



City of Oneida Downtown Revitalization Initiative

**Bid Package for
169 Main Street, Oneida, NY 13421**

Administered by:

**City of Oneida
Oneida City Hall
109 North Main Street
Oneida, New York 13421**

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Section 01 Advertisement For Bids

The City of Oneida is currently accepting bids for commercial renovations to be performed on a privately-owned building located at 169 Main Street, Oneida, NY 13421. The bid package may be obtained by contacting Drew Alberti at drew@flatleyread.com.

Bids will be accepted until **Monday, January 6, 2025 at 12PM**. Bids shall be emailed to drew@flatleyread.com or mailed or delivered to: City of Oneida, Oneida City Hall, 109 North Main Street, Oneida, New York 13412.

In awarding bids, the City of Oneida and the property owner reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bids it determines to be in the best interest of the City of Oneida and property owner considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders, or any other factors they deem appropriate.

This project is funded in part through the New York Main Street Program. As such, Bidders will be required to comply with all applicable Town, State and Federal requirements and regulations pertaining to the Program. However, Bidders should be aware that this project is not subject to State Prevailing Wage or Federal Davis-Bacon Wage requirements.

End of Section

Section 02
Information for Bidders

1. Location of the Work

169 Main Street, Oneida, NY 13421

2. Description of the Work

The Contractor will provide all labor and material necessary to complete building renovations at the above-referenced location as more fully described in Section 03 – Project Workslope. A pre-bid site visit may be scheduled by contacting Drew Alberti at Flatley Read, Inc. at (518) 577-5681 or drew@flatleyread.com.

3. Receipt & Opening of Bids

Bids shall be submitted using the Bid Form in Section 03. Bids will be received by the City of Oneida until the time and at the place stated in the attached Advertisement For Bids. Bids shall be emailed to drew@flatleyread.com or mailed or delivered to: : City of Oneida, Oneida City Hall, 109 North Main Street, Oneida, New York 13412.

4. Informalities, Waivers and Withdrawals

The City of Oneida may consider informal any Bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities in or reject any or all Bids. Conditioned Bids or Bids which do not contain a price for every numbered item contained in the Bid form will not be accepted.

5. Obligations of Bidders

At the time of the opening of Bids, each Bidder will be presumed to have inspected the Site, to have informed himself fully of the conditions relating to the work and labor required for the work, and to have read and acquainted himself with all Contract Documents. Failure to do so will not relieve the Bidder who is awarded the Contract of his obligation to complete the work for the price or prices bid, or any other obligation under the Contract. The failure or omission of any Bidder to receive or examine any Contract Documents shall in no way relieve him from any obligation in respect to his Bid. The project is subject to all New York State rules and regulations and the Bidder will be presumed to have understood and accepted these requirements. This project is not subject to State Prevailing Wage or Federal Davis-Bacon Wage requirements.

6. Bidders Representations

By making a Bid, the Bidder represents and warrants to the City of Oneida that (i) Bidder is and will be financially responsible and has and will have sufficient liquidity to meet its financial responsibilities under the Contract and for all other projects in which Bidder is or may become involved; (ii) Bidder is able to furnish the tools, materials, supplies, equipment, and labor required to complete the Work and perform the obligations required under the Contract Documents and has sufficient experience to do so; (iii) Bidder has carefully examined the Contract Documents and has visited and examined the project site; (iv) Bidder has satisfied itself as to the nature and location of the proposed Work, the general and local conditions, and all matters which may in any

way affect the Work; (v) Bidder fully understands the intent and purpose of the Contract Documents, and (vi) the bid is based on labor, material, equipment, and systems required by the Contract Documents without exception. Claims for additional compensation and/or extension of time relating to Bidder's noncompliance with such representations and warranties will not be allowed.

7. Contractual Arrangements

A contract will be issued between the property owner and the contractor exclusively. The City of Oneida holds the right to monitor the project to ensure funding source compliance and the completeness of work. The property owner will be responsible for contractor payment and must abide by all grant program regulations.

8. Indemnity

The contractor shall indemnify and hold harmless the City of Oneida and its employees, consultants and contractors from and against any and all claims, suits, actions, proceedings and any and all resulting damages, losses, costs and expenses of every nature, type and kind including reasonable attorney's fees which claims arise out of work performed by the contractor, its subcontractors and others who are employed by the contractor or its subcontractors during the course of the project.

9. Award of Contract

The Contract will be awarded to the lowest responsible bidder as determined by the City of Oneida unless the owner of the subject property chooses a different bid and agrees to pay the difference between the preferred bid and the lowest responsible bid.

End of Section

Section 03
City of Oneida New York Main Street Program
Scope of Work

Owner(s) & Contact Info	Rob Carr 315-361-1066 rcarr@allseasonings.com	Property Address	169 Main Street Oneida, NY
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General Conditions

- All permits and inspection fees to be paid by contractor. No work is to be performed without the necessary permits obtained.
 - Project will require a building permit issued from the local building department and inspections as specified by the code officer.
- The contractor is responsible for obtaining all permits and scheduling inspections deemed necessary by the local authorities. This includes any 3rd party inspections.
- Contractor to supply owner copies of all manufacturer's warranties.
- All work to conform to the 2020 Building Code of New York State, 2020 Fire Code of New York State and/or local building codes.
- Contractor to remove and dispose of all debris and keep property clean and safe on a daily basis.
- All work to be done in a professional and workmanlike manner.
- All changes to this scope of work must be submitted in writing and approved by the City and property owner.

Item No.	Description	Total Cost
1	Interior Renovations – Test Kitchen	\$
	<p>Glass Walls</p> <ul style="list-style-type: none"> • Install glass partition walls, framed to attach to existing room structure using black casing and hardware. Location and dimensions of new walls to be approved by the owner. <p>Ceiling Tiles</p> <ul style="list-style-type: none"> • Install decorative ceiling tiles. Location, dimensions, and finished appearance to be approved by the owner. Must adhere to 2020 Fire Code of NYS Section 803.1. <p>Cabinet Installation</p> <ul style="list-style-type: none"> • Install white base and wall cabinets per attached specifications with hardware drawer and door pulls. • Include all mounting and modifications necessary to complete installation of cabinets and hardware. <p>Countertops</p> <ul style="list-style-type: none"> • Install countertops. Owner to approve materials and finished appearance. 	

	<p>Backsplash</p> <ul style="list-style-type: none"> • Install approximately 60 square feet of backsplash. • Owner to approve materials, dimensions, location, and finished appearance. <p>Drywall</p> <ul style="list-style-type: none"> • Repair and refinish drywall where glass meets new wall. <p>Electrical</p> <ul style="list-style-type: none"> • Rough in electrical, including wire, boxes, breakers, recessed housings, wall switches, and tape / wire nuts in compliance with NYS building and electric codes. • Contractor to install lighting fixtures. Owner to select lighting fixtures and approve location(s) and finished appearance. <p>Interior Doors & Trim</p> <ul style="list-style-type: none"> • Frame out oven area with non-combustible trim. • Trim to be primed, finger jointed pine unless otherwise specified. • Install crown molding on wall cabinets. • All materials, location(s), dimensions, and finished appearance to be approved by the owner. 	
2	Kitchen Equipment Installation	\$
	<p>All equipment to be supplied by owner unless otherwise indicated.</p> <ol style="list-style-type: none"> 1. Forno 48" Gas Rangetop With 8 Sealed Burners in Stainless Steel <ol style="list-style-type: none"> a. Install the gas rangetop as per manufacturer's specifications. b. Ensure proper ventilation and gas connections are in place. 2. FORNO Lecce Built-In Touch Control 30-in 4 Burners Black Induction Cooktop <ol style="list-style-type: none"> a. Install the induction cooktop flush with the countertop. b. Ensure electrical connections comply with safety standards. 3. FORNO Maderno 60-in 2-Piece Convertible Refrigerator/Freezer Built-In with Decorative Grill Trim, 27.2 cu.ft. <ol style="list-style-type: none"> a. Install the refrigerator/freezer unit into the designated cabinetry space. b. Ensure the decorative grill trim is securely attached. 4. FORNO Pozzo Top Control 24-in Built-In Dishwasher With Third Rack (Stainless Steel) ENERGY STAR, 48-Db <ol style="list-style-type: none"> a. Install the dishwasher into the designated cabinetry space. b. Ensure water supply and drainage connections are properly made. c. Ensure electrical connections comply with safety standards. 5. Electric French Door Single Wall Oven Stainless Steel <ol style="list-style-type: none"> a. Install the wall oven in the designated cabinetry space. b. Ensure electrical connections are compliant with safety standards. 6. Warming Drawer W/ Heating Element x 2 <p>Laundry Equipment</p>	

	<ol style="list-style-type: none"> 1. Ventless All-in-One Washer/Dryer Combo ENERGY STAR <ol style="list-style-type: none"> a. Install the washer/dryer combo in the designated laundry area. b. Ensure proper water supply and drainage are available. c. Ensure proper ventilation. d. Ensure electrical connections are complaint with safety standards. <p>Other Kitchen Equipment</p> <ol style="list-style-type: none"> 1. Microwave Drawer <ol style="list-style-type: none"> a. Install the microwave drawer into the designated cabinetry space. b. Ensure electrical connections are properly made. 2. Bean-to-Cup Brewing System Install the brewing system in the designated area. <ol style="list-style-type: none"> a. Ensure water supply and electrical connections are available. 3. Warming Drawer x 2** <ol style="list-style-type: none"> a. Install the warming drawers into the designated cabinetry spaces. b. Ensure electrical connections are compliant with safety standards. 4. Sink <ol style="list-style-type: none"> a. Install the main sink in the designated area with appropriate plumbing connections. b. Equipment to be supplied by contractor. Style to be selected by owner. 5. Handwashing Sink <ol style="list-style-type: none"> a. Install the handwashing sink in a convenient location within the kitchen. b. Ensure proper plumbing connections are made. c. Equipment to be supplied by contractor. Style to be selected by owner. 6. Faucet <ol style="list-style-type: none"> a. Install faucets for both the main sink and handwashing sink. b. Ensure they are securely mounted and leak-free. c. Equipment to be supplied by contractor. Style to be selected by owner. <p>Additional Equipment</p> <ol style="list-style-type: none"> 1. Smoke Extractor <ol style="list-style-type: none"> a. Install the smoke extractor in the appropriate location. b. Ensure it is properly vented and connected to power. <p>General Requirements</p> <ul style="list-style-type: none"> - Ensure all equipment is installed as per the manufacturer's instructions. - Verify all electrical and plumbing connections meet local codes and standards. - Conduct functionality tests on all installed equipment. - Provide necessary training on the use and maintenance of specialized equipment. - Ensure all installations comply with safety and regulatory requirements. 	
3	Interior Renovations – Other	\$
	<p>Break Room</p> <ul style="list-style-type: none"> • Install break room / waiting room walls. • Install new cabinets and shelving, 18" backsplash, and countertop. 	

	<ul style="list-style-type: none"> Location(s), dimensions, materials, and finished appearance of all break room renovations to be approved by the owner. 	
4	Exterior Renovations – Signage & Awnings	\$
	<ul style="list-style-type: none"> Install new sign attached to exterior brick façade. The sign is to be approximately 15’ L x 4’H of fiberglass materials. Artwork, materials, and size to be verified by owner. Install new wood (pergola styled) structural awnings attached to exterior wall over side and rear entry doors. Location(s) and finished appearance to be approved by the owner. Install new Modern Farmhouse style lighting attached to exterior façade. <ul style="list-style-type: none"> Lights provided they are installed through the mortar joints. Drilling through the face of the brick should be avoided. Location(s), dimensions, materials, and finished appearance of all work to be approved by the owner. 	
5	Exterior Renovations – Other	\$
	<ul style="list-style-type: none"> Install new tile entryway to replace damaged entry tiles. Repair & Paint Existing Stucco one coat primer, two coats finish of a mid-grade exterior paint. Location(s), dimensions, materials, color and finished appearance of all work to be approved by the owner. 	

End of Section

Section 04
Bid Form

Instructions: All bids shall be submitted using this form and must include all other documentation described in the Project Specifications.

Project Name: 169 Main Street, Oneida, NY
Contractor Name: _____

Proposal Detail		
Item	Description	Bid Price
1.	Interior Renovations – Test Kitchen	\$ _____
2.	Kitchen Equipment Installation	\$ _____
3.	Interior Renovation – Other	\$ _____
4.	Exterior Renovations – Signage and Awnings	\$ _____
5.	Exterior Renovation - Other	_____
Total		\$ _____

Instructions: The Bid Certification must be signed by a person authorized to enter into a contract on behalf of the company listed.

Bid Certification	
I, the undersigned contractor, have inspected the above listed property and understand the extent and character of the work to be completed as described in the Project Specifications.	
I propose to furnish all labor, materials, and equipment necessary to accomplish the work, as described in the Project Specifications, on the property located at _____, for the sum of _____ dollars (\$_____).	
I will commence the work within _____ calendar days from the date the notice to proceed is received and will complete the work within _____ calendar days after starting the work.	
This bid is valid for a period of 90 days.	
_____ Company Name	_____ Signature
_____ Title	_____ Date

Instructions: Complete the following table. Attach additional sheets if necessary.

Project Name: 169 Main Street, Oneida, NY
Contractor Name:

Company Information					
Company Name:			Officers, Partners, Owner Name(s):		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:	Cell:		Phone:	Cell:	
Email:			Email:		

Instructions: List the construction experience of each of the company principals: (Indicate number of years in the industry and if experience is new construction, rehabilitation, historic renovations, energy efficiency, etc.). Attach additional sheets if necessary.

Experience	
Principal Name:	Principal Name:
Experience:	Experience:

Instructions: List business references including local banks, subcontractors, and material suppliers.

Business References					
Name:			Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:			Phone:		

Instructions: List customers with whom the company has recently done business.

Customer References					
Name:			Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:	Contract Amount:		Phone:	Contract Amount:	

Bid Form

Project Name: 169 Main Street, Oneida, NY

Contractor Name:

Instructions: Attach documentation of insurance and EPA lead-based paint certification. If you do not have EPA lead-based paint certification state in the explanation section that it will be obtained prior to the start of construction.

Insurance & Lead-based Paint Certification

Documentation Submitted with application (Check all that apply)

✓

Liability Insurance

Workers' Compensation Insurance

EPA Lead-based Paint certification

Explanation if not attached.

Instructions: Principal owners must sign and date the following Attestation.

Attestation

The undersigned contractor certifies that all information given herein is correct and that the information may be verified from any source and further agrees:

1. That the contractor will perform the work in accordance with the description of work, general specifications, the NYS Uniform Fire Prevention and Building Code, Local Code, and all other applicable rehabilitation guidelines and standards and be subject to a final inspection by local Codes.
2. That if the work performed by the contractor is found to be unsatisfactory or if the contract relations between the contractor, property owner, or other parties are found to be unsatisfactory, the City of Oneida may remove his/her name from the list of selected contractors without notice.
3. That contractor has proper insurance.
4. That she/he will abide by all applicable equal employment opportunity regulations.

Contractor Name (Please Print)

Contractor Signature

Date

NON-COLLUSIVE BIDDING CERTIFICATION

BY SUBMISSION OF THIS BID, BIDDERS AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:

1. The prices of this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A BID SHALL NOT BE CONSIDERED FOR AWARD NOR SHALL ANY AWARD BE MADE WHERE 1, 2, 3 ABOVE HAVE NOT BEEN COMPLIED WITH; PROVIDED HOWEVER, THAT IF IN ANY CASE THE BIDDER(S) CANNOT MAKE THE FORGOING CERTIFICATION, THE BIDDER SHALL SO STATE AND SHALL FURNISH BELOW A SIGNED STATEMENT WHICH SETS FORTH IN DETAIL THE REASONS THEREFORE:

[BIDDERS AFFIX ADDENDUM TO THIS PAGE IF SPACE IS REQUIRED FOR STATEMENT]

Subscribed to under penalty of perjury under the laws of the State of New York, this _____ day of _____, 20__ as the act and deed of said individual, corporation or partnership.

Person Legally Responsible for Binding Bidder

Name _____ Title _____

Signature _____

Joint or combined bids must be certified on behalf of each participant

Legal name of person, firm or corporation

Legal name of person, firm or corporation

Person(s) Legally Responsible for Binding Participant

Name _____

Name _____

Title _____

Title _____

Business Address _____

Business Address _____