



**City of Oneida Downtown Revitalization Initiative**

**Bid Package for  
114 Vanderbilt Ave, Oneida, NY 13421**

**Administered by:**

**City of Oneida  
Oneida City Hall  
109 North Main Street  
Oneida, New York 13421**

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### **Section 01 Advertisement For Bids**

The City of Oneida is currently accepting bids for commercial renovations to be performed on a privately-owned building located at 114 Vanderbilt Avenue, Oneida, NY 13421. The bid package may be obtained by contacting Drew Alberti at [drew@flatleyread.com](mailto:drew@flatleyread.com).

Bids will be accepted until **Monday, January 6, 2025 at 12PM**. Bids shall be emailed to [drew@flatleyread.com](mailto:drew@flatleyread.com) or mailed or delivered to: City of Oneida, Oneida City Hall, 109 North Main Street, Oneida, New York 13412.

In awarding bids, the City of Oneida and the property owner reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bids it determines to be in the best interest of the City of Oneida and property owner considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders, or any other factors they deem appropriate.

This project is funded in part through the New York Main Street Program. As such, Bidders will be required to comply with all applicable Town, State and Federal requirements and regulations pertaining to the Program. However, Bidders should be aware that this project is not subject to State Prevailing Wage or Federal Davis-Bacon Wage requirements.

End of Section

**Section 02**  
**Information for Bidders**

**1. Location of the Work**

114 Vanderbilt Avenue, Oneida, NY 13421

**2. Description of the Work**

The Contractor will provide all labor and material necessary to complete building renovations at the above-referenced location as more fully described in Section 03 – Project Workslope. A pre-bid site visit may be scheduled by contacting Drew Alberti at Flatley Read, Inc. at (518) 577-5681 or [drew@flatleyread.com](mailto:drew@flatleyread.com).

**3. Receipt & Opening of Bids**

Bids shall be submitted using the Bid Form in Section 03. Bids will be received by the City of Oneida until the time and at the place stated in the attached Advertisement For Bids. Bids shall be emailed to [drew@flatleyread.com](mailto:drew@flatleyread.com) or mailed or delivered to: : City of Oneida, Oneida City Hall, 109 North Main Street, Oneida, New York 13412.

**4. Informalities, Waivers and Withdrawals**

The City of Oneida may consider informal any Bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities in or reject any or all Bids. Conditioned Bids or Bids which do not contain a price for every numbered item contained in the Bid form will not be accepted.

**5. Obligations of Bidders**

At the time of the opening of Bids, each Bidder will be presumed to have inspected the Site, to have informed himself fully of the conditions relating to the work and labor required for the work, and to have read and acquainted himself with all Contract Documents. Failure to do so will not relieve the Bidder who is awarded the Contract of his obligation to complete the work for the price or prices bid, or any other obligation under the Contract. The failure or omission of any Bidder to receive or examine any Contract Documents shall in no way relieve him from any obligation in respect to his Bid. The project is subject to all New York State rules and regulations and the Bidder will be presumed to have understood and accepted these requirements. This project is not subject to State Prevailing Wage or Federal Davis-Bacon Wage requirements.

**6. Bidders Representations**

By making a Bid, the Bidder represents and warrants to the City of Oneida that (i) Bidder is and will be financially responsible and has and will have sufficient liquidity to meet its financial responsibilities under the Contract and for all other projects in which Bidder is or may become involved; (ii) Bidder is able to furnish the tools, materials, supplies, equipment, and labor required to complete the Work and perform the obligations required under the Contract Documents and has sufficient experience to do so; (iii) Bidder has carefully examined the Contract Documents and has visited and examined the project site; (iv) Bidder has satisfied itself as to the nature and location of the proposed Work, the general and local conditions, and all matters which may in any

way affect the Work; (v) Bidder fully understands the intent and purpose of the Contract Documents, and (vi) the bid is based on labor, material, equipment, and systems required by the Contract Documents without exception. Claims for additional compensation and/or extension of time relating to Bidder's noncompliance with such representations and warranties will not be allowed.

#### **7. Contractual Arrangements**

A contract will be issued between the property owner and the contractor exclusively. The City of Oneida holds the right to monitor the project to ensure funding source compliance and the completeness of work. The property owner will be responsible for contractor payment and must abide by all grant program regulations.

#### **8. Indemnity**

The contractor shall indemnify and hold harmless the City of Oneida and its employees, consultants and contractors from and against any and all claims, suits, actions, proceedings and any and all resulting damages, losses, costs and expenses of every nature, type and kind including reasonable attorney's fees which claims arise out of work performed by the contractor, its subcontractors and others who are employed by the contractor or its subcontractors during the course of the project.

#### **9. Award of Contract**

The Contract will be awarded to the lowest responsible bidder as determined by the City of Oneida unless the owner of the subject property chooses a different bid and agrees to pay the difference between the preferred bid and the lowest responsible bid.

End of Section

**Section 03**  
**City of Oneida New York Main Street Program**  
**Scope of Work**

<b>Owner(s) &amp; Contact Info</b>	Gregg Myers 315-363-1148 gmyers@twcny.rr.com	<b>Property Address</b>	114 Vanderbilt Avenue Oneida, NY
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**General Requirements**

- All work shall comply with local building codes, HUD standards, and the Secretary of the Interior's Standards for Rehabilitation for historic properties.
- The contractor shall obtain all necessary permits before commencing work.
- The contractor is responsible for ensuring the safety of the worksite, including providing temporary fencing, barriers, and signage as needed.
- Proper disposal of debris in accordance with local regulations is required.
- Daily cleanup of the work area is mandatory.
- The application of the new stucco treatment should not obscure the arched brick window coursework with corbeling or the brick quoins or the corbeled cornices.

Item No.	Description	Total Cost
1	<b>Stucco Application (North, South, East Walls)</b>	\$
	<ul style="list-style-type: none"> <li>• <b>System Type:</b> Install a three-coat traditional stucco system compatible with historic structures.</li> <li>• <b>Scratch Coat:</b> Apply a base scratch coat directly onto the prepared brick, providing a key for subsequent layers.</li> <li>• <b>Brown Coat:</b> Apply a leveling brown coat to create a smooth, even surface.</li> <li>• <b>Finish Coat:</b> Apply the final coat with a texture and color that complements the historic character of the building.</li> </ul> <p><b>Moisture and Drainage Management</b></p> <ul style="list-style-type: none"> <li>• Install weep screeds and drainage channels at the base of walls and other appropriate locations to ensure proper water drainage.</li> <li>• Flashing and caulking around windows, doors, and other openings shall be installed or repaired to ensure water does not penetrate behind the EIFS or stucco systems.</li> </ul> <p><b>Protection and Cleanup</b></p> <ul style="list-style-type: none"> <li>• Protect adjacent surfaces, windows, and doorways from overspray and debris during the installation process.</li> <li>• Perform a thorough cleanup of the site upon completion of the project, ensuring all debris and waste materials are removed.</li> </ul>	
	<b>Total Bid</b>	\$

End of Section

**Section 04**  
**Bid Form**

*Instructions: All bids shall be submitted using this form and must include all other documentation described in the Project Specifications.*

<b>Project Name: Exterior Wall Renovation – 114 Vanderbilt Ave, Oneida, NY</b>
Contractor Name:

Proposal Detail		
Item	Description	Bid Price
1.	Stucco Application (North, South, East Walls)	\$
		\$
	Total	\$

*Instructions: The Bid Certification must be signed by a person authorized to enter into a contract on behalf of the company listed.*

Bid Certification	
<p>I, the undersigned contractor, have inspected the above listed property and understand the extent and character of the work to be completed as described in the Project Specifications.</p> <p>I propose to furnish all labor, materials, and equipment necessary to accomplish the work, as described in the Project Specifications, on the property located at _____, for the sum of _____ dollars (\$_____).</p> <p>I will commence the work within _____ calendar days from the date the notice to proceed is received and will complete the work within _____ calendar days after starting the work. This bid is valid for a period of 90 days.</p>	
_____ Company Name	_____ Signature
_____ Title	_____ Date

Instructions: Complete the following table. Attach additional sheets if necessary.

<b>Project Name: Exterior Wall Renovation – 114 Vanderbilt Ave, Oneida, NY</b>
Contractor Name:

Company Information					
Company Name:			Officers, Partners, Owner Name(s):		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:	Cell:		Phone:	Cell:	
Email:			Email:		

Instructions: List the construction experience of each of the company principals: (Indicate number of years in the industry and if experience is new construction, rehabilitation, historic renovations, energy efficiency, etc.). Attach additional sheets if necessary.

Experience	
Principal Name:	Principal Name:
Experience:	Experience:

Instructions: List business references including local banks, subcontractors, and material suppliers.

Business References					
Name:			Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:			Phone:		

Instructions: List customers with whom the company has recently done business.

Customer References					
Name:			Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:	Contract Amount:		Phone:	Contract Amount:	

**Section 04**  
**Bid Form**

**Project Name: Exterior Wall Renovation – 114 Vanderbilt Ave, Oneida, NY**

Contractor Name:

Instructions: Attach documentation of insurance and EPA lead-based paint certification. If you do not have EPA lead-based paint certification state in the explanation section that it will be obtained prior to the start of construction.

**Insurance & Lead-based Paint Certification**

**Documentation Submitted with application (Check all that apply)**

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Liability Insurance

Workers' Compensation Insurance

EPA Lead-based Paint certification

Explanation if not attached.

*Instructions: Principal owners must sign and date the following Attestation.*

**Attestation**

The undersigned contractor certifies that all information given herein is correct and that the information may be verified from any source and further agrees:

1. That the contractor will perform the work in accordance with the description of work, general specifications, the NYS Uniform Fire Prevention and Building Code, Local Code, and all other applicable rehabilitation guidelines and standards and be subject to a final inspection by local Codes.
2. That if the work performed by the contractor is found to be unsatisfactory or if the contract relations between the contractor, property owner, or other parties are found to be unsatisfactory, the City of Oneida may remove his/her name from the list of selected contractors without notice.
3. That contractor has proper insurance.
4. That she/he will abide by all applicable equal employment opportunity regulations.

\_\_\_\_\_  
Contractor Name (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Signature



**Section 04**

**NON-COLLUSIVE BIDDING CERTIFICATION**

**BY SUBMISSION OF THIS BID, BIDDERS AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:**

1. The prices of this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

**A BID SHALL NOT BE CONSIDERED FOR AWARD NOR SHALL ANY AWARD BE MADE WHERE 1, 2, 3 ABOVE HAVE NOT BEEN COMPLIED WITH; PROVIDED HOWEVER, THAT IF IN ANY CASE THE BIDDER(S) CANNOT MAKE THE FORGOING CERTIFICATION, THE BIDDER SHALL SO STATE AND SHALL FURNISH BELOW A SIGNED STATEMENT WHICH SETS FORTH IN DETAIL THE REASONS THEREFORE:**

**[BIDDERS AFFIX ADDENDUM TO THIS PAGE IF SPACE IS REQUIRED FOR STATEMENT]**

Subscribed to under penalty of perjury under the laws of the State of New York, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ as the act and deed of said individual, corporation or partnership.

**Person Legally Responsible for Binding Bidder**

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_

**Joint or combined bids must be certified on behalf of each participant**

\_\_\_\_\_  
Legal name of person, firm or corporation                      Legal name of person, firm or corporation

**Person(s) Legally Responsible for Binding Participant**

Name \_\_\_\_\_ Name \_\_\_\_\_

Title \_\_\_\_\_ Title \_\_\_\_\_

Business Address \_\_\_\_\_ Business Address \_\_\_\_\_