	3,934	4,278	344	344	0
2021	12	12/3/2021	3,590	3,934	344	344	0
	9	9/2/2021	3,246	3,590	344	344	0
	6	6/3/2021	2,902	3,246	344	344	0
2020	3	3/1/2021	2,558	2,902	344	344	0
	12	12/1/2020	2,214	2,558	344	344	0
	9	9/1/2020	2,095	2,214	119	119	0
6	6/1/2020	1,733	2,095	362	362	0	

NOV 23RD  
OCT 19  
- JAN 17TH

**WATER BOARD MEETING**  
**Tuesday February 13, 2024**  
**3:30 P.M.**  
**City Hall**  
**Water Department Conference Room**

Roll call was answered by: Commissioners Erdo, Parry, and Cimpi

Absent: Chairwomen Hicks

Others Present: John Monaghan, Water Superintendent; Brodi Oatman, Clerk of the board and Derrick Buell Owner of Rocky Road Trailer Park

The meeting opened at: 3:30pm

**Motioned by: Commissioner Dave Cimpi**

**Seconded by: Commissioner Kathy Erdo**

**Item 1: Approval of the November 14, 2023, meeting minutes**

**Resolved**, to approve Water Board minutes of November 14, 2023, meeting minutes.

**Ayes: 3**

**Nays:0**

**Absent: 1**

**Motion Carried**

**Item 2: Derrick Buell & Rocky Road Trailer Park meter pit**

Mr. Buell requested a review of his water usage at the trailer park at Rocky Road, per the Water Board Resolution dated December 14, 2021, due to overestimating a stopped meter. The resolution stated, if there shows to be a difference in his favor, then he could come back to the Water Board and ask for an adjustment for any overage in the billing. (1) year of a new meter being installed at the D&R Mobile Home Park, located on Rocky Road, Oneida a review of the previous 4 quarters water bills take place and if there shows to be a lower than estimated consumption Derrick Buell may request an adjustment be made to reflect the difference in the water bills. The time period for consideration shall fall between December 1, 2021, and December 1, 2022.

The difference was 197 units all of 2023,  $197 \text{ units} \times 4 \times 3.65 \text{ rate} + 19.00 \text{ base rate} = \$2,952.20$ . In 2022 he was billed  $\$4,493.60 - \$2,952.20 = \$1,541.40$ .

**Resolved**, to recommend to the Common Council that Derrick Buell & Rocky Road Trailer Park, Account # 01-044002-00, be refunded \$1,541.40 for being over estimated.

**Motioned by: Commissioner Mary Parry**

**Seconded by: Commissioner Kathy Erdo**

**Ayes:3**  
**Nays:0**  
**Absent:1**

**Motion Carried**

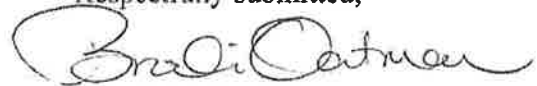
**Motion to Adjourn: Commissioner Mary Parry**  
**Seconded by: Commissioner Kathy Erdo**

**Ayes: 3**  
**Nays: 0**  
**Absent:1**

**Motion Carried**

The City of Oneida Water Board adjourned at: 3:45pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Brodi Oatman".

Brodi Oatman  
Clerk of the board

**WATER BOARD MEETING**  
**Tuesday, December 14, 2021**  
**4:00 P.M.**  
**COMMON COUNCIL CHAMBERS**

Roll call was answered by: Commissioners Perretta, Hicks, Parry and Milman-Barris

Others Present: Arthur Smolinski, Water Superintendent; Kathy Erdo, Clerk of the Board

The meeting opened at 4:03 p.m. by Comm. Perretta

**Item 1: Approval of the November 9, 2021 meeting minutes**

One correction noted: adjournment was made by Comm. Hicks, not Comm. Parry,.

Motioned by: Comm. Parry

Seconded by: Comm. Hicks

**Resolved**, that the November 9, 2021 meeting minutes are hereby approved with the one correction.

Ayes: 4

Nays: 0

**Motion Carried**

**Item 2: Leibl Enterprises & Glenwood Plaza Hydrant Agreements**

Art Smolinski stated that these agreements are similar to those approved at the November meeting. The City annually bills for hydrants on private property, which allows the owners to avoid installing an expensive backflow preventer at the property line.

Motioned by: Comm. Parry

Seconded by: Comm. Hicks

**Resolved**, to recommend to the Common council that the Mayor be authorized to sign the Hydrant Agreement with Leibl Enterprises and Glenwood Plaza.

Ayes: 4

Nays: 0

**Motion Carried**

**Item 3: Derrick Buell & Rocky Road trailer park meter pit**

Mr. Buell explained to the board the situation regarding the water meter at his mobile home park. He stated that due to negligence on the part of the City he should not have to pay for the replacement of the meter (reference attached email dated Dec. 9, 2021 from Mr. Buell). Mr. Buell's water bill had been estimated for several quarters without his knowledge as there was

nothing on the water bill stating it was an estimated amount. He received nothing from the City stating the water bill was estimated until he received a letter from Art that the meter stopped working and needed to be replaced. A discussion followed regarding possible solutions to this issue. Comm. Parry suggested that Mr. Buell pay for the meter and check the usage for a year. If there shows to be a difference in his favor then he could come back to the Water Board and ask for an adjustment for any overage in the billing.

**Resolved**, that within one (1) year of a new meter being installed at the D&R Mobile Home Park, located on Rocky Road, Oneida a review of the previous 4 quarters water bills take place and if there shows to be a lower than estimated consumption Derrick Buell may request an adjustment be made to reflect the difference in the water bills. The time period for consideration shall fall between December 1, 2021 and December 1, 2022.

**Moved by:** Comm. Parry

**Seconded by:** Comm. Milman-Barris

Ayes: 4

Nays: 0

**Motion Carried**

Commissioner Milman-Barris suggested that when a water bill amount is estimated there should be language on the bill that states the consumption is an estimate. Art stated that the system the City uses for billing does not allow for alterations to billing. (Art emailed an example of a possible change to the water bills. An "E" for estimate was added. Replies in favor of the change were received from Comm. Milman-Barris and Comm. Parry. See attached)

**Item 4: Review and discuss proposed changes in service charge and water rates**

Art Smolinski reviewed with the Board the 2022 service charges using worksheets. He explained that 99% of the time the extraordinary costs to consumers were never passed on to the consumers. Art further gave the example of a ¾" service installation and costs, and costs for replacement services such as meters. Water rates themselves are lower than 2021 and it is projected that the City will be selling more water.

**Resolved**, that the Water Board hereby recommends that the Common Council accept the 2022 Water Service Charges as presented.

**Moved by:** Comm. Milman-Barris

**Seconded by:** Comm. Hicks

Ayes: 4

Nays: 0

**Motion Carried**

**Resolved**, that the Water Board hereby recommends that the Common Council accept the 2022 Water Rates as presented.

**Moved by:** Comm. Milman-Barris

**Seconded by:** Comm. Hicks

Ayes: 4

Nays: 0

**Motion Carried**

**Item 5: Approve 2022 Maintenance Agreements with the Stockbridge Water District and Prospect Street Water District**

Art explained that the Stockbridge agreement was going on its 42<sup>nd</sup> year. The City maintains 2 pump stations, does bacteriological sampling, etc. The costs for maintaining this system is \$15,100 for 2022.

Art went on to explain that the Prospect Street agreement was going on its 27<sup>th</sup> year. The costs for maintaining this system is \$9,460 for 2022.

**Resolved**, that the Water Board hereby recommends that the Common Council accept the 2022 Stockbridge Water District and Prospect Street Water District Maintenance Agreements as presented.

**Moved by:** Comm. Parry

**Seconded by:** Comm. Hicks

Ayes: 4

Nays: 0

**Motion Carried**

Motion to Adjourn: Comm. Hicks

Seconded by: Comm. Parry

Ayes: 4

Nays: 0

**Motion Carried**

The City of Oneida Water Board adjourned at: 5:31 p.m.

6. AGREEMENT-CIVIC PLUS

**RESOLUTION 24-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to authorize the City Manager to sign an agreement with Civic Plus for \$5,500.75 for the annual City website platform maintenance and Municode subscription.

Ayes:  
Nays:

**MOTION CARRIED**



**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**

Q-63073-1

**Date:**

2/5/2024 2:22 PM

**Customer:**

ONEIDA, NEW YORK

QTY	Product Name	DESCRIPTION
1.00	Web Open Platform Maintenance	Web Open Platform Upgrade
1.00	Premium Web Open Subscription	Municodé Web Premium Civic Open Subscription
Annual Recurring Services - Initial Term		USD 5,500.75
Annual Recurring Services - (Subject to Uplift)		USD 5,500.75

1. This renewal Statement of Work ("SOW") is between City of Oneida ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: [www.civicplus.help/hc/p/legal-stuff](http://www.civicplus.help/hc/p/legal-stuff) (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").
2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 6/14/2024 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.



**Acceptance**

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Name:

Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:



## CIVICPLUS 2024 Solution Price Increase

### Frequently Asked Questions

**Q. Why is CivicPlus increasing its solution prices?**

A. Over the past several years, as our nation and community leaders, have battled many unprecedented economic and societal challenges, we have strived to be a consistent, reliable technology partner whose solutions empower your successful business operations and communications throughout these turbulent times. In response to our desire to support local governments' recent staff and budget challenges, we have made our solution pricing as flat as possible.

However, a combination of many factors has led us to make this one-time adjustment to our pricing. Our costs continue to rise relentlessly, and we desire to keep the high level of service we provide and improve it every year. Our teams are working hard on improving efficiency; however, it is not enough to keep up with rising costs. We recently invested heavily in cybersecurity protection for all our customers and are working hard to establish integrations between all the products and tools we provide. Further, we recently launched the CivicPlus Portal, a solution that will soon be available for all customers to help them foster resident trust and satisfaction.

By increasing our solution pricing, we will be better positioned to remain a competitive player in the marketplace, hire and retain top talent—particularly in the software engineering space—and reinvest in our technology to ensure our functionality is keeping pace with the needs of governments.

**Q. When will my new pricing be effective?**

A. On the next renewal date of each customer contract order.

**Q. What services are included in my annual service fees?**

With these services comes a robust set of product enhancements and first-to-market integrations, including:

- CivicPlus Portal – A free digital hub that makes it easy for residents to obtain information and resources and interact with their local government from a personal and customizable interface and that embeds in your Municipal Website Central solution
- Migration to Drupal version 9 for enhanced functionality and configuration options
- Platform authentication (single sign-on)
- Unlimited ongoing group user training
- Integrated Google Analytics (G4)

**Q. My account executive promised a certain number of years with no price increase. Are we, therefore, exempt from this increase until the end of that term?**

A. We will honor the terms of existing, fully executed contracts. Please contact your renewal specialist to discuss this.

**Q. Can we opt out of the additional services you offer to keep our pricing flat?**

A. All solution enhancements will be available to all customers. Therefore, we cannot exclude them on an account-by-account basis.

**Q: You mentioned inflation as part of your price increases, but the recent economic inflation was only transitory and is now slowing.**

A: Higher costs resulting from inflation are only one contributing factor to the need for a price adjustment.

**Q. CivicPlus has private equity investment and purchased two companies in two years, indicating you have adequate funding and financial reserves. So, why are you passing on a price increase to your public sector customers?**

A. CivicPlus received a private equity investment in 2021 in large part to enable us to grow our solution portfolio through the acquisition of Municode and Optimere to offer you a more comprehensive and integrated solution suite. To continue retaining the outstanding engineering talent from those acquisitions and investing in our solution suite, we need to make pricing adjustments to ensure continued innovation and quality service.

**Q: We have many options. Why should we stay with CivicPlus?**

A: We recognize that our customers always have partner options. However, we desire to retain all our customers. CivicPlus provides a unique path to the total integration of all products; we dedicate enormous efforts to integrating and consolidating products. For example, we recently released a [CivicPlus Portal](#) and upgraded our cybersecurity capabilities to safeguard our government customers from the growing threats posed by cyber-extortionists.

Our prices, in general, are competitive with other large gov tech competitors. However, as in every sector, some small software vendors can provide less expensive services but not with the same quality, level of service, product depth, cybersecurity capabilities, and financial stability of CivicPlus.

**Q. How does your new pricing compare to other government technology providers we might consider?**

A: We value every member of our #CPfamily and make every business decision with a long-term objective of maintaining operational and financial stability to continue being an industry-leading partner that helps government work better through our integrated technology solutions.

We conducted a thorough marketplace analysis before implementing these price changes to ensure our rates were competitive with other solution partners of our size and capabilities. While governments will always have options to work with less sophisticated, smaller technology companies, by staying with CivicPlus, our customers will have access to the following:

- Even more time-saving integrations between our solutions
- CivicPlus Portal, a tool designed to improve transparency and communications with residents to strengthen trust and satisfaction for their government
- Enhanced cybersecurity protections to safeguard administrative and resident data from the continually evolving cyber threats and digital extortionists
- Ongoing access to our Stevie® Award-Winning Technical Support Team

**Q: We were thinking about purchasing additional software from CivicPlus. Will these price increases impact all your solutions?**

A: If you have questions on specific solution pricing, please contact your customer success manager. As always, we will work with you to identify solutions to your challenges that fit your budget. Such flexibility is more easily possible than ever due to our expanded portfolio of integrated solutions.

**Q. Can I remit payment via credit card?**

A. We request that customers not use credit cards. However, we can offer ACH if you would prefer a digital transaction.

**Q. We do not have budget dollars to accommodate this price increase. What are our options?**

A. Talk to your renewal specialist. We value you as a partner and will do our best to work with you on a pricing solution that addresses your budget needs.

7. **GRANT APPLICATION-PARKS PASSPORT PROGRAM**

**RESOLUTION 24-**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to approve for the Director of Parks and Recreation to submit a grant application through Madison County Youth Bureau, Youth Sports and Education Opportunity Funding for the City of Oneida Parks and Recreation Parks Passport Program.

Ayes:

Nays:

**MOTION CARRIED**

