



Water Board Meeting
Tuesday, April 8, 2025
3:30 p.m.
City Hall in the Water Office

A Water Board meeting will be held at City Hall on Tuesday, April 8, 2025, at 3:30 p.m.

1. Approve Meeting minutes for January 14, 2025
2. Consideration of Leak Adjustment for account # 08-105001-00 334 Stone St.
3. Central NY Water Works Annual Food Event & Product Display



Leak Adjustment Request

I hereby request the City of Oneida Water Department Adjust the Water/Sewer Bill at the following location:

NAME: RICHARD HARRINGTON
ACCT. #: 08-105-001-00
ADDRESS: 334 Stone St
CITY/TOWN/VILLAGE: ONEIDA NY 13421

Describe Leak: WATER PIPE BROKE OFF INSIDE A WALL.

1/2" PIPE RAN ALL DAY AND NIGHT, THE LEAK WAS DISCOVERED
APPROX 24 HRS LATER. REPAIR WAS PERFORMED. REPAIR DIDN'T
HOLD AND BROKE AGAIN AND WENT UNNOTICED FOR ANOTHER
APPROX 10 HRS. UNTIL IT WAS DISCOVERED AND REPAIRED.
THIS TIME REPAIR WORKED.

Date Leak discovered: 1/16/25 Date Leak Repaired: 1/18/25

Attach Copy of supporting documents.

To attest by signature, to the best of my knowledge, that the information provided is correct, true, and complete.

SIGNED: Mel Harrington DATE 3/27/25
Property Owner

Action Taken on Request

Denied - needed to submit 5 business days
prior to due date - March 25th.

SIGNED: [Signature] DATE 3/27/25
Water Superintendent
City Engineer

Darleen Scholl

From: Harrington, Rick <rharrington@oneidamoldedplastics.com>
Sent: Thursday, March 27, 2025 3:32 PM
To: Darleen Scholl
Subject: RE: Leak Adjustmet Request account # 08-105-001-00

Good afternoon,

With this email I'm requesting a meeting with the water review board to discuss the denied leak adjustment for 334 Stone Street. Account # 08-105001- 00. Billing from 10/22/24 thru 1/23/25.

Thanks,

Rick.

From: Darleen Scholl <dscholl@oneidacityny.gov>
Sent: Thursday, March 27, 2025 3:25 PM
To: Harrington, Rick <rharrington@oneidamoldedplastics.com>
Subject: RE: Leak Adjustmet Request account # 08-105-001-00

Attached is the denied leak adjustment. If you want to take this to the Water Board, we need a letter stating your request. We would need this as soon as possible so it could go on the next meeting. The next meeting should be April 8th at 3:30.

Darleen Scholl
City of Oneida Water Department
109 N. Main Street
Oneida NY 13421

Phone: (315) 363-1490
Fax: (315) 363-9558

From: Harrington, Rick <rharrington@oneidamoldedplastics.com>
Sent: Thursday, March 27, 2025 3:02 PM
To: Darleen Scholl <dscholl@oneidacityny.gov>
Subject: Leak Adjustmet Request account # 08-105-001-00

Good afternoon,

Attached is the filled out form for a request for a water adjustment.

Thanks,

Rick

CITY OF ONEIDA

WATER DEPARTMENT

Jeff Rowe, City Engineer
Commissioners:
Mary Parry
Kathy Erdo
Dave Cimpi
Jim Chamberlain
Liza Saunders, Clerk



109 N. Main Street
Oneida NY 13421

Tel.: (315) 363-1490
Fax: (315) 363-9558

jrowe@oneidacityny.gov

MEMO

DATE: April 1, 2025

TO: Richard Harrington
334 Stone St.
Oneida Ny 13421

FROM: Liza Saunders,
Clerk of the Board

RE: Water Board Meeting: **April 8, 2025 @ 3:30**
In the Water Department Office for 334 Stone St.

This letter is to notify you that the Water Board meeting is on April 8, 2025, at 3:30pm in the Water Department Office at 109 N Main Street, Oneida Ny 13421, 1st Floor City Hall. The Water Board will be reviewing the information regarding your leak Adjustment Request.

It is highly recommended that you attend the meeting in case there are questions from the board members regarding your Leak Adjustment Request.

Sincerely,

Liza Saunders
Clerk of the board

*City of Oneida Water Department
Leak Adjustment Policy
Adopted November 7, 2007 Resolution 07-265
With Proposed Changes January 15, 2020
ADOPTED BY THE COMMON COUNCIL FEBRUARY 4, 2020*

City of Oneida Leak Adjustment Policy

The purpose of this policy is to provide a basis for The City of Oneida to adjust high bills caused by leaks causing abnormally high water usage in water lines or equipment on customers' property that the customer could not reasonably have known about with normal diligence. The reason for providing a policy for reducing these bills is to relieve possible financial hardship on residents and businesses. *(Abnormally high water usage is defined for the purposes of this policy as 200% increase over normal use)*

Threshold Considerations

The Water Superintendent shall not consider or approve any adjustment to water or sewer bills unless an actual physical leak caused the abnormally high water usage for which an adjustment in the bill is requested, and the leak is located, documented, and repaired.

Leak adjustments to water and sewer bills will be considered when all of the following threshold conditions have been met:

- Water use volume is 200 % or greater than normal use, or the previous full billing period if no history exists. *(Normal use is defined for the purposes of this policy as the average of the previous 8 quarters usage history)*
- Customer requests adjustment in writing to the Water Superintendent not less than five (5) business days prior to due date. *(e.g.: If due date is Friday September 28th then request must be in the physical water office on or before Friday September 21st). This request must state the nature of the leak, be accompanied by documentary evidence that repairs have been performed (e.g., itemized receipt for repair materials if purchased), and attested by signature of the customer. When a plumber performs the repair work, the customer must provide a billing invoice from the plumber stating the nature of the leak; the repairs performed, and itemized receipts for repair materials.*
- Customer has not received an adjustment within the last 48 months **and all previous charges have been brought current.**
- Adjustments will be for residential and commercial customers only.

Bills will be adjusted in the following manner:

1. Adjustments will be limited to one quarter billing period.
2. If the leakage occurred from an underground, subterranean leak between a meter pit and the premises: *(Water lines in crawl spaces and other hidden areas within a premises shall be construed as leakage within their premises even though a customer may not be aware of a leak. This includes lines exiting the principle building after the meter.)*
 - A. If leak is shown not to have entered the sewer system, the sewer charge will be waived for that portion above the highest use in the previous eight (8) quarters usage history **prior to the beginning of the leak.**

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- B. If leak is shown to have entered the sewer system, the sewer charge will be adjusted by reducing the bill by 2/3 of the amount above the highest use in the previous eight (8) quarters usage history **prior to the beginning of the leak.**
 - C. The water charge will be adjusted by reducing the bill by 2/3 of the amount above the highest use in the previous eight (8) quarters usage history **prior to the beginning of the leak.**
3. If the leakage occurred within the premises:
- A. If leak can be verified as not having entered the sewer system, the sewer charge will be waived for portion above the highest use in the previous eight (8) quarters usage history **prior to the beginning of the leak.**
 - B. If leak is shown to have entered the sewer system, the sewer charge will be adjusted by reducing the bill by 50 % of the amount above the highest use in the previous eight (8) quarters usage history **prior to the beginning of the leak.**
 - C. The water charge will be adjusted by reducing the bill by 50 % of the amount above the highest use in the previous eight (8) quarters usage history **prior to the beginning of the leak.**
4. The determination of whether an adjustment is granted shall be made by the Water Superintendent, in conformance with this policy. The adjustment will be turned over to the billing clerk for adjustment and notification to the property owner.
5. The Water Board will hear appeals of determinations by the Water Superintendent. Such appeals shall be in writing and state the reason for the appeal. Appealed determinations of whether an adjustment is granted shall be made by the Water Board, in conformance with this policy. The determination of the Water Board shall be final.



Oneida, NY

Consumption History Report

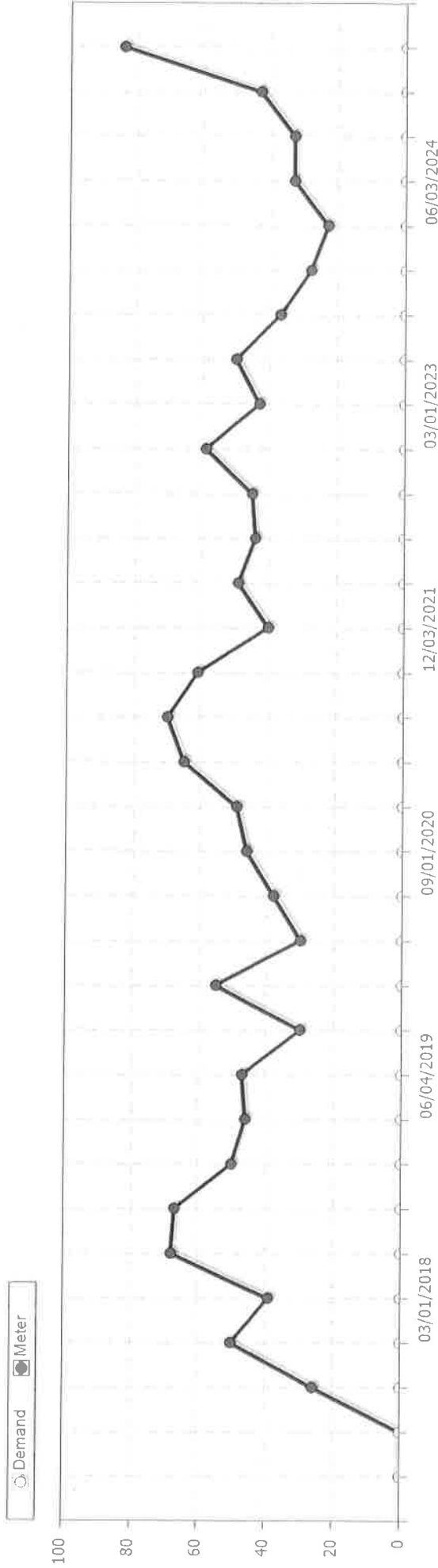
Account: 08-105001-00

Service Address: 334 Stone St.

Service Category: W - Water

Meter Number: 70237777

Name: Harrington & Derocker



2021	6	6/3/2021	1,643	1,713	70	70	0
	3	3/1/2021	1,578	1,643	65	65	0
2020	12	12/1/2020	1,529	1,578	49	49	0
	9	9/1/2020	1,483	1,529	46	46	0
	6	6/1/2020	1,445	1,483	38	38	0
	3	3/1/2020	1,415	1,445	30	30	0
2019	12	12/2/2019	1,360	1,415	55	55	0
	9	8/30/2019	1,330	1,360	30	30	0
	5	6/4/2019	1,283	1,330	47	47	0
	2	3/1/2019	1,237	1,283	46	46	0
2018	11	12/1/2018	1,187	1,237	50	50	0
	8	9/1/2018	1,120	1,187	67	67	0
	5	6/1/2018	1,052	1,120	68	68	0
	2	3/1/2018	1,013	1,052	39	39	0
2017	11	12/1/2017	963	1,013	50	50	0
	8	9/1/2017	937	963	26	26	0
	5	6/1/2017	0	0	0	0	0
	2	3/1/2017	0	0	0	0	0



Oneida, NY

Account Transaction Report

08-105001-00

Harrington & Derocker

D & H Constr.

PO Box 354

Oneida, NY 13421

Service Address: 334 Stone St.

Balance Due: 1,753.60

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
4/3/2025	Penalty	UBPKT01333		PENALTY Billing Criteria: UBPKT01310	105.58	1,753.60
3/4/2025	Bill	UBPKT01310		BILL 10/22/2024 - 1/23/2025	1,055.81	1,648.02
1/13/2025	Penalty Notice Printed	UBPKT01294		Late Notice	0.00	592.21
1/7/2025	Penalty	UBPKT01277		PENALTY Billing Criteria: UBPKT01257	53.84	592.21
12/3/2024	Bill	UBPKT01257		BILL 7/24/2024 - 10/22/2024	538.37	538.37
11/6/2024	Lien	UBPKT01250			-462.85	0.00
10/4/2024	Penalty	UBPKT01231		PENALTY Billing Criteria: UBPKT01208	42.08	462.85
9/1/2024	Bill	UBPKT01208		BILL 4/22/2024 - 7/24/2024	420.77	420.77
8/20/2024	Cutoff Exclusion	UBPKT01186		CUTOFF EXCLUSION Billing Criteria: UBPKT01163	0.00	0.00
8/20/2024	Cutoff Notice Printed	UBPKT01186		Door Hanger	0.00	0.00
8/20/2024	Cutoff Notice Printed	UBPKT01186		Cutoff - Turn off Notice	0.00	0.00
8/12/2024	Payment	Batch:Cashiering Batc R00096896			-1,143.78	0.00
7/24/2024	Memo	UBPKT01186		Past Due Cutoff Notification	0.00	1,143.78
7/9/2024	Penalty Notice Printed	UBPKT01173		Late Notice	0.00	1,143.78
7/8/2024	Penalty	UBPKT01172		PENALTY Billing Criteria: UBPKT01163	42.08	1,143.78
6/3/2024	Bill	UBPKT01163		BILL 1/23/2024 - 4/22/2024	420.77	1,101.70
4/9/2024	Penalty Notice Printed	UBPKT01139		Late Notice	0.00	680.93
4/4/2024	Penalty	UBPKT01126		PENALTY Billing Criteria: UBPKT01096	30.32	680.93
3/1/2024	Bill	UBPKT01096		BILL 10/24/2023 - 1/23/2024	303.17	650.61
1/11/2024	Penalty Notice Printed	UBPKT01070		Late Notice	0.00	347.44
1/8/2024	Penalty	UBPKT01068		PENALTY Billing Criteria: UBPKT01060	31.59	347.44
12/1/2023	Bill	UBPKT01060		BILL 7/24/2023 - 10/24/2023	315.85	315.85
11/7/2023	Lien	UBPKT01054			-448.62	0.00
10/4/2023	Penalty	UBPKT01017		PENALTY Billing Criteria: UBPKT01000	40.79	448.62
9/1/2023	Bill	UBPKT01000		BILL 4/24/2023 - 7/24/2023	407.83	407.83
6/30/2023	Payment	Batch:Cashiering Batc R00077046			-1,641.72	0.00
6/1/2023	Bill	UBPKT00962		BILL 1/23/2023 - 4/24/2023	540.69	1,641.72
4/13/2023	Penalty Notice Printed	UBPKT00944		Late Notice	0.00	1,101.03
4/4/2023	Penalty	UBPKT00942		PENALTY Billing Criteria: UBPKT00923	46.92	1,101.03
3/1/2023	Bill	UBPKT00923		BILL 10/26/2022 - 1/23/2023	469.15	1,054.11
1/11/2023	Penalty Notice Printed	UBPKT00906		Late Notice	0.00	584.96
1/4/2023	Penalty	UBPKT00898		PENALTY Billing Criteria: UBPKT00884	53.18	584.96
12/1/2022	Bill	UBPKT00884		BILL 7/25/2022 - 10/26/2022	531.78	531.78
11/1/2022	Collection/Lien Notice P	UBPKT00880		Relevy Notice	0.00	0.00
11/1/2022	Lien	UBPKT00880			-453.91	0.00
10/4/2022	Penalty	UBPKT00849		PENALTY Billing Criteria: UBPKT00836	41.27	453.91
9/2/2022	Bill	UBPKT00836		BILL 4/21/2022 - 7/25/2022	412.64	412.64
8/16/2022	Cutoff Exclusion	UBPKT00800		CUTOFF EXCLUSION Billing Criteria: UBPKT00779	0.00	0.00
8/16/2022	Payment	Batch:Cashiering Batc R00059488			-1,743.64	0.00
7/25/2022	Cutoff Notice Printed	UBPKT00800		Cutoff - Turn off Notice	0.00	1,743.64
7/25/2022	Cutoff Notice Printed	UBPKT00800		Door Hanger	0.00	1,743.64
7/11/2022	Penalty Notice Printed	UBPKT00792		Late Notice	0.00	1,743.64
7/7/2022	Penalty	UBPKT00789		PENALTY Billing Criteria: UBPKT00779	40.41	1,743.64
6/2/2022	Bill	UBPKT00779		BILL 1/20/2022 - 4/21/2022	404.13	1,703.23
4/13/2022	Penalty Notice Printed	UBPKT00738		Late Notice	0.00	1,299.10
4/5/2022	Penalty	UBPKT00737		PENALTY Billing Criteria: UBPKT00722	44.67	1,299.10
3/4/2022	Bill	UBPKT00722		BILL 10/20/2021 - 1/20/2022	446.68	1,254.43
1/12/2022	Penalty Notice Printed	UBPKT00702		Late Notice	0.00	807.75
1/5/2022	Penalty	UBPKT00699		PENALTY Billing Criteria: UBPKT00678	31.74	807.75
12/3/2021	Bill	UBPKT00678		BILL 7/20/2021 - 10/20/2021	317.41	776.01
10/14/2021	Penalty Notice Printed	UBPKT00641		Late Notice	0.00	458.60
10/4/2021	Penalty	UBPKT00639		PENALTY Billing Criteria: UBPKT00620	41.69	458.60

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
9/2/2021	Credit Application	UBPKT00621		Credit Application	0.00	416.91
9/2/2021	Bill	UBPKT00620		BILL 4/19/2021 - 7/20/2021	470.52	416.91
7/30/2021	Payment	Batch:Cashiering Batc R00040645			-1,766.44	-53.61
7/12/2021	Penalty Notice Printed	UBPKT00593		Late Notice	0.00	1,712.83
6/3/2021	Bill	UBPKT00582		BILL 1/15/2021 - 4/19/2021	536.14	1,712.83
4/8/2021	Penalty Notice Printed	UBPKT00563		Late Notice	0.00	1,176.69
3/1/2021	Bill	UBPKT00542		BILL 10/19/2020 - 1/15/2021	499.69	1,176.69
1/11/2021	Penalty Notice Printed	UBPKT00529		Late Notice	0.00	677.00
12/1/2020	Bill	UBPKT00515		BILL 7/22/2020 - 10/19/2020	348.43	677.00
10/14/2020	Penalty Notice Printed	UBPKT00495		Late Notice	0.00	328.57
9/1/2020	Bill	UBPKT00466		BILL 4/17/2020 - 7/22/2020	328.57	328.57
8/11/2020	Cutoff Exclusion	UBPKT00448		CUTOFF EXCLUSION Billing Criteria: UBPKT00412	0.00	0.00
7/16/2020	Payment	Batch:Cashiering Batc R00020105			-908.86	0.00
6/1/2020	Bill	UBPKT00412		BILL 1/20/2020 - 4/17/2020	275.62	908.86
4/13/2020	Penalty	UBPKT00396		PENALTY Billing Criteria: UBPKT00378	22.27	633.24
3/1/2020	Bill	UBPKT00378		BILL 10/27/2019 - 1/20/2020	222.67	610.97
1/6/2020	Penalty	UBPKT00337		PENALTY Billing Criteria: UBPKT00320	35.30	388.30
12/2/2019	Bill	UBPKT00320		BILL 7/29/2019 - 10/27/2019	353.00	353.00
11/5/2019	Lien	UBPKT00304			-223.30	0.00
10/7/2019	Penalty	UBPKT00244		PENALTY Billing Criteria: UBPKT00198	20.30	223.30
8/30/2019	Bill	UBPKT00198		BILL 4/30/2019 - 7/29/2019	203.00	203.00
7/24/2019	Payment	Batch:B00000147	R00003558		-1,019.70	0.00
7/23/2019	Cutoff Exclusion	UBPKT00138		CUTOFF EXCLUSION Billing Criteria: UBPKT00027	0.00	1,019.70
7/10/2019	Penalty Notice Printed	UBPKT00106		Late Notice	0.00	1,019.70
7/8/2019	Penalty	UBPKT00094		PENALTY Billing Criteria: UBPKT00027	30.50	1,019.70
6/4/2019	Bill	UBPKT00027		BILL 1/23/2019 - 4/30/2019	305.00	989.20
5/29/2019	Converted Adjustment	ZUS-CONV AGING AD.		ZUS-CONV AGING ADJ #1	684.20	1,368.40
5/29/2019	Converted Adjustment	ZUS-CONV CREDIT AP		ZUS-CONV CREDIT APPL ADJ #1	-684.20	684.20
4/3/2019	Penalty	ZUS-PENA-04/03/201			29.90	684.20
3/1/2019	Bill	ZUS-BILL-03/01/2019			299.00	654.30
1/7/2019	Penalty	ZUS-PENA-01/07/201			32.30	355.30
12/1/2018	Bill	ZUS-BILL-12/01/2018			323.00	323.00
11/5/2018	Converted Adjustment	ZUS-CONA-11/05/201			-467.50	0.00
10/4/2018	Penalty	ZUS-PENA-10/04/201			42.50	467.50
9/1/2018	Bill	ZUS-BILL-09/01/2018			425.00	425.00
7/2/2018	Payment	ZUS-PMNT-07/02/20:			-1,058.55	0.00
6/1/2018	Bill	ZUS-BILL-06/01/2018			431.00	1,058.55
4/4/2018	Penalty	ZUS-PENA-04/04/201			25.70	627.55
3/1/2018	Bill	ZUS-BILL-03/01/2018			257.00	601.85
1/4/2018	Penalty	ZUS-PENA-01/04/201			31.35	344.85
12/1/2017	Bill	ZUS-BILL-12/01/2017			313.50	313.50
11/8/2017	Converted Adjustment	ZUS-CONA-11/08/201			-190.41	0.00
10/9/2017	Penalty	ZUS-PENA-10/09/201			17.31	190.41
9/1/2017	Bill	ZUS-BILL-09/01/2017			173.10	173.10
8/7/2017	Payment	ZUS-PMNT-08/07/20:			-821.65	0.00
7/10/2017	Penalty	ZUS-PENA-07/10/201			32.52	821.65
6/1/2017	Bill	ZUS-BILL-06/01/2017			325.20	789.13
4/7/2017	Penalty	ZUS-PENA-04/07/201			19.07	463.93
3/1/2017	Bill	ZUS-BILL-03/01/2017			190.65	444.86
1/6/2017	Penalty	ZUS-PENA-01/06/201			23.11	254.21
1/1/2017	Converted Adjustment	ZUS-CONV BAL FORW		ZUS-CONV BAL FORWARD	231.10	231.10
Balance Due for Account 08-105001-00:				1,753.60		

Brian Wean

From: Central New York Water Works Conference
<CentralNewYorkWaterWorksConference@wildapricot.org>
Sent: Wednesday, March 26, 2025 2:28 AM
To: Brian Wean
Subject: Event Announcement: Annual Food Event & Product Display, June 04, 2025



Dear BRIAN WEAN,

"Clam Bake"

You are invited to the following event:

Annual Food Event & Product Display

When: June 04, 2025 13:00, EDT

Where: Spinning Wheel - 7384 Thompson Rd, North Syracuse, NY
13212

EVENT DETAILS:

Central New York Water Works Summer Meeting 52nd. Year Annual Food Event & Product Display

1:00 P.M. – 5:00 P.M.



Spinning Wheel Restaurant
7384 Thompson Rd.
North Syracuse, NY 13212
315-458-3222

Directions Here

All you can eat Buffet Style Cost:

Advanced Tickets \$55.00 (Members & Non-Members)

At the door Tickets \$60.00 (Members & Non-Members)

**Vendors can purchase a table for \$125.00 which includes 1 ticket.
They can also buy additional tickets for \$55.00 each.**

Menu:

- Whole Roasted Pig
- Barbecued Pork Ribs
- Kielbasa and Kraut
- Hamburgers and Cheeseburgers
- Hoffman Hot Dogs and Coneys
- Salt Potatoes
- Baked Beans
- Coleslaw
- Real Mashed Potatoes
- Homemade Pan Gravy
- Tossed Green Salad
- Assorted Dressings
- Sweet Corn
- Relish Tray
- Pizza

WATER BOARD MEETING
Tuesday April 8, 2025
3:30 P.M.
City Hall
Water Department Conference Room

Roll call was answered by: Commissioners Erdo, Chamberlain and Cimpi

Absent:

Others Present: Arthur Smolinski, Acting as Water Superintendent, Drew Campany, Acting as Water Superintendent in training, Liza Saunders, Clerk of the board

The meeting opened at: 3:30pm

Moved by: Commissioner Erdo

Seconded by: Commissioner Cimpi

Item 1: Approval of the January 14, 2025 Meeting minutes:

Resolved, to approve Water Board minutes of January 14, 2025 meeting minutes.

Moved by: Commissioner

Seconded by: Commissioner

Ayes:

Nays:

Absent:

Motion Carried

Item 2: Consideration of Leak Adjustment for account: 08-105001-00 334 Stone St.

Richard Harrington Owner of 334 Stone St. is asking for a leak adjustment due to a water pipe being broke off inside a wall. The break was not discovered until approx. 24 hours after it happened. Repairs were made but did not hold. The pipe broke again and went unnoticed for another approx. 10 hours.

Resolved, The Water Board decision is not to grand the leak adjustment for 334 Stone St., as a property owner you are responsible for what happens on your property and there is a policy which was not followed.

Motioned by: Commissioner

Seconded by: Commissioner

Ayes:

Nayes:

Absent:

Item 2: Central NY Water Works Annual Food Event & Product Display:

Resolved, To grant allow the City Mayor, City Manager, Water Board members, and Water Department employees to attend the Central NY Water Works Annual Food Event & Product Display on June 4, 2025.

**Motioned by: Commissioner
Seconded by: Commissioner**

**Ayes:
Nayes:
Absent:**

The City of Oneida Water Board adjourned at: 4:17pm

Respectfully submitted,

Liza Saunders
Clerk of the board