

CITY CLERK

SANDY LAPERA, CITY CLERK

April 2022

MONTHLY REPORT

Account#	Account Description	Fee Description	Qty	Local Share
		Acknowledgement of Paternity	5	0.00
		Exempt Dogs	1	0.00
		Female, Spayed	29	319.00
		Female, Unspayed	1	25.00
		Male, Neutered	29	319.00
		Male, Unneutered	9	225.00
		Sub-Total:		\$888.00
00100171255	Clerk Fees	Copies	8	183.56
		DEED RECORDING FEE	22	660.00
		Engineering Permits	2	50.00
		Genealogy	2	44.00
		Notary	11	22.00
	Landfill Coupons	Landfill Coupons	9	6.75
	Vital Records	Births	78	780.00
		Deaths	85	920.00
		Government Use Copies - Free	4	0.00
		Marriage	9	90.00
		Sub-Total:		\$2,756.31
00100171258	Marriage License	Marriage License	5	87.50
		Sub-Total:		\$87.50
00100171260	ZBA	Site Plan - 1,000 sq.ft or less	1	50.00
		Site Plan - 1,001 to 5,000 sq. ft.	1	100.00
		Subdivisions (per lot fee)	4	300.00
		Sub-Total:		\$450.00
00100171261	ZBA	Conditional Use Permit	1	100.00
		Sub-Total:		\$100.00
00100182263	Solid Fuel Permit	Solid Fuel Permit	1	60.00
	Tent Permit	Tent Permit	1	60.00
		Sub-Total:		\$120.00
00100202544	Dogs	Impoundment1	3	120.00
		Sub-Total:		\$120.00
00100202545	Annual License Fees	Taxi Driver License - 1 Year	1	25.00
		Sub-Total:		\$25.00
00100202555	Building	Building Permits	15	7,830.00
		Certificate of Occupancy	11	360.00
		Signs	1	200.00
	Truss ID Permit	Truss ID Permit	2	100.00
		Sub-Total:		\$8,490.00

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$13,036.81
Amount paid to:	Madison County Treasurer			173.25
Amount paid to:	NYS Ag. & Markets for spay/neuter program			88.00
Amount paid to:	State Health Dept.			112.50
Total State, County & Local Revenues:		\$13,410.56	Total Non-Local Revenues: \$373.75	

To the Supervisor:

I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sandra LaPera, City Clerk, City of Oneida during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	City Clerk	Date

CITY ENGINEER

JEFF ROWE, CITY ENGINEER

April 2022

MONTHLY REPORT

City of Oneida
Engineering | Public Works

April 2022 Monthly Report

Prepared By: Jeffrey A. Rowe, P.E.
City Engineer



CITY OF ONEIDA
DEPARTMENT OF ENGINEERING AND PUBLIC WORKS
109 N. Main Street, Oneida, NY 13421

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – April 2022

A. Public Works Monthly Recap (Streets, Traffic, Mosquito, Garage, Sanitary Sewer Collection)

Public Works staff performed the General Maintenance tasks listed below during April 2022:

- Sanitary sewer cleaning and repairs
- Tree trimming and removals
- Performing cleanup/repairs from winter snow removal operations
- Installing cold patch asphalt repairs as required
- Commenced upgrade of fleet fuel management system from Fleet Head Office to EKOS

Note: Helmer's Tree Service has completed 23 tree removals under contract during April

B. Wastewater Treatment Plant

- March EPA/DEC report is the last monthly report being submitted by "Interim WWTP Operator of Record". Jesse Doty has successfully obtained Grade 4A Operator Certification and will be submitting necessary monthly reports to EPA/DEC from April 2022 going forward.
- Treatment Plant general maintenance ongoing.
- Final Chemical Bulk Storage Spill Prevention Report (SPR), dated April 2022, submitted to DEC.

C. Water Distribution/Treatment

- Distribution personnel have been fixing/repairing several water main leaks
- Treatment Plant general maintenance ongoing.
- Lake Street Pump Station turned on April 26th

D. Buildings

- General maintenance ongoing.
- Office Renovations for portion of former Police Department completed; Water Department has relocated to this area of City Hall

E. Capital Projects

- Please find below a brief status update of on-going projects:

2022 Current Master Capital Project Summary		
Description	Status as of 4/30/22	Estimated Completion of Phase
2022 Annual Street Resurfacing	Evaluation	Spring 2022
WTP - Glenmore Dam Improvements	DEC Review/Response	Spring 2022
DPW Relocation – Design Phase	Evaluation	TBD
WTP – Additional Clearwell	Final Design/DOH Review	Summer 2022
Main Street Resurfacing	Preliminary Design	June 2022
Lake Street Pump Station	Evaluation	May 2022
WWTP EPC Project	Construction	June 2023
Kenwood PS Sewer Pipe Replacement	Closeout/Completion	April 2022
Vehicle Replacement – Dump Truck	Fabrication/Delivery	June 2022

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – April 2022

- **WWTP EPC Project**

Status: Dairy Force Main and Pumping Station – Pump Station building electrical install, Pump Station HVAC install; Aeration System Upgrades – Aeration Distribution Box Slide Gate and Weir Install; Clarifiers and Activated Sludge Pump Station – RAS pump and piping install, WAS pump and piping install, Secondary Clarifier No. 1, No. 2, and No. 3 internal equipment install, Secondary Clarifier Effluent Piping in Process Building Gallery, including pump around, Secondary Clarifier Distribution Box Slide Gate and Weir Install; Digester Control Building – Heat Exchanger piping, Digester Recirculation piping, Blend Tank Mixing Piping, Domestic water and sink installation; Anaerobic Digesters – foundation forming, rebar, and concrete pour, wall panel form and pour; Dewatering Improvements – Dewatering Booster Pump Piping Tie In; Digester Feed Blend Tank – Blend Tank wall and dome install, Blend Tank mixing system equipment delivery; CAST System – CAST Contact Tank wall and dome install; Electrical Improvements – control panel install; Emergency Generator – Load bank install and startup; Instrumentation and Control Upgrades – instrument deliveries, SCADA programming; Site Work – Process drain piping and manhole install, Digested Sludge piping and manhole install, Secondary Clarifier Influent and Effluent piping.

- **WTP – Additional Clearwell**

Status: 90% contract drawings and specifications completed, progress review meeting with Consultant; documents to be finalized and submitted to regulatory agencies for review.

- **WTP – Glenmore Dam Improvements**

Status: Response and additional information provided to NYSDEC regarding requirements of Water Withdrawal Permit Conditions.

- **Main Street Resurfacing (Elm Street to Stone Street)**

Status: Agreement executed with Consultant, planimetric survey completed, construction plans and technical specifications being prepared.

- **Annual Street Resurfacing**

Status: This year's road program will be performed in two Phases. Phase 1 will commence with milling of streets the week of May 23rd. Roads will be resurfaced after milling is completed. It is anticipated that Phase 2 will commence during July.

The following streets will be resurfaced as part of this year's program:

Phase 1:

- Mott Street from Cedar St. to Stephens St.
- MacArthur Parkway from Cedar St. to Lexington Ave
- Belmont Avenue from Seneca Street to Broad Street
- Tilden Street from Belmont Ave to end
- Allen Park Place from Broadway Place to Broad Street
- North Willow Street from Grant Street to Ridge Road
- Patio Circle from Sayles Street to Stoneleigh Road

Phase 2:

- Crescent Avenue from Mount Hope Avenue to Wickens Road
- Grant Avenue from South Willow Street to end
- Seneca Street from Stone Street to Summit Avenue
- Lincoln Avenue from Sayles Street to Elmhurst Avenue

CODES

DEPARTMENT

BOB BURNETT, DIRECTOR

April 2022

MONTHLY REPORT

CITY OF ONEIDA
OFFICE OF CODE ENFORCEMENT

BOB BURNETT
 Director of Codes

JAMES ACKERMAN
 Code Enforcement Officer

TODD WEBSTER
 Housing Inspector



109 North Main Street
 Oneida, New York 13421

TEL: 315-363-8460
 FAX: 315-363-9558

HOLLY ZEGARELLI
 Codes Account Clerk

Code Enforcement Office
April 1, 2022 – April 31, 2022

Housing Inspections

	APR	YTD
Inspections	18	52
Re-Inspections	8	37
No Shows	0	6
2 Family Units	4	25
3+ Family Units	3	18
Order to Vacate	5	13
Complaints	6	25
Mowing/Grass Letter Sent	0	0
Lots Mowed by DPW	0	0
Misc. Trash Can and Junk Letters Sent	46	317
Vehicle Letters Sent	4	22
Vacant Property Letters Sent	0	40
Appearance Tickets	3	30

Code Enforcement

	APR	YTD
Permits Issued	16	29
Cost	11,456	\$24,286
Certificate of Occupancy	3	16
Certificate of Compliance	2	17
Permit Extensions	6	15
Stop Work Order	0	0
Variances	0	0
Sign Permits Issued	2	10
Sign Compliance	0	0
Sign Violations	3	9
Order to Vacate	0	0
Appearance Tickets	0	2
Orders to Remedy-Fence/Trailer	0	32
Semi Collapsed Structures Remedy	0	10

COMPTROLLER

LEE ANN WELLS, COMPTROLLER

April 2022

MONTHLY REPORT

**CITY OF ONEIDA
OFFICE OF THE COMPTROLLER**

Lee Ann Wells
City Comptroller

Jessica Kaiser
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
Fax: 315-363-9558
Email: lwells@oneidacity.com
jkaiser@oneidacity.com

Comptroller's Report – May 2022

Along with our normal responsibilities of purchasing, warrant processing, payroll, benefit maintenance, Human Resources, workers compensation, insurance, retiree and personnel meetings, month end reconciliations, and general account maintenance we are currently working on the following projects:

➤ **2021 Year End**

○ **Fiscal State of the City**

I have received the draft financial statements for the 2021 fiscal year and I have also submitted the Annual Update Document to New York State in which I detailed the financial status of each fund consisting of the assets, liabilities, fund balance, revenues, expenses and the 2022 budget.

The General Fund is expected to return \$1,097,834 back to fund balance, primarily due to higher than expected sales tax revenue and effective fund management. As of today, the fund balance sits at 31.24% of the 2022 budget.

The Water Fund is expected to return \$701,100 back to the water fund balance. The Water Fund has maintained a high fund balance in anticipation of some of the larger projects that will be starting such as the 2nd Clearwell and/or Glenmore Dam.

The Sewer Fund is expected to show a deficit of \$619,787 to the fund balance. This deficit is primarily the result of increased expenses such as landfill costs, permits and fines and professional expenses related to the failure at the plant.

Additionally, as a positive note, I was able to submit and receive in \$2,412,295 in grant funds from Environmental Facilities Corp as reimbursement for the engineering expenses associated with the design of the new wastewater treatment plant.

**CITY OF ONEIDA
OFFICE OF THE COMPTROLLER**

Lee Ann Wells
City Comptroller

Jessica Kaiser
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
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Email: lwells@oneidacity.com
jkaiser@oneidacity.com

➤ **Sales Tax Revenue**

- Sales Tax revenue for 2022 has come in to-date at 15.98% over budget. We are \$277,135 **OVER** budget so far for 2022.
 - So please continue to - **Buy local whenever possible!**

Stay Safe & Be Well.

2022 SALES TAX

10% over 2021
Budget

MONTH	RECEIVED	Budget	Actual 2021	Difference	Budget 2022	Actual 2022	VARIANCE	VARIANCE
JANUARY	2/7/2022	\$ 329,095	\$ 315,117.87	\$ (13,977)	\$ 362,004	\$ 392,311.60	\$ 30,307	\$ 30,307
	2/17/2022	\$ 76,344	\$ 68,095.22	\$ (8,248)	\$ 83,978	\$ 87,578.24	\$ 3,600	\$ 33,908
FEBRUARY	3/7/2022	\$ 286,110	\$ 271,819.84	\$ (14,291)	\$ 314,721	\$ 331,922.32	\$ 17,201	\$ 51,109
	3/12/2022	\$ 55,559	\$ 52,297.30	\$ (3,262)	\$ 61,115	\$ 64,695.80	\$ 3,581	\$ 54,689
MARCH	4/6/2022	\$ 194,000	\$ 618,586.10	\$ 424,586	\$ 213,400	\$ 606,614.84	\$ 393,215	\$ 447,905
	4/12/2022	\$ 302,296	\$ 64,840.53	\$ (237,456)	\$ 332,526	\$ 65,418.83	\$ (267,107)	\$ 180,797
1ST QTR		\$ 1,243,404	\$ 1,390,757	\$ 147,353	\$ 1,367,744	\$ 1,548,542	\$ 180,797	\$ 180,797
APRIL	5/6/2022	\$ 333,125	\$ 375,409	\$ 42,284	\$ 366,438	\$ 462,775	\$ 96,337	\$ 277,135
		\$ 69,122	83,635	\$ 14,513	\$ 76,034	\$ (76,034)	\$ (76,034)	\$ 201,101
MAY		\$ 333,931	370,046	\$ 36,115	\$ 367,324	\$ (367,324)	\$ (367,324)	\$ (166,223)
		\$ 61,431	78,985	\$ 17,553	\$ 67,574	\$ (67,574)	\$ (67,574)	\$ (233,797)
June		\$ 109,030	474,058	\$ 365,028	\$ 119,932	\$ (119,932)	\$ (119,932)	\$ (353,730)
		\$ 204,433	205,950	\$ 1,517	\$ 224,876	\$ (224,876)	\$ (224,876)	\$ (578,606)
		\$ 197,171	132,886	\$ (64,285)	\$ 216,888	\$ (216,888)	\$ (216,888)	\$ (795,493)
2ND QTR		\$ 1,308,242	\$ 1,720,969	\$ 412,727	\$ 1,439,066	\$ 462,775	\$ (976,291)	\$ (795,493)
JULY		\$ 338,984	\$ 384,787	\$ 45,802	\$ 372,883	\$ (372,883)	\$ (372,883)	\$ (1,168,376)
		\$ 68,213	84,946	\$ 16,733	\$ 75,035	\$ (75,035)	\$ (75,035)	\$ (1,243,411)
AUGUST		\$ 332,517	368,554	\$ 36,037	\$ 365,769	\$ (365,769)	\$ (365,769)	\$ (1,609,180)
		\$ 68,277	77,523	\$ 9,247	\$ 75,104	\$ (75,104)	\$ (75,104)	\$ (1,684,284)
SEPTEMBER		\$ 284,386	612,953	\$ 328,567	\$ 312,825	\$ (312,825)	\$ (312,825)	\$ (1,997,109)
		\$ 198,821	77,986	\$ (120,835)	\$ 218,703	\$ (218,703)	\$ (218,703)	\$ (2,215,813)
3RD QTR		\$ 1,291,199	\$ 1,606,750	\$ 315,551	\$ 1,420,319	\$ -	\$ (1,420,319)	\$ (2,215,813)
OCTOBER		\$ 343,214	\$ 355,163	11,949	\$ 377,535	(377,535)	(377,535)	(2,593,347)
		\$ 54,691	71,322	16,631	\$ 60,160	(60,160)	(60,160)	(2,653,507)
NOVEMBER		\$ 328,388	359,035	30,647	\$ 361,227	(361,227)	(361,227)	(3,014,734)
		\$ 64,928	74,762	9,835	\$ 71,420	(71,420)	(71,420)	(3,086,154)
		\$ 78,744	320,086	241,342	\$ 86,618	(86,618)	(86,618)	(3,172,772)
DECEMBER		\$ 203,946	215,605	11,659	\$ 224,340	(224,340)	(224,340)	(3,397,112)
		\$ 292,187	96,258	(195,929)	\$ 321,406	(321,406)	(321,406)	(3,718,518)
4TH QTR		\$ 1,366,096	\$ 1,492,231	\$ 126,135	\$ 1,502,705	\$ -	\$ (1,502,705)	\$ (3,718,518)
TOTALS		\$ 5,208,941	\$ 6,210,707	\$ 1,001,766	\$ 5,729,835	\$ 2,011,317	\$ (3,718,518)	\$ (3,718,518)

19.232%

10.0%

CITY OF ONEIDA
2015-2022 General Fund Balance Budget

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Adopted Budget 2022
Total Beginning Fund Balance	4,127,121	3,725,135	3,732,166	4,096,087	3,813,838	3,693,468	3,931,575	5,029,409
Estimated Revenues								
Property Tax Levy	3,525,937	3,790,363	3,886,547	4,211,571	4,655,449	4,684,133	5,010,572	5,065,226
Other Property Tax Items	205,699	215,295	258,359	201,736	226,543	211,730	123,376	196,483
Non Property Tax Items	4,738,507	4,677,591	4,885,766	4,707,367	5,051,939	5,720,360	6,458,319	5,923,019
Departmental	193,363	176,128	185,494	197,601	193,464	115,202	181,514	302,750
Intergovernmental Charges	20,282	13,348	22,626	2,391	13,099	22,466	98,663	14,000
Tribal Compact Money	162,861	202,152	185,837	163,009	210,184	203,326	205,165	200,000
Use of Money & Property	23,339	15,643	12,431	17,590	39,707	20,664	43,975	45,300
Licenses and Permits	94,029	49,230	279,954	148,887	82,338	56,404	109,830	93,530
Fines and Forfeitures	98,583	103,177	100,346	98,874	84,966	50,219	35,459	67,300
Sale of Property & Compensation for Loss	217,605	24,800	119,522	94,904	145,379	66,535	105,034	147,500
Miscellaneous	33,946	24,154	(30,980)	6,596	16,130	4,884	2,627	500
State Aid	1,905,497	1,907,860	2,028,436	1,986,834	1,997,741	1,691,744	2,443,482	2,013,352
Transfer from Other Funds	237,317	192,616	134,709	119,619	253,783	472,821	298,917	267,764
Reserve Funds used for expenses	-	-	-	-	-	-	-	-
Total Estimated Revenues	11,456,965	11,392,357	12,069,047	11,956,979	12,970,722	13,320,488	15,116,933	14,336,724
<i>Percentage of Change from Prior Year</i>		-0.6%	5.9%	-0.9%	8.5%	2.7%	13.5%	-5.2%
Estimated Expenditures								
General Govt Support	1,204,098	1,102,312	1,147,589	1,289,363	1,314,082	1,454,022	2,045,409	1,565,113
Public Safety	3,985,975	3,942,832	4,184,325	4,340,812	4,523,834	4,611,438	4,732,797	4,929,570
Public Health	18,463	20,587	5,806	69,348	74,327	83,823	46,761	73,164
Transportation	1,368,807	1,058,333	1,071,352	1,268,078	1,523,458	1,263,243	1,361,334	1,432,655
Economic Assistance and Opportunity	1,500	1,500	750	1,000	1,000	-	-	-
Culture and Recreation	365,257	352,154	404,231	477,999	459,074	263,041	373,134	522,025
Home and Community Services	174,737	396,183	427,639	210,083	225,579	285,824	347,218	388,399
Employee Benefits	3,906,488	3,981,447	4,083,804	4,069,739	4,003,888	4,092,028	4,254,085	4,621,105
Debt Service-Principle	403,643	425,377	437,208	365,000	591,980	704,758	698,000	918,079
Debt Service-Interest	86,056	95,727	108,577	109,017	158,545	173,697	154,656	136,730
Transfer to Other Funds	343,927	8,874	(166,154)	38,789	215,325	150,507	5,705	-
Total Estimated Expenditures	11,858,951	11,385,326	11,705,126	12,239,228	13,091,092	13,082,381	14,019,099	14,586,840
<i>Percentage of Change from Prior Year</i>		-4.0%	2.8%	4.6%	7.0%	-0.1%	7.2%	4.0%
Net Change in Fund Balance	(401,986)	7,031	363,921	(282,249)	(120,370)	238,107	1,097,834	(250,116)
Fund Balance								
Beginning Balance	4,127,121	3,725,135	3,732,166	4,096,087	3,813,838	3,693,468	3,931,575	5,029,409
Projected Fund Balance Change								(222,503)
Prior Year Adjustment								
(Appropriated)/Surplus Fund Balance	(401,986)	7,031	363,921	(282,249)	(120,370)	238,107	1,097,834	(250,116)
Estimated Ending Fund Balance	3,725,135	3,732,166	4,096,087	3,813,838	3,693,468	3,931,575	5,029,409	4,556,790
<i>Percentage of Change from Prior Year</i>		0.2%	9.8%	-6.9%	-3.2%	6.4%	27.9%	-9.4%
Fund Balance as a Percentage of the Budget	31.41%	32.78%	34.99%	31.16%	28.21%	30.05%	35.88%	31.24%

CITY OF ONEIDA
2015-2022 Water Fund Balance Budget

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Adopted 2022
Total Beginning Fund Balance	2,253,825	2,816,293	3,284,033	3,580,338	3,989,515	4,445,249	5,370,660	6,071,760
Estimated Revenues								
Departmental	3,110,489	3,115,661	3,225,467	3,509,194	3,542,144	3,905,079	4,096,408	3,857,646
Use of Money & Property	83,374	8,140	7,485	3,449	3,648	556	2,904	4,900
Sale of Property & Compensation for Loss	2,000	2,386	-	10,924	10,220	38,119	55,950	2,500
Miscellaneous	1,319	-	-	-	537	2,583	52	1,000
Transfer from Other Funds	171,282	247,581	99,330	98,138	127,232	54,457	32,788	114,576
Total Estimated Revenues	3,368,464	3,373,768	3,332,282	3,621,705	3,683,781	4,000,794	4,188,102	3,980,622
<i>Percentage of Change from Prior Year</i>		0.2%	-1.2%	8.685%	1.7%	8.606%	4.682%	-5.0%
Estimated Expenditures								
Home and Community Services	1,903,196	1,734,955	1,843,669	1,821,809	1,876,786	2,018,937	2,014,619	2,284,740
Employee Benefits	532,663	531,193	557,070	554,358	533,944	578,559	518,812	593,636
Debt Service-Principle	250,000	370,000	400,000	410,000	415,000	150,000	350,000	398,549
Debt Service-Interest	23,759	93,500	66,177	57,614	48,310	41,900	201,961	198,725
Transfer to Other Funds	96,380	176,380	191,884	368,660	354,007	285,986	401,610	2,659,826
Total Estimated Expenditures	2,805,998	2,906,028	3,058,800	3,212,441	3,228,047	3,075,382	3,487,002	6,135,476
<i>Percentage of Change from Prior Year</i>		3.6%	5.3%	5.023%	0.5%	-4.729%	13.384%	76.0%
Net Change in Fund Balance	562,466	467,740	273,482	409,265	455,734	925,411	701,100	(2,154,854)
Fund Balance								
Beginning Balance	2,253,825	2,816,293	3,284,033	3,580,338	3,989,515	4,445,249	5,370,660	6,071,760
Projected Fund Balance Change								
Reserve Funds Used								
(Appropriated)/Surplus Fund Balance	562,466	467,740	296,305	409,177	455,734	925,411	701,100	(2,154,854)
Estimated Ending Fund Balance	2,816,293	3,284,033	3,580,338	3,989,515	4,445,249	5,370,660	6,071,760	3,916,906
<i>Percentage of Change from Prior Year</i>		16.6%	9.0%	11.4%	11.4%	20.8%	13.1%	-35.5%
Fund Balance as a Percentage of the Budget	100.37%	113.01%	117.05%	124.19%	137.71%	174.63%	174.13%	63.84%

CITY OF ONEIDA
2015-2022 Sewer Fund Balance Budget

	Actual 2015	Actual 2016	Audited 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Adopted 2022
Total Beginning Fund Balance	2,643,258	2,742,333	2,087,085	1,451,161	1,527,668	1,801,596	1,716,132	1,096,345
Estimated Revenues								
Departmental	2,115,701	2,210,253	2,177,536	2,368,632	2,432,387	2,215,012	2,421,696	3,740,985
Use of Money & Property	6,745	5,121	3,760	2,825	500	-	-	2,500
Licenses and Permits	400	250	-	600	-	325	-	-
Miscellaneous	37,298	15,926	200	73,439	30,250	23,816	258	15,750
Transfer from Other Funds	79,244	198,265	-	80,243	210,833	25,842	-	-
Reserve Funds used for expenses	-	-	-	-	-	-	-	-
Total Estimated Revenues	2,239,388	2,429,815	2,181,496	2,525,739	2,673,970	2,264,995	2,421,954	3,759,235
<i>Percentage of Change from Prior Year</i>		8.5%	-10.2%	15.8%	5.9%	-15.3%	6.9%	55.2%
Estimated Expenditures								
Home and Community Services	1,358,886	1,297,842	1,590,202	1,484,061	1,307,102	1,388,727	1,785,573	1,910,762
Employee Benefits	345,481	360,460	343,406	305,971	299,289	327,369	330,974	430,069
Debt Service-Principle	305,552	306,298	289,134	289,134	353,434	351,134	351,134	378,159
Debt Service-Interest	1,259	644	-	28,111	63,210	74,003	58,320	587,394
Transfer to Other Funds	129,135	1,119,819	594,678	341,954	377,007	209,227	515,740	262,020
Transfer to Bond Reserves	-	-	-	-	-	-	-	467,920
Total Estimated Expenditures	2,140,313	3,085,063	2,817,420	2,449,231	2,400,042	2,350,460	3,041,741	4,036,324
<i>Percentage of Change from Prior Year</i>		44.1%	-8.7%	-13.1%	-2.0%	-2.1%	29.4%	32.7%
Net Change in Fund Balance	99,075	(655,248)	(635,924)	76,508	273,928	(85,465)	(619,787)	(277,089)
Fund Balance								
Beginning Balance	2,643,258	2,742,333	2,087,085	1,451,161	1,527,668	1,801,596	1,716,132	1,096,345
(Appropriated)/Surplus Fund Balance	99,075	(655,248)	(635,924)	76,508	273,928	(85,465)	(619,787)	(277,089)
Estimated Ending Fund Balance	2,742,333	2,087,085	1,451,161	1,527,668	1,801,596	1,716,132	1,096,345	819,256
<i>Percentage of Change from Prior Year</i>		-23.9%	-30.5%	5.3%	17.9%	-4.7%	-36.1%	-25.3%
Fund Balance as a Percentage of the Budget	128.13%	67.65%	51.51%	62.37%	75.07%	73.01%	36.04%	20.30%

FIRE DEPARTMENT

DENNIS FIELDS, CHIEF

April 2022

MONTHLY REPORT

**CITY OF ONEIDA
FIRE DEPARTMENT**

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Dennis Fields
Fire Chief



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
dfields@oneidacity.com

***Oneida Fire Dept
Monthly Reports***

April, 2022

April 2022

April, 2022	YTD
FIRE	\$781.35
RESCUE	2788.22
NON-FIRE	11681.79
EMERGENCY RESPONSE TOTALS	\$15,251.36

TYPE OF CALLS REPORT
AND NUMBER OF CALLS

FIRE	1
RESCUE	97
NON FIRE	81
TOTAL	179



Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$123,000.00	\$9,829.47	\$84,423.34
Train/EMS 107	\$5,500.00		\$5,500.00
Fire Mar 108	\$4,500.00		\$3,454.60
Train/Fire 109	\$15,600.00	\$5,209.48	\$10,390.52
Alarm Maint 110	\$0.00		\$0.00
Personal Leave 112	\$3,000.00		\$2,769.41
Short Shift 114	\$0.00		\$0.00

YTD Call Comparison

	2021	2022	DIFF
FIRE	7	6	-1
RESCUE	450	385	-65
NON FIRE	215	354	139
Totals:	672	745	73

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Dennis Fields, *Chief*



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

Fire Department Revenue- April, 2022

Alarm Permits:	\$0
Solid Fuel Burning Permits:	\$60
Tent Inspections:	\$60
Fire Inspections:	\$910

CITY OF ONEIDA FIRE DEPARTMENT



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Fire Marshal's Office
Brian B. Burkle Jr., Fire Marshal
Andy Bennett, Assistant Fire Marshal

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
bburkle@oneidacity.com
abennett@oneidacity.com

FIRE MARSHAL MONTHLY REPORT APRIL 2022

TOTAL HOURS

TOTAL OFFICE HOURS 70

OFFICE BREAKDOWN	TOTAL INSPECTIONS	
BUSINESS INSPECTION	13	
BUSINESS REINSPECTION	5	
BUSINESS C OF C	4	
PUBLIC ASSEMBLY INSPECTION	1	
PUBLIC ASSEMBLY REINSPECTION	1	
PUBLIC ASSEMBLY C OF C	2	
OPERATING PERMITS	0	
SOLID FUEL BURNING DEVICE	0	
ORDER TO VACATE	0	
OCCUPANCY LOAD RATING	0	
VACANT BUILDING INSPECTIONS	0.5	
KNOX BOX WORK	1	
COMPLAINTS	1	
NO SHOW	1	
TENT INSPECTIONS	0	
MEETINGS / CODES SCHOOL	5.5	HOURS
PLAN REVIEW	9.5	HOURS
MISCELLEANOUS	4.5	HOURS

OFFICE BREAKDOWN CONT.	TOTAL HOURS
FIRE INVESTIGATION	2 HOURS
FIRE PREVENTION	0 HOURS
SMOKE DETECTOR INSTALLATION	0.5 HOURS
SMOKE DETECTORS INSTALLED	0
CO DETECTORS INSTALLED	0

FIRE MARSHAL'S ACTIVITIES

- Cancer Center addition plans reviewed and approved.
- Mock DWI drill completed at Oneida High School.

PARKS & RECREATION

LUKE GRIFF, DIRECTOR

April 2022

MONTHLY REPORT

Helen Acker
Mayor



Lucas M. Griff
Director

CITY OF ONEIDA

DEPARTMENT OF PARKS AND RECREATION

ONEIDA RECREATION CENTER, 217 CEDAR STREET

ONEIDA, NEW YORK 13421

Telephone: (315) 363-3590

March 2022

- A full financial was previously submitted
- Total revenue for the month was \$9,925.00
- Kallet Civic Center rentals generated \$2,855.50 in revenue
- Recreation Center rentals generated \$3,452.50 in revenue
- Rentals at the Recreation Center for the month of March are as follows: We had 19 gym rentals and 16 room rentals. Along with all of our programs and then 42 total rentals between two facilities, March was an extremely busy month.
- We had 12 rentals at the Kallet during the month of March.
- The maintenance crew continues to empty doggie pots and garbage cans at least twice a week in the parks, usually Mondays and Fridays.
- Changed Kallet marquee
- Our lone part time maintenance worker stayed very bust during the month of March.
 - Maintain equipment
 - Snow removal
 - Storm clean up, we had a few trees come down in a few parks and trails that needed to be cleaned up
 - Prep for Spring and Summer
- Set up for events at the Kallet
- Multiple showings at the Kallet
- Working on Spring and Summer programming
- Continuing to train the new Account Clerk
- Continue to work with the Oneida Improvement Committee and other City Dept. on the Dog Park
- Our youth and adult winter programs are coming to an end, most of our winter sport leagues will be ended their seasons this month.

- Started getting quotes for improvements to Vets field, new bleachers, fence and bathroom fixture replacements.
- Oneida DRI
- Continued advertising to fill the vacant Full Time Maintenance Worker position.
- Continued advertising for Lifeguards
- Started planning for the second annual Fall Festival
- Working with the Mayor on a plan for an outside entity to operate the Kallet.

Respectively submitted,

Lucas Griff

Parks and Recreation Director

Helen Acker
Mayor



Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION
ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062
www.oneidacity.com

Oneida Recreation Department Coordinator
Programming Report March 2022

- Coed Volleyball is still going strong with 10 competitive teams on Thursday nights.
- Hoop Monsters finished up with a great season. 8 co-ed teams divided up between 2 divisions. We had our first ever all girls' game which went off wonderfully. I plan on having an all-girls league next season. We also had our end of the year Hoop Monsters fun day challenge.
- Our after-school program is bringing in around 20 kids per day. Kids are playing basketball, football and kickball for about 2 hours.
- Men's basketball is still going on Monday nights with 6 teams.
- Our older adults walking club is still continuing in the mornings
- We started our Tee-ball sign ups
- We started to advertise our annual Easter Egg Hunt at Allen Park for the day before Easter.
- We had a PBA cornhole fundraiser for "Shop with a Cop". We teamed up with Oneida Cornhole for the event and it drew a lot of people from all over the area. We were able to raise over \$1200 for the foundation.
- Preparing applications for life-guards
- We continue to change the marquee and manage the Kallet Civic Center for all of the rentals and events.
- Pickleball is still happening 3 times a week in our gym
- Our Boys & Girls Reckers basketball teams have started up with practices at the rec and games at Accelerate Sports Complex. We have a girls 5th/6th grade team and a boys 7th/8th grade team.
- We started up a youth football clinic indoors on Sunday mornings. We had over 50 kids our first clinic and have two more coming up in April.

Respectively submitted,

Justin Acker
Recreation Coordinator

Helen Acker
Mayor



Lucas M. Griff
Director

CITY OF ONEIDA

DEPARTMENT OF PARKS AND RECREATION

ONEIDA RECREATION CENTER, 217 CEDAR STREET

ONEIDA, NEW YORK 13421

Telephone: (315) 363-3590

April 2022

- A full financial report is attached
- Total revenue for the month was \$4,842.50
- Kallet Civic Center rentals generated \$1,780.00 in revenue
- Recreation Center rentals generated \$2,547.50 in revenue
- We had 23 gym rentals and 16 room rentals at the Recreation Center during the month of April.
- We had 8 rentals at the Kallet during the month of April.
- We had 4 park and field rentals.
- We had a total of 50 rentals between the Kallet and Recreation Center for the month. These are the most rentals we have had in a single month since the start of the pandemic over 2 years ago.
- The maintenance crew continues to empty doggie pots and garbage cans at least twice a week in the parks, Mondays and Fridays. Now that the weather is getting better we are picking up on Wednesdays, as well.
- Changed Kallet marquee
- Our lone part time maintenance worker stayed very bust during the month of April. We have been trying to find a full time Maintenance Worker with no luck. Up to this point we have only received one qualified application. We had trouble fill all of our maint. positions last summer. Hopefully this summer is different.
 - Maintain equipment
 - Spring clean-up, we had a few trees come down in a few parks and trails that needed to be cleaned up
 - Prep for Spring and Summer
 - Working on ball fields
 - Put out swings, tennis and pickleball nets, benches and picnic tables
- Set up for events at the Kallet
- Multiple showings at the Kallet

- Working on Spring and Summer programming
- Continuing to train the new Account Clerk
- Continue to work with the Oneida Improvement Committee and other City Dept. on the Dog Park
- Our youth and adult winter programs are coming to an end or have ended. We had a great winter sports season. All of our youth and adult leagues went very well, with little to no issues.
- Started getting quotes for improvements to Vets field, new bleachers, fence and bathroom fixture replacements. Planning to have the fence installed by the end of May.
- Oneida DRI
- Continued advertising to fill the vacant Full Time Maintenance Worker position.
- Continued advertising for Lifeguards
- Started planning for the second annual Fall Festival
- Working with the Mayor on a plan for an outside entity to operate the Kallet.
- We typically hold the City's Arbor Day celebration on the last Friday in April. But, this year with the cold weather we have been having in April I pushed it back a week to May 6th.

Respectively submitted,

Lucas Griff

Parks and Recreation Director

Helen Acker
Mayor



Lucas M. Griff
Director

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Oneida Recreation Department Coordinator
Programming Report April 2022

- Coed Volleyball is still going strong with 10 competitive teams on Thursday nights. .
- Our after-school program is bringing in around 20 kids per day. Kids are playing basketball, football and kickball for about 2 hours.
- Men's basketball is still going on Monday nights with 6 teams.
- Our older adults walking club is still continuing in the mornings
- Tee-Ball sign-ups are going well with 70 registered kids.
- We had to postpone our annual Easter Egg hunt due to the weather but we ended up having it a week later at Allen Park and it went very well.
- We started our annual Easter egg coloring/dance party at the Kallet the Wednesday before Easter. I dressed up as the Easter Bunny and dj'ed the party for kids and families. We had well over 100 people at the event. We teamed up with Connected Community Schools for the event.
- Preparing applications for life-guards
- We continue to change the marquee and manage the Kallet Civic Center for all of the rentals and events.
- Pickleball is still happening 3 times a week in our gym
- Our Boys & Girls Reckers basketball teams are still going with practices at the rec and games at Accelerate Sports Complex. We have a girls 5th/6th grade team and a boys 7th/8th grade team.
- Our Youth Football camps are going great. We introduced the kids to the new head football coach for Oneida. We are very excited to work with him in the future to make our program even more successful.
- We are preparing the fields for spring sports
- We had an indoor soccer clinic which is run by the varsity girls soccer coach.

Respectively submitted,

Justin Acker
Recreation Coordinator



Oneida, NY

Monthly Transaction Report

Date Range: 4/1/2022 - 4/30/2022

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Transaction Amount
Invoice		
KAL-Rental Marquee - Kallet Rental Marquee		940.00
KAL-Rental NFP - Kallet Rental Not for Profit		370.00
KAL-Wedding Rental - Kallet Wedding Rental		610.00
REC-Equipment Rental - REC-Equipment Rental		145.00
REC-Gym Rental - Rec-Gym Rental		795.00
REC-Gym Tot party - REC-Gym Tot party		1,250.00
REC-Rental FPP - REC-Rental Field/Pool		115.00
REC-Room Rental - REC-Room Rental		262.50
REC-Room Teen Party - REC-Room Teen Party		105.00
REC-T-Ball - REC-T-Ball		120.00
REC-Youth Basketball - REC-Youth Basketball		60.00
	Transaction Total:	4,772.50
Payment		
KAL-Rental Marquee - Kallet Rental Marquee		-875.00
KAL-Rental NFP - Kallet Rental Not for Profit		-370.00
KAL-Rental Resident - Kallet Rental Resident		-100.00
REC-Gym Rental - Rec-Gym Rental		-855.00
REC-Gym Tot party - REC-Gym Tot party		-960.00
REC-Rental FPP - REC-Rental Field/Pool		-105.00
REC-Room Rental - REC-Room Rental		-22.50
REC-Room Teen Party - REC-Room Teen Party		-150.00
REC-T-Ball - REC-T-Ball		-220.00
REC-Youth Basketball - REC-Youth Basketball		-180.00
REC-Youth Flag Football - REC-Youth Flag Football		-20.00
	Transaction Total:	-3,857.50
	Total for Period:	.915.00

Monthly Transaction Report

Date Range: 4/1/2022 - 4/30/2022

Oneida, NY



Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
1179	Oneida Music Boosters - Stephanie Mahler	4/26/2022	Invoice	100.00	ARPKT04118		INV05888	KAL-Rental Marquee	100.00
	Reference Number: INV05888								
1179	Oneida Music Boosters - Stephanie Mahler	4/29/2022	Payment	-100.00	ARPKT04128	R00055260	INV05888	KAL-Rental Marquee	-100.00
	Reference Number: 338								
1196	Stephanie Bickom	4/13/2022	Invoice	20.00	ARPKT04063		INV05837	REC-T-Ball	20.00
	Reference Number: INV05837								
1196	Stephanie Bickom	4/21/2022	Payment	-20.00	ARPKT04079	R00055083	INV05837	REC-T-Ball	-20.00
	Reference Number: REC								
1223	Stephen Becker	4/6/2022	Payment	-110.00	ARPKT04033	R00054750	INV05779	REC-Gym Tot party	-110.00
	Reference Number: REC								
1238	Dylan Stoker	4/6/2022	Payment	-60.00	ARPKT04033	R00054734	INV05736	REC-Youth Basketball	-60.00
	Reference Number: REC								
1242	Stephanie Waite	4/6/2022	Payment	-20.00	ARPKT04033	R00054750	INV05780	REC-T-Ball	-20.00
	Reference Number: REC								
1401	Stephanie Znuj	4/6/2022	Payment	-20.00	ARPKT04033	R00054744	INV04164	REC-Youth Flag Football	-20.00
	Reference Number: REC								
1402	Jennifer VanWie-Snyder	4/27/2022	Invoice	160.00	ARPKT04120		INV05889	REC-Gym Tot party	160.00
	Reference Number: INV05889								
1452	Jennifer Scalise	4/6/2022	Payment	-60.00	ARPKT04033	R00054742	INV05740	REC-Rental FPP	-60.00
	Reference Number: REC								
1572	Lynn Wean	4/6/2022	Payment	-35.00	ARPKT04033	R00054748	INV05765	KAL-Rental Marquee	-35.00
	Reference Number: REC								
1600	Jennifer Bailey	4/27/2022	Invoice	110.00	ARPKT04126		INV05895	REC-Gym Tot party	110.00
	Reference Number: INV05895								
1646	Megan Dunn	4/28/2022	Invoice	20.00	ARPKT04130		INV05897	REC-T-Ball	20.00
	Reference Number: INV05897								
1801	Kierstin Locke	4/6/2022	Payment	-130.00	ARPKT04033	R00054730	INV05732	REC-Gym Tot party	-130.00
	Reference Number: REC								
1806	Diane Farina	4/22/2022	Invoice	60.00	ARPKT04108		INV05882	REC-Gym Rental	60.00
	Reference Number: INV05882								
1806	Diane Farina	4/27/2022	Payment	-60.00	ARPKT04116	R00055221	INV05882	REC-Gym Rental	-60.00
	Reference Number: 3069								
1865	Holy Cross Academy	4/21/2022	Payment	-735.00	ARPKT04065	R00054971	INV03946	REC-Gym Rental	-720.00
	Reference Number: 101777						INV05834	REC-Gym Rental	-15.00

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
1865	Holy Cross Academy Reference Number: INV05834	4/8/2022	Invoice	735.00	ARPKT04056		INV05834	REC-Gym Rental	735.00
1887	Madison County Children's Advocacy Center Reference Number: 42736	4/13/2022	Payment	-540.00	ARPKT04053	R00054903	INV05833	KAL-Rental Marquee	-540.00
1887	Madison County Children's Advocacy Center Reference Number: INV05833	4/8/2022	Invoice	540.00	ARPKT04055		INV05833	KAL-Rental Marquee	540.00
1907	Addie Cannistra Reference Number: 6082	4/5/2022	Payment	-100.00	ARPKT04026	R00054663	INV03353	KAL-Rental Resident	-100.00
1910	Lisa Curtis Reference Number: REC	4/6/2022	Payment	-130.00	ARPKT04033	R00054743	INV05756	REC-Gym Tot party	-130.00
1954	DAVID BERQUINT Reference Number: INV05843	4/14/2022	Invoice	15.00	ARPKT04070		INV05843	REC-Rental FPP	15.00
1954	DAVID BERQUINT Reference Number: 409940	4/21/2022	Payment	-15.00	ARPKT04072	R00055013	INV05843	REC-Rental FPP	-15.00
1971	PATRICK BREEZE Reference Number: REC	4/6/2022	Payment	-40.00	ARPKT04033	R00054742	INV05742	REC-T-Ball	-40.00
2015	LUCY KESSLER Reference Number: INV05892	4/27/2022	Invoice	240.00	ARPKT04123		INV05892	REC-Room Rental	240.00
2104	CARRIE EARL Reference Number: INV05783	4/1/2022	Invoice	212.50	ARPKT04024		INV05783	KAL-Rental NFP	212.50
2104	CARRIE EARL Reference Number: 1104	4/6/2022	Payment	-212.50	ARPKT04040	R00054807	INV05783	KAL-Rental NFP	-212.50
2107	JESSICA MEYERS Reference Number: REC	4/21/2022	Payment	-75.00	ARPKT04079	R00055078	INV05832	REC-Room Teen Party	-75.00
2107	JESSICA MEYERS Reference Number: INV05832	4/7/2022	Invoice	75.00	ARPKT04051		INV05832	REC-Room Teen Party	75.00
2171	AMELIA FEDCHENKO Reference Number: REC	4/13/2022	Payment	-60.00	ARPKT04053	R00054888	INV05805	REC-Youth Basketball	-60.00
2171	AMELIA FEDCHENKO Reference Number: INV05805	4/5/2022	Invoice	60.00	ARPKT04038		INV05805	REC-Youth Basketball	60.00
2181	DENNIS RAHN Reference Number: INV05894	4/27/2022	Invoice	30.00	ARPKT04125		INV05894	REC-Room Teen Party	30.00
2181	DENNIS RAHN Reference Number: 394	4/29/2022	Payment	-30.00	ARPKT04128	R00055262	INV05894	REC-Room Teen Party	-30.00
2306	ANTHONY MOREHOUSE Reference Number: INV05856	4/19/2022	Invoice	15.00	ARPKT04086		INV05856	REC-Equipment Rental	15.00
2337	PETE GELARDI Reference Number: REC	4/6/2022	Payment	-110.00	ARPKT04033	R00054734	INV05734	REC-Gym Tot party	-110.00
2407	JOSEPH PACE Reference Number: REC	4/13/2022	Payment	-22.50	ARPKT04053	R00054885	INV05787	REC-Room Rental	-22.50

Account Number	Name	Date	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
2407	JOSEPH PACE	4/4/2022	Invoice	22.50	ARPKT04034		INV05787	REC-Room Rental	22.50
2672	RACHEL SNEDDEN	4/28/2022	Invoice	610.00	ARPKT04131		INV05898	KAL-Wedding Rental	610.00
2695	HEATHER WHITE	4/6/2022	Payment	-45.00	ARPKT04033	R00054745	INV05754	REC-Room Teen Party	-45.00
2713	BRIANNA THOMAS	4/1/2022	Invoice	20.00	ARPKT04025		INV05784	REC-T-Ball	20.00
2713	BRIANNA THOMAS	4/13/2022	Payment	-20.00	ARPKT04053	R00054884	INV05784	REC-T-Ball	-20.00
2759	RICHARD MIDLAM	4/6/2022	Payment	-60.00	ARPKT04033	R00054750	INV05777	REC-Gym Rental	-60.00
2766	KATRINA JONES MATHIEU	4/6/2022	Payment	-60.00	ARPKT04033	R00054734	INV05735	REC-Youth Basketball	-60.00
2767	TRACY JENNISON	4/6/2022	Payment	-110.00	ARPKT04033	R00054742	INV05739	REC-Gym Tot party	-110.00
2768	KAYLEE SWETMON	4/6/2022	Payment	-20.00	ARPKT04033	R00054742	INV05741	REC-T-Ball	-20.00
2771	RANDI HULL	4/6/2022	Payment	-20.00	ARPKT04033	R00054742	INV05743	REC-T-Ball	-20.00
2781	CINDY WILSON	4/6/2022	Payment	-20.00	ARPKT04033	R00054744	INV05758	REC-T-Ball	-20.00
2782	DAVID MOORE	4/6/2022	Payment	-20.00	ARPKT04033	R00054744	INV05759	REC-T-Ball	-20.00
2783	KAREN ALVORD	4/6/2022	Payment	-30.00	ARPKT04033	R00054748	INV05764	REC-Rental FPP	-30.00
2801	WITNESSES	4/13/2022	Payment	-157.50	ARPKT04042	R00054854	INV05824	KAL-Rental NFP	-157.50
2801	WITNESSES	4/5/2022	Invoice	157.50	ARPKT04041		INV05824	KAL-Rental NFP	157.50
2802	THERESA KIDD	4/21/2022	Payment	-130.00	ARPKT04079	R00055078	INV05825	REC-Gym Tot party	-130.00
2802	THERESA KIDD	4/6/2022	Invoice	130.00	ARPKT04043		INV05825	REC-Gym Tot party	130.00
2804	VALERIE RICKETTS	4/12/2022	Invoice	100.00	ARPKT04059		INV05835	KAL-Rental Marquee	100.00
2804	VALERIE RICKETTS	4/21/2022	Payment	-100.00	ARPKT04079	R00055081	INV05835	KAL-Rental Marquee	-100.00
2805	JUSTIN SAVAGE	4/12/2022	Invoice	20.00	ARPKT04062		INV05836	REC-T-Ball	20.00
2805	JUSTIN SAVAGE	4/21/2022	Payment	-20.00	ARPKT04079	R00055083	INV05836	REC-T-Ball	-20.00

Account Number	Name	Invoice Number	Transaction Type	Transaction Amount	Packet Number	Receipt Number	Invoice Number	Revenue Code	Amount
2807	HARLEIGH LEAHEY	INV05844	Invoice	-20.00	ARPKT04071		INV05844	REC-T-Ball	20.00
2807	HARLEIGH LEAHEY	INV05844	Payment	-20.00	ARPKT04079	R00055085	INV05844	REC-T-Ball	-20.00
2808	MEGAN WHITNEY	INV05845	Invoice	130.00	ARPKT04074		INV05845	REC-Gym Tot party	130.00
2808	MEGAN WHITNEY	INV05845	Payment	-130.00	ARPKT04079	R00055086	INV05845	REC-Gym Tot party	-130.00
2809	JENN EAGER	INV05846	Invoice	110.00	ARPKT04074		INV05846	REC-Gym Tot party	110.00
2809	JENN EAGER	INV05846	Payment	-110.00	ARPKT04079	R00055086	INV05846	REC-Gym Tot party	-110.00
2810	RACHEL SCOTT	INV05851	Invoice	20.00	ARPKT04075		INV05851	REC-T-Ball	20.00
2811	CRYSTAL JOHNSON	INV05853	Invoice	30.00	ARPKT04081		INV05853	REC-Rental FPP	30.00
2812	STEPHEN BELLINGER	INV05854	Invoice	130.00	ARPKT04082		INV05854	REC-Gym Tot party	130.00
2816	DAWN CLARK	INV05859	Invoice	30.00	ARPKT04088		INV05859	REC-Rental FPP	30.00
2823	VICTORIA KNOWLTON	INV05869	Invoice	130.00	ARPKT04095		INV05869	REC-Gym Tot party	130.00
2835	LATTIA LEONARD	INV05881	Invoice	190.00	ARPKT04104		INV05881	REC-Gym Tot party	190.00
2839	ALEXIS WESSELDINE	INV05887	Invoice	160.00	ARPKT04115		INV05887	REC-Gym Tot party	160.00
2840	TOM CAMPANIE	INV05890	Invoice	130.00	ARPKT04121		INV05890	REC-Equipment Rental	130.00
2841	DAVE AUSTIN	INV05893	Invoice	100.00	ARPKT04124		INV05893	KAL-Rental Marquee	100.00
2841	DAVE AUSTIN	6091	Payment	-100.00	ARPKT04128	R00055261	INV05893	KAL-Rental Marquee	-100.00
2842	CAROLYN LAMPMAN	INV05899	Invoice	100.00	ARPKT04134		INV05899	KAL-Rental Marquee	100.00
2844	OLIVIA MONAHAN	INV05901	Invoice	40.00	ARPKT04136		INV05901	REC-Rental FPP	40.00
				Transaction Grand Total for Period:					915.00

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Transaction Amount
Invoice		
KAL-Rental Marquee	Kallet Rental Marquee	940.00
KAL-Rental NFP	Kallet Rental Not for Profit	370.00
KAL-Wedding Rental	Kallet Wedding Rental	610.00
REC-Equipment Rental	REC-Equipment Rental	145.00
REC-Gym Rental	Rec-Gym Rental	795.00
REC-Gym Tot party	REC-Gym Tot party	1,250.00
REC-Rental FPP	REC-Rental Field/Park/Pool	115.00
REC-Room Rental	REC-Room Rental	262.50
REC-Room Teen Party	REC-Room Teen Party	105.00
REC-T-Ball	REC-T-Ball	120.00
REC-Youth Basketball	REC-Youth Basketball	60.00
	Transaction Total:	4,772.50
Payment		
KAL-Rental Marquee	Kallet Rental Marquee	-875.00
KAL-Rental NFP	Kallet Rental Not for Profit	-370.00
KAL-Rental Resident	Kallet Rental Resident	-100.00
REC-Gym Rental	Rec-Gym Rental	-855.00
REC-Gym Tot party	REC-Gym Tot party	-960.00
REC-Rental FPP	REC-Rental Field/Park/Pool	-105.00
REC-Room Rental	REC-Room Rental	-22.50
REC-Room Teen Party	REC-Room Teen Party	-150.00
REC-T-Ball	REC-T-Ball	-220.00
REC-Youth Basketball	REC-Youth Basketball	-180.00
REC-Youth Flag Football	REC-Youth Flag Football	-20.00
	Transaction Total:	-3,857.50
	Total for Period:	915.00

PLANNING DEPARTMENT

CHRIS HENRY, DIRECTOR

April 2022

MONTHLY REPORT

APRIL
2022

Monthly
Report

Department of
Planning and
Development

Department of Planning and Development
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Planning Commission Zoning Board of Appeals

An Area Variance 10' frontage area variance to allow for the placement of a single-family residence located at 0 Florence Ave (Parcel Address), Tax Map Number 38.39-2-9 , zoned R-2, by Timothy Washo was tabled and the public hearing remained open until further information could be gathered relating to this property. A memo for the PCZBA was drafted outlining the site history, development standards and precedents relating to area variances were made.

Site Plan Review to establish professional office space on the second and third floor at 125 Oneida Street (Physical Address)/122 Vanderbilt Ave, Tax Map Number 30.71-2-45, zoned DC, by Anthony Barnaba was tabled due to the applicant not being in attendance to answer PCZBA questions.

Sketch Plat Approval, Preliminary Plat Waiver, and Final Plat Approval for a 2-lot minor subdivision (SBL# 55.-1-60.13), zoned Agricultural, by Joni and Paul W. Harrington was approved.

ISketch Plat Approval, Preliminary Plat Waiver, and Final Plat Approval for a 2-lot minor subdivision (SBL# 47.-2-60.3), zoned Agricultural, by James and Nancy Conley was approved.

Discussion about acceptable plan documents for area variances that must be submitted to the Planning and Development Department and the PCZBA when considering an area variance was held. The City attorney advised not codifying the requirements for area variance documentation to allow for flexibility as needs arise.

In-House Grants

The RESTORE monitoring phase of grant administration is continuing.

The HOME Grant through New York State Office of Homes and Community Renewal (HCR) is in the monitoring phase. Residency verification letters have been sent on Friday 3/11/22. We are continuously receiving responses from home owners.

The DRI process is moving forward. The LPC has a list off projects up for consideration. Working meeting will be held to discuss the project and review them under an objective criteria established by the LPC.

Comprehensive Plan

Working on the update of the Comprehensive Plan. Learned about a Smart Growth Comprehensive Planning grant was released. My office is currently reviewing appropriate projects and

documentation that will make for a competitive application. We can apply for up to \$100,000 to get an updated comprehensive plan.

Oneida Business Park

Looking at expansion of the business park to accommodate new and expanding businesses.

Community Gardens

Garden cleanup has been ongoing to prepare for planting in may.

Ongoing work

Daily tasks including regular administration of programs, preparation for Planning Commission Zoning Board of Appeals meetings (agendas, minutes, legal notices, review of applications, preparation of meeting packets, etc.), monthly reports, follow-up on various projects, code interpretation, code research, voucher submissions, assistance to residents and business owners for various applications, Land Committee issues, flood zone questions, consultations on potential projects, questions from public and other agencies, dissemination of information as requested.

Social Media

The Planning and Development Office now has a Facebook page and Instagram account. Please like and share the content. Typical postings include city events, planning events, planning industry articles, requests for community engagement posting, and legal notices. The intent is to add another avenue to engage with residents. Followers are up to 362. We hope to get it to 1,000 by the end of the year. Please share and like our content and page.

Website Updates

A project intake form is now hosted on the website. This give the community the first step towards getting a project implemented. It is submitted to the development@oneidacity.com e-mail that is sent to Codes and Planning. This new e-mail is now the point of contact for the Mayor's Walk Oneida Initiative.

Zoning Map Update

The zoning maps have been updated. This will be a continuous process to help give the community the best available information.

POLICE DEPARTMENT

JOHN LITTLE, CHIEF

April 2022

MONTHLY REPORT



**CITY OF ONEIDA
DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE**



John Little
Chief of Police

108 Main Street
Oneida, New York 13421
Phone (315) 363-9111

Monthly Report for April 2022

Overtime: The Department had \$3,186.62 in total overtime cost for the month. This includes coverage for various trainings. Covid continues to cause occasional shortages. That said, our overtime is less than half it was last month. Both of the new officers are on duty in full capacity.

Activity: I've attached stat sheets with a breakdown. April has continued the trend of being busier than at this time a year ago. We have made 30% more arrests to date than at this time last year. Mental health calls decreased slightly. Domestic incidents are remaining consistent month after month.

Police Reform: We hosted an area wide Background Investigations course at the Kallet. A big part of finding quality candidates starts at the initial investment. We also partnered with BRIDGES in a drug take back community event which was well attended. Additionally, we partnered with the School and the Fire Department to bring back the Mock DWI event at the school. We received a great deal of positive feedback.

Miscellaneous: We were able to locate 4 Tahoe's through Enterprise. Our previous order of 4 Durangos (from last summer), had been canceled due to supply constraints. We were able to successfully process these orders and anticipate the cross over will be sometime this summer. We had a meeting with Enterprise and it is clear that we will have to rethink vehicle ordering and how we keep the fleet in lower mileage during these times of constraint. We also participated in Operation Safe Stop and the U text U pay campaign. AC Lowell and I also attended the GTSC traffic safety conference.

If there are any questions on this format or the attached informational sheets please contact me by email and I will endeavor to answer any concerns. Thank you.

2022 Stats by Month

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
CALLS FOR SERVICE	593	566	604	576									2339
CRIMINAL OFFENSES	218	198	232	245									893
ARRESTS	81	93	100	102									376
PARKING TICKETS	35	28	51	6									120
TRAFFIC TICKETS	92	82	160	189									523

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
CALLS FOR SERVICE	534	463	646	625	777	769	833	723	705	750	587	603	8015
CRIMINAL OFFENSES	165	182	207	194	249	223	290	239	284	304	173	203	2713
ARRESTS	58	66	83	78	101	69	141	88	95	108	69	79	1035
PARKING TICKETS	24	13	16	1	5	15	3	8	5	11	95	33	229
TRAFFIC TICKETS	89	122	118	110	99	94	116	105	149	102	81	80	1265

April Breakdown 2022

	Apr 2021	Apr 2022	Apr Change	YTD 2021	YTD 2022	YTD Change
Calls for Service	625	576	-49	2268	2339	71
Criminal Offenses	194	245	51	748	893	145
Arrests	78	102	24	285	376	91
Parking Tickets	1	6	5	54	120	66
Traffic Tickets	110	189	79	439	523	84
Felony Charges	17	14	-3	60	79	19
Misdemeanor Charges	61	87	26	251	324	73
Violation Charges	8	11	3	41	43	2
CPL Warrants/Bench	6	8	2	18	30	12

DIR's	
January	47
February	42
March	46
April	45
May	
June	
July	
August	
September	
October	
November	
December	
Total	180

2022 Mental Health Calls

MONTH	NO TRANSPORT / Assist	9.45/9.41 Transport / Attempted Suicide	Overdose	TOTAL CALLS PER MONTH
JAN	10	17		27
FEB	10	6		16
MAR	10	9		19
APR	6	10		16
MAY				0
JUN				0
JUL				0
AUG				0
SEP				0
OCT				0
NOV				0
DEC				0
TOTALS	36	42	0	78

April 2022 (2 payroll periods: 03/27/22 – 04/23/22)

Total overtime hours: 85.75
Total cost of overtime: \$3186.62

Total overtime comp time hours earned: 84.28
Total overtime comp time hours used: 98.75

45.52: COVER OFFICER SHORTAGES DUE TO OJI'S/COVER TIME OFF FOR VACATIONS, COMP TIME USED, HOLIDAY TIME USED, COVID,
36: COMPLETE INVESTIGATIONS
39.13: SPECIAL INVESTIGATIONS/EVENTS/TRAININGS (DataMaster meeting, State Training at Kallet Theater, STEP Grant, Unattended Death)
13.5: COURT
35.88: ADMIN (CSEA EMPLOYEES WORKING 40 HOURS- DUE TO SICK/COVID, MEDICAL LEAVE AND MEETINGS)