

**City of Oneida
Planning Commission Zoning Board of Appeals
Meeting Minutes
December 13, 2022**

The regular meeting of the Planning Commission Zoning Board of Appeals was held on Tuesday, December 13, 2022, at 6:00 p.m. in the Common Council Chambers, City Hall, 109 N. Main St. Oneida, NY.

The meeting was called to order at 6:04 pm by Chairman Fred Meyers.

PRESENT: Fred Meyers
Pat Thorpe
Barbara Henderson
Todd Schaal
Randy Bonville
Perry Tooker

ALSO PRESENT: Brian Burkle, Fire Marshall
Christopher Henry, Director of Planning

Absent: Kipp Hicks

RESOLVED, that the Monday, November 7, 2022, PCZBA meeting minutes are hereby approved.

Moved by Pat Thorpe
Seconded by Todd Schaal

Aves: 6
Nays: 0

Motion Carried

Item #1- Site Plan Review and Conditional Use Permit for the establishment of a personal care service tattoo parlor and art/design school at 730 Lenox Ave, zoned L-I, Tax Map Number 37.44-1-2, by Michael Flint, file# 2022-040.

Applicant was in attendance.

There was a discussion based on the 239 review comments received from the county about the type of school. Mr. Flint responded that it will be more of a one-on-one, maybe two-on-one session. Mr. Flint also talked about his teaching credentials qualifying him to provide the service.

SEQRA- Resolved, that the Joint Zoning Board of Appeals/Planning Commission be declared Lead Agency and classifies the action as Type II requiring no further review.

Moved by Todd Schaal
Seconded by Pat Thorpe

Ayes: 6
Nays: 0

239 Review- Was returned by the County, and was returned for local determination. They had the following comment:

The County would like to point out that the applicant discusses creating a potential art school. To fully understand the impacts of the art school on the site and neighborhood, the applicant should make clear whether it will happen since a conditional use permit application was filled out for it. How does the applicant define an art school, and broadly what type of lessons will occur? Further, where will the art lessons occur on the site plan? Based on the site plan and the conditional use permits, we are sending back the application for local determination.

Moved by Randy Bonville to open the Public Hearing at 6:03 p.m.
Seconded by Barbara Henderson

No comments.

Moved by Todd Schaal to close the Public Hearing at 6:04 p.m.
Seconded by Perry Tooker

Ayes: 6
Nays: 0

MOTION CARRIED

RESOLVED, that the conditional use permit for the establishment of a personal care service tattoo parlor at 730 Lenox Ave, zoned L-I, Tax Map Number 37.44-1-2, by Michael Flint, file# 2022-040 be approved pursuant to Section 190-44, Article B, 2b of the Zoning Ordinance of the City of Oneida.

Moved by Pat Thorpe
Seconded by Randy Bonville

Ayes: 6
Nays: 0

RESOLVED, that the conditional use permit for the establishment of an art/design school at 730 Lenox Ave, zoned L-I, Tax Map Number 37.44-1-2, by Michael Flint, file# 2022-040 be approved pursuant to Section 190-44, Article B, 2b of the Zoning Ordinance of the City of Oneida.

Moved by Pat Thorpe
Seconded by Randy Bonville

Ayes: 6
Nays: 0

RESOLVED, that the Site Plan for the establishment of a personal care service tattoo parlor and art/design school at 730 Lenox Ave, zoned L-I, Tax Map Number 37.44-1-2, by Michael Flint, file# 2022-040 be approved pursuant to Section 190-44, Article B, 2b of the Zoning Ordinance of the City of Oneida with the following conditions:

- 1) The applicant will obtain all required permits and approvals, including building and sign permits.
- 2) The key box must be installed, if not already.
- 3) All dumpsters, and refuse receptacles are to be covered and screened.
- 4) No outside storage of any biohazard materials and all biohazard materials will be disposed of through legally acceptable means.

Moved by Randy Bonville
Seconded by Pat Thorpe

Ayes: 6
Nays: 0

MOTION CARRIED

Item #2- Discussion about PCZBA Meeting time for 2023

Chris stated that the application due date is 19 calendar days before the meeting. He went on to say that often depending on the month if you set the last Tuesday of the month as the due date it can go down to only a 12-day lead time to the meeting. Chris explained that the 19 days will account for weekends and also help give a little more time if there were any holidays. There was a discussion about the following agenda still working for everyone. Pat mentioned the June 13th meeting date was most likely going to be grievance day. It was agreed that the activities room would work for that date.

January – Meeting Date: January 10, 2023	Applications due: December 22, 2022
February – Meeting Date: February 14, 2023	Applications due: January 26, 2023
March – Meeting Date: March 14, 2023	Applications due: February 23, 2023
April – Meeting Date: April 11, 2023	Applications due: March 23, 2023
May – Meeting Date: May 9, 2023	Applications due: April 20, 2023
June – Meeting Date: June 13, 2023	Applications due: May 25, 2023
July – Meeting Date: July 11, 2023	Applications due: June 22, 2023

August – Meeting Date: August 8, 2023

Applications due: July 20, 2023

September – Meeting Date: September 12, 2023

Applications due: August 24, 2023

October – Meeting Date: October 10, 2023

Applications due: September 21, 2023

November – Meeting Date: November 14, 2023

Applications due: October 26, 2023

December – Meeting Date: December 12, 2023

Applications due: November 23, 2023

January 2024– Meeting Date: January 9, 2024

Applications due: December 21, 2023

RESOLVED, that there being no further business to be brought before the PCZBA, the meeting is hereby adjourned.

Moved by Pat Thorpe

Seconded by Todd Schaal

Ayes: 6

Nays: 0

MOTION CARRIED

Meeting adjourned at 6:11 p.m.