



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

| | | | |
|-----------|-------------------------|---------------|--|
| Date: | June 4, 2024 | Presiding: | Rick Rossi, Mayor |
| Time: | 6:30 p.m. | Clerk: | Sandy LaPera, City Clerk |
| Location: | Common Council Chambers | Meeting Type: | Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/> |

Call to Order/Pledge of Allegiance/Roll Call

OLD BUSINESS:

REPORTS:

- **MAYOR'S REPORT**
- **ACTING CITY MANAGER'S REPORT**

Approval of the Minutes: May 21, 2024

Approval of Warrant: 11

| Item | Title | Facilitator |
|------|--|--------------------|
| 1. | ADOPT LOCAL LAW: adopt a Local Law amending Section 17-1 of the Code of the City of Oneida and establishing a new chapter regulating the Harboring of Hens within the City of Oneida (Roll Call Vote) | MAYOR |
| 2. | INTRODUCE LOCAL LAW: amending Section 3-5 of the Oneida City Code regarding the removal of shopping carts by the Supervisor of Public Works and schedule a Public Hearing for Tuesday, June 18, 2024, 109 N. Main St. | MAYOR |
| 3. | INTRODUCE LOCAL LAW: amending the City Charter and the City Code regarding appointments by the Mayor and schedule a Public Hearing for Tuesday, June 18, 2024, 109 N. Main St. | MAYOR |
| 4. | RECEIVE/FILE LIQUOR LICENSE APPLICATION: receive and place on file the Standardized Notice Form for providing 30-Day Advance Notice to a Local Municipality or Community Board for a new application for an On-Premises Alcoholic Beverage License for Say I Do Events, LLC d/b/a The Blind Squirrel-161 Phelps St. | LAPERA |
| 5. | APPROVE BID: approve the lowest bid meeting specifications for a Ram 1500 for the Water Department to Ferrario Ford, 2472 Corning Rd., Elmira and authorize the Acting City Manager to sign any and all documents for | MONAGHAN/ WELLS |

| Item | Title | Facilitator |
|------|--|-------------|
| | such bid and approve for this purchase to be funded by the Water Vehicle Reserves account | |
| 6. | BUDGET TRANSFERS/AMENDMENTS: approve the Budget Transfers and Amendments as outlined by the Comptroller | WELLS |

NEW BUSINESS: New York Run for the Fallen Relay Event

PUBLIC COMMENT: Limited to 3 minutes

MINUTES OF THE COMMON COUNCIL
REGULAR MEETING
JUNE 4, 2024

A meeting of the Common Council of the City of Oneida, NY was held on the fourth day of June 2024 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Rick Rossi.

| <u>Attendees</u> | <u>Present</u> | <u>Absent</u> | <u>Arrived Late</u> |
|---------------------|--------------------------|--------------------------|--------------------------------|
| Mayor Rossi | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| Acting City Manager | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| John Monaghan | | | |
| Councilor Szczerba | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| Councilor Laureti | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| Councilor Hitchings | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| Councilor Winchell | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| Councilor Pagano | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| Councilor Simchik | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |

Also Present

| | | | |
|----------------------------|--------------------------|-------------------------------|--------------------------|
| City Attorney Nadine Bell | <input type="checkbox"/> | Fire Chief Scott Jones | <input type="checkbox"/> |
| City Clerk Sandy LaPera | <input type="checkbox"/> | Police Chief Steve Lowell | <input type="checkbox"/> |
| City Engineer Jeff Rowe | <input type="checkbox"/> | Public Safety Com. Dave Jones | <input type="checkbox"/> |
| Codes Director Bob Burnett | <input type="checkbox"/> | Other _____ | <input type="checkbox"/> |
| Comptroller Lee Ann Wells | <input type="checkbox"/> | Other _____ | <input type="checkbox"/> |

Call to Order/Pledge of Allegiance/Roll Call

OLD BUSINESS:

MAYOR'S REPORT:

ACTING CITY MANAGER'S REPORT:

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of May 21, 2024, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED

APPROVAL OF WARRANT

Moved by Councilor

Seconded by Councilor

RESOLVED, that Warrant No. 11, checks and ACH payments in the amount of \$1,053,042.63 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes:

Nays:

MOTION CARRIED

| | |
|----------------|---------------------|
| WARRANT | 11 |
| DATE: | June 4, 2024 |

| FUND | | PAYMENT NUMBER (S) | AMOUNT |
|------------------------|-----|---------------------------|---------------|
| Capital | | 4863-4871 | \$ 675,156.71 |
| DRI Fund | 031 | | |
| Liberty Operating Fund | 025 | | |
| ARPA Fund | 030 | 1305 | \$ 2,999.00 |
| Current Funds | | 74444-74506 | \$ 372,691.31 |
| ACH | | | \$ 2,195.61 |

| | |
|-------------------------|------------------------|
| WARRANT #1 TOTAL | \$ 1,053,042.63 |
|-------------------------|------------------------|



Oneida, NY

Expense Approval Report

By Fund

Payment Dates 5/22/2024 - 6/4/2024

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|---------------------------------|----------------|------------|---------------------------------|--------------------|----------|
| Fund: 001 - GENERAL FUND | | | | | |
| STEVE LOWELL | 74506 | 05/30/2024 | FORFEITURE FUNDS | 001.3120.0407.0000 | 1,000.00 |
| LOWE'S HOME IMPROVEMEN... | 74479 | 06/04/2024 | SUPPLIES, PPE | 001.5110.0300.0000 | 14.52 |
| AT & T MOBILITY | 74446 | 06/04/2024 | WIRELESS | 001.1680.0403.0000 | 915.29 |
| SIRCHIE ACQUISITION COMP... | 74491 | 06/04/2024 | SM1000 Red Evidence Tape | 001.3120.0300.0000 | 32.55 |
| SIRCHIE ACQUISITION COMP... | 74491 | 06/04/2024 | NARK20024 Bath Salts Testing... | 001.3120.0300.0000 | 84.45 |
| ONEIDA OFFICE SUPPLY | 74486 | 06/04/2024 | Office Supplies | 001.3120.0300.0000 | 17.15 |
| ONEIDA OFFICE SUPPLY | 74486 | 06/04/2024 | BUILDING SUPPLIES | 001.1620.0300.0000 | 188.97 |
| HOWLAND PUMP AND SUPPLY.. | 74469 | 06/04/2024 | plumbing supplies | 001.5110.0300.0000 | 85.70 |
| HOWLAND PUMP AND SUPPLY.. | 74469 | 06/04/2024 | BLANKET PO - FOR SUPPLIES, ... | 001.7140.0409.0000 | 44.85 |
| HOWLAND PUMP AND SUPPLY.. | 74469 | 06/04/2024 | PLUMBING SUPPLIES FOR BUI... | 001.1620.0300.0000 | 17.82 |
| MARCY HYDRAULICS | 74480 | 06/04/2024 | MARCY HYDROLICS | 001.5132.0300.0000 | 74.16 |
| MARCY HYDRAULICS | 74480 | 06/04/2024 | MARCY HYDROLICS | 001.5132.0300.0000 | 196.51 |
| MARCY HYDRAULICS | 74480 | 06/04/2024 | MARCY HYDROLICS | 001.5132.0300.0000 | 213.21 |
| LINSTAR, INC. | DFT0004756 | 06/04/2024 | COLLELA ID | 001.1989.0400.0000 | 12.80 |
| LINSTAR, INC. | DFT0004756 | 06/04/2024 | CLARK ID | 001.1989.0400.0000 | 12.80 |
| LINSTAR, INC. | DFT0004756 | 06/04/2024 | GORTON ID | 001.1989.0400.0000 | 12.80 |
| ATLAS FENCE | 74448 | 06/04/2024 | FENCING VANDERBILT ST | 001.3650.0400.0001 | 250.00 |
| FASTENAL CO. INC. | 74463 | 06/04/2024 | HARDWARE AND SUPPLIES | 001.5132.0303.0000 | 934.64 |
| LINSTAR, INC. | DFT0004756 | 06/04/2024 | LAWRENCE ID | 001.1989.0400.0000 | 12.80 |
| INTERSTATE BATTERY SYSTEM .. | 74471 | 06/04/2024 | VEHICLE BATTERIES | 001.5132.0300.0000 | 118.95 |
| GE SOFTWARE | 74465 | 06/04/2024 | GASBOY SOFTWARE | 001.5132.0403.0000 | 80.00 |
| LEWIS UNIFORM CO., LLC | 74478 | 06/04/2024 | Rev Flag Patches | 001.3120.0317.0000 | 3.00 |
| LEWIS UNIFORM CO., LLC | 74478 | 06/04/2024 | Sgt Stripes Alterations | 001.3120.0317.0000 | 40.00 |
| LEWIS UNIFORM CO., LLC | 74478 | 06/04/2024 | Clark Initial Issue Uniform | 001.3120.0317.0000 | 135.00 |
| LEWIS UNIFORM CO., LLC | 74478 | 06/04/2024 | Lawrence Initial Issue Uniform | 001.3120.0317.0000 | 135.00 |
| CANON FIANCIAL SERVICES | DFT0004752 | 06/04/2024 | COPIER LEASE | 001.1620.0406.0000 | 370.00 |
| CANON FIANCIAL SERVICES | DFT0004752 | 06/04/2024 | COPIER LEASE | 001.1620.0406.0000 | 499.60 |
| TREELAND NURSERY & LANDS... | 74496 | 06/04/2024 | PLANTS/FLOWERS | 001.7140.0421.0000 | 75.75 |
| QUILL CORPORATION | 74488 | 06/04/2024 | OFFICE SUPPLIES AND TONER | 001.1660.0300.0000 | 10.19 |
| CINTAS CORP | 74457 | 06/04/2024 | UNIFORM | 001.3310.0300.0000 | 250.63 |
| CINTAS CORP | 74457 | 06/04/2024 | uniforms dpw | 001.5132.0403.0000 | 251.17 |
| CINTAS CORP | 74457 | 06/04/2024 | uniforms dpw | 001.5132.0403.0000 | 230.01 |
| WAYNE DALTON OF SYRACUSE | 74503 | 06/04/2024 | GARAGE DOOR REPAIR | 001.5132.0300.0000 | 575.00 |
| EZ PASS | DFT0004753 | 06/04/2024 | REPLENISH | 001.1640.0403.0003 | 100.00 |
| GODADDY | DFT0004754 | 06/04/2024 | YEARLY SUBSCRIPTION | 001.1680.0403.0000 | 199.98 |
| BUD HUBBARD SIGNS | 74453 | 06/04/2024 | city seals for city trucks | 001.5132.0303.0000 | 150.00 |
| VERIZON | 74500 | 06/04/2024 | MAY 16 - JUNE 15 | 001.1680.0403.0000 | 227.98 |
| BARBARA HENDERSON | 74449 | 06/04/2024 | MILEAGE | 001.8020.0400.0000 | 49.58 |
| NATIONAL GRID | 74483 | 06/04/2024 | ELECTRIC | 001.1620.0401.0000 | 3,242.68 |
| L A POLICE GEAR | DFT0004755 | 06/04/2024 | 2 PAIRS OF PANTS | 001.3120.0317.0000 | 67.77 |
| SCOTT CARROLL | 74489 | 06/04/2024 | SCORE KEEPER | 001.7140.0403.2022 | 150.00 |
| KYLE LEWIS | 74477 | 06/04/2024 | UMPIRE | 001.7140.0403.2022 | 270.00 |
| NYSBOC CENTRAL CHAPTER I... | 74485 | 06/04/2024 | TRAINING | 001.8664.0413.0000 | 30.00 |
| BEST WESTERN | DFT0004751 | 06/04/2024 | SALES TAX | 001.1355.0401.0000 | 69.44 |
| LOWE'S HOME IMPROVEMEN... | 74479 | 06/04/2024 | BUILDING SUPPLIES | 001.1620.0300.0000 | 37.98 |
| LOWE'S HOME IMPROVEMEN... | 74479 | 06/04/2024 | BLANKET PO - FOR SUPPLIES, ... | 001.7140.0409.0000 | 95.26 |
| AT & T MOBILITY | 74445 | 06/04/2024 | LONG DISTANCE | 001.1680.0403.0000 | 51.90 |
| WAL-MART, INC. | 74501 | 06/04/2024 | BLANKET PO - FOR SUPPLIES, ... | 001.7140.0300.0000 | 67.09 |
| LOWE'S HOME IMPROVEMEN... | 74479 | 06/04/2024 | supplies for traffic and lights | 001.3310.0300.0000 | 23.73 |
| LOWE'S HOME IMPROVEMEN... | 74479 | 06/04/2024 | supplies for traffic and lights | 001.3310.0300.0000 | 160.55 |
| COOPER ELECTRIC | 74458 | 06/04/2024 | ELECTRCAL SUPPLIES | 001.1620.0300.0000 | 45.12 |
| COOPER ELECTRIC | 74458 | 06/04/2024 | electrical supplies | 001.3310.0200.0000 | 13.75 |
| COOPER ELECTRIC | 74458 | 06/04/2024 | electrical supplies | 001.3310.0200.0000 | 44.35 |

Expense Approval Report

Payment Dates: 5/22/2024 - 6/4/2024

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|------------------------------|----------------|------------|----------------------------------|--------------------|------------|
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | TRUCK AND AUTO PARTS FOR... | 001.5132.0300.0000 | 44.71 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | PARTS FOR CITY VEHICLES | 001.5132.0300.0000 | 19.94 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | PARTS FOR CITY VEHICLES | 001.5132.0300.0000 | 11.95 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | PARTS FOR CITY VEHICLES | 001.5132.0300.0000 | 14.27 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | PARTS FOR CITY VEHICLES | 001.5132.0300.0000 | 63.78 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | PARTS FOR CITY VEHICLES | 001.5132.0300.0000 | 14.27 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | PARTS FOR CITY VEHICLES | 001.5132.0300.0000 | 85.39 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | PARTS FOR CITY VEHICLES | 001.5132.0300.0000 | 22.26 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | Running Central Garage PO | 001.1640.0403.0001 | 62.30 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | Running Central Garage PO | 001.1640.0403.0001 | 265.98 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | FILTERS, AUTO, TRUCK PARTS | 001.5132.0303.0000 | 55.68 |
| STONE BROS | 74494 | 06/04/2024 | FLOWERS FOR PARKS | 001.7140.0421.0000 | 1,775.00 |
| CHARTER COMMUNICATIONS | 74455 | 06/04/2024 | INTERNET AND PHONE | 001.1680.0403.0000 | 729.78 |
| MITCHELL DRYER JR | 74482 | 06/04/2024 | JUNE 2024 | 001.3410.0401.0000 | 3,123.42 |
| HUMANA INS CO OF NY | 74470 | 06/04/2024 | JUNE 2024 | 001.9060.0805.0000 | 23,403.05 |
| EXCELLUS BLUECROSS BLUESH... | 74462 | 06/04/2024 | JUNE 2024 | 001.9060.0805.0000 | 224,659.05 |
| MITCHELL DRYER JR | 74482 | 06/04/2024 | JUNE 2024 | 001.9060.0805.0000 | -150.80 |
| JEFFREY ROWE | 74473 | 06/04/2024 | CNY WWC | 001.5010.0413.0000 | 80.00 |
| UNITED STATES-FLAGS.COM | 74498 | 06/04/2024 | FLAGS AND HARDWARE | 001.3310.0200.0000 | 521.97 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Setup Charge | 001.3120.0420.0000 | 50.00 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Deluxe Bike Safety Kit | 001.3120.0420.0000 | 389.85 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Shipping | 001.3120.0420.0000 | 155.03 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Setup Charge | 001.3120.0420.0000 | 133.00 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Bicycle Safety Sticker Sheets | 001.3120.0420.0000 | 31.20 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Setup Charge | 001.3120.0420.0000 | 30.00 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Bicycle Safety Spoke Reflectors | 001.3120.0420.0000 | 495.00 |
| POSITIVE PROMOTIONS, INC | 74487 | 06/04/2024 | Round Blinking Light with Back.. | 001.3120.0420.0000 | 432.00 |
| JAKE'S GREENHOUSE | 74472 | 06/04/2024 | Mulch, flowers | 001.1620.0300.0000 | 63.71 |
| BUELL FUEL LLC | 74454 | 06/04/2024 | GASOLINE | 001.1640.0401.0000 | 3,513.94 |
| FEDEX | 74464 | 06/04/2024 | RETURN | 001.1410.0300.0000 | 14.51 |
| CHEM-AQUA, INC. | 74456 | 06/04/2024 | BUILDING MAINT | 001.1620.0403.0003 | 475.45 |
| GRAINGER INC | 74466 | 06/04/2024 | Black Nitrile Gloves XL | 001.3120.0300.0000 | 132.40 |
| GRAINGER INC | 74466 | 06/04/2024 | Black Nitrile Gloves 2XL | 001.3120.0317.0000 | 26.48 |
| EMERSON OIL CO. | 74460 | 06/04/2024 | Oil | 001.1640.0403.0001 | 749.50 |
| WARNER SALES & SERVICE IN | 74502 | 06/04/2024 | BOBCAT PARTS AND LABOR | 001.5132.0300.0000 | 23.73 |
| KIME HARDWARE | 74475 | 06/04/2024 | BUILDING SUPPLIES | 001.1620.0300.0000 | 19.18 |
| WHITE FARM SUPPLY INC | 74504 | 06/04/2024 | PARTS | 001.5132.0303.0000 | 140.12 |
| BME | 74452 | 06/04/2024 | COPIER LEASE | 001.1620.0404.0000 | 455.11 |
| SPORTS LOCKER | 74493 | 06/04/2024 | MENS SOFTBALLS | 001.7140.0403.2022 | 473.70 |
| UNITED UNIFORM CO INC | 74499 | 06/04/2024 | Lt Carnahan uni order | 001.3410.0317.0000 | 152.57 |
| UNITED UNIFORM CO INC | 74499 | 06/04/2024 | Black Knit Tie | 001.3120.0317.0000 | 14.00 |
| UNITED UNIFORM CO INC | 74499 | 06/04/2024 | Academy Shirts | 001.3120.0317.0000 | 89.55 |
| UNITED UNIFORM CO INC | 74499 | 06/04/2024 | Trouser Belt | 001.3120.0317.0000 | 12.75 |
| UNITED UNIFORM CO INC | 74499 | 06/04/2024 | Academy Pants | 001.3120.0317.0000 | 87.75 |
| UNITED UNIFORM CO INC | 74499 | 06/04/2024 | Emblem for Left Sleeve | 001.3120.0317.0000 | 9.09 |
| ATCO INTERNATIONAL | 74447 | 06/04/2024 | PPE | 001.5132.0303.0000 | 147.06 |
| WINTER EQUIPMENT COMPA... | 74505 | 06/04/2024 | PLOW BLADES | 001.5142.0300.0000 | 2,576.95 |
| AMAZON WEB SERVICES, LLC. | DFT0004750 | 06/24/2024 | SEAL KIT JUSTICE CENTER | 001.1620.0300.0000 | 283.65 |
| AMAZON WEB SERVICES, LLC. | DFT0004750 | 06/24/2024 | SEAL KIT JUSTICE CENTER | 001.1660.0300.0000 | 13.58 |

Fund 001 - GENERAL FUND Total: 277,985.34

Fund: 002 - WATER

| | | | | | |
|---------------------------|------------|------------|-------------------------------|--------------------|-----------|
| HOWLAND PUMP AND SUPPLY.. | 74469 | 06/04/2024 | HOWLAND PUMP AND SUPPLY.. | 002.8300.0319.0000 | 13.80 |
| AT & T MOBILITY | 74446 | 06/04/2024 | WIRELESS | 002.8300.0444.0000 | 350.62 |
| HACH COMPANY | 74467 | 06/04/2024 | HACH | 002.8300.0319.0000 | 1,556.49 |
| BARTON & LOGUIDICE,DPC | 74450 | 06/04/2024 | BARTON & LOGUIDICE | 002.8300.0403.0000 | 1,569.00 |
| UNITED RENTALS | 74497 | 06/04/2024 | UNITED RENTAL | 002.8300.0319.0000 | 108.00 |
| BENEFACOR FUNDING CORP | 74451 | 06/04/2024 | LIFE SCIENCE LABORATORIES | 002.8300.0415.0000 | 22.68 |
| CANON FIANCIAL SERVICES | DFT0004752 | 06/04/2024 | COPIER LEASE | 002.8300.0403.0000 | 174.00 |
| SLACK CHEMICAL CO | 74492 | 06/04/2024 | LIQUID ZINC ORTHO, LIQUID ... | 002.8300.0311.0000 | 14,954.40 |
| VERIZON | 74500 | 06/04/2024 | MAY 16 - JUNE 15 | 002.8300.0444.0000 | 101.33 |

Expense Approval Report

Payment Dates: 5/22/2024 - 6/4/2024

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|--------------------------------|----------------|------------|------------------------|--------------------|------------------|
| AMAZON WEB SERVICES, LLC. | DFT0004750 | 06/04/2024 | AMAZON | 002.8300.0319.0000 | 178.99 |
| LOWE'S HOME IMPROVEMEN... | 74479 | 06/04/2024 | LOWES | 002.8300.0319.0000 | 75.98 |
| LOWE'S HOME IMPROVEMEN... | 74479 | 06/04/2024 | LOWES | 002.8300.0319.0000 | 38.69 |
| AMAZON WEB SERVICES, LLC. | DFT0004750 | 06/04/2024 | 48 x 24 CORK BOARD | 002.8300.0319.0000 | 47.40 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | MGM AUTO PARTS (NAPA) | 002.8300.0302.0000 | 125.00 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | MGM AUTO PARTS (NAPA) | 002.8300.0302.0000 | 8.34 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | MGM AUTO PARTS (NAPA) | 002.8300.0319.0000 | 43.28 |
| HUMANA INS CO OF NY | 74470 | 06/04/2024 | JUNE 2024 | 002.9060.0805.0000 | 2,202.64 |
| EXCELLUS BLUECROSS BLUESH... | 74462 | 06/04/2024 | JUNE 2024 | 002.9060.0805.0000 | 25,882.41 |
| Environmental Systems Resea... | 74461 | 06/04/2024 | ESRI | 002.8300.0444.0000 | 753.61 |
| WHITE FARM SUPPLY INC | 74504 | 06/04/2024 | WHITE FARM SUPPLY INC. | 002.8300.0302.0000 | 68.16 |
| WHITE FARM SUPPLY INC | 74504 | 06/04/2024 | WHITE FARM SUPPLY INC. | 002.8300.0302.0000 | 8.00 |
| BME | 74452 | 06/04/2024 | COPIER LEASE | 002.8300.0444.0000 | 22.19 |
| TI SALES, INC. | 74495 | 06/04/2024 | TI SALES | 002.8300.0324.0000 | 821.70 |
| HOLLAND CO. INC. | 74468 | 06/04/2024 | LIQUID ALUM | 002.8300.0310.0000 | 5,749.84 |
| SIEWERT EQUIPMENT | 74490 | 06/04/2024 | SIEWERT EQUIPMENT | 002.8300.0403.0001 | 11,694.00 |
| CORE & MAIN | 74459 | 06/04/2024 | CORE & MAIN | 002.8300.0200.0000 | 196.92 |
| Fund 002 - WATER Total: | | | | | 66,767.47 |

Fund: 003 - SEWER

| | | | | | |
|--------------------------------|------------|------------|----------------------------|--------------------|------------------|
| KOESTER ASSOCIATES, INC | 74476 | 06/04/2024 | PARTS | 003.8110.0200.0000 | 1,355.91 |
| AT & T MOBILITY | 74446 | 06/04/2024 | WIRELESS | 003.8110.0400.0000 | 160.24 |
| KOESTER ASSOCIATES, INC | 74476 | 06/04/2024 | gas safety parts | 003.8110.0200.0000 | 754.70 |
| ADIRONDACK ENVIRONMENT... | 74444 | 06/04/2024 | MONTHLY WATER ANALYSIS ... | 003.8110.0415.0000 | 683.40 |
| CANON FIANCIAL SERVICES | DFT0004752 | 06/04/2024 | COPIER LEASE | 003.8110.0445.0000 | 140.00 |
| VERIZON | 74500 | 06/04/2024 | MAY 16 - JUNE 15 | 003.8110.0400.0000 | 185.51 |
| NATIONAL GRID | 74483 | 06/04/2024 | ELECTRIC | 003.8110.0401.0000 | 26.52 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | truck parts | 003.8110.0411.0000 | 41.58 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | truck parts | 003.8110.0411.0000 | 12.35 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | truck parts | 003.8110.0411.0000 | 17.33 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | truck parts | 003.8110.0411.0000 | 10.66 |
| MGM PARTS DISTRIBUTORS, I... | 74481 | 06/04/2024 | truck parts | 003.8110.0411.0000 | 16.81 |
| NYE AUTOMOTIVE GROUP INC. | 74484 | 06/04/2024 | cadila converter CO truck | 003.8110.0411.0000 | 841.86 |
| HUMANA INS CO OF NY | 74470 | 06/04/2024 | JUNE 2024 | 003.9060.0805.0000 | 1,376.65 |
| EXCELLUS BLUECROSS BLUESH... | 74462 | 06/04/2024 | JUNE 2024 | 003.9060.0805.0000 | 18,090.09 |
| KEMIRA WATER SOLUTIONS, I... | 74474 | 06/04/2024 | IRON SALTS | 003.8110.0329.0000 | 6,380.75 |
| KIME HARDWARE | 74475 | 06/04/2024 | SUPPLIES | 003.8110.0300.0000 | 35.32 |
| BME | 74452 | 06/04/2024 | COPIER LEASE | 003.8110.0445.0000 | 4.43 |
| Fund 003 - SEWER Total: | | | | | 30,134.11 |

Fund: 005 - CAPITAL

| | | | | | |
|----------------------------------|------|------------|----------------------------------|--------------------|-------------------|
| ENERGY SYSTEMS GROUP | 4864 | 06/04/2024 | PAYMENT #2 | 005.8110.0401.0019 | 201,780.00 |
| JAKE'S GREENHOUSE | 4866 | 06/04/2024 | 8 Plumb Trees w/installation &.. | 005.3120.0400.0023 | 2,500.00 |
| TRACEY ROAD EQUIPMENT INC | 4870 | 06/04/2024 | FREIGHTLINER 114SD | 005.5110.0200.0022 | 319,831.44 |
| GARY SPAVEN & SONS | 4865 | 06/04/2024 | CONCRETE RISERS | 005.5110.0402.0024 | 505.00 |
| GARY SPAVEN & SONS | 4865 | 06/04/2024 | CONCRETE RISERS | 005.5110.0402.0024 | 44.00 |
| BARTON & LOGUIDICE,DPC | 4863 | 06/04/2024 | MOVE PO04826 TO 2024 | 005.8300.0401.0022 | 3,570.50 |
| SUIT-KOTE CORP | 4869 | 06/04/2024 | CHPS PAVING PROGRAM 2024 | 005.5110.0402.0024 | 6,200.00 |
| SUIT-KOTE CORP | 4869 | 06/04/2024 | CHPS PAVING PROGRAM 2024 | 005.5110.0402.0024 | 6,200.00 |
| SUIT-KOTE CORP | 4869 | 06/04/2024 | CHPS PAVING PROGRAM 2024 | 005.5110.0402.0024 | 6,200.00 |
| SUIT-KOTE CORP | 4869 | 06/04/2024 | CHPS PAVING PROGRAM 2024 | 005.5110.0402.0024 | 6,200.00 |
| SUIT-KOTE CORP | 4869 | 06/04/2024 | CHPS MICRO-SEAL | 005.5110.0402.0024 | 93,585.31 |
| SUIT-KOTE CORP | 4869 | 06/04/2024 | CHPS PAVING PROGRAM 2024 | 005.5110.0402.0024 | 6,200.00 |
| SUIT-KOTE CORP | 4869 | 06/04/2024 | CHPS PAVING PROGRAM 2024 | 005.5110.0402.0024 | 6,200.00 |
| UPSTATE WHOLESALE SUPPLY,... | 4871 | 06/04/2024 | Getac F110 G6 Tablet | 005.3120.0200.0022 | 2,846.00 |
| UPSTATE WHOLESALE SUPPLY,... | 4871 | 06/04/2024 | L-Tron License Reader Kit | 005.3120.0200.0022 | 445.00 |
| PATRICIA ELECTRIC INC | 4867 | 06/04/2024 | PATRICIA ELECTRIC INC. | 005.8300.0401.0022 | 2,375.00 |
| Fund 005 - CAPITAL Total: | | | | | 664,682.25 |

Fund: 030 - Federal ARPA

| | | | | | |
|---------------------------------------|------|------------|-----------------------------|--------------------|-----------------|
| WHITE FARM SUPPLY INC | 1305 | 06/04/2024 | LAWN MOWER - FERRIS 15x3... | 030.7140.0205.0000 | 2,999.00 |
| Fund 030 - Federal ARPA Total: | | | | | 2,999.00 |

Expense Approval Report

Payment Dates: 5/22/2024 - 6/4/2024

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|--|--------------------|--------------|
| Fund: 201 - 2010 GLENMORE DAM REHABILITATION | | | | | |
| RAMBOLL AMERICAS ENGINE... 4868 | | 06/04/2024 | GLENMORE DAMN | 201.8300.0405.0000 | 10,474.46 |
| | | | Fund 201 - 2010 GLENMORE DAM REHABILITATION Total: | | 10,474.46 |
| | | | Grand Total: | | 1,053,042.63 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|--|---------------------|
| 001 - GENERAL FUND | 277,985.34 |
| 002 - WATER | 66,767.47 |
| 003 - SEWER | 30,134.11 |
| 005 - CAPITAL | 664,682.25 |
| 030 - Federal ARPA | 2,999.00 |
| 201 - 2010 GLENMORE DAM REHABILITATION | 10,474.46 |
| Grand Total: | 1,053,042.63 |

Account Summary

| Account Number | Account Name | Payment Amount |
|--------------------|---------------------------|----------------|
| 001.1355.0401.0000 | TRAINING | 69.44 |
| 001.1410.0300.0000 | MAT SUPPLIES | 14.51 |
| 001.1620.0300.0000 | MAT SUPPLIES | 656.43 |
| 001.1620.0401.0000 | ELECTRIC AND GAS | 3,242.68 |
| 001.1620.0403.0003 | CONTRACTS COMBINED | 475.45 |
| 001.1620.0404.0000 | POSTAGE | 455.11 |
| 001.1620.0406.0000 | COPIER CONTRACTS | 869.60 |
| 001.1640.0401.0000 | CENTRAL GASOLINE | 3,513.94 |
| 001.1640.0403.0001 | CENTRAL VEHICLE -POLI... | 1,077.78 |
| 001.1640.0403.0003 | EZ Pass | 100.00 |
| 001.1660.0300.0000 | Central Office Supplies | 23.77 |
| 001.1680.0403.0000 | CONTRACTS | 2,124.93 |
| 001.1989.0400.0000 | PRINTING | 51.20 |
| 001.3120.0300.0000 | MAT SUPPLIES | 266.55 |
| 001.3120.0317.0000 | CLOTHING | 620.39 |
| 001.3120.0407.0000 | CHIEF'S EXPENSE | 1,000.00 |
| 001.3120.0420.0000 | Crime Prevention | 1,716.08 |
| 001.3310.0200.0000 | EQUIPMENT | 580.07 |
| 001.3310.0300.0000 | MAT SUPPLIES | 434.91 |
| 001.3410.0317.0000 | CLOTHING | 152.57 |
| 001.3410.0401.0000 | 207A | 3,123.42 |
| 001.3650.0400.0001 | DEMOLITION-ENVIRON... | 250.00 |
| 001.5010.0413.0000 | TRAINING | 80.00 |
| 001.5110.0300.0000 | MAT SUPPLIES | 100.22 |
| 001.5132.0300.0000 | DPW MAINTENANCE- RE... | 1,478.13 |
| 001.5132.0303.0000 | GENERAL MATERIALS | 1,427.50 |
| 001.5132.0403.0000 | CONTRACTS | 561.18 |
| 001.5142.0300.0000 | MAT SUPPLIES | 2,576.95 |
| 001.7140.0300.0000 | MAT SUPPLIES | 67.09 |
| 001.7140.0403.2022 | CONTRACTS.ADULT SOF... | 893.70 |
| 001.7140.0409.0000 | EQUIP REPAIR & MAINT. | 140.11 |
| 001.7140.0421.0000 | PARK BEAUTIFICATION | 1,850.75 |
| 001.8020.0400.0000 | OTHER EXPENSE | 49.58 |
| 001.8664.0413.0000 | TRAINING | 30.00 |
| 001.9060.0805.0000 | HEALTH INSURANCE | 247,911.30 |
| 002.8300.0200.0000 | EQUIPMENT | 196.92 |
| 002.8300.0302.0000 | EQUIPMENT MAINTENA... | 209.50 |
| 002.8300.0310.0000 | LIQUID ALUM | 5,749.84 |
| 002.8300.0311.0000 | PHOSPHATES | 14,954.40 |
| 002.8300.0319.0000 | GENERAL MAINTENANCE | 2,062.63 |
| 002.8300.0324.0000 | METERS & PARTS | 821.70 |
| 002.8300.0403.0000 | CONTRACTS | 1,743.00 |
| 002.8300.0403.0001 | Stockbridge/Munnsville... | 11,694.00 |
| 002.8300.0415.0000 | LAB TESTING | 22.68 |
| 002.8300.0444.0000 | OFFICE TECHNOLOGY EX... | 1,227.75 |
| 002.9060.0805.0000 | HEALTH INSURANCE | 28,085.05 |
| 003.8110.0200.0000 | EQUIPMENT | 2,110.61 |

Account Summary

| Account Number | Account Name | Payment Amount |
|--------------------|----------------------------|----------------|
| 003.8110.0300.0000 | MAT SUPPLIES | 35.32 |
| 003.8110.0329.0000 | LIQUID IRON SALTS | 6,380.75 |
| 003.8110.0400.0000 | CONTRACTUAL SERVICES | 345.75 |
| 003.8110.0401.0000 | UTILITIES | 26.52 |
| 003.8110.0411.0000 | VEHICLE MAINTENANCE | 940.59 |
| 003.8110.0415.0000 | LAB TESTING | 683.40 |
| 003.8110.0445.0000 | TECHNOLOGY/INTERNET... | 144.43 |
| 003.9060.0805.0000 | HEALTH INSURANCE | 19,466.74 |
| 005.3120.0200.0022 | CI20-1023-E00 FY2020 Cr.. | 3,291.00 |
| 005.3120.0400.0023 | Police RVCI Grant Expen... | 2,500.00 |
| 005.5110.0200.0022 | 2022 DPW Freightliner ... | 319,831.44 |
| 005.5110.0402.0024 | 2024 CHIPS Paving Progr... | 131,334.31 |
| 005.8110.0401.0019 | 2019 WWTP EXPANSION | 201,780.00 |
| 005.8300.0401.0022 | 2022 Lake Street Pump S... | 5,945.50 |
| 030.7140.0205.0000 | Rec-Ferris Mower Purch... | 2,999.00 |
| 201.8300.0405.0000 | GLENMORE DAM REHAB... | 10,474.46 |
| Grand Total: | | 1,053,042.63 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|----------------|
| **None** | 851,262.63 |
| 005811004010019 | 201,780.00 |
| Grand Total: | 1,053,042.63 |

1. **ADOPT A LOCAL LAW AMENDING SECTION 17-1 OF THE CODE OF THE CITY OF ONEIDA AND ESTABLISHING A NEW CHAPTER REGULATING THE HARBORING OF HENS WITHIN THE CITY OF ONEIDA**

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed Local Law, titled "A Local Law Amending Section 17-1 of the Code of the City of Oneida and Establishing a New Chapter Regulating the Harboring of Hens within the City of Oneida" was presented and introduced at a Regular Meeting of the Common Council of the City of Oneida held on February 6, 2024; and

WHEREAS, a public hearing was held on such proposed Local Law on February 20, 2024, and continued to May 21, 2024, by the Common Council of the City of Oneida and proofs of publication of notices of such public hearings, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed Local Law having been in the possession of the members of the Common Council of the City of Oneida in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the enactment of the Proposed Local Law has previously been determined to be an unlisted action and will have no significant effect on the environment, thus concluding the environmental review process; and

WHEREAS, it is in the public interest to enact said Proposed Local Law.

NOW, THEREFORE, it is

RESOLVED, that the Common Council of the City of Oneida, Madison County, New York, does hereby enact a Local Law as follows:

**"A Local Law Amending Section 17-1 of the City Code and Establishing
a New Chapter Regulating the Harboring of Hens Within the City of Oneida**

BE IT ENACTED by the Common Council of the City of Oneida as follows:

Section 1.

So that the definition of "Domestic Animal" set forth in Section 17-1 of Chapter 17 of the City Code, titled "Animals," is hereby amended so as to read, in its entirety, as follows:

"DOMESTIC ANIMAL – Includes domesticated sheep, horses, cattle, goats, swine, ducks, geese, turkeys, and game birds raised in confinement under permit or license from the State Department of Environmental Conservation; "hens" are specifically excluded from the definition of "domestic animal" and are subject to regulation pursuant to Chapter 71."

Section 2.

The Code of the City of Oneida is hereby amended to include a new Chapter 71, titled "Harboring of Hens," which shall read as follows:

"Chapter 71. Harboring of Hens

§71-1 Legislative Findings and Intent.

The Common Council of the City of Oneida hereby finds that the keeping of hens can play a role in ensuring a source of local food and a sustainable environment, but that the improper maintenance of hens in residential neighborhoods may cause nuisances to nearby residential properties and can create conditions which are unsanitary and unsafe. Therefore, it is the intent of the Common Council, pursuant to Article IX of the New York State Constitution, Article 18 of the General Municipal Law and Sections 10 and 20 of the Municipal Home Rule Law of New York State, to permit and regulate the keeping of hens within the City of Oneida. This Local Law shall allow the harboring of small flocks of hens subject to permit, by residents of single-family dwellings, which are not otherwise defined as or used for agricultural farming uses. The conditions imposed by this Local Law are intended to facilitate the harboring of hens in a manner that is consistent with the residential character of the City and so as to not cause or contribute to nuisances, pollution or otherwise adversely impact neighboring property owners in any way.

§71-2 Definitions.

COMMUNITY SERVICE OFFICER – City of Oneida Community Service Officer, or his/her duly authorized representative.

COOP – A permanent or mobile structure that is designed to shelter hens from the weather and predators and has a maximum size of 72 square feet if the property is less than one acre and a maximum of 144 square feet for properties equal to or greater than one acre.

HEN – Any female chicken also scientifically known as a female Gallus domesticus.

NEIGHBOR – Any property owner or resident contiguous of the property to be affected by said appeal.

RUN – An enclosed, covered area for chickens to roam and eat.

CITY – City of Oneida.

§71-3 Permit required.

It shall be unlawful for any person, association, group or organization within the limits of the City to harbor hens without first having obtained, paid for and having in force and affect, a valid, current permit. Roosters (male chickens) are prohibited within the City.

§71-4 Permit application and approval process.

- A. Any person, association, group or organization, interested in harboring hens within the City limits must submit a completed "Harboring of Hens Permit Application" to the Police Department.

- B. With the "Harboring of Hens Permit Application," the applicant shall submit: (1) a site plan depicting the property in its current condition and the location of the proposed Coop and Run with a minimum setback distance of ten (10) feet from the side and rear yards, unless the property is enclosed with a privacy/ stockade fence, whereupon the Coop and Run may be situated against the fence structure; and (2) an application fee as prescribed by resolution of the Common Council. Upon submission of an Application with a site plan and application fee, the application, once deemed complete, shall be provided to the Code Enforcement Officer, who shall arrange for a site inspection of the property within two (2) weeks of such Application having been deemed complete.
- C. A permit allowing hens to be harbored may be issued by the Police Department upon confirmation by the Community Service Officer that a site inspection of the property was performed and adequate space exists for the proposed Coop and Run. Upon issuance of a permit and payment of the permit fee, as prescribed by resolution of the Common Council, a follow-up inspection of the Coop and Run shall be performed by the Community Safety Officer to confirm compliance with this Chapter.
- D. The permit shall initially be valid for a period of one year, and the cost of such permit for the first shall be included in the application fee. Subsequent renewals of the permit shall be valid for a period of three (3) years. Every permit application shall require an inspection.

§71-5 Permit conditions.

- A. The harboring of hens shall only be permitted on an owner-occupied parcel with a single-family residential unit situated thereon, which parcel is not otherwise defined as or used for agricultural farming purposes. If the property for which the permit is requested cannot adhere to all City building setback requirements and construction guidelines, as outlined in §71-6 of this Law, or if the property's lot size does not permit compliance with the dimensional requirements for the Coop and Run, then a permit shall not be granted.
- B. Hens must be kept either in a Coop and a Run that complies with the requirements set forth in §71-6 of this Chapter or a fenced enclosure that is covered or of sufficient height to prevent chickens from flying out with access to a Coop. Chickens are not allowed to run free or at large anytime, from the Coop or Run.
- C. The maximum number of hens to be harbored shall, at no time, exceed 12 on parcels that are less than one (1) acre. On parcels that are equal to or exceed one acre, the maximum number of hens to be harbored shall, at no time, exceed 24.
- D. Commercial operations are prohibited. This includes but is not limited to the sale and advertisement of eggs and hens on the property.
- E. The outdoor slaughtering of hens is prohibited.
- F. Feed for the hens must be kept in covered, fastened containers that cannot be accessed by rodents or pests.

- G. Hen manure and bedding must be managed so as to minimize odors and not attract rodents and pests. On-site accumulation of treated or untreated hen manure and bedding is prohibited.

§71-6 Coop and Run and enclosure requirements and restrictions.

- A. The Coop shall be enclosed on all sides with walls (with or without windows), a roof and an entrance.
- B. The Coop shall be well ventilated. The minimum Coop size shall be 4 square feet of space for each hen. The Run is not included in this calculation.
- C. A Run shall provide 10 square feet of space for each hen. Runs shall be fenced and covered.
- D. Coops and Runs may only be located in the rear yard of the property. Coops must be situated a minimum setback distance of ten (10) feet from the side and rear yards, unless the property is enclosed with a privacy/ stockade fence, whereupon the Coop and Run may be situated against the fence structure.
- E. The Coop and Run shall be kept clean, dry and sanitary. Hen manure and soiled bedding shall be removed at a minimum of once a week. The accumulation of hen manure and bedding may result in noncompliance and the revocation of the permit. Chicken waste shall not be composted or mulched on site.
- F. The Coop and Run must be maintained and be kept structurally sound and in good repair. Only one Coop and one Run are allowed on any parcel.

§71-7 Enforcement and permit revocation.

- A. The receipt of a neighbor's written complaint shall result in a site visit by the Community Service Officer and an inspection of the property to determine if there exists a violation(s) of the permit. If the Community Service Officer determines that a violation exists, the permit holder shall be notified of the nature of the violation(s) and shall have 30 days to correct the violation(s). Failure to correct the violation(s) in the time provided may result in the revocation of the permit and the removal of the hens.
- B. In addition to a determination that the terms and conditions of a permit have been violated, a permit may be revoked for any of the following reasons:
 - 1. hens are found outside of the Coop, Run and/or the fenced enclosure;
 - 2. the Community Service Officer determines that a public nuisance exists or there is a violation of this Chapter;
 - 3. predators or pests have become a nuisance to the property or surrounding area; and
 - 4. the Community Service Officer determines that the hens have been abandoned.

- C. Any person or persons who violate or cause to be violated any provision of this Chapter shall, upon conviction for such violation, be subject to a fine not to exceed \$250, imprisonment not to exceed 15 days, or both, for each such violation; and every week (seven days) that said violation continues shall constitute a separate and additional violation.
- D. If a permit holder's permit is revoked, the permit holder shall be responsible to rehome the hens at their expense, remove the Coop and Run from the property, and shall be prohibited from applying for another permit."

Section 3. Validity and Severability

Should any section or provision of this Law be deemed invalid or unconstitutional, such decision shall not be held to invalidate or impair the validity, force or affect any other provision of this Law.

Section 4. Effective Date

This Local Law shall be effective upon filing with the office of the Secretary of State."

| | |
|-----------------------|-------|
| Mayor Rossi | _____ |
| Councilor Szczerba | _____ |
| Councilor Laureti | _____ |
| Councilor Hitchings | _____ |
| Councilor Winchell | _____ |
| Councilor Pagano | _____ |
| Councilor Simchik | _____ |
| MOTION CARRIED | |

2. INTRODUCE A LOCAL LAW AMENDING SECTION 3-5 OF THE CITY CODE REGARDING REMOVAL OF SHOPPING CARTS BY THE SUPERVISOR OF PUBLIC WORKS-SCHEDULE PUBLIC HEARING

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

WHEREAS, the City of Oneida Common Council introduces this Local Law to revise the Code of the City of Oneida to promote the public safety and welfare of the City and its residents by clarifying the procedure for the removal of shopping carts by the Supervisor of Public Works; and

WHEREAS, the proposed Local Law has been introduced and will be considered for enactment pursuant to provisions of the Municipal Home Rule Law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of local laws in the City of Oneida, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said local law, with the result that the Common Council shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA and the Common Council has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Common Council; and

WHEREAS, the Common Council has considered the adopted of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that there are no other involved agencies, the Common Council shall act as lead agency, and that the enactment of this proposed local law is an unlisted action for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, that the Common Council has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED, that the Common Council shall conduct a public hearing as to the enactment of proposed local law at the Oneida City Hall located at 109 North Main Street, in the City of Oneida on June 18, 2024, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the City of Oneida.

Ayes:

Nays:

MOTION CARRIED

“A Local Law Amending Section 3-5 of the City Code Regarding Removal of Shopping Carts by the Supervisor of Public Works

BE IT ENACTED by the Common Council of the City of Oneida as follows:

Section 1. AUTHORITY

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law § 10.

Section 2. PURPOSE

The purpose of this local law is to amend Section 3-5 to allow for the removal of shopping carts on private property by the Supervisor of Public Works with the permission of the property owner.

Section 3. AMENDMENT OF THE CODE OF THE CITY OF ONEIDA SECTION 3-5, TITLED “Removal by Supervisor of Public Works”

So that Section 3-5 shall be amended to read in its entirety as follows:

- “A. The Supervisor of Public Works or their designee, shall have the authority to remove or cause to be removed any shopping cart they determine is abandoned that is found on public property or on private property, with the consent of the owner of the private property, and to hold and store said cart in their possession until redeemed or otherwise disposed of in accordance with this chapter.
- B. The Supervisor of Public Works or their designee shall immediately remove, pursuant to Section 3-5A, take possession of and impound for a period of up to 15 days any shopping cart that does not comply with the identification requirements of Section 3-4A. Any shopping cart that remains unrecovered after this period shall be destroyed or otherwise disposed of by the City.”

Section 4. VALIDITY AND SEVERABILITY

Should any section or provision of this Law be deemed invalid or unconstitutional, such decision shall not be held to invalidate or impair the validity, force or affect any other provision of this Law.

Section 5. EFFECTIVE DATE

This Local Law shall be effective upon filing with the office of the Secretary of State.”

Ayes:

Nays:

MOTION CARRIED

Short Environmental Assessment Form
Part 1 - Project Information

**A LOCAL LAW AMENDING SECTION 3-5 OF THE CITY CODE REGARDING
REMOVAL OF SHOPPING CARTS BY THE SUPERVISOR OF PUBLIC WORKS**

Part 1 - Question 1: Narrative Description

To enact a Local Law amending the Code of the City of Oneida to promote the public safety and welfare of the City and its residents by clarifying the procedure of the removal of abandoned shopping carts by the Supervisor of Public Works or their designee.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | |
|--|--|--------------------------------|-----------|
| Part 1 – Project and Sponsor Information | | | |
| City of Oneida | | | |
| Name of Action or Project: | | | |
| A Local Law Amending Section 3-5 of the City Code Regarding Removal of Shopping Carts by the Supervisor of Public Works | | | |
| Project Location (describe, and attach a location map): | | | |
| City-wide | | | |
| Brief Description of Proposed Action: | | | |
| The proposed Local Law will amend the Code of the City of Oneida to promote the public safety and welfare of the City and its residents by clarifying the procedure for the removal of abandoned shopping carts by the Supervisor of Public Works or their designee. | | | |
| Name of Applicant or Sponsor: | | Telephone: (315) 363-7378 | |
| City of Oneida Common Council | | E-Mail: slapera@noeidacity.com | |
| Address: | | | |
| 109 North Main Street | | | |
| City/PO: | | State: | Zip Code: |
| Oneida | | NY | 13421 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? | | | |
| If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? | | | |
| If Yes, list agency(s) name and permit or approval: | | | |
| 3. a. Total acreage of the site of the proposed action? | | | |
| b. Total acreage to be physically disturbed? | | | |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? | | | |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: | | | |
| 5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) | | | |
| <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): | | | |
| <input type="checkbox"/> Parkland | | | |

| | | | |
|---|--|---|---|
| 5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | N/A <input type="checkbox"/> <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

- ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional
☐ Wetland ☐ Urban ☐ Suburban

15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?

NO YES

☐ ☐

16. Is the project site located in the 100-year flood plan?

NO YES

☐ ☐

17. Will the proposed action create storm water discharge, either from point or non-point sources?
If Yes,

NO YES

☐ ☐

a. Will storm water discharges flow to adjacent properties?

☐ ☐

b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?
If Yes, briefly describe:

☐ ☐

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?

NO YES

If Yes, explain the purpose and size of the impoundment:

☐ ☐

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?

NO YES

If Yes, describe:

☐ ☐

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?

NO YES

If Yes, describe:

☐ ☐

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: City of Oneida Common Council Date: June 4, 2024

Signature: John Monaghan Title: Acting City Manager

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

| | No, or small impact may occur | Moderate to large impact may occur |
|--|---|--|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? | <input checked="" type="checkbox"/> | |
| 2. Will the proposed action result in a change in the use or intensity of use of land? | <input checked="" type="checkbox"/> | |
| 3. Will the proposed action impair the character or quality of the existing community? | <input checked="" type="checkbox"/> | |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? | <input checked="" type="checkbox"/> | |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? | <input checked="" type="checkbox"/> | |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Will the proposed action impact existing: | | |
| a. public / private water supplies? | <input checked="" type="checkbox"/> | |
| b. public / private wastewater treatment utilities? | <input checked="" type="checkbox"/> | |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? | <input checked="" type="checkbox"/> | |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? | <input checked="" type="checkbox"/> | |
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? | <input checked="" type="checkbox"/> | |
| 11. Will the proposed action create a hazard to environmental resources or human health? | <input checked="" type="checkbox"/> | |

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Oneida Common Council

Name of Lead Agency

June 4, 2024

Date

John Monaghan

Acting City Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM

3. **INTRODUCE A LOCAL LAW AMENDING THE CITY CHARTER AND THE CITY CODE REGARDING APPOINTMENTS BY THE MAYOR-SCHEDULE PUBLIC HEARING**

RESOLUTION 24-

Moved by Councilor

Seconded by Councilor

WHEREAS, the City of Oneida Common Council introduces this Local Law to revise the Code of the City of Oneida to give the power to make certain appointments of board members and commission members to the mayor; and

WHEREAS, the proposed Local Law has been introduced and will be considered for enactment pursuant to provisions of the Municipal Home Rule Law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of local laws in the City of Oneida, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said local law, with the result that the Common Council shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA and the Common Council has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Common Council; and

WHEREAS, the Common Council has considered the adopted of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that there are no other involved agencies, the Common Council shall act as lead agency, and that the enactment of this proposed local law is an unlisted action for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, that the Common Council has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED, that the Common Council shall conduct a public hearing as to the enactment of proposed local law at the Oneida City Hall located at 109 North Main Street, in the City of Oneida on June 18, 2024, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED, that notice of said public hearing shall be provided at least five (5)

days prior to the date of said public hearing in a newspaper of general circulation within the City of Oneida.

Ayes:

Nays:

MOTION CARRIED

"A Local Law Amending the City Charter and the City Code Regarding Appointments By the Mayor

BE IT ENACTED by the Common Council of the City of Oneida as follows:

Section 1. AUTHORITY

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law § 10.

Section 2. PURPOSE

The City of Oneida recently created the position of city manager. Under the creation of the position, the power to make certain appointments of board members and commission members was given to the city manager. However, because the city manager is not required to reside within the City of Oneida, they may be unfamiliar with individuals best fit to serve on such boards and commissions, such that it is more appropriate for the mayor to make such appointments. As reflected in the meeting minutes and recording of the public hearing considering the local law creating the position of city manager, the council recognized the difficulties the city manager may encounter appointing appropriately qualified individuals from within the community and clearly expressed an interest in reserving the power of appointment to the mayor. The purpose of this local law is to amend the City Charter and the City Code to allow for the mayor to make such appointments.

Section 3. AMENDMENT OF SECTION 5.26, "BOARD OF ASSESSMENT REVIEW," OF ARTICLE V, "BUDGET AND FINANCIAL ADMINISTRATION," OF THE CHARTER OF THE CITY OF ONEIDA

Subsection A of Section 5.26, "Board of Assessment Review," of Article V, "Budget and Financial Administration," of the City Charter shall be repealed and replaced with a new Subsection A, which shall read in its entirety as follows:

"A. There shall be a Board of Assessment Review appointed by the Mayor to consist of three members who shall be appointed in accordance with the Real Property Tax Law and shall have all the powers and duties prescribed therein. Each appointment shall be subject to the majority affirmative vote of the total voting power of the City of Oneida Common Council. Compensation for each member of the Board of Assessment Review shall be established by resolution of the Common Council."

Section 4. AMENDMENT OF SECTION 9.5, "BOARD OF WATER COMMISSIONERS," OF ARTICLE IX, "DEPARTMENT OF PUBLIC WORKS," AND SECTION 11.5, "RECREATION COMMISSION," OF ARTICLE XI, "YOUTH AND RECREATION," OF THE CHARTER OF THE CITY OF ONEIDA

Reference to "City Manager" in the following provisions of the City Charter shall be repealed and replaced with "Mayor":

- Section 9.5, "Board of Water Commissioners," of Article IX, "Department of Public Works"; and
- Section 11.5, "Recreation Commission," of Article XI, "Youth and Recreation."

Section 5. AMENDMENT OF SECTION 49-7, "BOARD OF ETHICS," OF CHAPTER 49, "ETHICS, CODE OF," OF THE CODE OF THE CITY OF ONEIDA

Subsection A of Section 49-7, "Board of Ethics," of Chapter 49, "Ethics, Code of," of the City Code shall be repealed and replaced with a new Subsection A, which shall read in its entirety as follows:

- "A. Establishment; members; terms of office. There is hereby established a Board of Ethics consisting of the Mayor and four members to be appointed by the Mayor and shall serve without compensation and at the pleasure of the Mayor. Terms shall be for four years and staggered. (Initial member appointments shall be for one-, two-, three- and four-year terms, with subsequent four-year appointments.) A majority of such members shall be persons other than officers or employees of the City of Oneida."

Section 6. AMENDMENT OF SECTION 174-11, "MEMBERS," OF ARTICLE II, "SHADE TREE COMMISSION," OF CHAPTER 174, "TREES," OF THE CODE OF THE CITY OF ONEIDA

Reference to "City Manager" in Section 174-11, "Members," of Article II, "Shade Tree Commission," of Chapter 174, "Trees," of the City Code shall be repealed and replaced with "Mayor."

Section 7. AMENDMENT OF SECTION 172-2, "TRAFFIC SAFETY BOARD ESTABLISHED," OF CHAPTER 172, "TRAFFIC SAFETY BOARD," OF THE CODE OF THE CITY OF ONEIDA

Subsection B of Section 172-2, "Traffic Safety Board established," of Chapter 172, "Traffic Safety Board," of the City Code shall be repealed and replaced with a new Subsection B, which shall read in its entirety as follows:

- "B. Each Traffic Safety Board member shall be appointed by the Mayor subject to the majority affirmative vote of the total voting power of the City of Oneida Common Council."

Section 8. AMENDMENT OF SECTION 190-45, "JOINT ZONING BOARD OF APPEALS/PLANNING COMMISSION," OF ARTICLE VI, "ADMINISTRATION AND ENFORCEMENT," OF CHAPTER 190, "ZONING," OF THE CODE OF THE CITY OF ONEIDA

Subsection A of Section 190-45, "Joint Zoning Board of Appeals/Planning Commission," of Article VI, "Administration and Enforcement," of Chapter 190, "Zoning," of the City Code shall be repealed and replaced with a new Subsection A, which shall read in its entirety as follows:

- "A. Administrative/general provisions.

- (1) Establishment of Joint Board. The City of Oneida Joint Zoning Board of Appeals/Planning Commission is hereby established in order that the objectives and competent administration of this chapter and Chapters 143 and 155 of the Code of the City of Oneida may be fully and equitably achieved.
- (2) Appointment of members. The Mayor shall appoint seven members to the Joint Zoning Board of Appeals/Planning Commission. The initial appointments to the Joint Board shall be such that the term of one member shall expire each consecutive year.

Thereafter, members of the Joint Board shall be appointed by the Mayor, with each appointment subject to the majority affirmative vote of the total voting power of the City of Oneida Common Council, for a term of seven years from and after the expiration of each initial term of office.

- (3) Chairperson. The Mayor shall annually appoint one of the members of the Joint Zoning Board of Appeals/Planning Commission to act as Chairperson to preside at all meetings and hearings, to supervise the affairs of the Joint Board and to fulfill the customary functions of that office.
- (4) Secretary. A secretary of the Joint Zoning Board of Appeals/Planning Commission shall be designated by the Mayor on an annual basis. The secretary shall keep minutes of all of the Joint Board's proceedings, showing the vote of each member upon every question or, if absent or failing to vote, indicating such fact and shall also keep records of all of the Joint Board's official actions."

Section 9. VALIDITY AND SEVERABILITY

Should any section or provision of this Law be deemed invalid or unconstitutional, such decision shall not be held to invalidate or impair the validity, force or affect any other provision of this Law.

Section 10. EFFECTIVE DATE

This Local Law shall be effective upon filing with the office of the Secretary of State."

Short Environmental Assessment Form
Part 1 - Project Information

**A LOCAL LAW AMENDING THE CITY CHARTER AND THE CITY CODE
REGARDING APPOINTMENTS BY THE MAYOR**

Part 1 - Question 1: Narrative Description

To enact a Local Law amending the Charter and the Code of the City of Oneida to give the power to the mayor to make certain appointments of board members and commission members.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | |
|---|--|---|--|
| Part 1 – Project and Sponsor Information | | | |
| City of Oneida | | | |
| Name of Action or Project: A Local Law Amending the City Charter and the City Code Regarding Appointments By the Mayor | | | |
| Project Location (describe, and attach a location map): City-wide | | | |
| Brief Description of Proposed Action: The proposed Local Law will amend the Charter and the Code of the City of Oneida to give the power to the mayor to make certain appointments of board members and commission members. | | | |
| Name of Applicant or Sponsor: City of Oneida Common Council | | Telephone: (315) 363-7378 E-Mail: slapera@noeidacity.com | |
| Address: 109 North Main Street | | | |
| City/PO: Oneida | | State: NY | Zip Code: 13421 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | NO <input type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: | | | YES <input checked="" type="checkbox"/> |
| 3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres | | | YES <input type="checkbox"/> |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: | | | |
| 5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland | | | |

| | | | |
|--|--------------------------|--------------------------|--------------------------|
| 5. Is the proposed action, | NO | YES | N/A |
| a. A permitted use under the zoning regulations? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Consistent with the adopted comprehensive plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? | NO | YES | |
| If Yes, identify: _____ | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? | NO | YES | |
| b. Are public transportation services available at or near the site of the proposed action? | <input type="checkbox"/> | <input type="checkbox"/> | |
| c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? | NO | YES | |
| If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10. Will the proposed action connect to an existing public/private water supply? | NO | YES | |
| If No, describe method for providing potable water: _____ _____ | <input type="checkbox"/> | <input type="checkbox"/> | |
| 11. Will the proposed action connect to existing wastewater utilities? | NO | YES | |
| If No, describe method for providing wastewater treatment: _____ _____ | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? | <input type="checkbox"/> | <input type="checkbox"/> | |
| If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | | | |

| | | |
|--|--------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Will storm water discharges flow to adjacent properties? | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | | |
| _____ | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | | |
| _____ | | |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | | |
| _____ | | |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | | |
| _____ | | |
| I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE | | |
| Applicant/sponsor/name: <u>City of Oneida Common Council</u> Date: <u>June 4, 2024</u> | | |
| Signature: _____ John Monaghan Title: <u>Acting City Manager</u> | | |

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

| | No, or small impact may occur | Moderate to large impact may occur |
|--|---|--|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? | <input checked="" type="checkbox"/> | |
| 2. Will the proposed action result in a change in the use or intensity of use of land? | <input checked="" type="checkbox"/> | |
| 3. Will the proposed action impair the character or quality of the existing community? | <input checked="" type="checkbox"/> | |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? | <input checked="" type="checkbox"/> | |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? | <input checked="" type="checkbox"/> | |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Will the proposed action impact existing: | <input checked="" type="checkbox"/> | |
| a. public / private water supplies? | <input checked="" type="checkbox"/> | |
| b. public / private wastewater treatment utilities? | <input checked="" type="checkbox"/> | |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? | <input checked="" type="checkbox"/> | |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? | <input checked="" type="checkbox"/> | |
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? | <input checked="" type="checkbox"/> | |
| 11. Will the proposed action create a hazard to environmental resources or human health? | <input checked="" type="checkbox"/> | |

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Oneida Common Council

June 4, 2024

Name of Lead Agency

Date

John Monaghan

Acting City Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

GML 239 Referral Notice

To: Madison County Planning Board
Attn: Scott Ingmire, Director
P.O. Box 606
North Court Street
County Office Building
Wampsville, New York 13163
Phone: 366-2376
Fax: 366-2742

From: Municipal Board: City of Oneida Common Council
Referring Officer: John Monaghan, Acting City Manager
Mail Original City of Oneida
resolution to: 109 North Main Street
Oneida, New York 13421

Copy to: Nadine C. Bell, Esq.
Costello, Cooney & Fearon, PLLC
211 West Jefferson Street, Suite 1
Syracuse, New York 13202

Re: General Municipal Law §239 Referral X Informal Review _____ 3-Mile Limit Review _____

1. **Applicant:** City of Oneida Common Council 2. **Site Address:** _____

3. **Tax Map Number(s):** _____ 4. **Acres:** _____

5. **Is the site within the county sanitary district?** ☐ Yes ☐ No

6. **Is the site currently serviced by public water?** ☐ Yes ☐ No

7. **On-site wastewater treatment is currently provided by:** ☐ Public Sewer or ☐ Septic System

8. **Current Zoning:** _____ 9. **Current Land Use:** _____

10. **Project Description:** Local Law 2024 – A Local Law Amending the City Charter and the City Code Regarding
Appointments By the Mayor

11. MCPB Jurisdiction

- ☒ **Text Adoption or Amendment**

☐ **Site is located within 500' of:** _____
(Specify by Name)

Check
All
That
Apply

{

☐ **a municipal boundary**
☐ **a state or county thruway/highway/roadway**
☐ **an existing or proposed state or county park/recreation area**
☐ **an existing or proposed county-owned stream or drainage channel**
☐ **a state or county-owned parcel on which a public building or institution is situated**
☐ **a farm operation located in an agricultural district** (Incl Ag Data Statement pursuant to AML §305-a)

Referred Action(s)

If referring multiple, related actions, please identify the referring municipal board if different from above.

12. ☐ **Text Adoption or** ☒ **Amendment** **Referring Board:** Village of Canastota Board of Trustees

☐ Comprehensive Plan ☒ Local Law ☒ Zoning Ordinance ☐ Other _____

13. ☐ **Zone Change** **Referring Board:** _____

Proposed Zone District: _____ Number of Acres: _____
Purpose of the Zone
Change: _____

14. ☐ **Site Plan** ☐ **Project Site Review** **Referring Board:** _____

Proposed Improvements:

Intended Use:

Will the proposed project require a variance? ☐ Yes ☐ No Type: ☐ Area ☐ Use

Specify:

Is a state or county DOT work permit needed? If Yes: ☐ State or ☐ County ☐ No

Specify:

15. ☐ **Special Permit**

Referring Board:

Section of local zoning code that requires a special permit for this use: _____

Will the proposed project require a variance? ☐ Yes ☐ No Type: ☐ Area ☐ Use

16. ☐ **Subdivision**

Referring Board:

Name of Subdivision: _____ ☐ Preliminary ☐ Final
Number of Lots: _____ Type: ☐ Commercial/Industrial ☐ Residential ☐ Single/Multi/Both
(Circle One) (Circle One)

Is this a cluster subdivision pursuant to Section 278 of the New York State Town Law? ☐ Yes ☐ No

Will the proposed subdivision require a variance? ☐ Yes ☐ No Type: ☐ Area ☐ Use

Is a state or county DOT work permit needed? If Yes: ☐ State or ☐ County ☐ No

Specify:

17. ☐ **Variance**

Referring Board:

☐ Area ☐ Use

Section(s) of local zoning code to which the variance is being sought: _____

Describe how the proposed project varies from the above code section: _____

SEQR Determination

Action:

Findings:

Check One { ☐ Type I
☐ Type II
☒ Unlisted Action
☐ Exempt

☐ Positive Declaration - Draft EIS
☐ Conditional Negative Declaration
☒ Negative Declaration
☐ No Finding (Type II Only)

SEQR determination made by (Lead Agency): City of Oneida Common Council

Date: June 4, 2024

Attachments

☐ Survey ☐ Subdivision Plat (map) ☒ Environmental Assessment Form ☒ Proposed Text
☐ Site Plan ☐ Local Application Form ☐ Ag Data Statement ☒ Other: **Introductory Resolution**

This referral, as required by GML § 239 l, m & n, includes complete information and supporting materials to assist the Madison County Planning Board (MCPB) in its review. If no formal action is taken by the MCPB within 30 days, the referring board may proceed without the MCPB's recommendation, unless an extension of time is agreed upon or unless the MCPB's recommendation is received 2 days prior to municipal review.

Sandra LaPera, Clerk for the City of Oneida

Name and Title of Person Completing this Form

Transmittal Date

4. RECEIVE AND PLACE ON FILE-LIQUOR LICENSE APPLICATION-THE BLIND SQUIRREL

RESOLUTION 24-

Moved by Councilor

Seconded by Councilor

RESOLVED, to receive and place on file the Standardized Notice Form for providing 30-Day Advance Notice to a Local Municipality or Community Board for a new application for an On-Premises Alcoholic Beverage License for Say I Do Events, LLC d/b/a The Blind Squirrel-161 Phelps St., Oneida, NY 13421.

Ayes:

Nays:

MOTION CARRIED



| OFFICE USE ONLY | | |
|--------------------------------|-------------------------------|------------|
| <input type="radio"/> Original | <input type="radio"/> Amended | Date _____ |



Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 5/23/24 1a. Delivered by: EMAIL

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☒ New Application ☐ Removal ☐ Class Change

For premises in the City of New York:

☐ New Application ☐ New Application and Temporary Retail Permit ☐ Renewal ☐ Alteration ☐ Removal
☐ Class Change ☐ Method of Operation ☐ Corporate Change

For New and Temporary Retail Permit applicants, answer each question below using all information known to date

For Renewal applicants, answer all questions

For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For Corporate Change applicants, attach a list of the current and proposed corporate principals

For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For Class Change applicants, attach a statement detailing your current license type and your proposed license type

For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: Oneida City Clerk

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): _____ Expiration Date (if applicable): _____

5. Applicant or Licensee Name: Say I Do Events, LLC d/b/a The Blind Squirrel

6. Trade Name (if any): _____

7. Street Address of Establishment: 161 Phelps Street

8. City, Town or Village: Oneida, NY Zip Code: 13421

9. Business Telephone Number of applicant/ Licensee: 315-361-9643

10. Business E-mail of Applicant/Licensee: david@sayidoevents.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☒ Full Food menu; full kitchen run by a chef/cook ☐ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Bar/Tavern

☐ Seasonal Establishment ☒ Juke Box ☐ Disc Jockey ☐ Recorded Music ☐ Karaoke

14. Method of Operation: (check all that apply) ☐ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): _____

☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): _____

15. Licensed Outdoor Area: ☐ None ☐ Patio or Deck ☐ Rooftop ☒ Garden/Grounds ☐ Freestanding Covered Structure
 (check all that apply) ☐ Sidewalk Cafe ☐ Other (specify): _____

| | | |
|--------------------------------|-------------------------------|------------|
| OFFICE USE ONLY | | |
| <input type="radio"/> Original | <input type="radio"/> Amended | Date _____ |

16. List the floor(s) of the building that the establishment is located on: 1st
17. List the room number(s) the establishment is located in within the building, if appropriate: N/A
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
- | | |
|-------------------------------------|----------------|
| <u>Bec's at Phelps Street, Inc.</u> | <u>2503039</u> |
| Name | Serial Number |
21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (if YES, SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: Rebecca Karst
23. Building Owner's Street Address: PO Box 224
24. City, Town or Village: Verona Beach State: NY Zip Code: 13162
25. Business Telephone Number of Building Owner: 315-361-9643

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

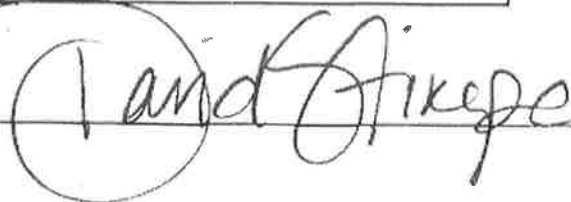
26. Representative/Attorney's Full Name: Shawna Saucier, CNY Business Consulting, LLC
27. Representative/Attorney's Street Address: 3195 West Seneca Turnpike
28. City, Town or Village: Marcellus State: NY Zip Code: 13108
29. Business Telephone Number of Representative/Attorney: 315-383-4593
30. Business E-mail Address of Representative/Attorney: cnybusinessconsulting@gmail.com

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: David Stirpe Title: President

Principal Signature: _____



Sandy Lapera

From: Shawna Saucier <cnybusinessconsulting@gmail.com>
Sent: Thursday, May 23, 2024 9:11 AM
To: Sandy Lapera; Monique Ludwig
Subject: SLA 30 day notice
Attachments: becx notice.pdf

Good morning. Please see attached 30 day notice of license application at 131 Phelps Street, Oneida. If you could return a date stamped copy to me it would be greatly appreciated. Have a great day!

Best,

--
Shawna Saucier

315-383-4593

cnybusinessconsulting@gmail.com

5. APPROVE BID-RAM 1500 WATER DEPARTMENT

RESOLUTION 24-

Moved by Councilor

Seconded by Councilor

RESOLVED, to approve the lowest bid meeting specifications for a Ram 1500 for the Water Department to Ferrario Ford, 2472 Corning Rd., Elmira, NY 14903; **and be it further**

RESOLVED, to authorize the Acting City Manager to sign any and all documents associated with the purchase of a Ram 1500 for the Water Department, **and be it further**

RESOLVED, to approve the purchase of a Ram 1500 to be funded by the Water Vehicle Reserves Account.

Ayes:

Nays:

MOTION CARRIED

CITY OF ONEIDA

LEE ANN WELLS
City Comptroller

JESSICA KAISER
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
Fax: 315-363-9558
Email: lwells@oneidacityny.gov

OFFICE OF THE COMPTROLLER

State Mini Bid- Water Vehicle Purchase May 29, 2024 12:00pm

| <u>BIDDER</u> | <u>AMOUNT</u> |
|---|---------------|
| Ferrario Ford Ram 1500 | \$43,244.60 |
| Van Bortel Ford F-150 Supercrew | \$46,217.00 |
| Websmart Chevrolet LLC Chevy 1500 | \$47,986.63 |
| G and H Auto Group Chevy 1500 | \$49,179.62 |
| Robert Green Auto & Truck, Inc. Ram 1500 | \$52,058.51 |

Apparent low bidder: Ferrario Ford- 2023 Ram 1500

Respectfully Submitted,

Lee Ann Wells
Comptroller/Purchasing Agent

Vehicle Price Worksheet (Pre-Existing)

[If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].

| Ref. # | Model Year | Make | Model and Trim Level | Model Code | Exterior Color | Interior Color | Seat Fabric | Drive Type | Fuel Type | NYS Base MSRP | NYS Discount | NYS Base Price | NYS Aftermarket Components Price | NYS Price for Vehicle |
|-------------------------------------|------------|-----------|---------------------------------------|------------|----------------|----------------|-------------|------------|-----------|---------------|--------------|----------------|----------------------------------|-----------------------|
| (Example) | 2023 | Chevrolet | Traverse 1500 Special Service Vehicle | CV14526 | Blue Metallic | Dark Titanium | Cloth | FWD | Gasoline | \$41,500.00 | 5.00 | \$39,425.00 | \$1,500.00 | \$40,925.00 |
| 001 | 2023 | Ram | | DS6T98 | White | Black | Cloth/Vinyl | 4WD | Gasoline | \$51,620.00 | 17.00 | \$42,844.60 | \$400.00 | \$43,244.60 |
| 002 | | | | | | | | | | | | | | |
| 003 | | | | | | | | | | | | | | |
| 004 | | | | | | | | | | | | | | |
| 005 | | | | | | | | | | | | | | |
| 006 | | | | | | | | | | | | | | |
| 007 | | | | | | | | | | | | | | |
| 008 | | | | | | | | | | | | | | |
| 009 | | | | | | | | | | | | | | |
| 010 | | | | | | | | | | | | | | |
| 011 | | | | | | | | | | | | | | |
| 012 | | | | | | | | | | | | | | |
| 013 | | | | | | | | | | | | | | |
| 014 | | | | | | | | | | | | | | |
| 015 | | | | | | | | | | | | | | |
| Total Price for Mini-Bid | | | | | | | | | | | | | \$43,244.60 | |
| Total Pre-Existing Vehicles Offered | | | | | | | | | | | | | | 1 |

Handwritten: 24,500

Handwritten: 43,244.60

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): *Mini-Bid Response*

Form Revision: 9/12/23

Part A: Mini-Bid and Contractor Information

| 1.0 Mini-Bid Questions | | Contractor Response |
|--|---|--|
| 1.1 | Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>) | 5082024 |
| 1.2 | Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i> | Purchased |
| 1.3 | Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i> | No, Part B of this form has been left blank. |
| 1.4 | Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i> | Yes, Part C of this form has been completed. |
| 2.0 Contractor Information | | |
| 2.1 | Full Legal Business Name, including DBA if applicable | Ferrario Ford dba Ferrario Auto Team of Elmira |
| 2.2 | OGS Contract Number (e.g., PC12345) | PC69846 |
| 2.3 | Federal Employer Identification Number / FEIN (e.g. 14-1234567) | 20-1157222 |
| 2.4 | NYS Vendor ID Number (e.g., 1000012345) | 100029893 |
| 3.0 Primary Contact Information | | |
| 3.1 | Contact Name | Don Ferrario |
| 3.2 | Contact Email | don@ferrario.com |
| 3.3 | Contact Phone (1) | 607-398-7078 |
| 3.4 | Contact Phone (2) | 607-738-2776 |
| 4.0 Secondary Contact Information | | |
| 4.1 | Contact Name | Landon Mayhew |
| 4.2 | Contact Email | lmayhew@ferrario.com |
| 4.3 | Contact Phone (1) | 607-734-1681 |
| 4.4 | Contact Phone (2) | |

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid

| 1.0 General Questions (Built to Spec) | | Contractor Response |
|---------------------------------------|--|---------------------|
| 1.1 | Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i> | |
| 1.2 | Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made. | |

GROUP 40440 – Vehicles, Class 1-8

| | | |
|------------|---|--|
| 1.3 | Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer. | |
| 2.0 | Vehicle Offered (Built to Spec) | |
| 2.1 | Model Year (e.g., 2023, 2024) | |
| 2.2 | Make (e.g., Ford, Chevrolet, Dodge) | |
| 2.3 | Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL) | |
| 2.4 | Model Code (the OEM code used to identify a particular subset of a Vehicle Model) | |
| 2.5 | Drive Type <i>[click on yellow box and use drop-down menu]</i> | |
| | If the offered Drive Type is not included in the drop-down menu, enter it here | |
| 2.6 | Fuel Type <i>[click on yellow box and use drop-down menu]</i> | |
| | If the offered Fuel Type is not included in the drop-down menu, enter it here | |
| 2.7 | Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A". | |

| | | |
|------------|--|---------------|
| 3.0 | Additional Information (Built to Spec) | |
| 3.1 | If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A". | |
| | | |
| 4.0 | Vehicle Price Worksheet (Built to Spec) | Price |
| 4.1 | NYS Base MSRP | |
| 4.2 | NYS Discount [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055]. | |
| 4.3 | NYS Base Price [Automatically calculated: NYS Base MSRP minus NYS Discount] | \$0.00 |
| 4.4 | NYS Aftermarket Components Price [If there are no Aftermarket Components, leave blank] | |
| 4.5 | NYS Price for the Vehicle [Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price] | \$0.00 |
| 4.6 | Number of Vehicles [This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request] | |
| 4.7 | Total Price for Mini-Bid [Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles] | Enter Pricing |

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

| | | |
|------------|--|----------------------------|
| 1.0 | General Questions (Pre-Existing) | Contractor Response |
| 1.1 | Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? [Click on yellow box and use drop-down menu] (Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected). | Yes |

| | | |
|-----|--|-----|
| 1.2 | Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see Section 2.42 <i>Procurement Method</i> , Paragraph G <i>Timeframe for Offers in Mini-Bids</i>)? <i>[click on yellow box and use drop-down menu]</i> | Yes |
| 2.0 | Additional Information (Pre-Existing) | |
| 2.1 | If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A". | |
| | n/a | |
| 3.0 | Vehicle Price Worksheet (Pre-Existing) | |

[If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].

6. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 24-

Moved by Councilor
Seconded by Councilor

| | <u>To</u> | <u>From</u> |
|--|---|---|
| 2024 Budget Adjustments | | |
| \$ 60,000.00 | 003.8110.0329.0000 Sewer-Liquid Iron Salts | 003.0003.0912.0000 Sewer Fund Balance |
| <i>To allocate funds to cover Iron Salts expense for remainder of the year</i> | | |
| \$ 500.00 | 001.0023.2705.0000 Police Donations | 001.3120.0420.0000 Police-Crime Prevention |
| <i>To re-allocate donation received from Walmart to Crime Prevention budget</i> | | |
| \$ 43,245.00 | 002.8300.0447.0000 Water Vehicles | 002.0002.0889.0000 Water Vehicle Reserves |
| <i>To allocate funds form the water vehicle reserves to purchase a new Ram 1500</i> | | |

Ayes:

Nays:

MOTION CARRIED

NEW BUSINESS: NY Run for the Fallen Relay Event

PUBLIC COMMENT:

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:

Nays:

MOTION CARRIED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk



NEW YORK

**RUN
FOR THE
FALLEN**



HONOR AND REMEMBER

One Mission – One Team – One Tribute

newyork@runforthe fallen.org

Release Date: January 1, 2024

NINTH ANNUAL NEW YORK “RUN FOR THE FALLEN” TO HONOR AND REMEMBER NEW YORK MILITARY SERVICE MEMBERS WHO DIED AS A RESULT OF SERVING DURING THE WAR ON TERROR.

*Relay Team to Cover One Mile for Each Fallen Service Member in
Tribute Run across New York State.*

New York – In its ninth annual event, Honor and Remember, Inc and its New York Chapter are partnering in a special event to call attention to and honor the men and women who have recently died in military service to America. The New York Run for the Fallen is a 4-day event, taking place June 6-9, 2024. A team of more than 35 active duty, veteran, and/or Gold Star family members will embark on a 200+ mile journey to honor and pay tribute to the more than 1350 New York service members who died as a result of serving during the War on Terrorism. It's our way of keeping the spirits of these service members alive, aiding in the healing process of their comrades, and thanking the NY families who have been affected by the war, for their sacrifices.

Each mile of sweat and pain of the route and each flag salute will be dedicated to a New York hero and his or her family. The run team will stop at each designated “Hero Marker” HM (each mile marker) to give individual tribute to waiting Gold Star family members, friends, and comrades. The goal of the event is to create a 200+ mile memorial trail through New York.

The New York “Run for The Fallen” will kick off early Thursday morning at 6:00 AM on Thursday, June 6 at the Honor the Mountain Monument at Thompson Park in Watertown for the four-day 200+ mile run through 10 counties throughout New York and end at the Gerald B.H. Solomon Saratoga National Cemetery in Schuylerville on Sunday, June 9 at approximately 3:30 PM.

Although we visibly run one mile to honor and remember each fallen hero from the current conflicts, the total run represents every service member from New York who laid down their lives for freedom's cause.

For more detailed information and to find out how to participate by joining the run or to donate or volunteer please visit the NY Run for the Fallen website at newyork.usarunforthe fallen.org or www.honorandremember.org

- MORE -



–Run for the Fallen – PAGE TWO

Honor and Remember, Inc. - After the death of his eldest son, Tony, in Iraq, Gold Star father George Lutz recognized the need to educate the nation on the precious cost of freedom. His mission became raising awareness about the sacrifice made by military men and women who died for their country through the creation and establishment of a distinct and tangible symbol. The Honor and Remember Flag was unveiled nationally on Memorial Day 2008 to perpetually recognize the sacrifice of our fallen military heroes and their families. The flag is now being endorsed by veteran and service organizations and adopted by cities and states as an official symbol. And it is being flown by patriotic Americans across our nation, well on its way to becoming a nationally accepted symbol of remembrance. You can learn more and sign the petition to support this campaign by visiting www.honorandremember.org

Run for the Fallen – Jon Bellona, inspired after the death of his Hamilton College roommate and friend 1LT Michael Cleary in Iraq, created a national run of remembrance. Beginning Flag Day, June 14, 2008, a dedicated team of runners ran across America from Fort Irwin, CA to Arlington National Cemetery, one mile for every member of the United States Army, Navy, Air Force, Coast Guard and Marines killed in Operation Iraqi Freedom. Each year since the run across America, runners from around the world have joined Run for the Fallen in remembering our fallen heroes.

NYRFTF June 6-9, 2024
Operation and Safety Plan

The New York Run for the Fallen is a timed, relay event that will begin at the Honor the Mountain Monument in Watertown on Thursday, June 6 at 7:00 AM and will finish at the Gerald B.H. Solomon Saratoga National Cemetery on Sunday, June 9 at approximately 4:00 PM. The mission of the event is to pay tribute to the 1370 fallen military heroes from NYS that have died while serving or as a result of serving since the War on Terror began.

The team consists of approximately 25 runners and 10 volunteers. Most of the volunteers/runners are either Gold Star Family members, currently serving on Active Duty and/or are Veterans of the United States Military. They are marathon-qualified runners and will run an average 8.5-minute mile pace for the duration of the 200 miles in honor of their fallen family and/or comrades over 4 days.

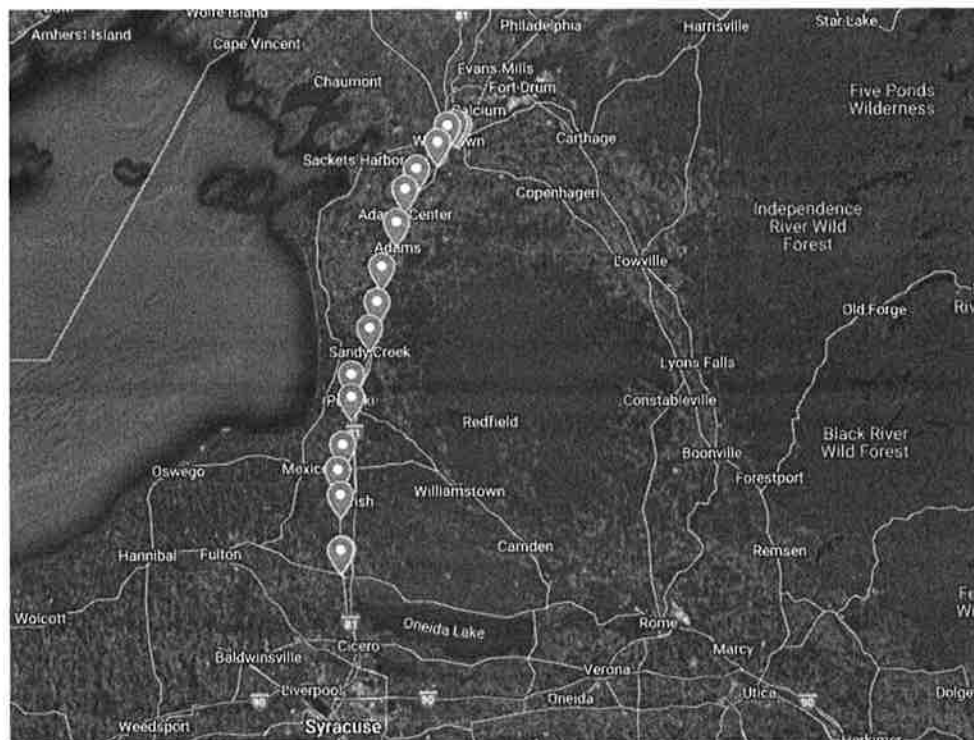
The caravan will include 2 RVs, 1 lead vehicle, and 2 advance vehicles. The team will be escorted by the NYS Police Department (and other local Law Enforcement Officials as necessary). The caravan movement on the road will be similar to a funeral procession.

There are 62 designated Hero Markers along the route and the caravan will stop at each Hero Marker for a brief ceremony (approximately 8 minutes).

1. Only one RV will be in the caravan at a time. The second RV will deploy to the next Hero Marker ahead of the caravan.
2. RV's will have a banner with the event title on it and they will also have a "Caution Runners Ahead" banner on the back.
3. The runners will be split into 4 running teams (2 teams per RV). One team of runners will run approximately 2 miles, stop momentarily to switch with the next team of runners, which will finish the miles to the designated Hero Marker.
4. The caravan will arrive at designated times to each of the Hero Markers (see attached).
5. Caravan will pull completely off the road at Hero Markers to help with traffic control.
6. At the Hero Marker locations, the team will hold a brief ceremony (approximately 8 minutes).
7. When the brief ceremony is complete, the next set of runners will line up with the caravan.
8. The caravan will wait for the police escort before proceeding along the route to the next Hero Marker.
9. The caravan will try and keep hours between 6:00 AM and 7:00 PM.
10. Route Directions (please see attached)
11. Traffic Plan (please see attached)
12. There will be no formal signs placed along the route to change regular direction of traffic flow
13. There will be no road closures, or any objects placed in the road or right of ways.
14. There will be no signs directing runners for directions to follow, because they will be following a pace vehicle and Law Enforcement Officers.
15. There will be no markings on the road.
16. There will be no commercial advertisements, etc. affixed to existing NYSDOT signs, posts, fences, or any other NYSDOT property.
17. There will be 62 informal signs, designating the Hero Marker locations, staked independently of NYSDOT property. These will be in the form of an 8.5x11 poster affixed to a 2-foot-tall, wood stake, along with a mini American flag and a mini Honor and Remember flag. If a stake cannot be put into the ground, the sign will be zip-tied to an existing pole and will be removed the same day of the run. The signs will be placed at the designated locations one week prior to the event.

18. There will be no flaggers for this event.
19. There will be flag bearers at each Hero Marker that will hold the flags for the runners during the brief ceremony stops at each hero marker.
20. In the case of an emergency, the caravan will pull completely off the road.
21. All vehicles in the caravan shall also adhere to all traffic laws.
22. The sponsors of the event will be responsible to ensure that the requirements of this permit are met.
23. There will be absolutely no parking allowed in NYDOT Right-Of-Way.
24. All litter generated by this event will be the responsibility of the permittee and shall be removed and disposed of properly immediately following the event.
25. There are 2 grade crossings with rail road tracks (both are active lines) on our route, which the caravan will stop at before crossing.
 - a. NY 173 in Jamesville, between the intersections with South St and North St
 - b. Stone Rd just after the turnoff from Rt 8 south of the Village of Clayville
26. Route 20 from Cherry Valley to Sharon Springs is 4-lane divided road with interchanges instead of intersections. With assistance from the NYS Police and local law enforcement offices, they will direct the traffic entering onto Route 20 from Route 10. The interchanges will not be blocked off. This is with normal funeral procession procedures.
27. Media outlets used to notify drivers will be radio, TV, internet, and print.
28. Traffic will not be detoured along the route.
29. An EMT will be with the team for the duration of the event.
30. The caravan consists of volunteers only and they will sign appropriate waivers (see attached).
31. There will be no outside vehicles allowed in the caravan.
32. Hero Markers will be on approved private commercial property with permission from the owners.
33. Caravan vehicles will have flashing lights located on the vehicles.
34. Crew will wear type II safety vests when necessary.
35. Proof of Insurance Required (please see attached).
36. Event day communications will be cell phones between the vehicles, with a designated person who is not a driver.
37. A police escort will be with the caravan at all times. Police escorts are assigned within their jurisdictions, county lines, etc.
38. Funeral Procession Procedures will be established by local Law Enforcement officers.
39. Contact: Kristi Manginge 5779 Lebanon Center Road, Earlville – 315-725-0156 (C)

Day 1 (Watertown to Central Square)



Opening Ceremony – Honor the Mountain Monument, 38 Thompson Park, Watertown 6:15 AM

Runners Kick-Off at 7:00 AM

HM 1-01 J-reck Subs, 1248 Washington Street, Watertown 7:18 AM

HM 1-02 CarStar Davidson Collision, 18429 US-11, Watertown 7:46 AM

HM 1-03 Rick's Bakery, 17099 US-11, Watertown 8:08 AM

HM 1-04 DOT Pull-off across from Cagwin Road, US-11 8:25 AM

HM 1-05 Adams Center Market, 13306 North Street, Adams Center 9:09 AM

HM 1-06 Adams Fire Department, 6 N. Main Street, Adams 9:50 AM

HM 1-07 Pilgrim Holiness Church, 5001 US-11, Pierrepont Manor 10:46 AM

HM 1-08 Mannsville Full Gospel Assembly 11:27 AM

HM 1-09 Sandy Creek Fire Department, 6026 S. Main Street, Sandy Creek 12:14 PM

HM 1-10 Veterans Memorial Park (North Park), US-11, Pulaski 1:12 PM

HM 1-11 Pulaski Smoke Shop, 4347 US-11, Pulaski 1:42 PM

HM 1-12 Mapleview Market, 3202 US-11, Mexico 2:39 PM

HM 1-13 Fellowship Baptist Church of Colosse, 2604 US-11, Parish 3:13 PM

HM 1-14 Hastings Fire Department, 1944 US-11, Hastings 3:47 PM

HM 1-15 Goettel Community Park, 755 N Main Stree, Central Square 4:48 PM

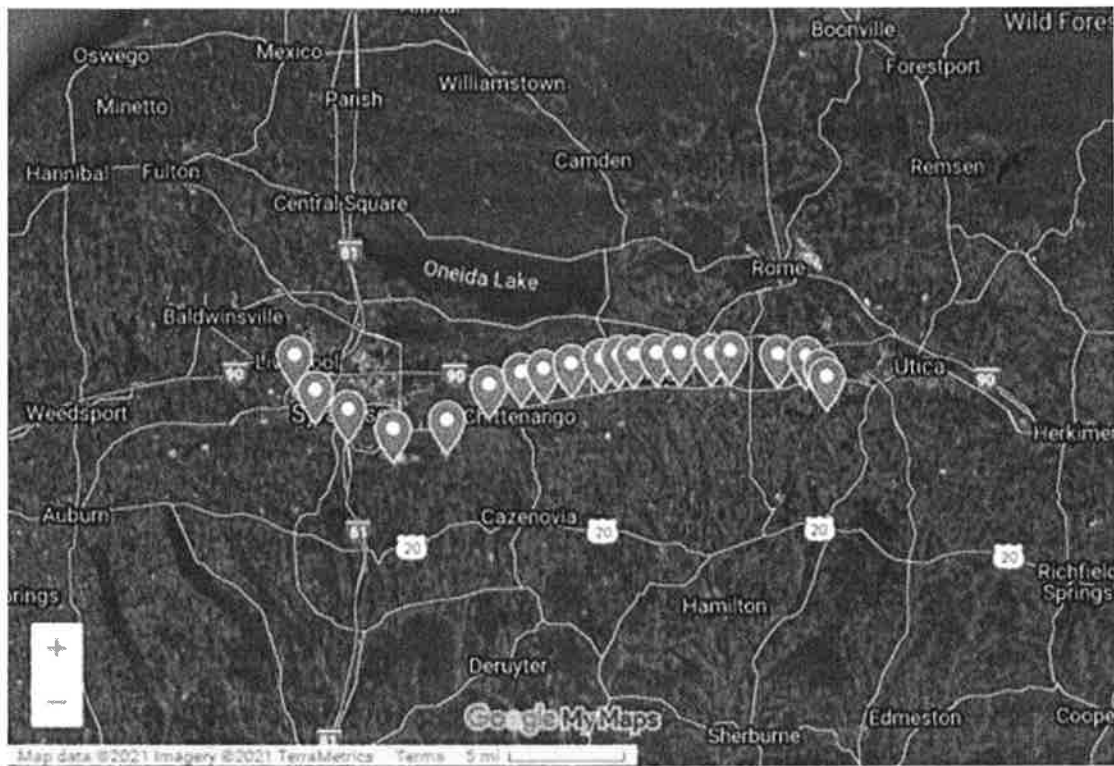
GS Family Mile Goettel Community Park, Cemetery Road 4:56 PM

HM 1-16 Veterans Memorial, 3298 Fulton Avenue, Central Square 5:06 PM

8-minute stops at each Hero Marker

<http://newyork.usarunforthefallen.org/day-1/>

Day 2 (Syracuse to Clinton)



Opening Ceremony - Veterans and 9/11 Memorials, NYS Fairgrounds, Syracuse 7:15 AM

Runners Kick-Off at 8:00 AM

HM 2-17 Walgreens/Rite Aid, 4751 Onondaga Blvd, Syracuse 8:32 AM

HM 2-18 S2i Smarttech Systems, Inc., 500 E. Brighton Ave, Syracuse 9:19 AM

HM 2-19 The Fabric Mill, 5900 E. Seneca Turnpike, Jamesville 9:47 AM

HM 2-20 Jamesville Fire Department, 6661 East Seneca Turnpike, Jamesville 10:25 AM

HM 2-21 Green Scapes, Inc, 6976 E. Seneca Turnpike, Jamesville 10:48 AM

HM 2-22 Manlius Municipal Parking Lot, 198 Flume Road, Manlius 11:31 AM

HM 2-23 Clear Path for Veterans ~1223 Salt Springs Rd, Chittenango, 12:25 AM

HM 2-24 Sorbello's Produce Company, 810 East Genesee Turnpike, Chittenango 1:14 PM

HM 2-25 The Overlook (Catering Venue) 2440 State Route 5, Chittenango 1:40 PM

HM 2-26 Raymond's Auto Sales & Cycle, 2928 Seneca Turnpike, Canastota 2:10 PM

HM 2-27 Church of the Nazarene 3640 Seneca Turnpike, Canastota 2:40 PM

HM 2-28 Heritage Baptist Church, 133 Genesee Street, Canastota 3:01 PM

HM 2-29 Nye Automotive Group, 1479 Genesee Street, Oneida 3:21 PM

HM 2-30 State Troopers Troop D 261 Genesee St, Oneida 3:44 PM

HM 2-31 Arnie's Produce/Kraig's Keg's, 485 West Seneca, Sherrill, NY 4:10 PM

HM 2-32 Delta Engineers, Architects, & Land Surveyors 4873 NY-5, Vernon 4:40 PM

HM 2-33 Mary's Forever Flowers, 5366 Seneca Street, Vernon 5:03 PM

HM 2-34 Hinman Farm, 6260 NY-5, Vernon 5:41 PM

HM 2-35 Skenandoa Golf and Pool Club, 7105 Norton Ave, Clinton 6:21 PM

GS Family Mile Clinton HS Baseball Field Parking Lot, Norton Ave, Clinton 6:52 PM

HM 2-36 End of Day Ceremony- Kirkland Life Church, 44 Kirkland Ave, Clinton 7:02 PM

8-minute stops at each Hero Marker <http://newyork.usarunforthe fallen.org/day-2/>

Day 3 (Clinton to Sharon Springs)



Start- Clinton Village Green, Clinton **6:30 AM**

HM 3-37 New Hartford Veterans Memorial, 11 Evalon Road, New Hartford **7:12 AM**

HM 3-38 Willowvale Fire Department, 3459 Oneida Street, Chadwicks **8:02 AM**

HM 3-39 Wicks-Staley American Legion Post 231, 2311 Main Street, Clayville **8:51 AM**

HM 3-40 Winfield Highway Department Municipal Building, 306 Stone Road, West Winfield **10:09 AM**

HM 3-41 VFW Post #2338, 618 US-20, West Winfield, NY 13491 **10:32 AM**

HM 3-42 JC LiveStock Inc., 1040 US Route 20, West Winfield **10:50 AM**

HM 3-43 US Route 20 & Mower Road Intersection **11:47 AM**

HM 3-44 Corner Parking Lot at Elm Street and US Route 20, Richfield Springs **12:33 PM**

HM 3-45 Mystic Ridge Gardens & Tunicliff Creamery, 4463 US Route 20, Richfield Springs **1:25 PM**

HM 3-46 First Presbyterian Church, 5446 US Route 20, East Springfield **2:10 PM**

HM 3-47 Parking/Service Area, before the Tepee, US Route 20 **3:21 PM**

HM 3-48 Thermo Seal, Route 20 Sprayfoam Inc, 173 US Route 20, Sharon Springs **4:06 PM**

GS Family Mile 514 Highway Route 20, Sharon Springs (Sharon Springs Central School Parking Lot) **4:31 PM**

HM 3-49 End of Day Ceremony- Walmart Distribution Center #6041, 721 US Route 20, Sharon Springs **4:51 PM**

<http://newyork.usarunforthefallen.org/day-3/>

Day 4 (Duanesburg to Schuylerville)



Start- Duanesburg Volunteer Ambulance, 130 Cole Road, Delanson **6:00 AM**

HM 4-50 Duanesburg Volunteer Fire Company, 7073 Duanesburg Road, Duanesburg **6:15 AM**

HM 4-51 Empire Paving of Schenectady, 1900 Duanesburg, Rd, Duanesburg, NY 12056 **7:16 AM**

HM 4-52 Five Corners Family Practice, 3040 Broadway, Schenectady **8:00 AM**

HM 4-53 AllTown Fresh, 1410-1424 Erie Blvd., Schenectady, NY 12305 **8:40 AM**

HM 4-54 Alplaus Volunteer Fire Company, 309 Alplaus Avenue, Alplaus **9:27 AM**

HM 4-55 Vischer Ferry Fire District, 750 Grooms Road, Rexford **10:18 AM**

HM 4-56 American Legion Mohawk Post 1450, 275 Grooms Road, Clifton Park **11:08 AM**

HM 4-57 Half Moon Town Park Veteran's Memorial, 170 NY-236, Clifton Park **11:47 AM**

HM 4-58 Fuschino Family Dentistry, 172 S. Central Ave, Mechanicville **12:33 PM**

HM 4-59 American Legion Post 490, 1 American Legion Road, Stillwater **1:16 PM**

HM 4-60 Saratoga Sod Farm, 1670 US-4, Stillwater **2:00 PM**

HM 4-61 Saratoga National Historic Park, 648 NY-32, Stillwater **2:49 PM**

GS Family Mile Gerald Solomon Saratoga National Cemetery ENTRANCE, 200 Duell Rd, Schuylerville **3:31 PM**

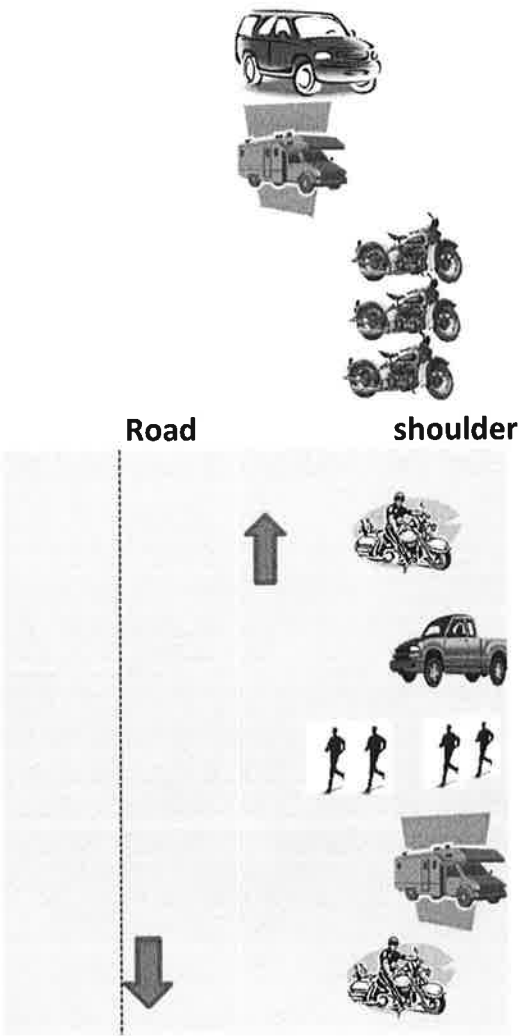
HM 4-62 Flagpole at the Gerald Solomon Saratoga National Cemetery, 200 Duell Rd, Schuylerville **3:49 PM**

<http://newyork.usarunforthe fallen.org/day-4/>

NY Run for the Fallen 2023 Road Plan

Advance Car and RV1 will drive ahead of caravan to next HM. HMs will be off the road in parking areas/businesses that have authorized use to NY Run for the Fallen

Riders/Flag Bearers



KEY

- | | | | | | |
|-----------------|---|---------------------|---|--------------|---|
| Advance Vehicle |  | Riders/Flag Bearers |  | Lead Vehicle |  |
| LEO's |  | Core Runners |  | RV |  |