

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE



COUNTY OFFICE BUILDING
PO BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)

Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

MADISON COUNTY CROSS FILER NOTIFICATION

COMPLETE IF APPLYING FOR MULTIPLE EXAMINATIONS SCHEDULED FOR THE SAME DAY: If you have applied to take a written test announced by either one or several local jurisdictions (county, town, city or State of New York*) scheduled to be held on the same test date as this written test, you must notify each of the local jurisdictions no later than two weeks before the test date so they can make arrangements for taking all tests at one test site. Failure to notify each agency may result in disqualification from one or more examinations in the series.

(Please print)

EXAM DATE: _____ **NAME:** _____

ADDRESS: _____

LOCATION WHERE YOU WISH TO TAKE EXAM: _____

ALL EXAMINATION NUMBERS, TITLES AND LOCATIONS FOR WHICH YOU HAVE APPLIED:

| <u>EXAM NUMBER</u> | <u>EXAM TITLE</u> | <u>LOCATION</u> |
|--------------------|-------------------|-----------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

***PLEASE NOTE: IF YOU HAVE APPLIED FOR BOTH NEW YORK STATE AND LOCAL GOVERNMENT EXAMINATIONS, YOU MUST TAKE ALL TESTS AT THE NEW YORK STATE EXAMINATION SITE.**

(Signature)

(Date)

(Social Security Number)

(Daytime Phone Number)