

**WATER BOARD MEETING**  
**Tuesday November 12, 2024**  
**3:30 P.M.**  
**City Hall**  
**Water Department Conference Room**

Roll call was answered by: Commissioners Erdo, Parry, and Chamberlain

Late arrival: Dave Cimpi @ 3:10

Absent:

Others Present: Brodi Oatman, Clerk of the board, Representatives from the church

The meeting opened at: 3:00pm

**Moved by: Commissioner Erdo**

**Seconded by: Commissioner Chamberlain**

**Item 1: Approval of the September 10, 2024, meeting minutes**

**Resolved,** to approve Water Board minutes of September 10, 2024, meeting minutes.

**Moved by: Commissioner Parry**

**Seconded by: Commissioner Erdo**

**Ayes: 4**

**Nays: 0**

**Absent: 0**

**Motion Carried**

**Item 2: St. Paul's United Methodist Church is requesting a bill adjustment on there September bill**

The Alan Spawn Community Garden, an outreach program of St. Paul's United Methodist Church is requesting a billing adjustment for there September bill Acct: 20-07701-00 for \$961.73 They brought in an application for a new meter that will be just used for watering their garden no sewer, it was approved on 7/17/24, then they came in and paided for the meter and were given the meter on 7/22/24. We inspected the meter and installed the remote on 8/7/24. Then the meters were read on 8/8/24. When we read the meter, no water had gone through the meter it takes up to 750 gallons to make a meter register.

**Resolved: to recommend to the Common Council that St, Paul's United Methodist Church, Account # 20-077001-00, be refunded \$300.00 due to the 2<sup>nd</sup> meter not being installed in time for the garden that gives back to the community.**

**Moved by: Commissioner Chamberlain**

**Seconded by: Commissioner Cimpi**

**Ayes:3**

**Nays:0**

**Absent:0**

**Abstain:1 Commissioner Parry**

**Motion Carried**

**Discussion:** The Water Board discussed the meter that was installed just to water the garden and agreed to a reduction in the bill to refund \$300.00 because it gives back to the communities and has been for 16 years.

**Motion to Adjourn: Commissioner Chamberlian**

**Seconded by: Commissioner Erdo**

**Ayes: 4**

**Nays: 0**

**Absent: 0**

**Motion Carried**

The City of Oneida Water Board adjourned at: 3:49pm

Respectfully submitted,



Brodi Oatman  
Clerk of the board

# CITY OF ONEIDA

## WATER DEPARTMENT

Jeff Rowe, City Engineer  
Commissioners:  
Mary Parry  
Kathy Erdo  
Dave Cimpi  
Jim Chamberlain  
Brodi Oatman, Clerk



109 N. Main Street  
Oneida NY 13421

Tel.: (315) 363-1490  
Fax: (315) 363-9558

## MEMO

**DATE:** October 22, 2024

**TO:** St. Paul's United Methodist Church  
551 Sayles Street  
PO Box 296  
Oneida, Ny 13421

**FROM:** Brodi Oatman,  
Clerk of the Board

**RE:** Water Board Meeting: **November 12, 2024 @ 3:30**  
In the Water Department Office for Request for billing adjustment on acct-  
20-07701-00

This letter is to notify you that the Water Board meeting is on November 12, 2024, at 3:30pm in the Water Department Office at 109 N Main Street, Oneida Ny 13421, 1<sup>st</sup> Floor City Hall. The Water Board will be reviewing the information regarding your request on your bill.

It is highly recommended that you attend the meeting in case there are questions from the board members.

Sincerely,

Brodi Oatman  
Clerk of the board



## ST. PAUL'S UNITED METHODIST CHURCH

551 Sayles Street  
P.O. Box 296  
Oneida, New York 13421

Office Phone: (315) 363-1921

October 9, 2024

Oneida Water Board  
109 N Main Street  
Oneida, NY 13421

RE: Request for billing adjustment

The Alan Spawn Community Garden, an outreach program of St. Paul's United Methodist Church is requesting a billing adjustment for the current water bill (a/c 20-07701-00) for the period of May 7 through August 8, 2024. A dedicated water meter was installed on July 22, 2024 to eliminate the sewer fees for the garden usage. The request was originally submitted on July 5<sup>th</sup> to the water department. However, the paperwork was misplaced in the Water Department office and a second application was submitted on July 15, and the separate meter was installed on July 22, 2024 at a cost of \$450.00.

This garden covers an area of 160' x 140'. Planting started May 18, 2024. Prior to that the rhubarb and asparagus was thriving as they are perennials. This year the planting included 6 different kinds of squash, 6 different tomatoes, cucumbers, pole beans yellow and green beans, broccoli, swiss chard, 6 different peppers. The garden also includes red and black raspberries, 2 apple trees, 2 pear trees, 1 plum and 1 peach tree. This season the amount produced was over 5000 pounds.

Included are copies of the temperature during the time period, which shows an unusual increase requiring more water than normal for the garden. Also included is the Church calendar showing the church usage during the time requested.

All produce grown in the garden is donated to three (3) local food pantries. The pantries of New Life Assembly of God, Spirit of Hope located at St. Patrick's Church and Church on the Rock have written letters of support for this adjustment.

Church and Community volunteers plant, maintain and harvest three days a week. Financial donations from the community fund the supplies, weed fabric, tools, seeds and plants needed each year. This billing adjustment is needed as the current bill including sewer fees far exceeds our resources.

Sincerely,

Bonnie Van Dusen and Jerry Crayton  
ASCG co-chairs



Oneida, NY

# Service Order

## Completed

Job Date: 8/7/2024 10:00 AM

Job Code: Connect - Connect

Group: WATER DEPT

Staff: Kameron B

Service Order #: SO0005710

Job Action: Connect

Issued By: DARLEEN SCHOLL

Requested By: St. Paul's Church

Location: 551 Sayles St. # Garden Oneida NY 13421

Account: 20-077011-00 St. Paul's Church

### Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read	Reading	New Meter #	Set Reading
100 - 100 - WATE	Set				1	0			

Order Notes: 315-316-5100  
Inspect installation  
Install Remote

Completion Notes: installed MXU  
3/4" coper  
has lead & follow  
MXU needs to be activated

Completion Date:

Worked By:

Approved By:



Oneida, NY



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### Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read.	Reading	New Meter #	Set Reading
100 - 100 - WATE	Set					0	0000		0000

Order Notes: 315-316-5100  
Inspect installation  
Install Remote

MXU installed New Meter (sensus)

Completion Notes:

3/4" copper lead and follow valves

Completion Date:

8/7/2024

Worked By:

KB PH

Approved By:

Does need to be activated MXU



CITY OF ONEIDA  
WATER DEPARTMENT  
109 N MAIN ST  
ONEIDA, NY 13421  
(315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft	1,670	1,749	79	353.80
SEWER				607.93

Account Number	Amount Due
20-077001-00	\$961.73
Due Date	After Due Date Pay
9/30/2024	\$1,057.90
Service From	Service To
5/7/2024	8/8/2024
Service Address	
551 Sayles St. # Lowr Level	

Bills can now be paid by phone. Call 833-768-5365 to make your payment.  
They can also be paid online by visiting [www.oneidacityny.go](http://www.oneidacityny.go). If paying from  
your bank's online service please note it takes 2 to 3 business days for receipt.

### CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$1,057.90	9/30/2024	\$961.73
Status	Account Number	
Active	20-077001-00	

Service From
5/7/2024
Service To
8/8/2024

Service Address
551 Sayles St. # Lowr Level
Name
St. Paul's Church

CITY OF ONEIDA  
WATER DEPARTMENT  
109 N MAIN ST  
ONEIDA, NY 13421



CITY OF ONEIDA  
WATER DEPARTMENT  
109 N MAIN ST  
ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

### UTILITY BILL

PRESORTED  
FIRST CLASS MAIL  
US POSTAGE  
PAID  
PERMIT NO. 182

St. Paul's Church  
Treasurer  
PO Box 296  
Oneida, NY 13421



Oneida, NY

# Account Transaction Report

20-077001-00

St. Paul's Church

Treasurer

PO Box 296

Oneida, NY 13421

Service Address: 551 Sayles St. # Lowr Level

Balance Due: 0.00

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
10/2/2024	Payment	Batch:Cashiering Batc R00100179			-961.73	0.00
9/1/2024	Bill	UBPKT01208		BILL 5/7/2024 - 8/8/2024	961.73	961.73
6/24/2024	Payment	Batch:Cashiering Batc R00095019			-126.77	0.00
6/3/2024	Bill	UBPKT01163		BILL 2/6/2024 - 5/7/2024	126.77	126.77
4/2/2024	Payment	Batch:Cashiering Batc R00091865			-115.01	0.00
3/1/2024	Bill	UBPKT01096		BILL 11/6/2023 - 2/6/2024	115.01	115.01
1/5/2024	Payment	Batch:Cashiering Batc R00085355			-142.11	0.00
12/1/2023	Bill	UBPKT01060		BILL 8/10/2023 - 11/6/2023	142.11	142.11
9/21/2023	Payment	Batch:Cashiering Batc R00079875			-663.33	0.00
9/1/2023	Bill	UBPKT01000		BILL 5/4/2023 - 8/10/2023	663.33	663.33
6/22/2023	Payment	Batch:Cashiering Batc R00076092			-336.29	0.00
6/1/2023	Bill	UBPKT00962		BILL 2/7/2023 - 5/4/2023	336.29	336.29
3/28/2023	Payment	Batch:Cashiering Batc R00072731			-101.23	0.00
3/1/2023	Bill	UBPKT00923		BILL 11/8/2022 - 2/7/2023	101.23	101.23
12/19/2022	Payment	Batch:Cashiering Batc R00064719			-225.42	0.00
12/1/2022	Bill	UBPKT00884		BILL 8/9/2022 - 11/8/2022	225.42	225.42
9/16/2022	Payment	Batch:Cashiering Batc R00060672			-1,212.58	0.00
9/2/2022	Bill	UBPKT00836		BILL 5/11/2022 - 8/9/2022	1,212.58	1,212.58
6/24/2022	Payment	Batch:Cashiering Batc R00057550			-63.73	0.00
6/2/2022	Bill	UBPKT00779		BILL 2/3/2022 - 5/11/2022	63.73	63.73
3/21/2022	Payment	Batch:Cashiering Batc R00053031			-72.24	0.00
3/4/2022	Bill	UBPKT00722		BILL 11/3/2021 - 2/3/2022	72.24	72.24
12/22/2021	Payment	Batch:Cashiering Batc R00046488			-69.52	0.00
12/3/2021	Bill	UBPKT00678		BILL 8/3/2021 - 11/3/2021	69.52	69.52
9/23/2021	Payment	Batch:Cashiering Batc R00042864			-208.05	0.00
9/2/2021	Bill	UBPKT00620		BILL 4/29/2021 - 8/3/2021	208.05	208.05
6/29/2021	Payment	Batch:Cashiering Batc R00039519			-47.64	0.00
6/3/2021	Bill	UBPKT00582		BILL 1/25/2021 - 4/29/2021	47.64	47.64
3/10/2021	Payment	Batch:Cashiering Batc R00033461			-40.35	0.00
3/1/2021	Bill	UBPKT00542		BILL 11/2/2020 - 1/25/2021	40.35	40.35
12/23/2020	Payment	Batch:Cashiering Batc R00026846			-275.62	0.00
12/1/2020	Bill	UBPKT00515		BILL 8/12/2020 - 11/2/2020	275.62	275.62
9/28/2020	Payment	Batch:Cashiering Batc R00023396			-1,122.85	0.00
9/1/2020	Bill	UBPKT00466		BILL 4/29/2020 - 8/12/2020	1,122.85	1,122.85
6/29/2020	Payment	Batch:Cashiering Batc R00019369			-70.43	0.00
6/1/2020	Bill	UBPKT00412		BILL 1/30/2020 - 4/29/2020	70.43	70.43
3/27/2020	Payment	Batch:B00000662 R00015164	R00015164		-163.10	0.00
3/1/2020	Bill	UBPKT00378		BILL 11/5/2019 - 1/30/2020	163.10	163.10
12/13/2019	Payment	Batch:B00000430 R00009395	R00009395		-149.00	0.00
12/2/2019	Bill	UBPKT00320		BILL 8/13/2019 - 11/5/2019	149.00	149.00
9/26/2019	Payment	Batch:B00000285 R00006633	R00006633		-251.00	0.00
8/30/2019	Bill	UBPKT00198		BILL 5/15/2019 - 8/13/2019	251.00	251.00
6/28/2019	Payment	Batch:B00000092 R00002461	R00002461		-89.00	0.00
6/4/2019	Bill	UBPKT00027		BILL 2/8/2019 - 5/15/2019	89.00	89.00
5/29/2019	Converted Adjustment	ZUS-CONV CREDIT AP		ZUS-CONV CREDIT APPL ADJ #1	0.00	0.00
3/27/2019	Payment	ZUS-PMNT-03/27/20:			-89.00	0.00
3/1/2019	Bill	ZUS-BILL-03/01/2019			89.00	89.00
12/28/2018	Payment	ZUS-PMNT-12/28/20:			-179.00	0.00
12/1/2018	Bill	ZUS-BILL-12/01/2018			179.00	179.00
9/28/2018	Payment	ZUS-PMNT-09/28/20:			-857.00	0.00
9/1/2018	Bill	ZUS-BILL-09/01/2018			857.00	857.00
6/27/2018	Payment	ZUS-PMNT-06/27/20:			-65.00	0.00



Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
6/1/2018	Bill	ZUS-BILL-06/01/2018			65.00	65.00
3/20/2018	Payment	ZUS-PMNT-03/20/20:			-137.00	0.00
3/1/2018	Bill	ZUS-BILL-03/01/2018			137.00	137.00
12/19/2017	Payment	ZUS-PMNT-12/19/20:			-366.15	0.00
12/1/2017	Bill	ZUS-BILL-12/01/2017			366.15	366.15
9/28/2017	Payment	ZUS-PMNT-09/28/20:			-173.10	0.00
9/1/2017	Bill	ZUS-BILL-09/01/2017			173.10	173.10
6/30/2017	Payment	ZUS-PMNT-06/30/20:			-67.80	0.00
6/1/2017	Bill	ZUS-BILL-06/01/2017			67.80	67.80
3/22/2017	Payment	ZUS-PMNT-03/22/20:			-73.65	0.00
3/1/2017	Bill	ZUS-BILL-03/01/2017			73.65	73.65
Balance Due for Account 20-077001-00:				0.00		



CITY OF ONEIDA  
WATER DEPARTMENT  
109 N MAIN ST  
ONEIDA, NY 13421  
(315) 363-1490

Service	Meter Reading		Usage	Amount
	Previous	Present		
WATER 100 cu ft				22.00

Account Number	Amount Due
20-077011-00	\$22.00
Due Date	After Due Date Pay
9/30/2024	\$24.20
Service From	Service To
8/7/2024	8/8/2024
Service Address	
551 Sayles St. # Garden	

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Make check payable to City Chamberlain.

After Due Date Pay	Due Date	AMOUNT DUE
\$24.20	9/30/2024	\$22.00
Status	Account Number	
New	20-077011-00	

Service From
8/7/2024
Service To
8/8/2024

Service Address
551 Sayles St. # Garden
Name
St. Paul's Church

CITY OF ONEIDA  
WATER DEPARTMENT  
109 N MAIN ST  
ONEIDA, NY 13421



CITY OF ONEIDA  
WATER DEPARTMENT  
109 N MAIN ST  
ONEIDA, NY 13421

ADDRESS SERVICE REQUESTED

### UTILITY BILL

PRESORTED  
FIRST CLASS MAIL  
US POSTAGE  
PAID  
PERMIT NO. 182

St. Paul's Church  
Treasurer  
PO Box 296  
Oneida, NY 13421



Oneida, NY

## Account Transaction Report

20-077011-00  
St. Paul's Church  
Treasurer  
PO Box 296  
Oneida, NY 13421

Service Address: 551 Sayles St. # Garden

Balance Due: 0.00

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
10/2/2024	Payment	Batch:Cashiering Batc	R00100179		-22.00	0.00
9/1/2024	Bill	UBPKT01208		BILL 8/6/2024 - 8/8/2024	22.00	22.00
Balance Due for Account 20-077011-00:					0.00	

My Dashboard

UB Account

UB Account: 20-077011-00

Automated Meter Reading

Automated Meter Reading

Save and Close

Settings

Bill Preview

Close Form

Print Screen

Help

St. Paul's Church

551 Sayles St. # Garden Oneida NY 13421

Settings

Shortcuts

Home

Profile

Financial

Billing

Past Due

History

Documents

Devices

5 Church

Insurer

296

NY 13421

Method

Int Group

Method

Method

Method

Method

Method

Method

Method

Method

Method

Method

Method

Method

Method

Method

Method

Method

Calculate Projected Bill

Billing Profile

Service Detail

Service

Rate Code

Previous

Current

Consumption

Link Type

Project

100-100-WATER

301 - Water 100 cu. Ft.

0

18

18

Back-out

Account Number

20-077011-00

Projected Bill Amount

\$97.60

Account Status

Active

Bill Period

8/8/2024

11/4/2024

Bill Date

11/4/2024

Number of Days

88

\*\*Projected bill does not include linked meter consumption\*\*

Services Billed

\$97.60

Contracts Billed

\$0.00

Deposits Billed

\$0.00

Deposits Returned

\$0.00

Deposit Adjustments

\$0.00

Energy Assistance

\$0.00

Energy Assistance Returned

\$0.00

Total Bill

\$97.60

Arrears

\$0.00

Total Projected Bill Amount

\$97.60

Casper  
2/6/24 - 11/4/24





## *New Life Assembly of God*

4704 State Street, Oneida, NY 13421 315-363-8531

Pastor Dan King [newlifeoneida.org](http://newlifeoneida.org)

*"In Him is life...that we should walk in newness of life."*

September 24, 2024

To whom it may concern,

We are very grateful for the community garden at St. Paul's Church. We have a food pantry ministry where we provide food and other items for many individuals and families in our community. We are so glad to be able to give fresh vegetables and fruit along with the boxed and canned food. This is a great nutritional blessing to be able to pass on to some of the needy people and families right here in our own town. If there is some way by which this garden can be assisted that would be such a great thing to do for our community. This garden is a great asset to everyone in our community. It takes a lot of financial help and labor to make it as successful as it is. Please look into finding a way to help.

Thank you for your consideration. This is important to all of our town, especially the more needy among us. Thank you again.

Sincerely yours for a great Oneida,

A handwritten signature in dark ink, appearing to read "Pastor Dan King". The signature is written in a cursive, flowing style.

Pastor Dan King

New Life Assembly of God and New Life Food Pantry



St Patrick's Food Pantry  
121 St Joseph's Place  
Oneida, NY 13421

September 25, 2024

Members of Oneida Water Board,

I am writing you on behalf of St Paul's Methodist Church, Sayles St, Oneida. I am the director of St Patrick's Food Pantry.

For more than a decade, the food pantry has been blessed to be recipients of the wonderful produce of the Community Garden of St Paul's Church. One of the goals of the pantry is to provide our patrons with a wide variety of quality food items. Each week, during gardening season, the Community Garden consistently supplies the pantry with fresh fruit and vegetables.

The number of households we serve per month varies throughout to year, as well as over the years. For example (just to give you some idea), last month, the pantry served 109 Oneida households - 82 children, 195 adults.

Our limited funds do not allow us to purchase fresh fruit or vegetables each week. In addition, we are not the only pantry to benefit from the work of the Garden. The Community Garden is filling a vital role in our collective missions of improving the life of city residents.

We are concerned about the very sharp increase in the Church's water bill - due to the rise in rates and the very dry weather in July (increasing the need to water the garden). A water bill of this amount puts the ability to continue the Garden in jeopardy.

We hope you will reconsider and reduce the amount charged to St Paul's Church, understanding the vital role of the Community Garden to hundreds of residents of the city.

Thank you for your kind attention.

Kate Smith

Director of St Patrick's Food Pantry

Central Office - 121 St. Joseph Place, Oneida, NY. 13421  
315.363.3280 | [soh@syrdio.org](mailto:soh@syrdio.org)

St. Joseph Church, Oneida | St. Patrick Church, Oneida | St. Mary of the Lake, Verona Beach  
St. Agatha Church, Canastota | St. Helena Church, Sherrill | Holy Family Church, Vernon





Jerry Crayton  
St. Paul's Methodist Church  
551 Sayles St.  
Oneida, N.Y. 13421

Thank you so much for your very generous produce donations to supplement our Food Pantry. Your donations help us to provide nutritious fruit and vegetables to our community. Many of our clients cannot afford fresh produce for their families. We also thank all of the wonderful volunteers that contribute their time to this program.

Sincerely,  
Wendy Candeloro  
COTR Community Center Coordinator

Church on the Rock  
164 Madison St.  
Oneida, NY 13421  
315-280-4044